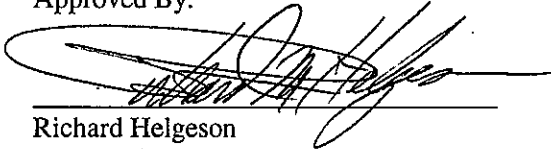


**MINUTES OF THE JOINT MEETING OF THE  
FREEWAY AND TRANSPORTATION COMMISSION AND  
THE PUBLIC WORKS COMMISSION  
OF THE CITY OF SOUTH PASADENA  
CONVENED THIS 9<sup>th</sup> DAY OF NOVEMBER 2016 6:36 P.M.  
EMERGENCY OPERATIONS CENTER  
817 MOUND AVE, SOUTH PASADENA, CA 91030**

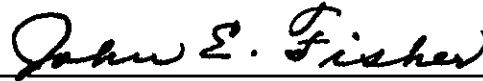
<b>1. ROLL CALL</b>	The joint meeting of the Freeway and Transportation Commission (FTC) and the Public Works Commission (PWC) was convened at 6:36 P.M. FTC Commissioners present: Evans, Sherman, Nuckols, Helgeson and Reynolds; PWC Commissioners present Fisher, Abelson, Glauz, Granath and Hughes. Council Liaison: Khubesrian not present but Councilmember Schneider was present; and Staff present: Public Works Director (PWD) Toor, Acting Principal Management Analyst (APMA) Zneimer.
<b>2. PLEDGE OF ALLEGIANCE</b>	
<b>3. PUBLIC COMMENT</b>	None.
<b>4. STAFF COMMENTS</b>	None.
<b>5. COMMISSIONER COMMENTS</b>	Each Commissioner introduced themselves and provided a summary of their background.
<b>6. DISCUSSION ITEMS</b>	
<b>A. Discussion Regarding the Freeway and Transportation Commission and Public Works Commission Roles and Responsibilities</b>	<p>FTC Chair Helgeson and PWC Chair Fisher began the discussion. The Commission asked staff to provide a background on the joint meeting and the potential overlay of the two Commissions. APMA Zneimer provided the background.</p> <p>Chairs Helgeson and Fisher asked each commissioner to talk for three minutes about their ideas for the roles and responsibilities moving forward for the Commissions. The Chairs also explained that this would be the first of a number of meetings. The Commissioners discussed how they viewed their roles and responsibilities and how best to work with each other as projects moved forward.</p> <p>The Commissioners talked about using liaisons to work on different projects and issues, as well as future joint meetings. Commissioners were also seeking some resolution on the roles and responsibilities from the City Council, especially on the Design Advisory Group (DAG) projects.</p> <p>The Commissioners discussed the hook ramp project; the funding, design and current status. PWD Toor provided information about the design and funding of the project. He informed the Commissions about the work with the California</p>

	<p>Department of Transportation (Caltrans) and securing the funding for the design of the project.</p> <p>The FTC Commissioners also informed the PWC Commissioners about the Fremont Avenue Traffic Calming Project. Providing information about project elements; the Commissioners asked staff to provide them with additional background documents for them to review later.</p> <p>The Commissioners asked that the Commission Chairs to work together to decide on what should be on the agenda for the next joint meeting of the FTC and PWC. The Commission said the agenda should include discussion on the Record of Decision, the Hook Ramp Project and Fremont Ave Traffic Calming.</p>
<p><b>B. Discussion of the ramifications of the outcome of matters on the November 8 election ballot on the roles of the Freeway and Transportation Commission and the Public Works Commission</b></p>	<p>The Commission did not have the time to address this portion of the agenda.</p>
<p><b>7. ADJOURNMENT</b></p>	<p>By consensus, the Commission adjourned the meeting at 7:45 P.M.</p>

Approved By:



Richard Helgeson  
FTC Chair



John Fisher  
PWC Chair