



**MINUTES OF THE REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 14TH DAY OF NOVEMBER 2016, AT 6:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

Chair Zavala convened the regular meeting of the Parks and Recreation Commission at 6:35 p.m.

Staff R. Martin called the roll. Present were Chair Zavala, Commissioner Salinas, Commission Rosen, Commissioner Michael Gin.

Other Officials and Staff present: City Council Liaison Dr. R. Schneider, Community Services Director/ Staff Liaison S. Pautsch, and Staff R. Salazar-Martin.

Member(s) not presents at roll call: Vice Chair Taylor arrived shortly after roll call.

2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 12TH

MOTION: Commission approved the minutes of the regular September 12th, 2016 Parks and Recreation Commission meeting. By unanimous voice vote, the motion passed.

(Gin, Salinas)

3. PUBLIC PARTICIPATION

None

4. PRESENTATIONS/(ACTION/DISCUSSION)

None

ACTION AND/OR DISCUSSION ITEMS

5. HEALING GARDEN REQUEST

Director Pautsch presented application on behalf of applicant Stephen and Denise Mathews who are requesting their son, Ryan David Burdette, name be added in the South Pasadena Children's Healing Garden. Commissioner Salinas inquires if there is a current age limit criteria due to the applicants age at time of passing. Director Pautsch did inform commission that at this time there is no official formal rule on age limit. She adds that if there are ideas on rules or policies that the Commission would like to see in effect, she opens the discussion for any recommendations to take to City Council for approval. Commissioner Rosen recommends that the application for Burdette be presented at a later time when formal age criteria have been put in place. Vice-Chair Taylor recommends Burdette's application be approved due to no formal rules put in place at this time of submission. Commissioner Gin would like to table item until policies are established in order to make a decision based on the guidelines City Council has set.

MOTION: Commission would like to recommend to City Council the following criteria's for all future approved submissions to the South Pasadena Children's Healing Garden: 1) applicants must be twenty-one years of age or younger at time of passing and 2) Were at one time a South Pasadena resident. By a majority four to one voice vote, the motion passed.

(Salinas, Rosen)

6. FORMATION OF THE SUMMER CONCERTS SUBCOMMITTEE

Director Pautsch introduced item. At this time, she opens the floor up for nominations or volunteers for participation in the Summer Concert Subcommittee. Both Commissioners Salinas and Rosen volunteer to be part of the Subcommittee.

MOTION: Commission accepts both self-nominations from Art Salinas and Ron Rosen to participate in the Summer Concert Subcommittee. By unanimous voice vote, the motion passed.

(Rosen, Zavala)

10. CITY COUNCIL LIAISON REPORT

Dr. Schneider would like to congratulate staff on a very successful Dog Park grand opening event.

11. COMMISSIONER REPORTS

All Commissioners gave their own positive feedback on the Dog Park grand opening. Chair Zavala shared a suggestion a resident had brought to his attention regarding the fountain structure. Chair Zavala also reminded staff on the upcoming Tiger Run taking place December 3rd and encourages all to attend.

12. STAFF LIAISON REPORT

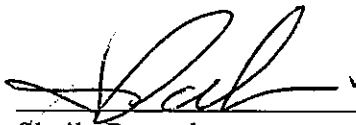
Director Pautsch thanked all who attended the Dog Park grand opening and relayed the positive feedback she had received from residents. She also gave maintenance and field updates that are currently happening or will be starting in the near future.

ADJOURNMENT

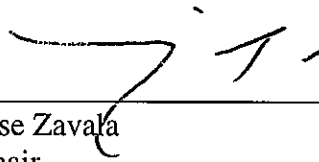
By consensus, the Commission adjourned at 7:05 p.m. The next Commission meeting will be held on Monday, December 12th, 2016.

Respectfully Submitted:

Approved By:



Sheila Pautsch
Community Services Director



Jose Zavala
Chair