



Wednesday, January 18, 2017
Minutes of the Regular Meeting of the
Joint City Council/Redevelopment Successor Agency

CALL TO ORDER

A Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency was called to order by Mayor Cacciotti on Wednesday, January 18, 2017, at 7:40 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers/Redevelopment Successor Agency Members Joe, Khubesrian, and Mahmud; Mayor Pro Tem/Agency Vice Chair Schneider; and Mayor/Agency Chair Cacciotti.

Absent: None.

City Staff

Present: Sergio Gonzalez, City Manager/Agency Executive Director; Teresa L. Highsmith, City Attorney/Agency Counsel; Evelyn G. Zneimer, City Clerk/Agency Secretary; Desiree Jimenez, Deputy City Clerk/Deputy Agency Secretary were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Councilmember Khubesrian gave the invocation and displayed a video of Martin Luther King's "I've been to the mountaintop" speech.

PLEDGE OF ALLEGIANCE

Councilmember Khubesrian led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

Closed Session Announcements

The Regular Closed Session of the City Council of January 18, 2017, was called to order by Mayor Pro Tem Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

B. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: City Manager Sergio Gonzalez, Human Resources Manager Mariam Lee Ko, and City Attorney Teresa L. Highsmith

Represented Employee

Organizations: Firefighters' Association (FFA)
Police Officers' Association (POA)
Public Service Employees' Association (PSEA) Full Time Unit
PSEA– Part Time Unit

Unrepresented Employees: Management Employees

City Attorney Highsmith reported that the City Council provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

1. Presentation of Certificates of Appreciation to Outgoing City Commissioners

Mayor Cacciotti presented Certificates of Appreciation to the following outgoing City of South Pasadena Commissioners:

- West J. De Young, Cultural Heritage Commission
- Stephen Peters, Finance Commission
- Constance Lue, Library Board of Trustees
- Scott Kuhn, Natural Resources and Environmental Commission
- Queenie Taylor, Parks and Recreation Commission
- H. Alexander Wing, Public Safety Commission (not present)

COMMUNICATIONS

2. Councilmembers Communications

Mayor Pro Tem Schneider requested that City staff provide an update regarding the status of tree plantings, seconded by Mayor Cacciotti.

Councilmember Mahmud encouraged residents to turn-off their irrigation systems following rainfall; advised that representatives of the San Gabriel Valley Mosquito and Vector Control District are warning that mosquitos are year-round problems, noting that residents should eliminate standing water on their property.

Councilmember Khubesrian invited residents to participate in the upcoming General Plan update process, noting that the City is now accepting applications for committee volunteers.

Mayor Cacciotti read a letter from Don Eggleston praising Police Officer Salcedo for his assistance to resolve a concern of Mr. Eggleston; encouraged residents to apply for the City's Boards and Commissions and to participate in public meetings.

3. City Manager Communications

City Manager Gonzalez announced that the City is accepting applications for volunteers to participate on the General Plan Focus Groups; noted that participants will only need to attend 2-3 meetings per year; invited residents to attend a joint meeting of the City Council and Planning Commission regarding the General Plan update on January 25, 2017.

4. Merchant Minute

Mayor Cacciotti introduced Delilah Rabina, owner of Hotbox Vintage, who invited the community to visit her store located in the Mission District, noting that it specializes in vintage fashion.

5. Reordering of and Additions to the Agenda

None.

PUBLIC HEARING – This Public Hearing was considered prior to the Public Comment in order to facilitate the tabulation of the ballots.

6. Public Hearing Regarding the Formation of the City of South Pasadena Landscape and Lighting Maintenance District No. 2016-1 Replacing the Existing District

Public Works Director Toor presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened the Public Hearing.

Kim Hughes, South Pasadena resident, voiced support for the proposed Landscape and Lighting District (LLMD), noting that the drought has distressed the City's urban forest.

Gretchen Robinette, South Pasadena resident, conveyed her support for the proposed LLMD, opining there is a correlation between the health of the urban forest and residents' property values.

There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Hearing.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Conduct a Public Hearing regarding the formation of the Landscape and Lighting Maintenance District No. 2016-1 to replace the Existing District as of Fiscal Year 2017-18 to provide for an annual levy and collection of assessment.
2. Close the Public Hearing and direct staff to tabulate the collected ballots in the Mayor's Conference Room in public view.
3. Direct staff to report back the results of the tabulated ballots to the City Council on February 1, 2017 for appropriate action.

PUBLIC COMMENTS

Michael Gutierrez, South Pasadena resident, voiced concern that his neighbor has illegally converted their garage into a dwelling unit; stated that the residents of the illegal unit allow their dog to bark throughout the night, disturbing the neighborhood.

The City Council requested that City staff address the concerns of Mr. Gutierrez.

Ernie Arnold, South Pasadena resident, announced that the South Pasadena Rotary Club, Kiwanis Club, and Firefighters' Association will be collecting baby item donations for families at Camp Pendleton on February 4, 2017.

John Genovese, South Pasadena resident, opined that Diamond Avenue, between El Centro Street and Mission Street, should be a one way street or parking should be restricted to one side.

City Manager Gonzalez advised that the City has hired a traffic engineer to evaluate concerns related to Diamond Avenue, noting that options will be presented to the Public Works Commission and City Council.

John Srebalus, Co-founder of South Pasadena Tenants Union, expressed a desire to work cooperatively with the City Council's Ad Hoc Committee evaluating rent stabilization options for South Pasadena; voiced support for the enactment of an inclusionary affordable housing requirement for new development.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the Consent Calendar Item Nos. 7, 8, 10-16, and 18, with Mayor Pro Tem Schneider registering his recusal on Item No. 13; and Item Nos. 9 and 17 pulled for separate discussion.

7. Minutes of the City Council Meeting of January 4, 2017

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the minutes of the January 4, 2017 City Council Meeting.

8. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 196734 through 196771 in the amount of \$203,583.95; General City Warrants Nos. 196772 through 196895 in the amount of \$1,123,776.16 and Payroll dated January 13, 2017, in the amount of \$447,789.35.

10. Second Reading and Adoption of an Ordinance for Adoption of the City of South Pasadena adding a New Section 2.78.5 (Suspension of Library Privileges) to Article IVJ (Library Board of Trustees) of Chapter 2 (Administration) of the South Pasadena Municipal Code

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to adopt Ordinance No. 2310 entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Section 2.78.5 (Suspension of Library Privileges) to Article IVJ (Library Board of Trustees) of Chapter 2 (Administration) of the South Pasadena Municipal Code."

11. Second Reading and Adoption of an Ordinance to Amend Chapter 2 of the South Pasadena Municipal Code Concerning the Disposal of Surplus Real Property

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to adopt Ordinance No. 2311 entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding Section 2.99-29b (Disposal of Surplus Real Property) of article XI (Purchasing) of Chapter 2 (Administration) of the South Pasadena Municipal Code relating to disposal of surplus real property."

12. Award of Contract to J Lou Architects, Inc., for Architectural and Engineering Design Services for the War Memorial Building Improvement Project

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Accept a proposal dated December 1, 2016, from J Lou Architects, Inc. for architectural and engineering design services for the War Memorial Building Improvement Project.
2. Reject all other proposals received.
3. Authorize the City Manager to execute an agreement with J Lou Architects, Inc., for a not-to-exceed amount of \$51,000.

13. Award of Contract to CJ Concrete Construction, Inc., for the FY 2016-17 CDBG Sidewalk Replacement and ADA Access Ramp Project

Mayor Pro Tem Schneider announced that he lives within 500' of the subject project and recused himself from this matter.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 4-0 (MAYOR PRO TEM SCHNEIDER RECUSED), to:

1. Accept a bid dated December 20, 2016, from CJ Concrete Construction Inc., for the construction of the FY 2016-17 Community Development Block Grant (CDBG) Sidewalk Replacement and ADA Access Ramp Project (Project) at various locations and authorize the City Manager to enter into a contract with CJ Concrete Construction Inc., for a not-to-exceed amount of \$230,100.
2. Reject all other bids received.

14. Review and Approval of the City Co-Sponsorship Policy with City Committees and South Pasadena Nonprofit Organizations

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to review and approve the City of South Pasadena Co-Sponsorship Policy.

15. Approval of the Assistant Library Director Job Description and Adoption of a Resolution Establishing Positions, Salaries, and Benefits for Management Employees to Include the Classification and Salary of the Assistant Library Director

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Approve the job description for Assistant Library Director.
2. Adopt Resolution No. 7494 entitled "A Resolution of the City Council of the City of South Pasadena, California, approving unrepresented management employees benefits listing and management salary schedule, superseding Resolution No. 7465."

16. Adoption of a Resolution Approving a Program Supplemental Agreement for Federal-Aid Project No. 07-5071F15 for the Design of Traffic Signal Improvements on Fair Oaks Avenue

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Authorize the City Manager to execute a Program Supplemental Agreement for Federal-Aid Project No. 07-5071F15 with the State of California Department of Transportation for the design of traffic signal improvements on Fair Oaks Avenue between Huntington Drive and Hope Street.
2. Adopt Resolution No. 7495 entitled, "A Resolution of the City Council of the City of South Pasadena, California, adopting Program Supplemental Agreement No. F017 to administering agency-state agreement for Federal-aid Projects No. 07-5071F15 for the design of traffic signal improvements funded by Highway Safety Improvement Program Cycle 7 grant funds."

18. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Construction of the South Pasadena Dog Park Project

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the South Pasadena Dog Park Project.
2. Authorize payment of the retention to Kasa Construction Inc., in the amount of \$12,568.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

9. Monthly Investment Reports for November 2016

In response to Council inquiry, Finance Director Batt explained that the City issued its 2016 Water Revenue Bond in November 2016, resulting in a significant increase identified in the Monthly Investment Report.

Councilmember Khubesrian suggested that the City's Finance Commission revisit the concept of socially-responsible investing on an annual basis to evaluate new shifts in the investment market.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to receive and file the Monthly Investment Reports for November 2016 for the City Council.

17. Authorize the City Manager to Execute Amendments to Four Professional Services Agreements: 1) Community Partners Bike San Gabriel Valley; 2) Aztlan Athletics; 3) Day One; and 4) Right of Way Inc; on Behalf of the Golden Streets Festival Working Group for Services Associated with the Planning and Hosting of the Golden Streets Festival

Following clarification, MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to authorize the City Manager to execute Amendments to four Professional Services Agreements: 1) Community Partners Bike San Gabriel Valley; 2) Aztlan Athletics; 3) Day One; and 4) Right of Way, Inc.; on behalf of the Golden Streets Festival Working Group for services associated with the planning and hosting of the Golden Streets Festival to be held on March 5, 2017; with direction that each amendment include a scope of services to be performed by each contractor.

PUBLIC HEARING

19. Public Hearing to Adopt a Resolution Approving the Community Development Block Grant (CDBG) Program for Fiscal Year 2017-18

City Manager Gonzalez presented the staff report and responded to City Council inquiries.

Councilmember Mahmud encouraged residents to report broken or lifted sidewalks to the Public Works Department.

In response to City Council inquiry, City Manager Gonzalez advised that a portion of the CDBG funds may be utilized for a variety of programs and potential options will be presented to the City Council with the next funding cycle.

Mayor Cacciotti opened and closed the Public Hearing, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7496 entitled "A Resolution of the City Council of the City of South Pasadena, California, authorizing the allocation of Community Development Block Grant (CDBG) funds for Fiscal Year 2017-18."

ACTION/DISCUSSION

20. Adoption of Initial Study and Mitigated Negative Declaration for the Graves Reservoir Replacement Project

Public Works Director Toor narrated a PowerPoint presentation entitled "Graves Reservoir Replacement Project" and responded to City Council inquiries.

In response to City Council inquiry, Water Operations Manager Tesfaye explained that the City has transitioned from utilizing gaseous chlorine to liquid bleach to disinfect drinking water, noting that it significantly reduces liability risks for the City.

Public Works Director Toor advised that construction will take approximately 18 months, noting that infrastructure will be installed to accommodate solar panel arrays and electricity transmission.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Approve the Initial Study and Mitigated Negative Declaration for the Graves Reservoir Replacement Project.
2. Adopt the Mitigation Monitoring and Reporting Program for the Project.
3. Authorize the preparation and filing of the Notice of Determination and Environmental Filing Fee Payment for the Project.

21. First Reading and Introduction of Ordinance to Amend Subsection (d) of Section 34.3 (Violations) of Chapter 34 (Trees and Shrubs) and Amending Subsection 21.7 (Harming or Removal of Trees, Turf, Etc.) of Chapter 21 (Parks) of the South Pasadena Municipal Code

Public Works Director Toor presented the staff report; explained that the proposed ordinance is not intended to prohibit temporary activities such as piñata games.

Councilmembers Khubesrian and Mahmud expressed concern that the proposed ordinance may overly restrict routine activities involving trees that are enjoyed by youth and families.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to refer consideration of the proposed ordinance to the Natural Resources and Environmental Commission.

22. Adoption of a Resolution to Establish a Complete Streets Policy for the City of South Pasadena

Management Analyst Zneimer presented the staff report and responded to City Council inquiries.

Mayor Cacciotti opened the Public Comment period.

Elisabeth Emirhamian, South Pasadena resident, voiced concern that residents are not familiar with “complete street” concepts and its impacts on future street improvement projects, such as Monterey Road.

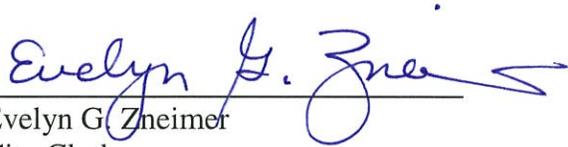
There being no others desiring to speak on this item, Mayor Cacciotti closed the Public Comment period.

In response to public comment, Mayor Cacciotti and Management Analyst Zneimer summarized the definition of "complete streets," noting that adoption of the policy requires that the City evaluate the installation of bicycle lanes and other amenities, but does not obligate the City to do so.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to adopt Resolution No. 7497 entitled "A Resolution of the City Council of the City of South Pasadena, California, to enact a complete streets policy."

ADJOURNMENT

Mayor Cacciotti adjourned the Joint City Council/Redevelopment Successor Agency meeting at 9:56 p.m.



Evelyn G. Zneimer
City Clerk



Michael A. Cacciotti
Mayor

Minutes approved by the South Pasadena City Council on February 15, 2017.