



**CITY OF SOUTH PASADENA
CITY COUNCIL / REDEVELOPMENT SUCCESSOR AGENCY
JOINT REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, January 18, 2017, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Michael A. Cacciotti

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D.,
Diana Mahmud; Mayor Pro Tem Richard D. Schneider,
M.D.; and Mayor Michael A. Cacciotti

INVOCATION: Councilmember Khubesrian
**In permitting a nonsectarian invocation, the City does not
intend to proselytize, advance, or disparage any faith or
belief. Neither the City nor the City Council endorses any
particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Councilmember Khubesrian

**CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

1. Presentation of Certificates of Appreciation to Outgoing City Commissioners:

- West J. De Young, Cultural Heritage Commission
- Stephen Peters, Finance Commission
- Constance Lue, Library Board of Trustees
- Scott Kuhn, Natural Resources and Environmental Commission
- Queenie Taylor, Parks and Recreation Commission
- H. Alexander Wing, Public Safety Commission

COMMUNICATIONS

2. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

3. City Manager Communications

4. Merchant Minute

5. Reordering of and Additions to the Agenda

PUBLIC HEARING – This Public Hearing will be considered prior to the Public Comment in order to facilitate the tabulation of the ballots.

6. Public Hearing Regarding the Formation of the City of South Pasadena Landscape and Lighting Maintenance District No. 2016-1 Replacing the Existing District

Recommendation

1. Conduct a Public Hearing regarding the formation of the Landscape and Lighting Maintenance District No. 2016-1 to replace the Existing District as of Fiscal Year 2017-18 to provide for an annual levy and collection of assessment.
2. Close the Public Hearing and direct staff to tabulate the collected ballots in the Mayor’s Conference Room in public view.
3. Direct staff to report back the results of the tabulated ballots to the City Council on February 1, 2017 for appropriate action.

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**7. Minutes of the City Council Meeting of January 4, 2017**Recommendation

Approve the minutes of the January 4, 2017 City Council Meeting.

8. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and PayrollRecommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 196734 through 196771 in the amount of \$203,583.95; General City Warrants Nos. 196772 through 196895 in the amount of \$1,123,776.16 and Payroll dated January 13, 2017, in the amount of \$447,789.35.

9. Monthly Investment Reports for November 2016Recommendation

Receive and file the Monthly Investment Reports for November 2016 for the City Council.

10. Second Reading and Adoption of an Ordinance for Adoption of the City of South Pasadena adding a New Section 2.78.5 (Suspension of Library Privileges) to Article IVJ (Library Board of Trustees) of Chapter 2 (Administration) of the South Pasadena Municipal CodeRecommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding a new Section 2.78.5 (Suspension of Library Privileges) to Article IVJ (Library Board of Trustees) of Chapter 2 (Administration) of the South Pasadena Municipal Code.”

11. Second Reading and Adoption of an Ordinance to Amend Chapter 2 of the South Pasadena Municipal Code Concerning the Disposal of Surplus Real PropertyRecommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding Section 2.99-29b (Disposal of Surplus Real Property) of article XI (Purchasing) of Chapter 2 (Administration) of the South Pasadena Municipal Code relating to disposal of surplus real property.”

12. Award of Contract to J Lou Architects, Inc., for Architectural and Engineering Design Services for the War Memorial Building Improvement Project

Recommendation

1. Accept a proposal dated December 1, 2016, from J Lou Architects, Inc. for architectural and engineering design services for the War Memorial Building Improvement Project.
2. Reject all other proposals received.
3. Authorize the City Manager to execute an agreement with J Lou Architects, Inc., for a not-to-exceed amount of \$51,000.

13. Award of Contract to CJ Concrete Construction, Inc., for the FY 2016-17 CDBG Sidewalk Replacement and ADA Access Ramp Project

Recommendation

1. Accept a bid dated December 20, 2016, from CJ Concrete Construction Inc., for the construction of the FY 2016-17 Community Development Block Grant (CDBG) Sidewalk Replacement and ADA Access Ramp Project (Project) at various locations and authorize the City Manager to enter into a contract with CJ Concrete Construction Inc., for a not-to-exceed amount of \$230,100.
2. Reject all other bids received.

14. Review and Approval of the City Co-Sponsorship Policy with City Committees and South Pasadena Nonprofit Organizations

Recommendation

Review and approve the City of South Pasadena Co-Sponsorship Policy.

15. Approval of the Assistant Library Director Job Description and Adoption of a Resolution Establishing Positions, Salaries, and Benefits for Management Employees to Include the Classification and Salary of the Assistant Library Director

Recommendation

1. Approve the job description for Assistant Library Director.
2. Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving unrepresented management employees benefits listing and management salary schedule, superseding Resolution No. 7465.”

16. Adoption of a Resolution Approving a Program Supplemental Agreement for Federal-Aid Project No. 07-5071F15 for the Design of Traffic Signal Improvements on Fair Oaks Avenue

Recommendation

1. Authorize the City Manager to execute a Program Supplemental Agreement for Federal-Aid Project No. 07-5071F15 with the State of California Department of Transportation for the design of traffic signal improvements on Fair Oaks Avenue between Huntington Drive and Hope Street.
2. Adopt a resolution entitled, “A Resolution of the City Council of the City of South Pasadena, California, adopting Program Supplemental Agreement No. F017 to administering agency-state agreement for Federal-aid Projects No. 07-5071F15 for the design of traffic signal improvements funded by Highway Safety Improvement Program Cycle 7 grant funds.”

17. Authorize the City Manager to Execute Amendments to Four Professional Services Agreements: 1) Community Partners Bike San Gabriel Valley; 2) Aztlan Athletics; 3) Day One; and 4) Right of Way Inc; on Behalf of the Golden Streets Festival Working Group for Services Associated with the Planning and Hosting of the Golden Streets Festival

Recommendation

Authorize the City Manager to execute Amendments to four Professional Services Agreements: 1) Community Partners Bike San Gabriel Valley; 2) Aztlan Athletics; 3) Day One; and 4) Right of Way, Inc.; on behalf of the Golden Streets Festival Working Group for services associated with the planning and hosting of the Golden Streets Festival to be held on March 5, 2017.

18. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Construction of the South Pasadena Dog Park Project

Recommendation

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the South Pasadena Dog Park Project.
2. Authorize payment of the retention to Kasa Construction Inc., in the amount of \$12,568.

PUBLIC HEARING (continued)

19. Public Hearing to Adopt a Resolution Approving the Community Development Block Grant (CDBG) Program for Fiscal Year 2017-18

Recommendation

Conduct a Public Hearing and adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, authorizing the allocation of Community Development Block Grant (CDBG) funds for Fiscal Year 2017-18.”

ACTION/DISCUSSION

20. Adoption of Initial Study and Mitigated Negative Declaration for the Graves Reservoir Replacement Project

Recommendation

1. Approve the Initial Study and Mitigated Negative Declaration for the Graves Reservoir Replacement Project.
2. Adopt the Mitigation Monitoring and Reporting Program for the Project.
3. Authorize the preparation and filing of the Notice of Determination and Environmental Filing Fee Payment for the Project.

21. First Reading and Introduction of Ordinance to Amend Subsection (d) of Section 34.3 (Violations) of Chapter 34 (Trees and Shrubs) and Amending Subsection 21.7 (Harming or Removal of Trees, Turf, Etc.) of Chapter 21 (Parks) of the South Pasadena Municipal Code

Recommendation

Read by title only for first reading, waiving further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Subsection (d) of Section 34.3 (Violations) of Chapter 34 (Trees and Shrubs) and amending Subsection 21.7 (Harming or Removal of Trees, Turf, etc.) of Chapter 21 (Parks) of the South Pasadena Municipal Code.”

22. Adoption of a Resolution to Establish a Complete Streets Policy for the City of South Pasadena

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, to enact a complete streets policy.”

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

February 1, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
February 15, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
March 1, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

01/12/2017

Date

A handwritten signature in blue ink that reads "Desiree Jimenez".

Desiree Jimenez,
Deputy City Clerk