



**SATURDAY, FEBRUARY 4, 2017
MINUTES OF THE SPECIAL MEETING OF THE
SAN PASCUAL STABLES SUBCOMMITTEE
OF THE CITY OF SOUTH PASADENA**

CALL TO ORDER

A Special Meeting of the San Pascual Stables Subcommittee was called to order by Committee Chair Rosen on Saturday, February 4, 2017, at 11:06 a.m., at the San Pascual Stables, located at 221 San Pascual Avenue, South Pasadena, California.

1. ROLL CALL

Present: Committee Members Steven Friedman and Daniel Kreinbring; Vice-Chair Kay Findley; and Chair Ron Rosen.

Other Officials and Staff

Present: Mayor/City Council Liaison Michael A. Cacciotti; Community Services Director/Staff Liaison Sheila Pautsch; Integrated Consulting Group Inc. (ICG, Inc.) Consultant Ron Hagan; Alex and Linda Bellehumeur, Co-Founder of San Pascual Stables; and Renato Corzo, General Partner, Corbell Partnership (Current Operator of the San Pascual Stables).

Absent: Mayor Pro Tem /City Council Liaison Richard D. Schneider, M.D.

2. PUBLIC COMMENT

None.

PRESENTATIONS

3. TOUR OF THE SAN PASCUAL STABLES WITH ICG CONSULTANT

Consultant Hagan handed out a questionnaire and quality scale survey for the Committee to assess and rate existing conditions of the current operator of the Stables compared to industry best practices; provided a brief overview of what the Committee should be looking for during the tour, such as improvements and programming; indicated from this tour, he would be creating an existing conditions report and best practices for the Committee's review at the March meeting, as well as a draft Request for Proposal.

Over the course of discussion, the Committee provided the following recommendations:

- Entrance of Stables should have rules posted
- Add an emergency contact number to the rules signs
- Work with the City of Pasadena on a written document for access to the trail head area for disposal pick up and drop offs
- Fire sprinklers in the Stables and barn
- Add an emergency plan in case an accident occurs at the Stables or other disasters such as fires to avoid price gouging for disaster victims

Capital Improvements were discussed as follows:

- Re-design the southwest corner of the Stables to allow for more stall and arena area
- Reclaim south Pasadena property along south side of property

The Committee determined the overall facility looks good; tack rooms are very organized; footings are good in both arenas; and the piping along stalls and arena are good overall.

Discussion ensued relative to terms of an agreement, noting a possible 3 year term with benchmarks, and if benchmarks were met and in good standing 7 years could be added; further noted if in good standing with the City, an additional 10 years could be added, for an overall 20 year lease agreement.

The Committee briefly discussed the current lease agreement finances, asserting the following:

- Intake of money was reviewed with Corbell Partnership
- The City receives quarterly reports and annual audits
- The City does not receive revenue for special events such as birthday parties and filming
- Arenas are never rented out
- Instructors are contracted and paid a percentage by Corbell Partnership – City receives no revenue

COMMUNICATIONS

4. CITY COUNCIL LIAISONS REPORT

None.

5. COMMITTEE MEMBERS REPORT

None.

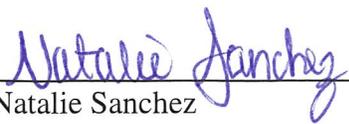
6. STAFF LIAISON REPORT

None.

ADJOURNMENT

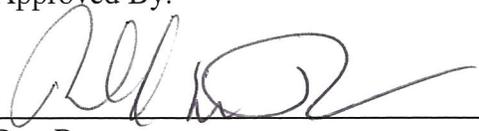
The Subcommittee adjourned at 12:59 p.m.

Respectfully Submitted:



Natalie Sanchez
Recording Secretary

Approved By:



Ron Rosen
San Pascual Stables Subcommittee Chair