



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee
Meeting convened this 4th day of October 2016, 7:30pm
At the Amedee O. Dick Richards Jr.
City Council Chambers, 1424 Mission Street**

- Chairperson, Janet Benjamin called the meeting to order on October 4, 2016 at 7:30pm.
- Pledge of Allegiance.
- **Roll Call:**
 - **Committee Members Present:**
 1. Janet Benjamin
 2. Megan Colburn
 3. Chris Colburn
 4. Courtney Dunlap
 5. Paul Abbey
 6. John Vandercook
 7. Alan Vlacich
 8. Sandy Fielding
 9. Ted Shaw
 10. Robert Nichols
 11. MJ Craig
 - **Committee Members Absent:**
 1. Bill Cullinane
 2. James Jontz
 3. Bill Glazier
 - **Council Liaison:**
 1. Bob Joe
 - **City Staff Liaison:**
 1. Christopher Castruita
- Motion to approve the Minutes from September 6, 2016 was motioned by Chris Colburn and Courtney Dunlap. Motion approved.
- **Public Comment:** None.
- **Car Show:** Ted Shaw reported that it was a really good day. A big thanks you to the city staff, police and fire departments for all their help. It all seemed to run quite well though and we are quite pleased with how it turned out. We had face painting in front of the stage, which was new and



Minutes of the Meeting of the South Pasadena Tournament of Roses Committee

Meeting convened this 4th day of October 2016, 7:30pm

At the Amedee O. Dick Richards Jr.

City Council Chambers, 1424 Mission Street

fun. Ted mentioned that maybe next year we get some pencil steel and some welding going on to spark some interest. The DUDES were extremely happy to run the food booth and gave us a \$500 donation on top of their percentage of what they brought in. Janet Benjamin mentioned that we are still collecting some money so the books have not yet been closed for the event.

- **Design:** Paul Abbey said there was nothing new to report.
- **Construction:** Paul Abbey reported that T1 is this upcoming coming Saturday at 7am so we need to all arrive at 6am to get the float out on the street. This Thursday is critical to get stuff done before T1. The water is off at the float, which is a huge problem because it's our main way to stop a potential fire.
- **Decoration:** Janet Benjamin said that she and Chris Metcalf finished the portal for TOR so the media has it. They are working on pots and such and helping construction as much as they can. They probably wont start pulling deco into the tent until end of October.
- **Social Media:** Chris Colburn reported that there is a lot of action going on and lots of re-tweets about people stealing stuff from the site. If anyone has anything they want to post please let Chris know. Ted Shaw mentioned that we should get the Review to also post stuff on their social media page also.
- **Crunch Party:** Courtney Dunlap reported they had a meeting last Thursday and it was quite helpful. John Vandercook is going to take care of the rentals since they have a good relationship. Courtney got ahold of Norma and she was going to try to get some other dinner options in our price range to try to mix it up. We have already received some silent auction gift certificates, baskets and have a couple new items for the live auction. Alan Vlacich mentioned an idea he saw at another event, which is a "buy now" at the bottom of the silent auction bid sheet. Sergio Gonzalez will be the auctioneer this year for Ted Shaw.
- **Souvenir Booth:** Sandy Fielding reported the pin company has replaced all the ones that were stolen from the booth and we will have them soon. The booth will be open in December.



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**
Meeting convened this 4th day of October 2016, 7:30pm
At the Amedee O. Dick Richards Jr.
City Council Chambers, 1424 Mission Street

- **Finance Report:** Sandy Fielding reported that we have....

September Finance Report	
Checking Account	\$28.66
501 C3 Checking	\$9,532.34
501 C3 Savings	\$42,596.22
Total	\$52,157.22

- Motion to approve the September 2016 Finance report was motioned by Chris Colburn and MJ Craig. Motion approved.
- **Comments:**
 - Ted Shaw reported that game and parade tickets have all been sold.
 - Alan Vlacich reported that the raffle drawing is in November and asked Chris Castruita to add it to the agenda for the City Council meeting.
 - Janet Benjamin mentioned that we have a lot of interest from businesses that want to do team building decorating shifts. All the available shifts open are posted on the website.
 - Alan Vlacich made a suggestion that we should have a timeline available at each meeting of what is happening and what needs to be done by when. This would keep us all better informed on what is happening and when.
- Meeting adjourned at 8:16pm. The next meeting will be on November 1, 2016 at 7:30pm.

Approved Janet Benjamin Date 12/4/16
Chairman