



**MINUTES OF THE JOINT MEETING OF THE  
PARKS AND RECREATION COMMISSION  
OF THE CITY OF SOUTH PASADENA CONVENED  
THIS 10<sup>TH</sup> DAY OF APRIL 2017, AT 6:30 P.M.  
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS  
1424 MISSION STREET**

**1. ROLL CALL**

Chair D. Beadle convened the regular meeting of the Parks and Recreation Commission at 6:30 p.m.

Staff R. Martin called the roll. Present were: Chair D. Beadle, Vice-Chair A. Vogel, and Commissioner R. Rosen

Other Officials and Staff present: Community Services Director/ Staff Liaison S. Pautsch, and Staff R. Martin

Member(s) not present at roll call: Commissioner J. Zavala, Commissioner A. Salinas, and City Council Liaison M. Cacciotti; all arrived after roll call.

**2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MARCH 13<sup>TH</sup>, 2017**

**MOTION:** Commission approved the minutes of the regular March 13<sup>th</sup>, 2017 Parks and Recreation Commission meeting. By unanimous voice vote, the motion passed.

(Beadle, Zavala)

COMMENTS ON MATTERS NOT ON THE AGENDA

**3. PUBLIC PARTICIPATION**

None

**PRESENTATIONS/ (ACTION AND/OR DISCUSSION)**

**4. NONE**

## **ACTION AND /OR DISCUSSION ITEMS**

### **5. DISCUSSION REGARDING TRAIL ALONG ARROYO DRIVE CONNECTIONS TO ARROYO PARK, DOG PARK, & NATURE PARK**

Director Pautsch introduced item through a Power Point presentation showing the upcoming maintenance and construction of a new trail along Arroyo Drive. The trail will start alongside the 110 Freeway and continue towards the Dog and Nature Park. The trail will provide pedestrians a safer path down to the Arroyo Seco area, with possible implementation of additional lighting and vista points. The trail may also reduce congestion in the limited designated parking locations in and around the public parks. The Power Point slides depicted the locations in mind for the construction of the trail. She encouraged Commissioners to visit the sites shown and give any necessary feedback. No motion is needed at this time. Staff will bring back item to Commission when more updates on its development occur.

### **6. DISCUSSION REGARDING THE TYPE OF STAGING FOR CONCERTS IN THE PARK**

Director Pautsch introduced item. Since the City is no longer renting the portable stage, the City is now looking into purchasing a stage of their own to use for the Garfield Concerts in the Park series starting in 2018. The City's is using Capital Growth Fee (CGF) for the purchase. For the summer of 2017, Commissioner Zavala will be sponsoring the stage used by the City. Staff has provided an information analysis breakdown of the top three stage options available for purchase: 1) portable stage, 2) mobile/trailer stage, similar to what has been used in the past, and 3) permanent amphitheater shelter, which may be used year round. The analysis included information such as size, cost, and set up specifications for each option. Director Pautsch discussed the pros and cons affiliated with each stage and recommended the City purchase the permanent amphitheater shelter. Due to structural restrictions, the permanent stage will have to differ in location to where the stage had been set up in the past. Recreation Staff prepared a visual aid depicting the possible design and location of the amphitheater shelter accompanied by a permanent concrete dance floor. Staff will also try the new set up location for at least two of the concerts in 2017 in order to gauge community reaction and feedback.

**PUBLIC COMMENT:** Resident Jeanie Jo supports the idea of purchasing a permanent amphitheater structure for Garfield Park. She also suggests having art depicted on the proposed permanent concrete dance floor surface, such as a labyrinth design that may be used year round.

Commissioners overall supported the idea of a permanent shelter being built at Garfield Park, but request that staff look into the following:

- Having different options for alternate placement of structure, for example; near rose garden or north west corner of the park, south of the tennis court
- Distribute notices to residents surrounding Garfield Park regarding plans to build shelter, aerial map of the exact location in mind, and any other changes to upcoming concert schedule
- More advertisement when item is back on the agenda; Commission would like to hear more public input
- More rendition designs of shelter and cost estimates when item is back on the agenda

Staff will take into consideration all aforementioned items and present findings at a future Commission meeting. No motion is needed at this time.

#### **7. RECEIVE AND FILE OF APPROVED CAPITAL IMPROVEMENT PROJECTS FOR 2017**

Director Pautsch presented item. Staff is looking for Commission to review and approve the revised Capital Improvement projects for 2017. Chair Beadle inquired about the possibility of implanting water filling stations at the City parks in order to discourage accumulation of plastic bottle waste. Staff will add water filling stations item to the next Commission meeting.

**MOTION:** Commission would like to receive and file the approved revised Capital Improvement Project list for 2017. By unanimous voice vote, the motion passed.

(Beadle, Vogel)

#### **8. CITY COUNCIL LIAISON REPORT**

Mayor Cacciotti expressed how impressed he is with the new all green no emission lawn equipment he saw in use.

#### **9. COMMISSIONER REPORTS**

Commissioner Zavala shared his appreciation towards the staff who organized the quick implement of the zero emission lawn equipment. Chair Beadle mentioned the following items when visiting Arroyo Park: overgrown path needing maintenance, concerning adult baseball player's behavior, and visible large abandoned waste items. Commissioner Vogel mentioned the following items when visiting Garfield park: overflowing trash cans during the weekends, is asking staff to look into using either larger capacity waste containers or coordinating a more efficient trash pickup schedule. Staff will look into all items mentioned by Commission and will report back any updates in future meetings.

#### **10. STAFF LIAISON REPORT**

Director Pautsch updated Commission on upcoming City events. In addition, she informed the Commission that the City was recently the recipient of two awards: 1. California Park and Recreation District 13 Award for Design and Planning of the newly opened City Dog Park, 2. Award of Excellence as the first Green City presented at the California Parks and Recreation Conference Banquet.

April 10<sup>th</sup>, 2017

**ADJOURNMENT**

By consensus, the Commission adjourned at 8:00 p.m. The next Commission meeting will be held on Monday, May 8<sup>th</sup>, 2017.

Respectfully Submitted:

Approved By:

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Sheila Pautsch  
Community Services Director

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David Beadle  
Chair

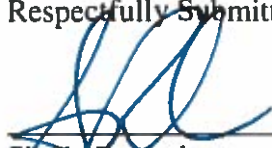
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