



*City of South Pasadena*  
**CULTURAL HERITAGE COMMISSION**

**Thursday April 20, 2017 at 6:45 P.M.**  
**City Council Chambers, 1424 Mission Street**

Deborah Howell-Ardila (Chair), Mark Gallatin (Vice-Chair), Steven Friedman, Rebecca Thompson  
Robert S. Joe, Council Liaison  
John Mayer, Staff Liaison

**PUBLIC COMMENT & PRESENTATIONS**

**RECOMMENDED  
ACTION**

1. Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may place the item on an agenda for future discussion.

**CONTINUED APPLICATIONS**

**RECOMMENDED  
ACTION**

2. **2021 Le Droit Drive**  
**Applicant: Tom Nott, Architect**  
**Project No.: COA-1976**  
**Historic Status Code: 5D1**

**Description:**

A request for a Certificate of Appropriateness for adding an 869 square foot second story addition to an existing 1,516 square foot single-story Spanish Colonial Revival house. The new floor addition will be located behind the roof ridge of the existing single-story front volume to minimize its massing impact on the historic façade. All exterior finishes are to match the existing house including wood windows, stucco walls and tile roofing. The house was constructed in 1923, has an historic rating of 5D1, and is located on a 7,500 square foot parcel.

Discuss and Determine  
Appropriateness

**NEW ITEMS**

**RECOMMENDED  
ACTION**

3. **2073 Milan Avenue**  
**Applicant: Mr. Xiao Qin Liu**  
**Project No.: COA-1991**  
**Historic Status Code: 5D1**

**Description:**

A request for a Certificate of Appropriateness for a 488 sq. ft. single story addition to a 1,632 sq. ft. English Revival house on a 8,560 sq. ft. lot. The addition will consist of a new master bedroom with a master bathroom, a laundry room and expanding the kitchen. The exterior materials will consist of stucco to match the existing, asphalt roof shingles, and vinyl windows for the addition.

Discuss and Determine  
Appropriateness

4. **1100 Fair Oaks Avenue**  
**Applicant: Cris Zamarano**  
**Project No.: COA-1995**  
**Historic Status Code: 5S3**

**Description:**

A request for a Certificate of Appropriateness for three proposed signs. The first sign is located on Fair Oaks Avenue and it is a 48.99 sq. ft. wall mounted sign and it reads: BLAZE PIZZA (logo) FAST-FIRE'D. The second sign is another wall mounted and it is located on Oxley Street. The sign is 31.88 sq. ft. and it consists of a logo with BLAZZE PIZZA (inside the logo) and FAST-FIRE'D. The third sign is a blade sign and it is 4.91 sq. ft. it is a logo with BLAZE PIZZA (inside the logo). The colors for all the signs are: orange and white. The materials for the sign will be vinyl.

Discuss and Determine Appropriateness

**NEW BUSINESS**

**RECOMMENDED ACTION**

5. **Historic Resources Survey and Inventory of Addresses Survey Update**

The Commission will review the historic resources survey and inventory of addresses update that was prepared by the City's consultant, Historic Resources Group (HRG) and make a recommendation to City Council.

Recommend City Council Adoption

6. **Cultural Heritage Ordinance**

The Commission will review the latest draft of the new Cultural Heritage Ordinance which now includes procedures for demolition involving potential historic resources (over 45 years old) and the review of non-Contributor properties in Potential Historic Districts. The Commission will make a recommendation to the City Council.

Recommend City Council Adoption

7. **921 Monterey Road (Conceptual Review)**

**Applicant: John M. Itamura**

The proposed project consists of a 480 sq. ft. garage addition to an existing 253 sq. ft. detached garage. The proposed exterior materials of the garage will match the existing. **This is only a discussion item now decision will be made at this time.**

Discuss and Comment

8. **Public Outreach for Property Owners Identified in the Survey**

The Commission will discuss ways of responding to questions and concerns of property owners whose properties were identified for the first time on the City's survey of historic resources.

Discuss

## 9. Rialto Theater Subcommittee

Staff is requesting that the Commission appoint a member to the standing subcommittee on all matters pertaining to information and updates on the Rialto Theater.

Appoint

### COMMUNICATIONS

### RECOMMENDED ACTION

10. Comments from Council Liaison

Comment

11. Comments from Commission

Comment

12. Comments from Staff

Comment

### APPROVAL OF MINUTES

### RECOMMENDED ACTION

13. Minutes of the regular meeting of February 16, 2017

Approve

14. Minutes of the regular meeting of March 16, 2017

Approve

### ADJOURNMENT

### RECOMMENDED ACTION

15. Adjourn to the next meeting on May 18, 2017 at 6:45 p.m.

Adjourn

*Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.*

### NOTICE

**General:** Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

**Contents:** The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

**Noticing:** This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

**Appeals:** Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena City Council. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

**Meeting:** Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA )  
CITY OF SOUTH PASADENA ) SS  
COUNTY OF LOS ANGELES )

**AFFIDAVIT OF POSTING**

*I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.*

3/31/2017

Date



Signature

**Accommodations**

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)