



**MONDAY, FEBRUARY 13, 2017  
MINUTES OF THE REGULAR MEETING OF THE  
PUBLIC SAFETY COMMISSION  
OF THE CITY OF SOUTH PASADENA**

**1. CALL TO ORDER**

A Regular Meeting of the Public Safety Commission was called to order by Commissioner Daigle on Monday, February 13, 2017, at 8:30 a.m., in the Fire Department EOC Room, located at 817 Mound Avenue, South Pasadena, California.

**ROLL CALL**

**Present:** Commissioners Ellen Daigle, Robert Ettinger, Greg Hall, Grace Liu Kung, and Luis Reinoso.

**Absent:** Commissioner Vernon René Daley.

**Officials**

**Present:** Police Chief/Staff Liaison Arthur Miller, Deputy Fire Chief/Staff Liaison Paul Riddle, and Management Aide/Recording Secretary Kim Kha. Other staff members presented reports or responded to questions as indicated in the minutes.

**Absent:** Mayor/City Council Liaison Michael A. Cacciotti.

**2. ELECTION OF CHAIR AND VICE-CHAIR**

Deputy Fire Chief Riddle announced the election of Chair and requested nominations. Commissioner Ettinger nominated Commissioner Daigle as Chair. Commissioner Daigle accepted the nomination.

**MOTION BY COMMISSIONER ETTINGER, SECOND BY COMMISSIONER KUNG, CARRIED 5-0, to elect Ellen Daigle to serve as the Chair.**

Chair Daigle announced the election of Vice-Chair and requested nominations. Commissioner Ettinger nominated Commissioner Reinoso as Vice-Chair. Commissioner Reinoso accepted the nomination.

**MOTION BY COMMISSIONER ETTINGER, SECOND BY CHAIR DAIGLE, CARRIED 5-0, to elect Luis Reinoso to serve as the Vice-Chair.**

### **3. APPROVE MINUTES OF JANUARY 9, 2017 MEETING**

MOTION BY COMMISSIONER ETTINGER, SECOND BY COMMISSIONER KUNG, CARRIED 5-0, to approve the Minutes of the January 9, 2017 Public Safety Commission Regular Meeting.

### **4. PUBLIC COMMENTS**

None.

### **5. COUNCIL LIAISON COMMENTS**

Item No. 5 was reordered to be heard as part of Item No. 7 “Discussions on Changing the Meeting Time to 6:30 p.m.”

### **6. STAFF LIAISON REPORTS**

Police Chief Miller provided an update on the South Pasadena Convalescent Hospital, noting the center has been recertified and is running well under new ownership and management; informed the Commission that the Police Department recently completed the annual survey for the Los Angeles County Homeless Department (LAHD), opined that the City has good relationship with liaisons from LAHD, Holy Family Church, and the Union Station; advised a staff report recapping the Police Department’s effort on homelessness will be presented to the City Council and will be emailed to the Commission; follow up on resolutions to the Almanson Center in regards to dispatching and reporting workload; gave further analysis of hiring parking enforcement, stating that hiring full time staff would be more cost effective than part time staff, and full time staff would allow proper enforcement 24 hours a day.

In response to Commissioner Ettinger’s inquiry, Police Chief Miller advised that the Department of Homeland Security’s Immigration and Customs Enforcement oversees immigration status not the City; noted the Police Department is present during immigration raids for safety issues.

Fire Chief Rueda and Deputy Fire Chief Riddle informed the Commission that the firefighter entry level interviews have been completed and candidates will move forward to the next step; shared about newly hired Firefighter/Paramedic David Gacad; thanked the Commission for participating in the ride along to observe the difficulties emergency personnel experience during calls; advised a presentation will be made to the City Council in April regarding pinch points and restrictive curb painting; follow up on inquiries regarding SCE emergency road closures; noted rain issues and ground stability are constantly surveyed before and after storms including construction sites posing potential hazards; stated there is currently no permanent back up power for the City’s water pump, which is looking to be resolved with construction of the City’s reservoir.

## **7. DISCUSSIONS ON CHANGING THE MEETING TIME TO 6:30 PM**

Police Chief Miller advised of Mayor Cacciotti's suggestion to change the Public Safety Commission's meeting time from 8:30 a.m. to 6:30 p.m.

Discussion ensued; the Commission determined it would be best if this matter was discussed further with Mayor Cacciotti as a Commissioner has a conflict in schedule.

## **8. FIRE DEPARTMENT/POLICE DEPARTMENT CALENDAR OF YEARLY EVENTS**

Deputy Fire Chief Riddle and Police Chief Miller will provide a list of public events and each department's organization chart with liaisons.

Police Chief Miller announced that Women's Self Defense classes will be held February 25<sup>th</sup>, May 13<sup>th</sup>, August 19<sup>th</sup>, and November 4<sup>th</sup>, at the War Memorial Building, which will offer residents lessons how to defend themselves and fight off attackers; stated that the Citizens' Academy will be held February 28<sup>th</sup> through May 2<sup>nd</sup>, which will offer residents an insight to the Police Department's operations and resources.

Fire Chief Rueda and Deputy Fire Chief Riddle announced CERT classes will be held February 18<sup>th</sup> and 25<sup>th</sup>, and March 4<sup>th</sup> at the South Pasadena Fire Department, which will teach fire safety, disaster medical operations, search and rescue, and hazardous materials; shared that a graduation will take place March 4<sup>th</sup> to recognize the individuals who complete the CERT class.

## **9. COMMISSIONER COMMENTS**

Commissioner Kung, President of the Parent-Teacher Association of Monterey Hills Elementary School, provided an update on the Elementary School; reminded families not to stop, double park, or have their children jump out of the car due to safety issues; opined the success of the Walk to School Program "school-buses" is due to parents and neighbors willing to lead children up and down the Monterey hills; informed a science fair will be held February 16<sup>th</sup>, which will include a forensic presentation from the South Pasadena and Pasadena Police Departments.

Chair Daigle requested the Commissioners review the previous Annual Reports presented to the City Council; suggested the Commission set goals at the next meeting, to assist in delegating and organizing for the year; inquired if the Police Department and Fire Department had any events that would require the Commission's assistance.

Vice-Chair Reinoso requested an update be provided at the next meeting regarding the Police Department's Special Task Force with the City of West Covina; followed up on his inquiry regarding on adding a public comment section on the Public Safety Commission's page.

**10. ADJOURNMENT**

Chair Daigle adjourned the meeting at 9:40 a.m.

Respectfully Submitted:



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Kim Kha  
Recording Secretary

Approved By:



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Ellen Daigle  
Chair