



**Wednesday, March 15, 2017**  
**Minutes of the Regular Meeting of the City Council**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, March 15, 2017, at 7:45 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

**Absent:** None.

**City Staff**

**Present:** Sergio Gonzalez, City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; and Anthony J. Mejia, Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**INVOCATION**

Mayor Pro Tem Schneider gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Schneider led the Pledge of Allegiance.

**CLOSED SESSION ANNOUNCEMENTS**

**1. Closed Session Announcements**

The Regular Closed Session of the City Council of March 15, 2017, was called to order by Mayor Pro Tem Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: City Manager Sergio Gonzalez, Human Resources Manager Mariam Lee Ko, and City Attorney Teresa L. Highsmith

Represented Employee

Organizations: Firefighters' Association (FFA)  
Police Officers' Association (POA)  
Public Service Employees' Association (PSEA) Full Time Unit  
PSEA– Part Time Unit

Unrepresented Employees: Management Employees

B. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code Section 54956.9 (d)(1):

Name of Case: City of Gardena v. Los Angeles Regional Water Quality Control Board and State Water Resources Control Board, Los Angeles County Superior Court Case No. BS156342

City Attorney Highsmith reported that the City Council provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

## PRESENTATIONS

2. **Presentation of a Certificate of Recognition to Judson Studios for Manufacturing the World's Largest Stained Glass Mural in the City of South Pasadena**

Mayor Cacciotti presented a Certificate of Recognition to David Judson, representing Judson Studios, for manufacturing of the World's largest stained glass mural in South Pasadena.

3. **Presentation of a Proclamation Declaring March 31, 2017 as "Library Volunteer Recognition Day" in the City of South Pasadena**

Mayor Cacciotti presented a Proclamation to Brendan Durrett, President of the Library Board of Trustees, declaring March 31, 2017, as "Library Volunteer Day" in South Pasadena.

**4. Presentation by South Pasadena Arts Council on the South Pasadena Utility Box Art Project; Phase 2**

Howard Spector, representing the South Pasadena Arts Council (SPARC), narrated a PowerPoint presentation entitled "SPARC Box Art Project 2016-17." The City Council commended the artists on the quality of their artwork and thanked SPARC for coordinating the project.

**COMMUNICATIONS**

**5. Councilmembers Communications**

Councilmember Joe reported on the Los Angeles County Sanitation District Hazardous Waste Drop-Off Program, noting that South Pasadena residents recycled thousands of gallons of hazardous waste.

Councilmember Khubesrian requested that the City Council agendaize donation of \$500 of her discretionary funds towards the Ray Bradbury mural at the South Pasadena Library, second by Councilmember Mahmud; spoke on the results of the March 2017 Special Election, noting that South Pasadena voters supported the passage of Measure H; commended State Senator Portantino for recognizing local women during Women's History Month; thanked Mayor Cacciotti for his efforts to promote and coordinate the 626 Golden Streets Festival; displayed photos depicting recent General Plan Focus Group and Community Budget meetings.

Councilmember Mahmud requested that the City Council agendaize donation of \$1,000 of her discretionary funds towards the Ray Bradbury mural at the South Pasadena Library, second by Mayor Cacciotti; requested that the City Council agendaize an update on mosquito abatement by the San Gabriel Valley Mosquito and Vector Control District at an upcoming City Council meeting, second by Councilmember Khubesrian; advised residents to abate standing water near their homes to prevent mosquito breeding; noted that the local area remains in drought conditions and residents should continue to conserve water; reported on her recent activities and meetings related to stormwater compliance.

Mayor Cacciotti reported on his attendance at the South Coast Air Quality Management District meeting, noting that the Board approved the Air Quality Attainment Plan; stated the California Parks and Recreation Society has recognized the City of South Pasadena for being the first to be a Certified American Green Zone City; commended City staff for their efforts to make the 626 Golden Streets Festival a success; pointed out that residents have several opportunities to participate in General Plan and Community Budget meetings.

**6. City Manager Communications**

City Manager Gonzalez encouraged residents to participate in upcoming meetings regarding the City's Budget, General Plan update, and a community meeting on renters' concerns; displayed photos depicting the newly installed shade structure at the Dog Park.

**7. Merchant Minute**

Mayor Cacciotti introduced Laurie Hendricks, owners of Laurie Hendricks Gallery, who invited the community to visit her gallery located on Mission Street; advised that she offers art classes, that the gallery space is now shared with a local coffee shop owner, and yoga is offered on Wednesdays.

**8. Reordering of and Additions to the Agenda**

None.

**PUBLIC COMMENTS**

None.

**CONSENT CALENDAR**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the Consent Calendar Item Nos. 9, 11, 12, 13, 17, 18, and 19; with Item Nos. 10, 14, 15, 16, and 20 pulled for separate discussion.

**9. Minutes of the City Council Meeting of March 1, 2017**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the minutes of the March 1, 2017 City Council Meeting.

**11. Monthly Investment Reports for January 2017**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to receive and file the Monthly Investment Reports for January 2017.

**12. Adoption of a Resolution to Destroy Expired Records, Per the City of South Pasadena Record Retention Schedule**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to adopt Resolution No. 7507 entitled "A Resolution of the City Council of the City of South Pasadena, California, approving the destruction of certain City records from the Management Services Department."

**13. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Fletcher Avenue Street Improvement Project and Authorization to Release Retention Payment in the Amount of \$47,541 to Vido Samarzich, Inc.**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the Fletcher Avenue Street Improvement Project.
2. Authorize payment of the retention to Vido Samarzich, Inc., in the amount of \$47,541 subsequent to the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder/County Clerk.

**17. Award of Construction Contract to Cerco Engineering for the Construction of the Demonstration Garden**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Accept a bid dated February 28, 2017, from Cerco Engineering for the construction of the Demonstration Garden and authorize the City Manager to enter into a contract with the Contractor for an amount not-to-exceed \$108,446.
2. Approve an appropriation in the amount of \$50,000 from the Water Efficiency Fund for the Project.
3. Approve an appropriation in the amount of \$70,000 for the remaining balance including a 10 percent contingency from the Park Impact Fee for the Project.
4. Reject all other bids received.

**18. Authorize a Letter of Support for Assembly Bill 17 Regarding a Transit Pass Program for Free or Reduced-fare Transit Passes**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to authorize a letter of support for Assembly Bill 17 which would create a Transit Pass Program to provide free or reduced-fare transit passes to specified pupils and students.

**19. Authorize a Letter of Support for Senate Bill 589 Regarding Municipal Storm Sewer Systems**

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to authorize a letter of support for Senate Bill 589 relating to water quality and MS4 permit compliance challenges.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION****10. Prepaid Warrants, General City Warrants, and Payroll**

Mayor Cacciotti requested that City staff provide an explanation regarding the high cost of certain AT&T bills. In response to inquiry, Deputy Fire Chief Riddle advised that the Fire Department purchased a replacement energy-efficient, commercial refrigerator.

MOTION BY MAYOR CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 197417 through 197460 in the amount of \$373,027.45; General City Warrants Nos. 197461 through 197623 in the amount of \$316,369.28; Payroll dated March 10, 2017, in the amount of \$478,875.95.

**14. Adopt a Joint Tax Transfer Resolution between the San Gabriel Valley Mosquito and Vector Control District, Los Angeles County, and City of South Pasadena for the Proposed Annexation to the San Gabriel Valley Mosquito and Vector Control District**

Public Works Director Toor summarized the City's efforts to annex into the San Gabriel Valley Mosquito and Vector Control District; advised that the estimated assessment fee will be \$11 per residential property.

Mayor Pro Tem Schneider advised that he is opposed to the proposed annexation, noting that Zika virus has not been detected or transmitted in California; pointed out that residents will be required to contribute approximately \$75,000 on an ongoing annual basis.

Councilmember Mahmud reported on her attendance at a presentation by the San Gabriel Vector and Mosquito Control District regarding local mosquito conditions; pointed out that the Asian tiger mosquito has been detected in the local region, is known to be aggressive, and is capable of transmitting dangerous viruses.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 4-1 (MAYOR PRO TEM SCHNEIDER VOING NO), to adopt Resolution No. 7508 entitled "A Joint Resolution of the Board of Supervisors of the County of Los Angeles and the Governing Bodies of the San Gabriel Valley Mosquito and Vector Control District and City of South Pasadena, approving and accepting the negotiated exchange of property tax revenue resulting from Annexation No. 2016-31 to the San Gabriel Valley Mosquito and Vector Control District."

**15. Adoption of a Debt Management Policy**

Councilmember Mahmud noted that she circulated the Debt Management Policy with suggested amendments; requested that the subject policy be further amended to include a statement regarding the necessity to seek City Council approval prior to issuance of debt.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY MAYOR PRO TEM SCHNEIDER, CARRIED 5-0, to adopt a Debt Management Policy, as amended.

**16. Award of Contract with Castlerock Environmental, Inc., in the Amount of \$39,345 for the Asbestos/Lead Abatement for the Eddie Park House**

Community Services Director Pautsch advised that the Eddie House cannot be utilized until the facility is abated; stated that the proposed improvement will enable the City to utilize the facility for rentals and special events; noted that additional structural improvements and restorations are needed and will be addressed in the future.

In response to City Council inquiry, City Manager Gonzalez spoke on the importance of developing an overall strategy to address facility maintenance, noting that there is a pending project for roofing improvements at various City facilities.

Mayor Cacciotti requested that City staff provide a cost estimate for deferred facility maintenance as part of the upcoming budget process.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Accept price quote dated February 3, 2017, from Castlerock Environmental, Inc., for the asbestos/lead abatement at the Eddie Park House.
2. Authorize the City Manager to enter into a contract with Castlerock Environmental, Inc., for a not-to-exceed amount of \$39,345.
3. Reject all other bids received.

**ACTION/DISCUSSION**

**20. Reappoint Ontario Mayor Paul Leon to the Metro Gold Line Foothill Extension Construction Authority Board of Directors and Reappoint Daniel Evans as a Non-Voting Member**

Deputy City Clerk Jimenez presented the staff report and responded to City Council inquiries.

In response to City Council inquiry, City Manager Gonzalez advised that City staff worked with Metro and they have approved the installation of disabled access ramps for the South Pasadena Gold Line stations; advised that the Metro Gold Line Extension Construction Authority (Construction Authority) does not have the jurisdiction to address improvements at existing stations.

Daniel Evans, non-voting member of the Construction Authority, advised that all Gold Line stations are constructed to accommodate three car trains; stated that Metro will need to consider whether to increase the frequency of train intervals sooner than six minutes.

Councilmember Mahmud noted that the Construction Authority and Metro should consider the possibility that train frequency may be sooner than six-minute intervals and develop mitigation measures.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER JOE, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to adopt Resolution No. 7509 entitled "A Resolution of the City Council of the City of South Pasadena, California, appointing specific representatives to the Metro Gold Line Foothill Construction Authority," with direction that Daniel Evans provide a status report at least twice annually and Ontario Mayor Paul Leon provide a status report, as needed.

## **21. Consideration of Appointing a City Council Liaison to the Design Review Board**

Deputy City Clerk Jimenez presented the staff report and responded to City Council inquiries.

In response to City Council inquiries, Planning and Building Director Watkins summarized the history of the Design Review Board (DRB), noting that the legislative history lacks an explanation as to the rationale for not appointing a City Council Liaison to the DRB; advised that the DRB has a focused and limited purview regarding building design; summarized the criteria for determining whether a particular project requires review by the Cultural Heritage Commission, DRB, or Planning Commission; stated that he expects the updated Cultural Heritage Commission Ordinance and Historic Property Inventory List to be presented to the City Council by May 2017.

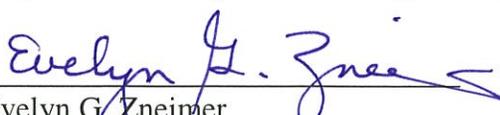
Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY MAYOR PRO TEM SCHNEIDER, to appoint a City Council Liaison to the Design Review Board. The Motion died for lack of a second.

The City Council took no action regarding this matter. The City Council agreed this matter may be reconsidered following consideration of the Cultural Heritage Commission Ordinance, as determined by the City Manager.

## **ADJOURNMENT**

Mayor Cacciotti adjourned the Regular City Council Meeting at 9:50 p.m.

  
Evelyn G. Zneimer  
City Clerk

  
Michael A. Cacciotti  
Mayor

Minutes approved by the South Pasadena City Council on April 19, 2017.