

**MINUTES OF THE
PUBLIC WORKS COMMISSION
11TH DAY OF JANUARY, 2017 AT 7:00 P.M. AT THE
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00p.m. by Vice Chair Abelson. Present were Commissioner Granath, Commissioner Hughes and Commissioner Glauz. Chair Fisher had an excused absence. Council Liaison Michael A. Cacciotti arrived at 7:12pm. Staff present: Public Works Director Paul Toor and Civil Engineering Assistant Thomas Amare. Staff Liaison Leaonna DeWitt was absent.

2. PLEDGE OF ALLEGIANCE

Commissioner Hughes led the pledge of allegiance.

3. APPROVAL OF MINUTES - Meeting of November 9, 2016

Minutes approved as amended. (Hughes, Glauz 4-0)

4. PUBLIC COMMENT

Nabeel Badawi – 2006 Meridian, South Pasadena. He has been a resident for 6 years and is concerned about the dangers of exiting a narrow driveway onto Meridian Avenue. The resident is requesting red curb on the eastside of Meridian Avenue. The concern is that the visibility of exiting the driveway is limited and thus dangerous.

Vice Chair Abelson suggested that staff investigate and bring this item back to the Commission at future meeting.

Public Comment period closed.

5. COUNCIL LIAISON COMMENTS

No Council Liaison Comments.

6. STAFF COMMENTS

No Staff Comments.

7. COMMISSIONER COMMENTS

Commissioner Glauz is concerned about the construction on Monterey Road and the backup of traffic. She suggested the contractor should be reminded to limit left turns in the construction zone.

Commissioner Granath commented on the construction on Monterey Road at Pasadena Avenue and that the median modification has improved traffic flow in that area. Commissioner Granath requested to review the phasing plan for the Monterey Road Project. He also commented about a technique used in Glendale, where construction plates are recessed flush with the roadway, creating a smooth driving surface as opposed to setting plates on top of the existing roadway, which creates an uneven road surface.

Commissioner Hughes stated she had reviewed past minutes and wanted to receive status updates on previously discussed items such as 1) York Blvd. road diet; 2) Mission Street Bikeway Improvement Project; 3) The removal of the delineators on Fair Oaks; 4) Review the egress and ingress for the 820 Mission Street Project; 5) Review the upcoming sewer and water rates study. Commissioner Hughes filed a formal complaint with Edison and Athens about their services. There was a planned power outage by Edison the week of Christmas, when students were on their holiday break. Athens has been leaving trash containers on the streets.

Commissioner Abelson requested to receive the spreadsheet of Commission recommendations each month and to include Commissioners Hughes items. Commissioner Abelson thanked staff and the South Pasadena Police Department on implementing measures to protect the neighborhoods on Orange Grove Avenue from intrusion of traffic due to the Rose Parade. Commissioner Abelson stated he has assisted with outreach for the ballot measure for the Lighting and Landscape Maintenance District (LLMD) Update and the deadline is Wednesday, January 18.

Public Works Director Paul Toor provided a status update on the following items:

- Fair Oaks Bulbouts – No funding provisions in FY 16-17
- Monterey Road Diet – Project on hold.
- Mission Street Bikeway Improvements – under design
- 820 Mission Street – implementing right turn only for egress and striping will be reviewed as part of the Mission Street Bikeway Improvement Project
- Sewer and Water rate Study- In progress

8. DISCUSSION/ACTION ITEMS:

A. Capital Improvement Project Update

Public Works Director Toor gave an update on this item. The Library Drainage contract has been awarded. There had been a water leak on Beech Street, which was repaired and pavement fixed. The Sewer Rehabilitation Project is 40% complete. Upon completion of the project about 70% of the City's sewer collection will be rehabilitated and the remaining 30% is in reasonably good condition. The Via Del Rey/Monterey Road Traffic Signal renovation contract has been awarded and the delivery of materials is anticipated in March 2017. Garfield Reservoir is on schedule and the Graves Reservoir project would follow.

B. Update on Coordination with the Freeway and Transportation Commission

The next meeting will be Tuesday, January 17 at 6:30pm.

Vice Chair Abelson suggested the Commission appoint someone to work on a draft report that will be submitted to City Council with the Commission's recommendations or thoughts of areas of overlap and whether the PWC should sunset. Commissioner Glauz agreed to prepare the draft report.

A motion was made to prepare a draft report with input from all the Commissioners following Brown Act guidelines on the recommendations on overlap and whether PWC should sunset. (Hughes, Abelson 4-0)

Public Works Director Toor commented on the email received from the Planning Department regarding the General Plan Update. The Planning Department is seeking a Commissioner to serve on the committee/task force to provide input.

Discussion ensued regarding the various committees and participation from the Commission.

Vice Chair Abelson acknowledged the presence of the Council Liaison Mayor Cacciotti, who was invited to share his thoughts on the General Plan committee/taskforce.

A motion was made to appoint Commissioner Hughes as the representative for the "Our Natural Committee" Focus group. (Abelson, Granath 4-0)

A motion was made to recommend that our commission have a representative on the focus group that handles traffic circulation and mobility in the City. (Abelson, Hughes 4-0)

A motion was made to recommend that the PWC have a representative on the focus group or committee that addresses issues in areas of infrastructure and public works in the City. (Abelson, Glauz 4-0)

9. ADJOURNMENT

Chair Fisher declared the meeting adjourned at 8:34p.m.

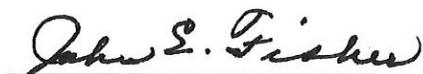
I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on February 8, 2017.

AYES:

NOES:

ABSENT:

ABSTAIN:



John Fisher, Chair