CITY OF SOUTH PASADENA
CITY COUNCIL CLOSED SESSION
REGULAR MEETING AGENDA

City Manager's Conference Room, Second Floor, City Hall
1414 Mission Street, South Pasadena, CA 91030

Wednesday, May 17, 2017, at 6:30 p.m.

The public may comment on Closed Session items prior to the City Council recessing to Closed Session. In order to address the City Council on Closed Session items, please complete a Public Comment Card. Time allotted per speaker: 3 minutes. The City Council will convene in Open Session at 7:30 p.m.

CALL TO ORDER: Mayor Michael A. Cacciotti

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti

PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS ONLY
(Time limit is three minutes per person)
The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. Pursuant to State law, the City Council may not discuss or take action on issues not on the meeting agenda (Government Code Section 54954.2).

CLOSED SESSION AGENDA ITEMS

A. <u>Labor Negotiations</u>

CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: City Manager Elaine Aguilar, Human Resources Manager Mariam Lee Ko, City Attorney Teresa L. Highsmith, and Attorney Steve Berliner

Represented Employee Organizations:
Firefighters' Association (FFA)
Police Officers' Association (POA)
Public Service Employees' Association (PSEA) Full Time Unit
PSEA– Part Time Unit

Unrepresented Employees: Management Employees

B. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases:

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

05/11/2017 Desiree Jimenez

Date Desiree Jiménez,
Deputy City Clerk

CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA

Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030

Wednesday, May 17, 2017, at 7:30 p.m.

In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.

CALL TO ORDER: Mayor Michael A. Cacciotti

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti

INVOCATION: Mayor Michael A. Cacciotti
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Mayor Michael A. Cacciotti

1. CLOSED SESSION ANNOUNCEMENTS: A Closed Session Agenda has been posted separately

PRESENTATIONS

2. Presentation of Certificates of Appreciation to the following Outgoing Commissioners:
- **Eileen Cheng, Youth Commission**
- **Katherine Conte, Youth Commission**
- **Harry Lieberman, Public Safety Commission**
- **H. Alex Wing, Public Safety Commission**

3. Presentation of a Proclamation Declaring May 21-27, 2017 as "Public Works Week" in the City of South Pasadena

4. Presentation of a Proclamation Commemorating 75th Anniversary of South Pasadena Police Reserves Program

CITY COUNCIL COMMISSION LIAISON APPOINTMENTS

5. City Council Liaison Appointments to the Library Board of Trustees and Public Safety Commission

Consideration of City Council Liaison Appointments to the Library Board of Trustees and Public Safety Commission for a term ending December 31, 2017.

COMMUNICATIONS

6. Councilmembers Communications
Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

7. City Manager Communications

8. Merchant Minute

9. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)
The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

10. Minutes of the City Council Meeting of May 3, 2017

Recommendation
Approve the minutes of the May 3, 2017 City Council Meeting.

11. Prepaid Warrants, General City Warrants, and Payroll

Recommendation
Approve the City of South Pasadena Prepaid Warrants Nos. 198223 through 198274 in the amount of $188,757.57; General City Warrants Nos.198275 through 198400 in the amount of $677,017.57; Payroll dated May 5, 2017, in the amount of $494,212.60; Seated as the Successor Agency to the Community Redevelopment Agency, approve the Redevelopment Successor Agency Prepaid Warrants in the amount of $86.50 (included in the above totals).

12. Monthly Investment Reports for March 2017

Recommendation
Receive and file the Monthly Investment Reports for March 2017.

13. Award of Contract With Axon Enterprise, Inc. for the Purchase of TASERS, Body Worn Cameras, and Digital Evidence Management Software System Utilizing State Grant Funds

Recommendation
1. Authorize the City Manager to enter into a five-year contract with Axon Enterprise, Inc. for the purchase of Body Worn Cameras, Digital Evidence Management Software System, and TASERS in the amount of $122,523.69.

2. Waive bidding requirements and authorize a single source purchase pursuant to South Pasadena Municipal Code Section 2.99-29 (11)(j) from Axon Enterprise, Inc.

14. Approval of a Contract with Envicom Corporation to Cover Costs for Environmental Consultant Work Associated with a 15-Unit Condominium Project at 181-187 Monterey Road

Recommendation
Authorize the City Manager to execute a contract with Envicom Corporation for an amount not-to-exceed $48,963.35 to perform environmental analysis and prepare documentation in compliance with the California Environmental Quality Act for a 15-unit condominium complex at 181-187 Monterey Road.

15. Acceptance of Project Completion and Authorization to File a Notice of Completion for Traffic Signal Improvement Project at Monterey Road and Via Del Rey

Recommendation

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion for the Traffic Signal Improvement Project.

2. Authorize release of retention payment to L.A. Traffic Signal Transportation, Inc., in the amount of $3,364.55.

16. Award of Contract to Studio Spectrum, Inc., for the Library Community Room Audio Video System Upgrades

Recommendation

1. Accept a bid dated May 2, 2017, from Studio Spectrum, Inc., for the Library Community Room Audio Video System Upgrades.

2. Reject all other bids received.

3. Authorize the City Manager to enter into a contract with Studio Spectrum, Inc., for a not-to-exceed amount of $43,771.46 for the Project.

17. Authorize Letters of Support for Senate Bills 541, 589, 633, and Assembly Bill 1180 Regarding Municipal Separate Storm Sewer Systems

Recommendation

1. Authorize a letter of support for Senate Bill (SB) 541(Allen) Stormwater Guidelines for Schools.

2. Authorize a letter of support for SB 589 (Hernandez) Municipal Separate Storm Sewer Systems: Financial Capability Analysis, as amended April 26, 2017.

3. Authorize a letter of support for SB 633 (Portantino) Use of Existing Infrastructure to Convey Stormwater.

4. Authorize a letter of support for Assembly Bill 1180 (Holden) Stormwater Permit Compliance Fund.

18. Authorize a Letter of Support for Assembly Constitutional Amendment 10 Which Lowers the Voting Age

Recommendation

Authorize a Letter of Support for Assembly Constitutional Amendment 10 (ACA 10) which lowers the voting age from 18-years-old to 17-years-old.

ACTION/DISCUSSION

19. First Reading and Introduction of an Ordinance Prohibiting the Retail Sale of Commercially Bred Dogs, Cats, and Rabbits From Retail Pet Stores, Retail Businesses or Other Commercial Establishments within the City of South Pasadena

Recommendation
Read by title only for the first reading, waive further reading, and introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena adding Section 5.22-2 to Article I of Chapter 5 (Animals and Fowl) and amending Section 5-22.1 (Mistreating Baby Fowl or Rabbits) of Chapter 5 (Animals and Fowl) of the South Pasadena Municipal Code to prohibit the sale of commercially bred dogs, cats, and rabbits in pet stores, retail businesses, or other commercial establishments in South Pasadena."

20. Direction Regarding Proposed Budget for Fiscal Year 2017-18

Recommendation
Provide direction regarding revenues, expenditures, supplemental and capital outlay requests, street improvement program, designated reserve funds, and undesignated reserve levels for Fiscal Year 2017-18.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)

June 7, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
June 21, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
July 5, 2017	CANCELLED		
July 19, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
August 2, 2017	CANCELLED		
August 16, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

05/11/2017
Date

Desiree Jimenez,
Deputy City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

APPRECIATION

Eileen Cheng

Youth Commission
2015 - 2017

In appreciation of over a year of volunteer service and dedicated commitment to youth development and engagement while serving as a member of the South Pasadena Youth Commission

Dated this 17th day of May, 2017

Michael A. Cacciotti, Mayor

Evelyn G. Zneimer, City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

APPRECIATION

Katherine Conte

Youth Commission
2013 - 2017

In appreciation of over three years of volunteer service and dedicated commitment to youth development and engagement while serving as a member of the South Pasadena Youth Commission

Dated this 17th day of May, 2017

Michael A. Cacciotti, Mayor

Evelyn G. Zneimer, City Clerk

AGENDA ITEM 2

THE CITY OF SOUTH PASADENA EXPRESSES

APPRECIATION

Harry Lieberman

Public Safety Commission
2013 - 2016

In appreciation of three years of volunteer service and dedicated commitment to improving the City's emergency response capability by coordinating volunteer citizens efforts such as the Community Emergency Response Team (CERT) Program, while serving on the South Pasadena Public Safety Commission

Dated this 17th day of May, 2017

Michael A. Cacciotti, Mayor

Evelyn G. Zneimer, City Clerk

THE CITY OF SOUTH PASADENA EXPRESSES

APPRECIATION

H. Alex Wing

Public Safety Commission
2012 - 2016

In appreciation of four years of volunteer service and dedicated commitment to improving the City's emergency response capability by coordinating volunteer citizens efforts such as the Community Emergency Response Team (CERT) Program, while serving on the South Pasadena Public Safety Commission

Dated this 17th day of May, 2017

Michael A. Cacciotti, Mayor

Evelyn G. Zneimer, City Clerk

CITY OF SOUTH PASADENA

PROCLAMATION

Declaring May 21-27, 2017, as "Public Works Week" in the City of South Pasadena

WHEREAS, the many services provided by Public Works to our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of Public Works systems and programs such as water treatment and distribution, sewers, streets and highways, public buildings, solid waste, recycling, parks and landscaping, maintenance and operations; and

WHEREAS, the health, safety, economic vitality and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these services, as well as their planning, design, and construction of public facilities and utilities, is vitally dependent upon the efforts and skills of Public Works representatives; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff the Public Works Department is materially influenced by the public's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, I, Michael A. Cacciotti, Mayor of the City of South Pasadena, on behalf of the City Council, do hereby proclaim the week of March 21-27, 2017, as "Public Works Week" in the City of South Pasadena, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing quality Public Works services and to recognize the contributions which Public Works representatives make every day to our health, safety, comfort, and quality of life, not only this week but throughout the year.

Michael A. Cacciotti, Mayor

May 17, 2017
Date

AGENDA ITEM 3

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CITY OF SOUTH PASADENA

PROCLAMATION

In Honor of the City of South Pasadena's Police Reserves' 75th Anniversary

WHEREAS, the South Pasadena Police Reserve was officially created on June 5, 1968, as a volunteer organization under the direction of the Chief of Police to assist the employees of the Police Department in the enforcement of the law and the maintenance of peace and order; and

WHEREAS, the Police Reserves are an invaluable asset to both the Police Department and the City as they provide the citizens added protection at no additional cost; and

WHEREAS, they volunteer their time and service to augment patrol shifts and bike units as well as working special City events, such as the Fourth of July Parade and firework show, Police and Fire Open House, high school sporting events, Tiger Run, and much more; and

WHEREAS, the South Pasadena Police Reserves are the second oldest Reserve Organization in the State of California, behind San Jose; and

WHEREAS, they have distinguished themselves as an integral part of the South Pasadena Police Department.

NOW, THEREFORE, I, Michael A. Cacciotti, Mayor of the City of South Pasadena, on behalf of the City Council, do hereby congratulate the South Pasadena Police Reserves' on its 75th anniversary, and commend them for their dedicated service to the South Pasadena community.

Michael A. Cacciotti, Mayor

May 17, 2017
Date

AGENDA ITEM 4

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City of South Pasadena
City Clerk's Division

Memo

Date: May 17, 2017

To: The Honorable City Council

From: Anthony J. Mejia, Chief City Clerk

Via: Natalie Sanchez, Management Assistant

Re: City Council Liaison Appointments to the Library Board of Trustees and Public Safety Commission

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At the beginning of every Mayoral term, appointments are made to various commissions, boards, committees, and regional groups for the calendar year.

At the February 1, 2017 City Council Meeting, the Mayor's list of City Council Liaison Appointments was approved. Since the appointments were made, schedules of the City Council have changed which impede Councilmember Khubesrian from continuing to serve on the Library Board of Trustees (LBT), as well as Mayor Cacciotti on the Public Safety Commission (PSC). As a result, an appointment of a Council Liaison is needed for the LBT and PSC.

With the City Council concurrence at the May 17, 2017 City Council Meeting, Mayor Cacciotti proposes to appoint Councilmember Joe as the Council Liaison to the PSC.

At the May 17, 2017 City Council Meeting, the City Council will have a discussion to determine which Councilmember will be appointed as the Council Liaison to the LBT. Attached is the current list of City Council Liaison Appointments to assist the Council in making a decision.

Attachments:
List of Current City Council Liaison Appointments (January 2017 to December 2017)

AGENDA ITEM 5

Liaison Appointments
Michael A. Cacciotti, Mayor
January 2017 to December 2017

City Commissions, Boards, and Committees	Appointed Liaison(s) or Members
Animal Commission	Mahmud
Cultural Heritage Commission	Joe
Finance Commission	Schneider
Fourth of July – Festival of Balloons Committee■	Schneider
Freeway & Transportation Commission	Khubesrian
Library Board of Trustees	**~~Khubesrian~~ TBD**
Natural Resources and Environmental Commission	Schneider
Parks and Recreation Commission	Cacciotti
Planning Commission	Khubesrian
Public Safety Commission	**~~Cacciotti~~ Joe**
Public Works Commission	Joe
Renewable Energy Council	Cacciotti and Schneider
Senior Citizen Commission	Joe
South Pasadena Tournament of Roses Committee■	Mahmud
Youth Commission	Mahmud

■ Members not appointed by Mayor

Wednesday, May 3, 2017
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Cacciotti on Wednesday, May 3, 2017, at 7:50 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Joe, Khubesrian, and Mahmud; Mayor Pro Tem Schneider; and Mayor Cacciotti.

Absent: None.

City Staff Present: Sergio Gonzalez, City Manager; Teresa L. Highsmith, City Attorney; Evelyn G. Zneimer, City Clerk; and Anthony J. Mejia, Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Councilmember Joe gave the invocation.

PLEDGE OF ALLEGIANCE

The AYSO Region 214 / U10 Girls Soccer Team led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

1. **Closed Session Announcements**

   The Regular Closed Session of the City Council of May 3, 2017, was called to order by Mayor Pro Tem Schneider at 6:15 p.m.

AGENDA ITEM 10

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

A. PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54957:

Title: City Manager

B. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS, Pursuant to Government Code Section 54957.6:

City Negotiators: City Manager Sergio Gonzalez, Human Resources Manager Mariam Lee Ko, City Attorney Teresa L. Highsmith; and Attorney Steve Berliner

Represented Employee Organizations: Firefighters' Association (FFA)
Police Officers' Association (POA)
Public Service Employees' Association (PSEA) Full Time Unit
PSEA– Part Time Unit

Unrepresented Employees: Management Employees

C. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 1

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. Presentation by the Pasadena Humane Society on Available Animal Adoptions

Julie Bank, Pasadena Humane Society (PHS) President/CEO, announced that a Terrier mix named Terry is now available for adoption; encouraged residents to visit the adoption center; noted that low cost vaccinations and spay and neuter services are available at the Shelter.

3. Presentation of a Proclamation Declaring May 7-13, 2017 as "Be Kind to Animals Week" in the City of South Pasadena

Mayor Cacciotti presented a Proclamation to Police Captain Neff, on behalf of the Animal Commission, declaring May 7-13, 2017, as "Be Kind to Animal Week" in the City of South Pasadena.

4. Presentation of a Proclamation Declaring May 2017 as "National Preservation Month" in the City of South Pasadena

Mayor Cacciotti read a Proclamation declaring May 2017, as "National Preservation Month" in the City of South Pasadena.

5. Presentation of a Certificate of Recognition to AYSO Region 214/ U10 Girls Soccer Team for Winning the 2017 West San Gabriel Valley Area All-Star Championship

Mayor Cacciotti presented a Certificate of Recognition to Pedro Diaz, coach of the AYSO Region 214/U10 Girls Soccer Team, for winning the 2017 West San Gabriel Valley Area All-Star Championship.

Team Roster

- Melania Diaz (#2)
- Mariana Gomez (#3)
- Tessa Neal (#4)
- Maggie McDonald (#6)
- Nyladie Cortez (#7)
- Carmela Gonzalez (#8)
- Willa Bortz (#9)
- Colette Carbonara (#10)
- Ava Hartstein (#11)

6. Presentation of a Proclamation to Outgoing City Manager Sergio Gonzalez for Over 13 Years of Service to the City of South Pasadena

The following individuals recognized and presented tokens of gratitude to outgoing City Manager Sergio Gonzalez:

Becky Cheng, on behalf of U.S. Congresswoman Judy Chu
Yvette Kim, on behalf of State Senator Anthony Portantino
Faith Lee, on behalf of State Assemblymember Chris Holden
Police Chief Arthur Miller, representing the South Pasadena Police Department
Police Corporal Craig Phillips, representing the South Pasadena Police Officers' Association
Fire Chief Mario Rueda and Deputy Fire Chief Paul Riddle, representing the South Pasadena Fire Department

Mayor Cacciotti and the entire City Council presented a Proclamation to Sergio Gonzalez, outgoing City Manager, recognizing his 13 years of service to the City of South Pasadena.

7. Recess to Reception

The City Council recessed at 8:35 p.m. and reconvened at 8:45 p.m.

COMMUNICATIONS

8. Councilmembers Communications

Councilmember Joe displayed photos and reported on tours of City Hall for local students and a Chinese delegation; provided an update regarding the Cultural Heritage Commission's (CHC) consideration of the City's historic properties inventory and CHC ordinance.

Councilmember Khubesrian requested that City Council agendize discussion of the City's immigration status related policies for the City Council Meeting of May 17, 2017, second by Mayor Cacciotti; noted that the City has provided written comments to Caltrans regarding proposed safety enhancements to State Route 110 (SR-110), suggesting that the Hook Ramp Interchange Project should be included in the list of enhancements; spoke on recent scientific studies which link climate change and an increase in the spread of infectious diseases.

Councilmember Mahmud spoke on her recent activities to address regional storm water management issues; thanked residents for participating in the General Plan update meetings and events; advised that the Tournament of Roses Committee has cancelled the classic car show due to due increased costs to host the event, urging residents to participate in other fundraising events.

Mayor Pro Tem Schneider noted that the Finance Commission received an update regarding the City's pension liabilities; announced that Mosaic Church will be the new tenant at the Rialto Theatre and they hope to begin exterior improvements soon; encouraged residents to attend the Eclectic Music Festival on May 6, 2017.

Mayor Cacciotti requested that the Natural Resources and Environmental Commission consider and provide recommendations related to lead contamination, second by Councilmember Mahmud; displayed photos of various community events; announced that the South Coast Air Quality Management District (SCAQMD) will be offering a rebate program for new electric lawn mowers; reported that Ford has revealed a new police pursuit-rated hybrid vehicle; requested that Public Works staff address fallen tree limbs on Blair Street.

9. City Manager Communications

City Manager Gonzalez announced upcoming community events including a Community Emergency Response Team (CERT) refresher course and Fiscal Year 2017-18 City budget update; announced that Chief City Clerk Mejia received an award from the City Clerks Association of California.

10. Reordering of and Additions to the Agenda

The City Council agreed to consider Item No. 25 related to the South Pasadena Library Strategic Plan immediately following the Consent Calendar.

PUBLIC COMMENTS

Michael Placido, South Pasadena resident, voiced concern that the intersection of Monterey Road and Garfield Avenue poses a danger to pedestrians; spoke on his experience being injured in a minor accident at the subject intersection.

Public Works Director Toor advised that he will agendize for the Public Works Commission discussion of the Monterey Road and Garfield Avenue intersection.

Sally Kilby, South Pasadena resident, announced that the Friends of the South Pasadena Public Library have launched its campaign to raise funds for new technology for the Library; noted that the Friends raises approximately $55,000 annually to support Library activities.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the Consent Calendar Item Nos. 11-14 and 19-21; with Item Nos. 15-18 pulled for separate discussion.

11. Minutes of the City Council Meetings of March 21, 2017, April 12, 2017, and April 19, 2017

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the minutes of the March 21, 2017, April 12, 2017, and April 19, 2017 City Council Meetings.

12. Prepaid Warrants, General City Warrants, and Payroll

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 198060 through 198096 in the amount of $629,075.97; General City Warrants Nos. 198097 through 198222 in the amount of $923,588.40; Payroll dated April 21, 2017, in the amount of $443,669.06.

13. Discretionary Fund Request from Councilmember Mahmud in the Amount of $700 for the Purpose of Sound Technician Services at the Teen Concert Sponsored by the Youth Commission

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the discretionary fund request by Councilmember Mahmud designating $700 for the purpose of sound technician services at the Teen Concert sponsored by the Youth Commission.

14. Consideration of Employment Agreement and a Resolution for an Exception to the 180-day Wait Period for Post-Retirement Employment of Elaine Aguilar for the Position of Interim City Manager

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Adopt Resolution No. 7513 entitled "A Resolution of the City Council of the City of South Pasadena, California, requesting approval of Public Employees' Retirement System (PERS) for hiring of annuitant for temporary appointment to critical position of Interim City Manager pursuant to Government Code Sections 21221(h) and 7522.56(f)(1)."

2. Approve an employment agreement with Elaine Aguilar for the position of Interim City Manager during the recruitment process for a new full time City Manager.

19. Adoption of a Resolution Implementing No Stopping Any Time on Stoney Drive

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to adopt Resolution No. 7515 entitled "A Resolution of the City Council of the City of South Pasadena, California, establishing No Stopping Any Time with a provision for removal of vehicle on Stoney Drive."

20. Authorize a Letter of Support for Assembly Bill 1274 Regarding Smog Check Requirement Exemptions

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to authorize a Letter of Support for Assembly Bill 1274 which would exempt motor vehicles that are eight or less model-years old from being required to obtain a smog check biennially upon renewal of registration.

21. Consent to Sublease with Forte Physical Therapy PC under the Master Lease with iTennis, Inc., for the Arroyo Seco Racquet Club

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to consent to sublease with Forte Physical Therapy PC under the master lease with iTennis, Inc., for the Arroyo Seco Racquet Club.

ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

15. Adoption of a Resolution Approving the Fiscal Year 2017-18 Engineer's Report Declaring the City's Intention to Provide for an Annual Levy and Collection of Assessments and Setting a Date and Time for a Public Hearing for the FY 2017-18 Lighting and Landscaping Maintenance District

Bianca Richards, South Pasadena resident, suggested that City undergo a robust public education campaign if the City desires to request an increase in the subject assessment in the future.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Adopt Resolution No. 7514 entitled "A Resolution of the City Council of the City of South Pasadena, California, approving the Fiscal Year 2017-18 Engineer's Report declaring the City's intention to provide for an annual levy and collection of assessments and setting a date and time for a Public Hearing for the Lighting and Landscaping Maintenance District, pursuant to the provisions of Division 15, Part 2 of the Streets and Highways Code of the State of California."

2. Schedule the Public Hearing for the FY 2017-18 Lighting and Landscaping Maintenance District for June 7, 2017, at 7:30 p.m., in the Amedee O. "Dick" Richards, Jr. Council Chamber.

16. Authorize the Mayor to Enter Into a Purchase and Sales Agreement with the California Department of Transportation for 1107 Grevelia Street and 2006 Berkshire Avenue for the Purpose of Creating Pocket Parks

In response to City Council inquiry, Principal Management Analyst Lin explained that it is anticipated that the California Transportation Commission will consider the subject Purchase and Sale Agreement at its June meeting.

Councilmember Mahmud suggested that a portion of the Berkshire Avenue Park be utilized as a community garden. City Manager Gonzalez explained that neighborhood meetings will be held to solicit recommendations regarding desired uses for the new parks.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to authorize the Mayor to enter into a Purchase and Sales Agreement with the California Department of Transportation for 1107 Grevelia Street and 2006 Berkshire Avenue for the purpose of creating pocket parks.

17. Notice of Completion for the Library Park Drainage Improvement Project

Bianca Richards, South Pasadena resident, spoke on the need for improvements to the landscaping and irrigation at the Library Park.

In response to City Council inquiry, Public Works Director Toor explained that the Notice of Completion is related to improvements to the Library Park drainage system and that the City will need to address landscaping and irrigation in the near future.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to accept the Library Park Drainage Improvement Project as complete and direct staff to record a Notice of Completion with the Los Angeles County Registrar-Recorder/County Clerk.

18. Approval of Purchase of a 2017 Chevrolet Bolt Electric Vehicle

Mayor Cacciotti expressed gratitude to City staff for moving forward with purchasing an all-electric vehicle to replace a polluting gasoline-fueled vehicle.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Accept a bid dated April 11, 2017 from George Chevrolet located in Bellflower, CA for the purchase of a 2017 Chevrolet Bolt electric vehicle in the amount of $37,554.68.

2. Reject all other bids received.

3. Declare the Public Works Department 2008 Dodge Charger as surplus property and instruct staff to dispose of the item in accordance with South Pasadena Municipal Code Section 2.99-29 and City Surplus Disposal Policy.

ACTION/DISCUSSION

22. Authorization for the Issuance of a Request for Proposal for the San Pascual Stables and Concessionaire Lease Agreement

Community Services Director Pautsch narrated a PowerPoint presentation entitled "Authorization for the Issuance of the Request for Proposals (RFP) for the San Pascual Stables" and responded to City Council inquiries.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

During the course of deliberations, individual Councilmember(s) expressed opinions concerning the RFP. The statements that follow do not necessarily reflect Council consensus: 1) a 30% contributions from the City towards the Capital Fund seem too high and an option to reduce the City's contribution should be included in the RFP; 2) it would be appropriate to allow the respondent to determine whether to propose a flat rent or shared revenue agreement; and 3) the length of term is appropriate as it provides appropriate stability for the concessionaire, yet allows the City to ensure that the operator is in good standing.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to authorize the issuance of a Request for Proposal for the San Pascual Stables and Concessionaire Lease Agreement, with the following direction: 1) to allow for respondents to have flexibility in structuring their proposals in terms of rate of return and length of term; 2) to include an option to propose a flat rent; and 3) to include a statement regarding future development of a trail along the arroyo.

23. Authorize the City Manager to Terminate the Shared Command Staff Service Agreement with the Cities of San Gabriel and San Marino and Direct the City Manager to Negotiate a Cooperative Agreement with the City of San Marino for the Sharing of Fire Department Command Staff

City Manager Gonzalez presented the staff report; explained that if all three agencies agree to terminate the agreement and waive the six month notice, City staff will expedite development of a Cooperative Agreement with the City of San Marino. Councilmember Mahmud expressed gratitude to Fire Chief Rueda for his service to the City.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to:

1. Authorize the City Manager to terminate the Tri-City Shared Command Staff Service Agreement.

2. Direct the City Manager to request a waiver of the six month notice.

3. Direct the City Manager to negotiate a Cooperative Agreement with the City of San Marino for the Sharing of Fire Department Command Staff.

24. Direction Regarding Proposed Budget Expenditures for Fiscal Year 2017-18

City Manager Gonzalez narrated a PowerPoint presentation entitled "Fiscal Year 2017-18 Proposed Budget" and responded to City Council inquiries.

Mayor Cacciotti pointed out that Ford has unveiled a hybrid Police pursuit-rated vehicle, requesting that the Police Department evaluate its feasibility for replacement outdated police vehicles.

Public Works Director Toor explained that the Public Works Commission reviewed each of the proposed street improvement projects, including driving along each street; stated that he believes each project reflects an appropriate need based on the pavement management index and volume use.

In response to City Council concern, City Manager Gonzalez explained that the project five-year cash-flow model is concerning and that the City will need to address methods of increasing revenues, managing expenditures, and defraying expenses from the General Fund.

Councilmember Joe requested that City staff and the Finance Commission evaluate and provide recommendations related to the Cash Flow and return to the City Council in six months.

City Manager Gonzalez advised that the City will need to evaluate the possibility of issuing General Obligation Bonds for construction of the Community Center, facility improvements, and street improvements. Councilmember Mahmud suggested that the Community Center 3D Video be publicized to residents.

Mayor Cacciotti opened and closed the Public Comment period, there being no one desiring to speak on this item.

Mayor Cacciotti requested that City staff provide a Cash Flow forecast through 2025.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to direct City staff to move forward with supplemental and capital outlay requests, street improvement program, designated reserve funds, and undesignated reserve levels for Fiscal Year 2017-18, as presented.

REPORTS

25. <u>Receive and File of the South Pasadena Public Library Strategic Plan 2017-2022</u>

Library Director Fjeldsted presented the staff report and responded to City Council inquiries.

Councilmember Mahmud suggested that signs be posted to inform customers of the nearby parking garage and disabled parking spots.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to receive and file the "South Pasadena Strategic Plan, 2017-2022" and direct staff to provide the City Council with periodic updates to the implementation of the recommendations.

ADJOURNMENT

Mayor Cacciotti adjourned the Special Joint City Council Meeting at 11:05 p.m.

Evelyn G. Zneimer City Clerk	Michael A. Cacciotti Mayor

Minutes approved by the South Pasadena City Council on May 17, 2017.

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City of South Pasadena/ Redevelopment Successor Agency Agenda Report

Michael A. Cacciotti, Mayor/Agency Chair
Richard D. Schneider, M.D., Mayor Pro Tem/Agency Vice Chair
Robert S. Joe, Council/Agency Member
Marina Khubesrian, M.D., Council/Agency Member
Diana Mahmud, Council/Agency Member

Evelyn G. Zneimer, City Clerk/Agency Secretary
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 17, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: David Batt, Finance Director

SUBJECT: **Approval of Prepaid Warrants in the Amount of $188,844.07 General City Warrants in the Amount of $677,017.57 and Payroll in the Amount of $494,212.60**

Recommendation
It is recommended that the City Council approve the Warrants as presented.

Fiscal Impact

Prepaid Warrants:	
Warrant # 198223 – 198274	$ 188,757.57
General City Warrants:	
Warrant # 198275 – 198400	$ 677,017.57
Payroll 05-05-17	$ 494,212.60
RSA:	
Prepaid Warrants	$ 86.50
General City Warrants	$
Payroll 05-05-17	$
Total	$ 1,360,074.24

Commission Review and Recommendation
This matter was not reviewed by a Commission.

Legal Review
The City Attorney has not reviewed this item.

Public Notification of Agenda Item
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

AGENDA ITEM 11

Attachments:

1. Warrant Summary
2. Prepaid Warrant List
3. General City Warrant List
4. Payroll 05-05-17
5. Redevelopment Successor Agency Check Summary Total

ATTACHMENT 1
Warrant Summary

City of South Pasadena
Demand/Warrant Register

Recap by fund	Fund No.	Date 05.17.17 Amounts Prepaid	Written	Payroll
General Fund	101	71,695.38	217,781.13	305,650.29
Insurance Fund	103		1,233.00	
Street Improvement Program	104		52,682.64	
Facilities & Equip.Cap. Fund	105		72,426.39	
Local Transit Return "A"	205	844.28	4,441.62	8,160.82
Local Transit Return "C"	207			5,590.35
Sewer Fund	210	50.22	52.72	11,444.47
CTC Traffic Improvement	211			272.08
Street Lighting Fund	215	50.22	18,493.19	4,939.55
Public,Education & Govt Fund	217			
Clean Air Act Fund	218			
Business Improvement Tax	220			
Gold Line Mitigation Fund	223			
Mission Meridian Public Garage	226			
Housing Authority Fund	228			
State Gas Tax	230	50.22	343.74	13,925.04
County Park Bond Fund	232		1,575.76	
Measure R	233		27,529.57	
MSRC Grant Fund	238			
Bike & Pedestrian Paths	245			
BTA Grants	248			
Golden Streets Grant	249			
Capital Growth Fund	255			
CDBG	260			
Asset Forfeiture	270			
Police Grants - State	272		3,689.13	
Homeland Security Grant	274			
Park Impact Fees	275		55,806.42	
HSIP Grant	277		4,117.50	
Arroyo Seco Golf Course	295		23,265.89	
Sewer Capital Projects Fund	310		3,987.12	
Water Fund	500	1,951.83	189,591.75	50,327.11
2016 Water Revenue Bonds Fund	505			
Public Financing Authority	550			
Payroll Clearing Fund	700	114,115.42		93,902.89
	Column Totals	188,757.57	677,017.57	494,212.60
	City Report Totals		1,359,987.74	

Recap by fund	Fund No.	Amounts Prepaid	Written	Payroll
RSA	227	86.50	-	-
	Column Totals	86.50	-	-
	RSA Report Totals		86.50	

	Amounts Prepaid	Written	Payroll
	188,844.07	677,017.57	494,212.60
Grand Report Total		1,360,074.24	

Michael A. Cacciotti, Mayor

David Batt, Finance Director

Evelyn G. Zneimer, City Clerk

ATTACHMENT 2
Prepaid Warrant List

Voided Checks	
197875	$37.50
197971	$1,400.00
197995	$800.00

Accounts Payable

Check Detail

User: mfestejo
Printed: 05/11/2017 - 10:57AM

Check Number	Check Date			Amount
CSAD2920 - Agbada, Casilda Line Item Account				
198223	04/27/2017			
Inv R80981				
Line Item Date	Line Item Description		Line Item Account	
04/25/2017	Refund Youth House Rental Deposit 4/8/17		101-0000-0000-2920-000	250.00
Inv R80981 Total				250.00
198223 Total:				250.00
CSAD2920 - Agbada, Casilda Total:				250.00
AMII1021 - American Micro Imaging Inc. Line Item Account				
198224	04/27/2017			
Inv 47823				
Line Item Date	Line Item Description		Line Item Account	
04/05/2017	City Clerk Archive Records Scanning Svcs		101-1020-1021-8180-000	3,373.22
Inv 47823 Total				3,373.22
198224 Total:				3,373.22
AMII1021 - American Micro Imaging Inc. Total:				3,373.22
LOAN8267 - Andrews, Loretta Line Item Account				
198257	05/04/2017			
Inv Spring 2017				
Line Item Date	Line Item Description		Line Item Account	
05/03/2017	Instructor Hawaiian Dance Classes		101-8030-8032-8267-000	1,560.00
Inv Spring 2017 Total				1,560.00
198257 Total:				1,560.00
LOAN8267 - Andrews, Loretta Total:				1,560.00
AT&T5006 - AT & T U-Verse Line Item Account				
198258	05/04/2017			

Inv 130464796

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	3/18-4/17/17	500-6010-6710-8150-000	70.00

Inv 130464796 Total 70.00

198258 Total: 70.00

AT&T5006 - AT & T U-Verse Total: 70.00

CDOT9500 - CA Dept. of Transportation Line Item Account

198225 04/27/2017

Inv # 64544-01-01

Line Item Date	Line Item Description	Line Item Account	
04/19/2017	5% Purchase Deposit 2006 Berkshire Ave. Parcel# 64544-01-01	101-9000-9500-9500-000	8,530.00

Inv # 64544-01-01 Total 8,530.00

198225 Total: 8,530.00

CDOT9500 - CA Dept. of Transportation Total: 8,530.00

CAL0627 - CA Franchise Tax Board Line Item Account

198250 05/04/2017

Inv P/R/E 4/30/17

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	Garnishment	700-0000-0000-2264-000	100.00

Inv P/R/E 4/30/17 Total 100.00

198250 Total: 100.00

198251 05/04/2017

Inv P/R/E 4/30/17

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	Garnishment	700-0000-0000-2264-000	917.20

Inv P/R/E 4/30/17 Total 917.20

198251 Total: 917.20

CAL0636 - CA Franchise Tax Board Total: 1,017.20

CAFB2013 - Cafe Bravo Line Item Account

198259 05/04/2017

Check Number	Check Date			Amount
Inv	5/9/17			
Line Item Date		Line Item Description	Line Item Account	
05/04/2017		Employee Appreciation Luncheon 5/9/17 Catering	101-2010-2013-8020-000	1,306.91
Inv 5/9/17 Total				1,306.91
198259 Total:				1,306.91
CAFB2013 - Cafe Bravo Total:				1,306.91
STA5680 - CAL PERS 457 PLAN Line Item Account				
198252	05/04/2017			
Inv	P/R/E 4/30/17			
Line Item Date		Line Item Description	Line Item Account	
05/02/2017		Deferred Comp	700-0000-0000-2260-000	4,252.00
Inv P/R/E 4/30/17 Total				4,252.00
198252 Total:				4,252.00
STA5680 - CAL PERS 457 PLAN Total:				4,252.00
CAN0607 - Cantu Graphics Line Item Account				
198260	05/04/2017			
Inv	1721			
Line Item Date		Line Item Description	Line Item Account	
04/13/2017		5 Charrette Banners & Design Svcs	101-7010-7011-8020-000	435.00
Inv 1721 Total				435.00
198260 Total:				435.00
CAN0607 - Cantu Graphics Total:				435.00
CDW5246 - CDW Government Inc Line Item Account				
198226	04/27/2017			
Inv	HDS9863			
Line Item Date		Line Item Description	Line Item Account	
03/11/2017		MS GSA Office STD 2016	101-3010-3032-8530-000	257.77
Inv HDS9863 Total				257.77
Inv	HMD2035			
Line Item Date		Line Item Description	Line Item Account	
04/10/2017		MS GSA Office STD 2016	101-3010-3032-8530-000	261.09
Inv HMD2035 Total				261.09

198226 Total: 518.86

CDW5246 - CDW Government Inc Total: 518.86

CHAR4010 - Charlie's Trio Restaurant Line Item Account
198227 04/27/2017
Inv 177695

Line Item Date	Line Item Description	Line Item Account	
04/22/2017	PD Special Detail Food	101-4010-4011-8020-000	338.45

Inv 177695 Total 338.45

198227 Total: 338.45

CHAR4010 - Charlie's Trio Restaurant Total: 338.45

CITTF000 - CIT Technology Financial Services, Inc. Line Item Account
198228 04/27/2017
Inv 30127149

Line Item Date	Line Item Description	Line Item Account	
04/14/2017	Finance/Planning Copier	101-0000-0000-2990-024	658.82

Inv 30127149 Total 658.82

198228 Total: 658.82

CITTF000 - CIT Technology Financial Services, Inc. Total: 658.82

CITI1021 - Cities Digital Line Item Account
198261 05/04/2017
Inv 39800

Line Item Date	Line Item Description	Line Item Account	
01/31/2017	Laserfiche Records Mgmt Maint. & Weblink	101-3010-3032-8180-000	3,100.00

Inv 39800 Total 3,100.00

198261 Total: 3,100.00

CITI1021 - Cities Digital Total: 3,100.00

CCAC1020 - City Clerk's Assoc. of CA Line Item Account
198229 04/27/2017
Inv 2149

Line Item Date	Line Item Description	Line Item Account	
03/30/2017	Prof. Development Training Registration 6/2/17 - A. Mejia	101-1020-1021-8200-000	100.00

Inv 2149 Total 100.00

198229 Total: 100.00

CCAC1020 - City Clerk's Assoc. of CA Total: 100.00

SOU5402 - City of South Pasadena PD Petty Cash Line Item Account

198262 05/04/2017

Inv 5/3/17

Line Item Date	Line Item Description	Line Item Account	
05/03/2017	Reimb. Petty Cash	101-4010-4011-8100-000	20.00
05/03/2017	Reimb. Petty Cash	101-4010-4011-8200-000	8.00
05/03/2017	Reimb. Petty Cash	101-4010-4011-8090-000	191.11
05/03/2017	Reimb. Petty Cash	101-4010-4011-8020-000	64.14
05/03/2017	Reimb. Petty Cash	101-4010-4011-8000-000	11.94

Inv 5/3/17 Total 295.19

198262 Total: 295.19

SOU5402 - City of South Pasadena PD Petty Cash Total: 295.19

CSPF5011 - City of South Pasadena-FD Line Item Account

198263 05/04/2017

Inv 5/3/17

Line Item Date	Line Item Description	Line Item Account	
05/03/2017	Reimb. Petty Cash	101-5010-5012-8020-000	116.82
05/03/2017	Reimb. Petty Cash	101-5010-5011-8020-000	73.18
05/03/2017	Reimb. Petty Cash	101-5010-5012-8520-000	75.38
05/03/2017	Reimb. Petty Cash	101-5010-5011-8120-000	115.17
05/03/2017	Reimb. Petty Cash	101-5010-5011-8134-000	10.00
05/03/2017	Reimb. Petty Cash	101-5010-5011-8000-000	91.83

Inv 5/3/17 Total 482.38

198263 Total: 482.38

CSPF5011 - City of South Pasadena-FD Total: 482.38

SOU5343 - City of South Pasadena-Recreation Line Item Account

198230 04/27/2017

Inv 4/26/17

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Reimb. Petty Cash	101-8030-8032-8268-000	193.94
04/26/2017	Reimb. Petty Cash	101-8030-8032-8020-000	69.89
04/26/2017	Reimb. Petty Cash	101-8030-8032-8264-000	203.63

Inv 4/26/17 Total 467.46

198230 Total: 467.46

SOU5343 - City of South Pasadena-Recreation Total: 467.46

PCYD6010 - City of South Pasadena-Yard Line Item Account

198231 04/27/2017

Inv 4/24/17

Line Item Date	Line Item Description	Line Item Account	
04/24/2017	Reimb. Petty Cash	500-6010-6710-8070-000	88.93
04/24/2017	Reimb. Petty Cash	101-6010-6601-8020-000	34.90
04/24/2017	Reimb. Petty Cash	500-6010-6710-8050-000	54.00

Inv 4/24/17 Total 177.83

198231 Total: 177.83

198264 05/04/2017

Inv 5/4/17

Line Item Date	Line Item Description	Line Item Account	
05/04/2017	Reimb. Petty Cash	101-6010-6601-8020-000	68.59
05/04/2017	Reimb. Petty Cash	500-6010-6711-8070-000	79.73
05/04/2017	Reimb. Petty Cash	500-6010-6710-8020-000	11.88
05/04/2017	Reimb. Petty Cash	500-6010-6711-8020-000	17.02

Inv 5/4/17 Total 177.22

198264 Total: 177.22

PCYD6010 - City of South Pasadena-Yard Total: 355.05

CLCR8025 - ClipperCreek Inc. Line Item Account

198265 05/04/2017

Inv 71142

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Purchase of Clipper Creek Extension	205-8030-8025-8020-000	844.28

Inv 71142 Total 844.28

198265 Total: 844.28

CLCR8025 - ClipperCreek Inc. Total: 844.28

CHWP2010 - Colantuono,Highsmith & Whatley,PC Line Item Account

198232 04/27/2017

Inv 32728

Line Item Date	Line Item Description	Line Item Account

Check Number	Check Date		Amount
04/10/2017	Legal Svcs 3/17 - General	101-2010-2501-8160-000	9,573.83
Inv 32728 Total			9,573.83
Inv 32729			
Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Legal Svcs 3/17 - Adv. Benzoni	101-2010-2501-8160-000	3,548.50
Inv 32729 Total			3,548.50
Inv 32730			
Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Legal Svcs 3/17 - Labor & Employment	101-2010-2013-8160-000	87.00
Inv 32730 Total			87.00
Inv 32731			
Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Legal Svcs 3/17 - Misc. Litigation	101-2010-2501-8160-000	3,299.00
Inv 32731 Total			3,299.00
Inv 32732			
Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Legal Svcs 3/17 - Suc. Agency	227-7200-7210-8160-000	86.50
Inv 32732 Total			86.50
Inv 32733			
Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Legal Svcs 3/17 - Special Projects	101-2010-2501-8160-000	2,238.50
Inv 32733 Total			2,238.50
Inv 32734			
Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Legal Svcs 3/17 - Tax & Assesment	101-2010-2501-8160-000	352.50
Inv 32734 Total			352.50
Inv 32735			
Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Legal Svcs 3/17 - Gardena v. RWQCB	101-2010-2501-8160-000	2,174.50
Inv 32735 Total			2,174.50
Inv 32736			
Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Legal Svcs 3/17 - Water & Utilities	101-2010-2501-8160-000	368.00
Inv 32736 Total			368.00

Check Number	Check Date			Amount
198232 Total:				21,728.33
CHWP2010 - Colantuono,Highsmith & Whatley,PC Total:				21,728.33
SBTO8264 - Cook, David Line Item Account				
198233	04/27/2017			
Inv #429				
Line Item Date	Line Item Description		Line Item Account	
03/31/2017	Doggy Day Day Event Entertainment 4/29/17		101-8030-8032-8264-000	125.00
Inv #429 Total				125.00
198233 Total:				125.00
SBTO8264 - Cook, David Total:				125.00
CRDA1021 - Corodata Records Management Line Item Account				
198234	04/27/2017			
Inv DN 1150944				
Line Item Date	Line Item Description		Line Item Account	
03/31/2017	Off Site Records Mgmt Svcs 3/17		101-1020-1021-8170-000	38.00
Inv DN 1150944 Total				38.00
Inv RS4310094				
Line Item Date	Line Item Description		Line Item Account	
03/31/2017	Off Site Records Mgmt Svcs 3/17		101-1020-1021-8170-000	493.43
Inv RS4310094 Total				493.43
198234 Total:				531.43
CRDA1021 - Corodata Records Management Total:				531.43
CSM0727 - CSMFO Line Item Account				
198266	05/04/2017			
Inv 175977				
Line Item Date	Line Item Description		Line Item Account	
05/04/2017	SGV Chapter Meeting 5/17/17 - David Batt		101-3010-3011-8090-000	40.00
Inv 175977 Total				40.00
198266 Total:				40.00
CSM0727 - CSMFO Total:				40.00

Check Number	Check Date			Amount

DEL0771 - Delta Dental Line Item Account

198253 05/04/2017

Inv P/R/E 4/16/17

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	Dental Ins May-17	700-0000-0000-2267-000	10,657.14

Inv P/R/E 4/16/17 Total 10,657.14

198253 Total: 10,657.14

DEL0771 - Delta Dental Total: 10,657.14

DDSC8264 - Disc Dogs in Southern California Line Item Account

198235 04/27/2017

Inv 4/29/17

Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Doggy Day Event 2017 Disc Dog Show	101-8030-8032-8264-000	200.00

Inv 4/29/17 Total 200.00

198235 Total: 200.00

DDSC8264 - Disc Dogs in Southern California Total: 200.00

FED1109 - Federal Express Line Item Account

198267 05/04/2017

Inv 5-704-27481

Line Item Date	Line Item Description	Line Item Account	
02/10/2017	HR Overnight Shipping	101-2010-2013-8010-000	27.34

Inv 5-704-27481 Total 27.34

Inv 5-718-53035

Line Item Date	Line Item Description	Line Item Account	
02/24/2017	HR Overnight Shipping	101-2010-2013-8010-000	33.68

Inv 5-718-53035 Total 33.68

Inv 5-718-53035*

Line Item Date	Line Item Description	Line Item Account	
02/24/2017	PW Overnight Shipping	101-6010-6601-8020-000	50.22
02/24/2017	PW Overnight Shipping	215-6010-6201-8020-000	50.22
02/24/2017	PW Overnight Shipping	210-6010-6501-8020-000	50.22
02/24/2017	PW Overnight Shipping	500-6010-6710-8020-000	50.00
02/24/2017	PW Overnight Shipping	500-6010-6710-8020-000	50.22
02/24/2017	PW Overnight Shipping	101-6010-6410-8020-000	50.22
02/24/2017	PW Overnight Shipping	230-6010-6116-8020-000	50.22

Inv 5-718-53035* Total 351.32

198267 Total: 412.34

FED1109 - Federal Express Total: 412.34

HLGO8264 - Holiday Goo Line Item Account
198236 04/27/2017
Inv 15687

Line Item Date	Line Item Description	Line Item Account	
01/21/2017	2017 Egg Hunt Event - Plastic Eggs	101-8030-8032-8264-000	513.94

Inv 15687 Total 513.94

198236 Total: 513.94

HLGO8264 - Holiday Goo Total: 513.94

ICM1610 - ICMA Line Item Account
198254 05/04/2017
Inv P/R/E 4/30/17

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	Deferred Comp	700-0000-0000-2260-000	4,068.80

Inv P/R/E 4/30/17 Total 4,068.80

198254 Total: 4,068.80

ICM1610 - ICMA Total: 4,068.80

JJLS9266 - Jackson & Jackson Land Services Line Item Account
198268 05/04/2017
Inv 15405KJ

Line Item Date	Line Item Description	Line Item Account	
03/16/2017	Title Report for Garfield Reservoir	500-9000-9266-9266-000	800.00

Inv 15405KJ Total 800.00

198268 Total: 800.00

JJLS9266 - Jackson & Jackson Land Services Total: 800.00

DSJZ1021 - Jimenez, Desiree Line Item Account
198237 04/27/2017
Inv 4/24/17

Line Item Date	Line Item Description	Line Item Account	
04/24/2017	Reimb. CCAC Annual Conf. 2017 Mileage Expense	101-1020-1021-8070-000	97.80

Inv 4/24/17 Total			97.80
198237 Total:			97.80
DSJZ1021 - Jimenez, Desiree Total:			97.80

NRJZ5270 - Juarez, Nora Line Item Account

198238 04/27/2017

Inv R81133

Line Item Date	Line Item Description	Line Item Account	
04/25/2017	Refund Partial Math Workshop Class	101-0000-0000-5270-002	18.00
Inv R81133 Total			18.00
198238 Total:			18.00
NRJZ5270 - Juarez, Nora Total:			18.00

LCW7456 - Liebert Cassidy Whitmore Line Item Account

198239 04/27/2017

Inv 1438547

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Personnel Matters 3/17	101-2010-2013-8160-000	1,885.00
Inv 1438547 Total			1,885.00

Inv 1438548

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Personnel Matters 3/17	101-2010-2013-8160-000	5,533.35
Inv 1438548 Total			5,533.35

Inv 1438549

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Personnel Matters 3/17	101-2010-2013-8160-000	364.45
Inv 1438549 Total			364.45

Inv 1438550

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Personnel Matters 3/17	101-2010-2013-8160-000	2,555.00
Inv 1438550 Total			2,555.00

Inv 1438552

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Personnel Matters 3/17	101-2010-2013-8160-000	665.00

Inv 1438552 Total 665.00

Inv 1438553

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Personnel Matters 3/17	101-2010-2013-8160-000	875.00

Inv 1438553 Total 875.00

Inv 1438554

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Personnel Matters 3/17	101-2010-2013-8160-000	5,236.00

Inv 1438554 Total 5,236.00

Inv 1438797

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Personnel Matters 3/17	101-2010-2013-8160-000	2,534.00

Inv 1438797 Total 2,534.00

198239 Total: 19,647.80

LCW7456 - Liebert Cassidy Whitmore Total: 19,647.80

DIMD1010 - Mahmud, Diana Line Item Account
198240 04/27/2017

Inv 2/22/17

Line Item Date	Line Item Description	Line Item Account	
04/25/2017	Reimb. Storm Water Info. Visits w/State Legislators Flight	101-1010-1011-8090-000	157.88

Inv 2/22/17 Total 157.88

198240 Total: 157.88

DIMD1010 - Mahmud, Diana Total: 157.88

CRMC5270 - McNeel, Corey Line Item Account
198269 05/04/2017

Inv R79804

Line Item Date	Line Item Description	Line Item Account	
03/21/2017	Refund Cancelled Park Rsvp	101-0000-0000-5270-005	37.50

Inv R79804 Total 37.50

198269 Total: 37.50

CRMC5270 - McNeel, Corey Total: 37.50

DAMA2920 - Medina, Diana Line Item Account

198241 04/27/2017

Inv R80982

Line Item Date	Line Item Description	Line Item Account	
04/25/2017	Refund WMB Rsvp	101-0000-0000-2920-000	500.00
Inv R80982 Total			500.00
198241 Total:			500.00
DAMA2920 - Medina, Diana Total:			500.00

ATMJ1020 - Mejia, Anthony Line Item Account

198242 04/27/2017

Inv 4/24/17

Line Item Date	Line Item Description	Line Item Account	
04/24/2017	Reimb. CCAC Annual Conf. 2017 Mileage Expense	101-1020-1021-8070-000	115.56
Inv 4/24/17 Total			115.56
198242 Total:			115.56
ATMJ1020 - Mejia, Anthony Total:			115.56

MMSC2011 - MMASC Line Item Account

198270 05/04/2017

Inv 4/27/17

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	North LA Trackside Luncheon-L. Demirjian & C. Castruita	101-2010-2011-8090-000	60.00
Inv 4/27/17 Total			60.00

Inv 4/27/17*

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	North LA Trackside Luncheon-K. Aceves	101-3010-3011-8090-000	40.00
Inv 4/27/17* Total			40.00
198270 Total:			100.00
MMSC2011 - MMASC Total:			100.00

EOTA8010 - Otis, Edmond Line Item Account

198271 05/04/2017

Inv SPPL-17/001

Line Item Date	Line Item Description	Line Item Account

Check Number	Check Date			Amount
	02/22/2017	Library Training Workshop Svcs	101-8010-8011-8170-000	1,400.00
	Inv SPPL-17/001 Total			1,400.00
198271 Total:				1,400.00
EOTA8010 - Otis, Edmond Total:				1,400.00
PER4770 - Pers Retirement Line Item Account				
198255	05/04/2017			
Inv	P/R/E 4/30/17			
	Line Item Date	Line Item Description	Line Item Account	
	05/02/2017	Retirement Svc Period 4/17-30/17	700-0000-0000-2240-000	91,272.98
	Inv P/R/E 4/30/17 Total			91,272.98
198255 Total:				91,272.98
PER4770 - Pers Retirement Total:				91,272.98
EDRZ5011 - Rodriquez, Eduardo Line Item Account				
198272	05/04/2017			
Inv	Spring 2017			
	Line Item Date	Line Item Description	Line Item Account	
	05/02/2017	Reimb. Fire Inspector 1C Field Inspections Class	101-5010-5011-8200-000	240.00
	Inv Spring 2017 Total			240.00
Inv	Spring 2017*			
	Line Item Date	Line Item Description	Line Item Account	
	05/02/2017	Reimb. Fire Inspector 1D Field Inspections Class	101-5010-5011-8200-000	180.00
	Inv Spring 2017* Total			180.00
Inv	Spring 2017**			
	Line Item Date	Line Item Description	Line Item Account	
	05/02/2017	Reimb. Fire Inspector 1B Fire & Life Safety Class	101-5010-5011-8200-000	240.00
	Inv Spring 2017** Total			240.00
Inv	Spring 2017***			
	Line Item Date	Line Item Description	Line Item Account	
	05/02/2017	Reimb. Fire Inspector 1A Class	101-5010-5011-8200-000	240.00
	Inv Spring 2017*** Total			240.00
198272 Total:				900.00

EDRZ5011 - Rodriquez, Eduardo Total: 900.00

SOU6666 - So. CA Edison Co. Line Item Account
198243 04/27/2017
Inv 3-033-3452-62

Line Item Date	Line Item Description	Line Item Account	
04/22/2017	3/22-4/21/17	500-6010-6710-8140-000	389.12

Inv 3-033-3452-62 Total 389.12

198243 Total: 389.12

SOU6666 - So. CA Edison Co. Total: 389.12

STSM1020 - Studio Spectrum Line Item Account
198244 04/27/2017
Inv 18609

Line Item Date	Line Item Description	Line Item Account	
03/30/2017	AV Services 3/17	101-1020-1021-8180-000	2,770.00

Inv 18609 Total 2,770.00

198244 Total: 2,770.00

STSM1020 - Studio Spectrum Total: 2,770.00

SPWS8020 - SupplyWorks Line Item Account
198245 04/27/2017
Inv 388287955

Line Item Date	Line Item Description	Line Item Account	
01/05/2017	Janitorial Supplies	101-6010-6601-8020-000	126.91

Inv 388287955 Total 126.91

198245 Total: 126.91

SPWS8020 - SupplyWorks Total: 126.91

SOU5030 - The Gas Company Line Item Account
198246 04/27/2017
Inv 072 519 1300 5

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	3/15-4/13/17	101-6010-6410-8140-000	23.69

Inv 072 519 1300 5 Total 23.69

Inv 080 919 2900 3

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	3/15-4/13/17	101-6010-6601-8140-000	367.26

Inv 080 919 2900 3 Total 367.26

Inv 080 919 3600 8

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	3/15-4/13/17	101-8030-8031-8140-000	33.19

Inv 080 919 3600 8 Total 33.19

Inv 083 019 3600 4

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	3/15-4/13/17	500-6010-6710-8140-000	42.65

Inv 083 019 3600 4 Total 42.65

Inv 135 519 3700 9

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	3/15-4/13/17	101-8010-8011-8140-000	23.80

Inv 135 519 3700 9 Total 23.80

Inv 137 619 3700 5

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	3/15-4/13/17	101-8030-8021-8140-000	65.03

Inv 137 619 3700 5 Total 65.03

Inv 148 220 0900 8

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	3/15-4/13/17	101-6010-6410-8140-000	76.97

Inv 148 220 0900 8 Total 76.97

198246 Total: 632.59

SOU5030 - The Gas Company Total: 632.59

TIM4011 - Time Warner Cable Line Item Account

198247 04/27/2017

Inv 008 0251967

Line Item Date	Line Item Description	Line Item Account	
04/12/2017	1102 Oxley St. 4/22-5/21/17	101-8030-8021-8110-000	191.19

Inv 008 0251967 Total 191.19

198247 Total: 191.19

Check Number	Check Date			Amount
198273	05/04/2017			
Inv	008 0012005			
Line Item Date		Line Item Description	Line Item Account	
04/21/2017		Library 4/29-5/28/17	101-8010-8011-8180-000	1.58
Inv 008 0012005 Total				1.58
Inv	008 0070193			
Line Item Date		Line Item Description	Line Item Account	
04/21/2017		Skate Park Cable 5/1-31/17	101-4010-4011-8110-000	73.96
Inv 008 0070193 Total				73.96
198273 Total:				75.54
TIM4011 - Time Warner Cable Total:				266.73
POR4707 - United Site Services, Inc. Line Item Account				
198248	04/27/2017			
Inv	114-5171819			
Line Item Date		Line Item Description	Line Item Account	
04/11/2017		Port A Potty @ Nelson Field 4/5-5/2/17	101-8030-8032-8180-000	217.75
Inv 114-5171819 Total				217.75
198248 Total:				217.75
POR4707 - United Site Services, Inc. Total:				217.75
VERW6711 - Verizon Wireless Line Item Account				
198249	04/27/2017			
Inv	9782447728			
Line Item Date		Line Item Description	Line Item Account	
03/19/2017		Water Distribution Tablet & Ipad Data 2/20-3/19/17	500-6010-6711-8150-000	298.28
Inv 9782447728 Total				298.28
198249 Total:				298.28
198274	05/04/2017			
Inv	9784519750			
Line Item Date		Line Item Description	Line Item Account	
04/23/2017		Mobile Broadband 3/24-4/23/17	101-3010-3032-8150-000	16.07
Inv 9784519750 Total				16.07

Check Number	Check Date	Amount
198274 Total:		16.07
VERW6711 - Verizon Wireless Total:		314.35

ING1680 - Voya Financial Line Item Account

198256 05/04/2017

Inv P/R/E 4/30/17

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	Deferred Comp	700-0000-0000-2260-000	2,847.30
Inv P/R/E 4/30/17 Total			2,847.30
198256 Total:			2,847.30
ING1680 - Voya Financial Total:			2,847.30
Total:			188,844.07

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ATTACHMENT 3
General City Warrant List

Accounts Payable

Check Detail

User: mfestejo
Printed: 05/11/2017 - 11:38AM

Check Number	Check Date			Amount
ADA0143 - Adamson Police Products Line Item Account				
198275	05/17/2017			
Inv	INV242016			
	Line Item Date	Line Item Description	Line Item Account	
	04/12/2017	PD Narcotics Test Kits	101-4010-4011-8020-000	107.06
	Inv INV242016 Total			107.06
198275 Total:				107.06
ADA0143 - Adamson Police Products Total:				107.06
ASOP8030 - Aire Serv of Pasadena Line Item Account				
198276	05/17/2017			
Inv	53452932			
	Line Item Date	Line Item Description	Line Item Account	
	04/18/2017	WMB Urgent Svcs Unit# 3	101-6010-6601-8120-000	256.84
	Inv 53452932 Total			256.84
198276 Total:				256.84
ASOP8030 - Aire Serv of Pasadena Total:				256.84
AKDC9265 - AKD Consulting Line Item Account				
198277	05/17/2017			
Inv	CSP 2017-5			
	Line Item Date	Line Item Description	Line Item Account	
	05/08/2017	City's Water Facilities Capital Improvement Project Mgmt Svc4/17	500-6010-6711-8170-000	6,758.00
	Inv CSP 2017-5 Total			6,758.00
198277 Total:				6,758.00
AKDC9265 - AKD Consulting Total:				6,758.00
ALL0197 - All Star Fire Equipment, Inc. Line Item Account				
198278	05/17/2017			

Check Number	Check Date			Amount
Inv 198137				
Line Item Date	Line Item Description		Line Item Account	
04/28/2017	FD Safety Equipment		101-5010-5011-8134-000	7,573.35
Inv 198137 Total				7,573.35
198278 Total:				7,573.35
ALL0197 - All Star Fire Equipment, Inc. Total:				7,573.35
AME0216 - American Planning Association Line Item Account				
198279	05/17/2017			
Inv 025286-1742				
Line Item Date	Line Item Description		Line Item Account	
04/20/2017	APA Membership, CA LA Section & AICP Membership		101-7010-7011-8060-000	748.00
Inv 025286-1742 Total				748.00
198279 Total:				748.00
AME0216 - American Planning Association Total:				748.00
AMT0229 - Amtech Elevator Services Line Item Account				
198280	05/17/2017			
Inv DVA08398417				
Line Item Date	Line Item Description		Line Item Account	
03/20/2017	Citywide Elevator Maint. 4/17		101-6010-6601-8120-000	391.48
Inv DVA08398417 Total				391.48
198280 Total:				391.48
AMT0229 - Amtech Elevator Services Total:				391.48
ANT0243 - Antrim's Security Co., Inc. Line Item Account				
198281	05/17/2017			
Inv 50964				
Line Item Date	Line Item Description		Line Item Account	
04/28/2017	Citywide Locksmith Svcs- New Keys Cylinder Repair		101-6010-6601-8020-000	147.26
Inv 50964 Total				147.26
198281 Total:				147.26
ANT0243 - Antrim's Security Co., Inc. Total:				147.26

Check Number	Check Date	Amount

ARA0260 - Aramark Uniform Services Line Item Account

198282 05/17/2017

Inv 532365538

Line Item Date	Line Item Description	Line Item Account	
04/13/2017	Uniform Svcs	230-6010-6116-8132-000	92.75
04/13/2017	Uniform Svcs	215-6010-6310-8132-000	71.30
04/13/2017	Uniform Svcs	500-6010-6710-8132-000	157.91
04/13/2017	Uniform Svcs	500-6010-6711-8132-000	16.64
04/13/2017	Uniform Svcs	210-6010-6501-8132-000	10.60
04/13/2017	Uniform Svcs	101-6010-6601-8132-000	29.85
04/13/2017	Uniform Svcs	215-6010-6201-8132-000	19.60

Inv 532365538 Total 398.65

Inv 532399779

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	Uniform Svcs	215-6010-6310-8132-000	32.50
04/27/2017	Uniform Svcs	101-6010-6601-8132-000	14.15
04/27/2017	Uniform Svcs	230-6010-6116-8132-000	60.35
04/27/2017	Uniform Svcs	500-6010-6711-8132-000	15.25
04/27/2017	Uniform Svcs	210-6010-6501-8132-000	9.20
04/27/2017	Uniform Svcs	500-6010-6710-8132-000	47.98
04/27/2017	Uniform Svcs	215-6010-6201-8132-000	9.20

Inv 532399779 Total 188.63

Inv 532416893

Line Item Date	Line Item Description	Line Item Account	
05/04/2017	Uniform Svcs	500-6010-6711-8132-000	16.95
05/04/2017	Uniform Svcs	215-6010-6201-8132-000	10.90
05/04/2017	Uniform Svcs	230-6010-6116-8132-000	128.88
05/04/2017	Uniform Svcs	215-6010-6310-8132-000	66.30
05/04/2017	Uniform Svcs	210-6010-6501-8132-000	10.90
05/04/2017	Uniform Svcs	500-6010-6710-8132-000	49.95
05/04/2017	Uniform Svcs	101-6010-6601-8132-000	15.85

Inv 532416893 Total 299.73

198282 Total: 887.01

ARA0260 - Aramark Uniform Services Total: 887.01

ARAU6711 - Arthur's Auto Upholstery Line Item Account

198283 05/17/2017

Inv 3837

Line Item Date	Line Item Description	Line Item Account	
05/04/2017	Replace Worn Headliner for Unit# 10	500-6010-6711-8100-000	182.11

Inv 3837 Total 182.11

198283 Total: 182.11

ARAU6711 - Arthur's Auto Upholstery Total: 182.11

CIN4011 - AT&T --Cingular Wireless Line Item Account
198284 05/17/2017
Inv 879338213x0423

Line Item Date	Line Item Description	Line Item Account	
04/15/2017	FD Cell Phones 3/16-4/15/17	101-3010-3032-8150-000	91.94

Inv 879338213x0423 Total 91.94

198284 Total: 91.94

CIN4011 - AT&T --Cingular Wireless Total: 91.94

CAL0100 - CA Dental Buying Group Line Item Account
198285 05/17/2017
Inv R04170710

Line Item Date	Line Item Description	Line Item Account	
04/30/2017	FD Oxygen Cylinder Rental	101-5010-5011-8025-000	123.50

Inv R04170710 Total 123.50

198285 Total: 123.50

CAL0100 - CA Dental Buying Group Total: 123.50

CDOT6011 - Ca Dept of Transportation Line Item Account
198286 05/17/2017
Inv SL170647

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	Signals & Lighting Billing Jan - Mar 2017	215-6010-6115-8180-000	310.38

Inv SL170647 Total 310.38

198286 Total: 310.38

CDOT6011 - Ca Dept of Transportation Total: 310.38

CAL5236 - CA Linen Services Line Item Account
198287 05/17/2017
Inv 1394227

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	FD Dept. Supplies	101-5010-5011-8020-000	127.81

Inv 1394227 Total 127.81

Inv 1396367

Line Item Date	Line Item Description	Line Item Account	
05/08/2017	FD Dept. Supplies	101-5010-5011-8020-000	126.59

Inv 1396367 Total 126.59

198287 Total: 254.40

CAL5236 - CA Linen Services Total: 254.40

CAME2015 - CA Maintenance & Environmental Line Item Account

198288 05/17/2017

Inv 25206

Line Item Date	Line Item Description	Line Item Account	
03/30/2017	Underground Storage Tank Inspection 3/17	101-4010-4011-8105-000	86.00
03/30/2017	Underground Storage Tank Inspection 3/17	101-2010-2011-8100-000	2.00
03/30/2017	Underground Storage Tank Inspection 3/17	101-6010-6011-8100-000	2.00
03/30/2017	Underground Storage Tank Inspection 3/17	101-7010-7011-8100-000	2.00
03/30/2017	Underground Storage Tank Inspection 3/17	101-5010-5011-8100-000	8.00

Inv 25206 Total 100.00

198288 Total: 100.00

CAME2015 - CA Maintenance & Environmental Total: 100.00

CAN0607 - Cantu Graphics Line Item Account

198289 05/17/2017

Inv 1714

Line Item Date	Line Item Description	Line Item Account	
03/29/2017	Busn. Cards for Social Work Intern	101-8030-8021-8050-000	54.32

Inv 1714 Total 54.32

Inv 1737

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Sr. Center Newsletter Printing	101-8030-8021-8050-000	698.44

Inv 1737 Total 698.44

198289 Total: 752.76

CAN0607 - Cantu Graphics Total: 752.76

CWNC2501 - Carl Warren & Company Line Item Account

198290 05/17/2017

Inv 66586

Line Item Date	Line Item Description	Line Item Account

Check Number	Check Date			Amount
	04/30/2017	Liability Claims Admin Fee 4/17	103-2010-2501-8020-000	1,233.00
	Inv 66586 Total			1,233.00
198290 Total:				1,233.00
CWNC2501 - Carl Warren & Company Total:				1,233.00

CSRE9034 - Castlerock Environmental Inc. Line Item Account

198291 05/17/2017

Inv 34917

Line Item Date	Line Item Description	Line Item Account	
04/30/2017	Eddie Park House Interior Abatement Lead/Asbestos Svcs	105-9000-9034-9034-000	4,942.00
04/30/2017	Eddie Park House Interior Abatement Lead/Asbestos Svcs	105-9000-9034-9034-000	39,345.00
Inv 34917 Total			44,287.00
198291 Total:			44,287.00
CSRE9034 - Castlerock Environmental Inc. Total:			44,287.00

CAT0700 - Catering Systems Inc. Line Item Account

198292 05/17/2017

Inv 4302

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Sr. Center Meals w/ 4/17-21/17	101-8030-8021-8180-000	1,195.48
Inv 4302 Total			1,195.48

Inv 4310

Line Item Date	Line Item Description	Line Item Account	
05/06/2017	Sr. Center Meals w/ 4/24-28/17	101-8030-8021-8180-000	1,262.36
Inv 4310 Total			1,262.36
198292 Total:			2,457.84
CAT0700 - Catering Systems Inc. Total:			2,457.84

CBE5011 - CBE Los Angeles Line Item Account

198293 05/17/2017

Inv IN1845150

Line Item Date	Line Item Description	Line Item Account	
12/05/2016	PW Copier Overages 9/5-12/4/16	101-6010-6011-8020-000	24.29
Inv IN1845150 Total			24.29

Check Number	Check Date		Amount
Inv IN1886178			
Line Item Date	Line Item Description	Line Item Account	
04/20/2017	PW Copier Overages 3/20-4/19/17	101-6010-6011-8020-000	58.01
Inv IN1886178 Total			58.01
198293 Total:			82.30
CBE5011 - CBE Los Angeles Total:			82.30
CERE9324 - Cerco Engineering Line Item Account			
198294	05/17/2017		
Inv #1			
Line Item Date	Line Item Description	Line Item Account	
04/20/2017	Demo Garden Project	500-3010-3012-8032-000	24,358.00
04/20/2017	Demo Garden Project	275-6010-6410-8170-000	36,537.00
Inv #1 Total			60,895.00
Inv #2			
Line Item Date	Line Item Description	Line Item Account	
05/04/2017	Demo Garden Project	500-3010-3012-8032-000	12,846.28
05/04/2017	Demo Garden Project	275-6010-6410-8170-000	19,269.42
Inv #2 Total			32,115.7
198294 Total:			93,010.70
CERE9324 - Cerco Engineering Total:			93,010.70
CRIM4010 - Chaidez, Hector Line Item Account			
198295	05/17/2017		
Inv 191616539			
Line Item Date	Line Item Description	Line Item Account	
05/04/2017	PD Predictive Policing Svcs 4/1-30/17	101-4010-4011-8170-000	2,080.00
Inv 191616539 Total			2,080.00
198295 Total:			2,080.00
CRIM4010 - Chaidez, Hector Total:			2,080.00
CHA1111 - Chan, Anthony Line Item Account			
198296	05/17/2017		
Inv 4/26/17			
Line Item Date	Line Item Description	Line Item Account	
04/27/2017	Reimb. PD Training Expense	101-4010-4011-8200-000	76.73

Inv 4/26/17 Total 76.73

198296 Total: 76.73

CHA1111 - Chan, Anthony Total: 76.73

COIT8031 - COIT Line Item Account
198297 05/17/2017
Inv SOC-C-001009786

Line Item Date	Line Item Description	Line Item Account	
03/28/2017	WMB Drapes Cleaning	101-8030-8031-8120-000	1,575.00

Inv SOC-C-001009786 Total 1,575.00

198297 Total: 1,575.00

COIT8031 - COIT Total: 1,575.00

CMME4011 - Commline Inc. Line Item Account
198298 05/17/2017
Inv 0037200

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	Transit - Back Up Radio Replacement	205-8030-8025-8100-000	392.99

Inv 0037200 Total 392.99

198298 Total: 392.99

CMME4011 - Commline Inc. Total: 392.99

CONN6711 - Conney Safety Line Item Account
198299 05/17/2017
Inv 05305793

Line Item Date	Line Item Description	Line Item Account	
03/01/2017	Water Dept. Tingley Comfort Jacket & Overalls	500-6010-6710-8132-000	141.85

Inv 05305793 Total 141.85

198299 Total: 141.85

CONN6711 - Conney Safety Total: 141.85

CORE6011 - CoreLogic Information Solutions, Inc. Line Item Account
198300 05/17/2017
Inv 81796613

Line Item Date	Line Item Description	Line Item Account

Check Number	Check Date			Amount
	04/30/2017	PW Realquest.com Svcs 4/17	101-6010-6011-8020-000	300.00
	Inv 81796613 Total			300.00
198300 Total:				300.00
CORE6011 - CoreLogic Information Solutions, Inc. Total:				300.00

DSP0755 - D & S Printing Line Item Account

198301 05/17/2017

Inv 8066

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Iron Works Museum Flag Pole Base @ Meridian Park	101-6010-6601-8020-000	58.73
Inv 8066 Total			58.73

Inv 8083

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Plan/Bldg Inspection Pads	101-7010-7011-8050-000	277.31
Inv 8083 Total			277.31

Inv 8084

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Water Dept. Door Hangers Notices	500-6010-6710-8050-000	135.94
Inv 8084 Total			135.94

198301 Total: 471.98

DSP0755 - D & S Printing Total: 471.98

DEC2011 - Decco Awards Line Item Account

198302 05/17/2017

Inv 17-10645

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	Plaque for CM Sergio Gonzalez	101-4010-4011-8020-000	126.06
Inv 17-10645 Total			126.06

198302 Total: 126.06

DEC2011 - Decco Awards Total: 126.06

ASHD8267 - Delery, Ashley Line Item Account

198303 05/17/2017

Inv April 2017

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Instructor Pep Up Class	101-8030-8021-8267-000	140.80

Inv April 2017 Total 140.80

198303 Total: 140.80

ASHD8267 - Delery, Ashley Total: 140.80

DEL4000 - Dell Marketing L.P. Line Item Account

198304 05/17/2017

Inv 10162551811

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Computer Desktop & Monitors	500-6010-6710-8530-000	5,901.46

Inv 10162551811 Total 5,901.46

198304 Total: 5,901.46

DEL4000 - Dell Marketing L.P. Total: 5,901.46

DEM0777 - Demco Line Item Account

198305 05/17/2017

Inv 6117147

Line Item Date	Line Item Description	Line Item Account	
04/21/2017	CD/DVD Overlay Tags	101-8010-8011-8020-000	622.65

Inv 6117147 Total 622.65

198305 Total: 622.65

DEM0777 - Demco Total: 622.65

DIG0800 - Digital Telecommunications Corp Line Item Account

198306 05/17/2017

Inv 26901

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Telephone Line Svcs 6/17	101-3010-3032-8150-000	850.00

Inv 26901 Total 850.00

198306 Total: 850.00

DIG0800 - Digital Telecommunications Corp Total: 850.00

Check Number	Check Date			Amount

DDLP8010 - Dr. Detail Ph.D Line Item Account

198307 05/17/2017

Inv 00061

Line Item Date	Line Item Description	Line Item Account	
04/22/2017	Fleet Cleaning	205-8030-8025-8100-000	230.00
Inv 00061 Total			230.00
198307 Total:			230.00
DDLP8010 - Dr. Detail Ph.D Total:			230.00

DDEK6712 - Dudek Line Item Account

198308 05/17/2017

Inv 20171490

Line Item Date	Line Item Description	Line Item Account	
04/13/2017	Swr Rehab. & Replacement Project Construction Engineering Svcs	310-6010-6501-8170-000	3,337.12
Inv 20171490 Total			3,337.12
198308 Total:			3,337.12
DDEK6712 - Dudek Total:			3,337.12

DUNN9257 - Dunn Edwards Paints Line Item Account

198309 05/17/2017

Inv 2170020520

Line Item Date	Line Item Description	Line Item Account	
04/05/2017	Sr. Center Paint for Main Room Walls & Trim	101-6010-6601-8020-000	373.86
Inv 2170020520 Total			373.86

Inv 2170021122

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	Black Rust Prevention Spray Paint	215-6010-6115-8020-000	24.47
Inv 2170021122 Total			24.47
198309 Total:			398.33
DUNN9257 - Dunn Edwards Paints Total:			398.33

DGSI6010 - Duthie Generator Svc Inc. Line Item Account

198310 05/17/2017

Inv S38818

Line Item Date	Line Item Description	Line Item Account	
02/07/2017	Urgent Svcs for the Generator @ Civic Center	101-6010-6601-8120-000	905.13

Inv S38818 Total 905.13

198310 Total: 905.13

DGSI6010 - Duthie Generator Svc Inc. Total: 905.13

ECMS5010 - ECMS Line Item Account
198311 05/17/2017
Inv INV95620

Line Item Date	Line Item Description	Line Item Account	
04/20/2017	FD Dept. Supplies	101-5010-5011-8132-000	167.47

Inv INV95620 Total 167.47

198311 Total: 167.47

ECMS5010 - ECMS Total: 167.47

ELL1017 - Ellen's Silkscreening Line Item Account
198312 05/17/2017
Inv EE62698

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Citizen's Academy Polo Shirts for Graduation Ceremony	101-4010-4011-8020-000	97.88

Inv EE62698 Total 97.88

Inv EE62751

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Comm. Svcs Dept. Polo Shirts w/ Embroideries	101-8030-8031-8020-000	105.47

Inv EE62751 Total 105.47

Inv EE62783

Line Item Date	Line Item Description	Line Item Account	
03/30/2017	Community Svcs Sweatshirts	101-8030-8021-8020-000	51.06
03/30/2017	Community Svcs Sweatshirts	101-8030-8031-8020-000	51.06
03/30/2017	Community Svcs Sweatshirts	101-8030-8032-8020-000	51.05

Inv EE62783 Total 153.17

198312 Total: 356.52

ELL1017 - Ellen's Silkscreening Total: 356.52

EURO6710 - Eurofins Eaton Analytical Line Item Account
198313 05/17/2017

Inv L0314952

Line Item Date	Line Item Description	Line Item Account	
04/12/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00

Inv L0314952 Total 85.00

Inv L0316292

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	127.00

Inv L0316292 Total 127.00

Inv L0316373

Line Item Date	Line Item Description	Line Item Account	
04/17/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00

Inv L0316373 Total 85.00

Inv L0317207

Line Item Date	Line Item Description	Line Item Account	
04/21/2017	Water Quality Testing Svcs	500-6010-6711-8170-000	85.00

Inv L0317207 Total 85.00

198313 Total: 382.00

EURO6710 - Eurofins Eaton Analytical Total: 382.00

FDBC8025 - Fast Deer Bus Charter Inc. Line Item Account

198314 05/17/2017

Inv 132417

Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Sr.Trips Bus Transportation to Getty Villa 5/25/17	205-8030-8025-8180-000	80.97
04/10/2017	Sr.Trips Bus Transportation to Getty Villa 5/25/17	205-8030-8024-8180-000	850.49

Inv 132417 Total 931.46

Inv 135019

Line Item Date	Line Item Description	Line Item Account	
04/10/2017	Sr.Trips Bus Transportation to Getty Villa 5/25/17Additional Bus	205-8030-8024-8180-000	820.95

Inv 135019 Total 820.95

198314 Total: 1,752.41

FDBC8025 - Fast Deer Bus Charter Inc. Total: 1,752.41

FHCM5011 - Foothill Communications Line Item Account

198315 05/17/2017

Inv 1984

Line Item Date	Line Item Description	Line Item Account	
05/05/2017	FD Kussmaul Battery Charger	101-5010-5011-8020-000	219.00

Inv 1984 Total 219.00

198315 Total: 219.00

FHCM5011 - Foothill Communications Total: 219.00

GAR5011 - Garvey Equipment Co Line Item Account

198316 05/17/2017

Inv 101430

Line Item Date	Line Item Description	Line Item Account	
04/21/2017	Irrigation Supplies	101-6010-6410-8020-000	336.79

Inv 101430 Total 336.79

Inv 101431

Line Item Date	Line Item Description	Line Item Account	
04/21/2017	Park Maint. Supplies	101-6010-6410-8020-000	241.25

Inv 101431 Total 241.25

198316 Total: 578.04

GAR5011 - Garvey Equipment Co Total: 578.04

THR5910 - George L.Throop Co. Line Item Account

198317 05/17/2017

Inv 01-726509-00

Line Item Date	Line Item Description	Line Item Account	
04/06/2017	Concrete	215-6010-6201-8020-000	358.88

Inv 01-726509-00 Total 358.88

Inv 01-728267-00

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Concrete	215-6010-6118-8020-000	268.00

Inv 01-728267-00 Total 268.00

198317 Total: 626.88

THR5910 - George L.Throop Co. Total: 626.88

GFYT2915 - Gifted Youth Line Item Account

Check Number	Check Date		Amount
198318	05/17/2017		
Inv	Citibank#GY0138		
Line Item Date	Line Item Description	Line Item Account	
04/20/2017	Refund Filming Deposit	101-0000-0000-2915-200	70.00
Inv Citibank#GY0138 Total			70.00
198318 Total:			70.00
GFYT2915 - Gifted Youth Total:			70.00
GMSI6710 - Golden Meters Service Inc. Line Item Account			
198319	05/17/2017		
Inv	896		
Line Item Date	Line Item Description	Line Item Account	
02/17/2017	Water Meter Testing	500-6010-6710-8020-000	385.00
Inv 896 Total			385.00
198319 Total:			385.00
GMSI6710 - Golden Meters Service Inc. Total:			385.00
GRA1244 - Graffitti Control Systems Line Item Account			
198320	05/17/2017		
Inv	SPAS0417		
Line Item Date	Line Item Description	Line Item Account	
05/09/2017	Citywide Graffiti Removal Svcs 4/17	101-6010-6410-8262-000	1,185.80
Inv SPAS0417 Total			1,185.80
198320 Total:			1,185.80
GRA1244 - Graffitti Control Systems Total:			1,185.80
GRA6601 - Grainger Line Item Account			
198321	05/17/2017		
Inv	9386438247		
Line Item Date	Line Item Description	Line Item Account	
03/14/2017	Street Light Down Emergency Pole Cuting Blade Pressure Saw	215-6010-6201-8020-000	258.61
Inv 9386438247 Total			258.61
198321 Total:			258.61
GRA6601 - Grainger Total:			258.61

HHA5011 - H & H Auto Parts Wholesale Line Item Account
198322 05/17/2017
Inv 1IN0154180

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	FD Maint. Supplies	101-5010-5011-8110-000	201.92

Inv 1IN0154180 Total 201.92

198322 Total: 201.92

HHA5011 - H & H Auto Parts Wholesale Total: 201.92

SRHN2920 - Hansen, Sara Line Item Account
198323 05/17/2017
Inv R81136

Line Item Date	Line Item Description	Line Item Account	
04/25/2017	Refund WMB Rental Deposit 4/22/17	101-0000-0000-2920-000	500.00

Inv R81136 Total 500.00

198323 Total: 500.00

SRHN2920 - Hansen, Sara Total: 500.00

HYBS8180 - Haynes Building Services LLC Line Item Account
198324 05/17/2017
Inv 33077

Line Item Date	Line Item Description	Line Item Account	
04/01/2017	Monthly Janitorial Cleaning Svcs 4/17	232-6010-6417-8180-000	714.30
04/01/2017	Monthly Janitorial Cleaning Svcs 4/17	101-6010-6601-8180-000	10,386.05

Inv 33077 Total 11,100.35

198324 Total: 11,100.35

HYBS8180 - Haynes Building Services LLC Total: 11,100.35

HDLC3011 - HdL Coren &n Cone Line Item Account
198325 05/17/2017
Inv 0023922

Line Item Date	Line Item Description	Line Item Account	
04/28/2017		101-3010-3011-8170-000	2,640.00

Inv 0023922 Total 2,640.00

198325 Total: 2,640.00

HDLC3011 - HdL Coren &n Cone Total: 2,640.00

HPSL2021 - High Point Strategies LLC Line Item Account
198326 05/17/2017
Inv 189

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	SR-710 3C Consulting Fees 3/24-4/23/17	101-2010-2021-8170-000	4,000.00

Inv 189 Total 4,000.00

198326 Total: 4,000.00

HPSL2021 - High Point Strategies LLC Total: 4,000.00

HIST7000 - Historic Resources Group Line Item Account
198327 05/17/2017
Inv 9710

Line Item Date	Line Item Description	Line Item Account	
04/23/2017	Historic Preservation Consulting Svcs 3/17	101-7010-7011-8170-000	2,800.00

Inv 9710 Total 2,800.00

198327 Total: 2,800.00

HIST7000 - Historic Resources Group Total: 2,800.00

HWTP4420 - Hometown Pasadena Line Item Account
198328 05/17/2017
Inv R00392511

Line Item Date	Line Item Description	Line Item Account	
05/08/2017	Refund Overpayment Penalty Fee	101-0000-0000-4420-000	19.20

Inv R00392511 Total 19.20

198328 Total: 19.20

HWTP4420 - Hometown Pasadena Total: 19.20

ICGI5280 - ICG, Inc. Line Item Account
198329 05/17/2017
Inv 201715

Line Item Date	Line Item Description	Line Item Account	
04/30/2017	Community Center Feasibility Study Svcs Mar/April 2017	105-9000-9195-9195-000	28,030.00

Inv 201715 Total 28,030.00

198329 Total: 28,030.00

ICGI5280 - ICG, Inc. Total: 28,030.00

INT4896 - Inter-Con Security Systems Inc Line Item Account
198330 05/17/2017
Inv 424585

Line Item Date	Line Item Description	Line Item Account	
05/08/2017	PD Parking Enforcement Svcs 4/17	101-4010-4011-8180-000	4,484.48

Inv 424585 Total 4,484.48

198330 Total: 4,484.48

INT4896 - Inter-Con Security Systems Inc Total: 4,484.48

INT6115 - Interstate Batteries Line Item Account
198331 05/17/2017
Inv 66427

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	FD Batteries	101-5010-5011-8020-000	634.53

Inv 66427 Total 634.53

198331 Total: 634.53

INT6115 - Interstate Batteries Total: 634.53

MGIR2920 - Iriarte, Miguel Line Item Account
198332 05/17/2017
Inv R81131

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Refund Youth House Rental Deposit 4/22/17	101-0000-0000-2920-000	250.00

Inv R81131 Total 250.00

198332 Total: 250.00

MGIR2920 - Iriarte, Miguel Total: 250.00

JSAR4011 - Jack's Auto Repair Line Item Account
198333 05/17/2017
Inv 15336

Line Item Date	Line Item Description	Line Item Account	
04/24/2017	Transit Van# 77 45 Day Inspection Svcs	205-8030-8025-8100-000	52.50

Inv 15336 Total 52.50

Inv 15339

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Transit Van# 78 45 Day Inspection Svcs	205-8030-8025-8100-000	52.50

Inv 15339 Total 52.50

Inv 15341

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	Transit Van# 79 45 Day Inspection Svcs	205-8030-8025-8100-000	52.50

Inv 15341 Total 52.50

198333 Total: 157.50

JSAR4011 - Jack's Auto Repair Total: 157.50

PSJQ5270 - Jacquez, Priscilla Line Item Account

198334 05/17/2017

Inv R81283

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Refund Cancelled Park Rsvp	101-0000-0000-5270-005	37.50

Inv R81283 Total 37.50

198334 Total: 37.50

PSJQ5270 - Jacquez, Priscilla Total: 37.50

JCRS5011 - Jones Coffee Roasters Line Item Account

198335 05/17/2017

Inv 41239

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	FD Dept. Supplies	101-5010-5011-8020-000	139.05

Inv 41239 Total 139.05

198335 Total: 139.05

JCRS5011 - Jones Coffee Roasters Total: 139.05

TYKO5270 - Kao, Tracy Line Item Account

198336 05/17/2017

Inv R81284

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Refund Dropped Kindermusik Class	101-0000-0000-5270-002	134.00

Inv R81284 Total 134.00

198336 Total: 134.00

TYKO5270 - Kao, Tracy Total: 134.00

KEN7788 - Kennedy/Jenks Consultants Line Item Account
198337 05/17/2017

Inv 109472

Line Item Date	Line Item Description	Line Item Account	
03/01/2017	Const. Engineering Svcs 1/2017	500-9000-9266-9266-000	6,391.32

Inv 109472 Total 6,391.32

Inv 110435

Line Item Date	Line Item Description	Line Item Account	
03/31/2017	Const. Engineering Svcs 2/17	500-9000-9266-9266-000	4,115.00

Inv 110435 Total 4,115.00

Inv 111154

Line Item Date	Line Item Description	Line Item Account	
04/24/2017	Const. Engineering Svcs 3/17	500-9000-9266-9266-000	7,992.50

Inv 111154 Total 7,992.50

198337 Total: 18,498.82

KEN7788 - Kennedy/Jenks Consultants Total: 18,498.82

KIW9562 - Kiwanis Club of So. Pasadena Line Item Account
198338 05/17/2017

Inv 2651726

Line Item Date	Line Item Description	Line Item Account	
04/24/2017	CM Member Dues & Meals	101-2010-2011-8060-000	114.00

Inv 2651726 Total 114.00

198338 Total: 114.00

KIW9562 - Kiwanis Club of So. Pasadena Total: 114.00

KOAC6010 - KOA Line Item Account
198339 05/17/2017

Inv JB53100x8

Line Item Date	Line Item Description	Line Item Account

Check Number	Check Date			Amount
	05/03/2017	HSIP Crosswalks Engineering Designs 1/1-4/30/17	277-6010-6011-8170-000	4,117.50
	Inv JB53100x8 Total			4,117.50
198339 Total:				4,117.50
KOAC6010 - KOA Total:				4,117.50
LATS2011 - L.A. Times Line Item Account				
198340	05/17/2017			
	Inv 10004495887			
	Line Item Date	Line Item Description	Line Item Account	
	04/17/2017	Subscription Renewal	101-8010-8011-8030-000	37.88
	Inv 10004495887 Total			37.88
198340 Total:				37.88
LATS2011 - L.A. Times Total:				37.88
CUR7778 - L.N. Curtis & Sons Line Item Account				
198341	05/17/2017			
	Inv INV97472			
	Line Item Date	Line Item Description	Line Item Account	
	04/27/2017	FD Fit Testing & Report GACAD	101-5010-5011-8020-000	22.00
	Inv INV97472 Total			22.00
198341 Total:				22.00
CUR7778 - L.N. Curtis & Sons Total:				22.00
LACP5290 - LA Care Health Plan Line Item Account				
198342	05/17/2017			
	Inv 17041EO12999			
	Line Item Date	Line Item Description	Line Item Account	
	05/08/2017	Refund Duplicate Paramedic Payment RE# 17041EO12999	101-0000-0000-5290-001	117.02
	Inv 17041EO12999 Total			117.02
198342 Total:				117.02
LACP5290 - LA Care Health Plan Total:				117.02
LAWY8011 - LA Weekly Line Item Account				
198343	05/17/2017			

Inv 120749

Line Item Date	Line Item Description	Line Item Account	
04/23/2017	Subscription Renewal	101-8010-8011-8030-000	90.00

Inv 120749 Total 90.00

198343 Total: 90.00

LAWY8011 - LA Weekly Total: 90.00

LDCR6410 - LandCare USA LLC Line Item Account

198344 05/17/2017

Inv 57388

Line Item Date	Line Item Description	Line Item Account	
04/11/2017	Drip Ring Added to Holiday Tree @ Heritage Plaza	101-6010-6410-8180-000	330.00

Inv 57388 Total 330.00

Inv 61194

Line Item Date	Line Item Description	Line Item Account	
04/25/2017	Monthly Landscape Svcs 4/17	215-6010-6416-8180-000	3,675.00
04/25/2017	Monthly Landscape Svcs 4/17	101-6010-6410-8180-000	13,333.00
04/25/2017	Monthly Landscape Svcs 4/17	232-6010-6417-8180-000	765.00

Inv 61194 Total 17,773.00

198344 Total: 18,103.00

LDCR6410 - LandCare USA LLC Total: 18,103.00

LARR4011 - Larry's Union Svc Line Item Account

198345 05/17/2017

Inv 039489

Line Item Date	Line Item Description	Line Item Account	
04/19/2017	Maint. Svcs- FD Chief Riddle's Vehicle	101-5010-5011-8020-000	126.77

Inv 039489 Total 126.77

198345 Total: 126.77

LARR4011 - Larry's Union Svc Total: 126.77

LMAP8031 - Legacy Mobile Apps Line Item Account

198346 05/17/2017

Inv 022017

Line Item Date	Line Item Description	Line Item Account	
05/04/2017	CS Dept. Mobile App. Annual Renewal	101-8030-8032-8180-000	300.00
05/04/2017	CS Dept. Mobile App. Annual Renewal	205-8030-8025-8180-000	300.00

Check Number	Check Date			Amount
	05/04/2017	CS Dept. Mobile App. Annual Renewal	101-8030-8021-8180-000	300.00
	05/04/2017	CS Dept. Mobile App. Annual Renewal	101-8030-8031-8180-000	300.00
	Inv 022017 Total			1,200.00
198346 Total:				1,200.00
LMAP8031 - Legacy Mobile Apps Total:				1,200.00

BLPN8267 - Lipson, Bob Line Item Account

198347 05/17/2017

Inv 5/31/17

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	Fred Astaire Program 5/31/17	101-8030-8021-8267-000	100.00
Inv 5/31/17 Total			100.00
198347 Total:			100.00
BLPN8267 - Lipson, Bob Total:			100.00

MGMW8042 - Mean Green Mowers Line Item Account

198348 05/17/2017

Inv 7393

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Industrial Package-Electric Mower w/ Battery &Charger	295-8040-8042-8520-000	23,265.89
05/01/2017	Industrial Package-Electric Mower w/ Battery &Charger	101-0000-0000-2700-000	-1,822.89
Inv 7393 Total			21,443.00
198348 Total:			21,443.00
MGMW8042 - Mean Green Mowers Total:			21,443.00

MDCS4011 - MedCycle Systems Line Item Account

198349 05/17/2017

Inv 1200788

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	PD Evidence Room Disposal Medical Waste Fee	101-4010-4011-8020-000	100.00
Inv 1200788 Total			100.00
198349 Total:			100.00
MDCS4011 - MedCycle Systems Total:			100.00

Check Number	Check Date	Amount

MMSC2011 - MMASC Line Item Account

198350 05/17/2017

Inv 2017

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	Membership Renewal - Margaret Lin	101-2010-2011-8090-000	85.00
Inv 2017 Total			85.00
198350 Total:			85.00
MMSC2011 - MMASC Total:			85.00

MOR2900 - Morrow & Holman Plumbing Inc Line Item Account

198351 05/17/2017

Inv P-04-2730

Line Item Date	Line Item Description	Line Item Account	
04/21/2017	City Hall 2nd Floor Mop Sink Leak	101-6010-6601-8120-000	137.50
Inv P-04-2730 Total			137.50
198351 Total:			137.50
MOR2900 - Morrow & Holman Plumbing Inc Total:			137.50

MOTORO27 - Motorola Line Item Account

198352 05/17/2017

Inv 0036282

Line Item Date	Line Item Description	Line Item Account	
03/28/2017	FD Radio Equipment for Fire Engine	105-5010-5011-8540-000	109.39
Inv 0036282 Total			109.39
198352 Total:			109.39
MOTORO27 - Motorola Total:			109.39

NGSI6010 - Natural Gas Systems Inc. Line Item Account

198353 05/17/2017

Inv 4612

Line Item Date	Line Item Description	Line Item Account	
03/01/2017	Monthly CNG Maint. 2/17	205-8030-8025-8100-000	375.00
Inv 4612 Total			375.00

Inv 4660

Line Item Date	Line Item Description	Line Item Account	
03/30/2017	CNG Station Valve Replacement	205-8030-8025-8100-000	400.35

Check Number	Check Date			Amount
Inv 4660 Total				400.35
Inv 4733				
Line Item Date	Line Item Description		Line Item Account	
05/01/2017	Monthly CNG Maint. 4/17		205-8030-8025-8100-000	375.00
Inv 4733 Total				375.00
198353 Total:				1,150.35
NGSI6010 - Natural Gas Systems Inc. Total:				1,150.35
NXPX2920 - Nexus Plex Line Item Account				
198354	05/17/2017			
Inv NEXINV4977				
Line Item Date	Line Item Description		Line Item Account	
04/20/2017	Online Promotion East West Fundraising Concert Ads		101-8010-8011-8040-000	150.00
Inv NEXINV4977 Total				150.00
198354 Total:				150.00
NXPX2920 - Nexus Plex Total:				150.00
OCL8011 - OCLC Inc. Line Item Account				
198355	05/17/2017			
Inv 0000527946				
Line Item Date	Line Item Description		Line Item Account	
04/30/2017	Cataloguing Svcs		101-8010-8011-8110-000	1,556.05
Inv 0000527946 Total				1,556.05
198355 Total:				1,556.05
OCL8011 - OCLC Inc. Total:				1,556.05
OFF4011 - Office Solutions Line Item Account				
198356	05/17/2017			
Inv I-01150787				
Line Item Date	Line Item Description		Line Item Account	
04/20/2017	PD Office Supplies		101-4010-4011-8000-000	148.12
Inv I-01150787 Total				148.12
198356 Total:				148.12

OFF4011 - Office Solutions Total: 148.12

OPPC4018 - OpticsPlanet.com Line Item Account
198357 05/17/2017
Inv 9476981

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	PD Applied Ballistics System Laser Range	101-0000-0000-2700-000	-226.14
04/26/2017	PD Applied Ballistics System Laser Range	272-4010-4018-8520-000	2,810.54
Inv 9476981 Total			2,584.40

198357 Total: 2,584.40

OPPC4018 - OpticsPlanet.com Total: 2,584.40

KTOR5270 - Orindgreff, Kathryn Line Item Account
198358 05/17/2017
Inv R81287

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Refund Cancelled Park Rsvp	101-0000-0000-5270-005	75.00
Inv R81287 Total			75.00

198358 Total: 75.00

KTOR5270 - Orindgreff, Kathryn Total: 75.00

OLNP8010 - Outlook Newspaper Line Item Account
198359 05/17/2017
Inv 60387

Line Item Date	Line Item Description	Line Item Account	
05/31/2017	Health Fair 5/18/17 Ads	101-0000-0000-2994-001	207.00
Inv 60387 Total			207.00

198359 Total: 207.00

OLNP8010 - Outlook Newspaper Total: 207.00

PKMK2010 - Peckham & McKenney Line Item Account
198360 05/17/2017
Inv #1

Line Item Date	Line Item Description	Line Item Account	
05/04/2017	Consulting Svcs for City Manager Search	101-2010-2011-8272-000	9,000.00
Inv #1 Total			9,000.00

198360 Total: 9,000.00

PKMK2010 - Peckham & McKenney Total: 9,000.00

PCRI7101 - Personal Court Reporters Inc. Line Item Account
198361 05/17/2017
Inv 91571

Line Item Date	Line Item Description	Line Item Account	
04/22/2017	Transcribing Svcs SP PC Mtg 4/17/17	101-7010-7011-8170-000	529.50

Inv 91571 Total 529.50

Inv 91611

Line Item Date	Line Item Description	Line Item Account	
04/24/2017	Transcribing Svcs SP CC Mtg 4/19/17	101-7010-7011-8170-000	582.00

Inv 91611 Total 582.00

198361 Total: 1,111.50

PCRI7101 - Personal Court Reporters Inc. Total: 1,111.50

TNPL8267 - Plasil, Anton Line Item Account
198362 05/17/2017
Inv April 2017

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Instructor Ballroom Dance Class	101-8030-8021-8267-000	100.00

Inv April 2017 Total 100.00

198362 Total: 100.00

TNPL8267 - Plasil, Anton Total: 100.00

PODV8267 - Podvoll, Candace Line Item Account
198363 05/17/2017
Inv April 2017

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Instructor Meditation Class	101-8030-8021-8267-000	115.20

Inv April 2017 Total 115.20

198363 Total: 115.20

PODV8267 - Podvoll, Candace Total: 115.20

Check Number	Check Date	Amount

POMS5010 - Postmaster Line Item Account

198364 05/17/2017

Inv BRMPermit# 1000

Line Item Date	Line Item Description	Line Item Account	
04/20/2017	Fire Dept. BRM Permit # 1000 - Annual Renewal	101-5010-5011-8010-000	225.00
Inv BRMPermit# 1000 Total			225.00
198364 Total:			225.00
POMS5010 - Postmaster Total:			225.00

PQLI6010 - PQL Line Item Account

198365 05/17/2017

Inv 408213

Line Item Date	Line Item Description	Line Item Account	
04/03/2017	LED 45 Watt 360 Street Light	215-6010-6201-8020-000	428.29
Inv 408213 Total			428.29
198365 Total:			428.29
PQLI6010 - PQL Total:			428.29

PRO7777 - Pro Force Line Item Account

198366 05/17/2017

Inv 302864

Line Item Date	Line Item Description	Line Item Account	
02/21/2017	PD Rifle Equipment & Accessories	272-4010-4018-8520-000	878.59
Inv 302864 Total			878.59
198366 Total:			878.59
PRO7777 - Pro Force Total:			878.59

QUI7779 - Quinn Company Line Item Account

198367 05/17/2017

Inv PC810774176

Line Item Date	Line Item Description	Line Item Account	
04/13/2017	Street Division Part for Backhoe	230-6010-6116-8100-000	39.74
Inv PC810774176 Total			39.74
198367 Total:			39.74

QUI7779 - Quinn Company Total: 39.74

RGWA2980 - Rangwala Associates Line Item Account
198368 05/17/2017
Inv 1604

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Consulting Svcs-Gen Plan/MSSP Updates	101-0000-0000-2980-001	64,771.00

Inv 1604 Total 64,771.00

198368 Total: 64,771.00

RGWA2980 - Rangwala Associates Total: 64,771.00

RED8995 - Red Wing Shoe Store Line Item Account
198369 05/17/2017
Inv 00000014-015

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	PW Safety Boots - Alex Chou	101-6010-6601-8020-000	250.00

Inv 00000014-015 Total 250.00

Inv 00000016-015

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	Safety Boots - Lorenzo Palmieri	500-6010-6711-8132-000	250.00

Inv 00000016-015 Total 250.00

198369 Total: 500.00

RED8995 - Red Wing Shoe Store Total: 500.00

RIO2546 - Rio Hondo College RTC Line Item Account
198370 05/17/2017
Inv S17-102-ZSPS

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	PD Physical Agility Testing	101-4010-4011-8020-000	9.20

Inv S17-102-ZSPS Total 9.20

198370 Total: 9.20

RIO2546 - Rio Hondo College RTC Total: 9.20

ROS2021 - Rossmann and Moore, LLP Line Item Account
198371 05/17/2017

Inv April 2017

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	Legal Svcs 710 Fwy Extension	101-2010-2021-8160-000	559.00

Inv April 2017 Total 559.00

198371 Total: 559.00

ROS2021 - Rossmann and Moore, LLP Total: 559.00

SOU5250 - S.P.Review & The Quarterly Magazine Line Item Account

198372 05/17/2017

Inv 6068

Line Item Date	Line Item Description	Line Item Account	
04/20/2017	PD Found Property Classified Ads 4/13-20/17 SPPD Case# 17-0006	101-4010-4011-8020-000	38.00

Inv 6068 Total 38.00

198372 Total: 38.00

SOU5250 - S.P.Review & The Quarterly Magazine Total: 38.00

SGBM6010 - San Gabrieleno Band of Mission Indians Line Item Account

198373 05/17/2017

Inv 437

Line Item Date	Line Item Description	Line Item Account	
04/13/2017	Native American Monitoring Svcs-Swr Rehab. & Replacement Proj	310-6010-6501-8170-000	650.00

Inv 437 Total 650.00

198373 Total: 650.00

SGBM6010 - San Gabrieleno Band of Mission Indians Total: 650.00

SAN8032 - San Pascual Stables Line Item Account

198374 05/17/2017

Inv Spring 2017

Line Item Date	Line Item Description	Line Item Account	
04/24/2017	Instructor Horsemanship Classes	101-8030-8032-8267-000	1,080.00

Inv Spring 2017 Total 1,080.00

198374 Total: 1,080.00

SAN8032 - San Pascual Stables Total: 1,080.00

Check Number	Check Date			Amount

MGSC4610 - Schuster, Megan Line Item Account

198375 05/17/2017

Inv 222135626

Line Item Date	Line Item Description	Line Item Account	
05/08/2017	Refund Citation	101-0000-0000-4610-000	3.00
Inv 222135626 Total			3.00
198375 Total:			3.00
MGSC4610 - Schuster, Megan Total:			3.00

SEL6010 - Selco Battery Co. Line Item Account

198376 05/17/2017

Inv 1841

Line Item Date	Line Item Description	Line Item Account	
04/19/2017	Replacement Battery for Grand Fire Alarm System Backup	500-6010-6711-8020-000	25.00
Inv 1841 Total			25.00
198376 Total:			25.00
SEL6010 - Selco Battery Co. Total:			25.00

SER6856 - Service Pro Pest Mgmt Company Line Item Account

198377 05/17/2017

Inv 9032

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Citywide Pest Control Svcs 4/17	101-6010-6601-8120-000	389.17
Inv 9032 Total			389.17
198377 Total:			389.17
SER6856 - Service Pro Pest Mgmt Company Total:			389.17

SHO6666 - Shono, Jean Line Item Account

198378 05/17/2017

Inv April 2017

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Instructor Crochet Class	101-8030-8021-8267-000	28.00
Inv April 2017 Total			28.00
198378 Total:			28.00

SHO6666 - Shono, Jean Total: 28.00

ANQS5270 - Singh, Angelique Line Item Account
198379 05/17/2017
Inv R81282

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Instructor Cancelled Summer Camp	101-0000-0000-5270-001	135.00

Inv R81282 Total 135.00

198379 Total: 135.00

ANQS5270 - Singh, Angelique Total: 135.00

RSSO5270 - Solatorio, Rosario Line Item Account
198380 05/17/2017
Inv R81286

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Refund Dropped Ballet Class	101-0000-0000-5270-002	95.00

Inv R81286 Total 95.00

198380 Total: 95.00

RSSO5270 - Solatorio, Rosario Total: 95.00

SNML6710 - Sonsray Machinery Line Item Account
198381 05/17/2017
Inv W03550-03

Line Item Date	Line Item Description	Line Item Account	
04/19/2017	Water Distribution Svc for Unit#17 Case 580m Backflow Equipmen	500-6010-6710-8110-000	1,203.11

Inv W03550-03 Total 1,203.11

198381 Total: 1,203.11

SNML6710 - Sonsray Machinery Total: 1,203.11

MART8031 - SoSound Entertainment Line Item Account
198382 05/17/2017
Inv 0228

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Sound & Equipment for Teen Concert 5/19/17	101-1010-1011-8021-000	650.00

Inv 0228 Total 650.00

198382 Total: 650.00

MART8031 - SoSound Entertainment Total: 650.00

SOUT8020 - South Coast A.Q.M.D. Line Item Account

198383 05/17/2017

Inv 3083716

Line Item Date	Line Item Description	Line Item Account	
04/04/2017	AQMD Fees 7/2016 - 6/2017- Citywide Boiler/Hotwater Heaters	101-6010-6601-8020-000	354.86

Inv 3083716 Total 354.86

Inv 3086972

Line Item Date	Line Item Description	Line Item Account	
04/04/2017	AQMD Fees 7/2016 - 6/2017- Citywide Flat Fee Last FY Emissions	101-6010-6601-8020-000	124.35

Inv 3086972 Total 124.35

Inv 3098475

Line Item Date	Line Item Description	Line Item Account	
04/18/2017	AQMD Fees 7/2016 - 6/2017- 1414 Mission St. - Hot Spot	101-6010-6601-8020-000	125.47

Inv 3098475 Total 125.47

198383 Total: 604.68

SOUT8020 - South Coast A.Q.M.D. Total: 604.68

MON3111 - Stantec Consulting Svcs Inc. Line Item Account

198384 05/17/2017

Inv 1748624

Line Item Date	Line Item Description	Line Item Account	
04/11/2017	GravesRsvr Engineering Svcs- 3/18-31/17	500-9000-9289-9289-000	81,341.25

Inv 1748624 Total 81,341.25

198384 Total: 81,341.25

MON3111 - Stantec Consulting Svcs Inc. Total: 81,341.25

STA5219 - Staples Business Advantage Line Item Account

198385 05/17/2017

Inv 3334236994

Line Item Date	Line Item Description	Line Item Account	
03/23/2017	PW & Yard Office Supplies	215-6010-6201-8000-000	86.74
03/23/2017	PW & Yard Office Supplies	101-6010-6601-8000-000	86.74

Inv 3334236994 Total 173.48

Inv 3334312114

Line Item Date	Line Item Description	Line Item Account	
03/24/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	31.07

Inv 3334312114 Total 31.07

Inv 3334312117

Line Item Date	Line Item Description	Line Item Account	
03/24/2017	PW & Yard Office Supplies	101-6010-6011-8000-000	242.77

Inv 3334312117 Total 242.77

Inv 3334881184

Line Item Date	Line Item Description	Line Item Account	
03/30/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	23.70

Inv 3334881184 Total 23.70

Inv 3334881186

Line Item Date	Line Item Description	Line Item Account	
03/30/2017	PW & Yard Office Supplies	215-6010-6201-8000-000	22.02
03/30/2017	PW & Yard Office Supplies	101-6010-6011-8000-000	75.03
03/30/2017	PW & Yard Office Supplies	101-6010-6410-8000-000	22.02
03/30/2017	PW & Yard Office Supplies	500-6010-6711-8000-000	22.02
03/30/2017	PW & Yard Office Supplies	101-6010-6601-8000-000	22.02
03/30/2017	PW & Yard Office Supplies	230-6010-6116-8000-000	22.02
03/30/2017	PW & Yard Office Supplies	210-6010-6501-8020-000	22.02
03/30/2017	PW & Yard Office Supplies	500-6010-6710-8000-000	22.02

Inv 3334881186 Total 229.17

Inv 3336071159

Line Item Date	Line Item Description	Line Item Account	
04/05/2017	Water Dept. Office Supplies	500-6010-6711-8000-000	15.09

Inv 3336071159 Total 15.09

Inv 3336224223

Line Item Date	Line Item Description	Line Item Account	
04/07/2017	Library Office Supplies	101-8010-8011-8000-000	13.03

Inv 3336224223 Total 13.03

Inv 3336384168

Line Item Date	Line Item Description	Line Item Account	
04/08/2017	Library Office Supplies	101-8010-8011-8000-000	188.00

Inv 3336384168 Total 188.00

Inv 3336384173

Line Item Date	Line Item Description	Line Item Account

04/08/2017	Library Office Supplies	101-8010-8011-8000-000	16.30
Inv 3336384173 Total			16.30

Inv 3336384185

Line Item Date	Line Item Description	Line Item Account	
04/08/2017	Library Office Supplies	101-8010-8011-8000-000	87.10
Inv 3336384185 Total			87.10

Inv 3336640349

Line Item Date	Line Item Description	Line Item Account	
04/12/2017	PW Office Supplies	101-6010-6410-8000-000	92.68
Inv 3336640349 Total			92.68

Inv 3336713705

Line Item Date	Line Item Description	Line Item Account	
04/13/2017	PW Office Supplies	500-6010-6711-8000-000	122.87
Inv 3336713705 Total			122.87

Inv 3336791779

Line Item Date	Line Item Description	Line Item Account	
04/14/2017	Library Office Supplies	101-8010-8011-8000-000	70.57
Inv 3336791779 Total			70.57

Inv 3337028468

Line Item Date	Line Item Description	Line Item Account	
04/15/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	102.80
04/15/2017	Mgmt Svcs Office Supplies	101-2010-2011-8020-000	29.08
04/15/2017	Finance Office Supplies	101-3010-3011-8000-000	244.16
Inv 3337028468 Total			376.04

Inv 3337028476

Line Item Date	Line Item Description	Line Item Account	
04/15/2017	Plan/Bldg Office Supplies	101-7010-7011-8000-000	257.97
Inv 3337028476 Total			257.97

Inv 3337140041

Line Item Date	Line Item Description	Line Item Account	
04/16/2017	Finance Office Supplies	101-3010-3011-8000-000	65.20
Inv 3337140041 Total			65.20

Inv 3337866525

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Comm. Svcs Office Supplies	101-8030-8021-8000-000	111.54

Inv 3337866525 Total 111.54

Inv 3337866527

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Comm. Svcs t Office Supplies	101-8030-8031-8000-000	113.09
04/26/2017	Transit Office Supplies	205-8030-8025-8000-000	458.37

Inv 3337866527 Total 571.46

198385 Total: 2,688.04

STA5219 - Staples Business Advantage Total: 2,688.04

SCRR4010 - Superior Court of CA, County of LA Line Item Account

198386 05/17/2017

Inv April 2017

Line Item Date	Line Item Description	Line Item Account	
05/03/2017	Court Fees April 2017	101-0000-0000-4610-000	10,897.00

Inv April 2017 Total 10,897.00

198386 Total: 10,897.00

SCRR4010 - Superior Court of CA, County of LA Total: 10,897.00

SPWS8020 - SupplyWorks Line Item Account

198387 05/17/2017

Inv 395389729

Line Item Date	Line Item Description	Line Item Account	
03/21/2017	Janitorial Supplies for Garfield Park Restroom Bags	232-6010-6417-8180-000	96.46

Inv 395389729 Total 96.46

Inv 398897819

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Janitorial Supplies for Library	101-8010-8011-8120-000	405.71

Inv 398897819 Total 405.71

Inv 399175173

Line Item Date	Line Item Description	Line Item Account	
04/28/2017	Janitorial Supplies for Sr. Center	101-6010-6601-8120-000	355.78

Inv 399175173 Total 355.78

198387 Total: 857.95

SPWS8020 - SupplyWorks Total: 857.95

TDNT6010 - Thomas Don Nott A.I.A. Line Item Account
198388 05/17/2017
Inv 4/15/17

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Architectural Svcs PW Sand & Gravel Storage Shed Roof	101-6010-6011-8170-000	1,701.35
Inv 4/15/17 Total			1,701.35

198388 Total: 1,701.35

TDNT6010 - Thomas Don Nott A.I.A. Total: 1,701.35

TOM4455 - Tom's Clothing & Uniforms Inc Line Item Account
198389 05/17/2017
Inv 7733

Line Item Date	Line Item Description	Line Item Account	
03/31/2017	FD Dept. Supplies	101-5010-5011-8020-000	13.05
Inv 7733 Total			13.05

Inv 8453

Line Item Date	Line Item Description	Line Item Account	
04/21/2017	FD Uniform	101-5010-5011-8132-000	139.74
Inv 8453 Total			139.74

198389 Total: 152.79

TOM4455 - Tom's Clothing & Uniforms Inc Total: 152.79

TTLS8010 - Total Library Services Line Item Account
198390 05/17/2017
Inv 041917-MA

Line Item Date	Line Item Description	Line Item Account	
04/19/2017	Books	101-8010-8011-8080-000	500.00
Inv 041917-MA Total			500.00

198390 Total: 500.00

TTLS8010 - Total Library Services Total: 500.00

TRA5998 - Transtech Engineers Inc. Line Item Account
198391 05/17/2017

Inv 20171582

Line Item Date	Line Item Description	Line Item Account	
04/01/2017	Soils Reviews - 1701 - 1703 Hill	101-0000-0000-2970-001	726.00

Inv 20171582 Total 726.00

Inv 20171583

Line Item Date	Line Item Description	Line Item Account	
04/01/2017	Soils Reviews - 203 Cedarcrest/204 Mockingbird	101-0000-0000-2970-001	1,303.50

Inv 20171583 Total 1,303.50

Inv 20171584

Line Item Date	Line Item Description	Line Item Account	
03/31/2017	Bldg Svcs & Plan Check Svcs 3/17	101-7010-7011-8180-000	22,041.26

Inv 20171584 Total 22,041.26

Inv 20171585

Line Item Date	Line Item Description	Line Item Account	
03/31/2017	Bldg Svcs & Plan Check Svcs 3/17	101-7010-7011-8180-000	13,269.46

Inv 20171585 Total 13,269.46

198391 Total: 37,340.22

TRA5998 - Transtech Engineers Inc. Total: 37,340.22

UQMS8010 - Unique Mgmt Svcs Inc. Line Item Account

198392 05/17/2017

Inv 444259

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Library Recovering Agency Svcs 4/17	101-8010-8011-8180-000	116.35

Inv 444259 Total 116.35

198392 Total: 116.35

UQMS8010 - Unique Mgmt Svcs Inc. Total: 116.35

VSHI9185 - Vido Samarzich, Inc. Line Item Account

198393 05/17/2017

Inv #5

Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Monterey Road Street Improvement Project 4/6-5/1/17	233-9000-9354-9354-000	27,529.57
05/01/2017	Monterey Road Street Improvement Project 4/6-5/1/17	104-9000-9203-9203-000	52,682.64
05/01/2017	Monterey Road Street Improvement Project 4/6-5/1/17	500-9000-9300-9300-000	20,890.50

Inv #5 Total 101,102.71

Inv 5/2/17

Line Item Date	Line Item Description	Line Item Account	
05/10/2017	Bank Street Emergency Water Line Relocation Project	500-6010-6710-8180-000	14,693.38

Inv 5/2/17 Total 14,693.38

Inv R00387810

Line Item Date	Line Item Description	Line Item Account	
05/08/2017	Refund Hydrant Meter Deposit	500-0000-0000-2984-000	742.37

Inv R00387810 Total 742.37

198393 Total: 116,538.46

VSHI9185 - Vido Samarzich, Inc. Total: 116,538.46

VEWI8020 - Vision Electric Wholesale Inc. Line Item Account

198394 05/17/2017

Inv 27796

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	GFI Insallation PD Restrooms	101-6010-6601-8020-000	53.43

Inv 27796 Total 53.43

Inv 27809

Line Item Date	Line Item Description	Line Item Account	
04/24/2017	Sr. Center LED Track Light Replacement	101-6010-6601-8020-000	338.64

Inv 27809 Total 338.64

198394 Total: 392.07

VEWI8020 - Vision Electric Wholesale Inc. Total: 392.07

VIPI3032 - Vision Technology Solutions Line Item Account

198395 05/17/2017

Inv 34627

Line Item Date	Line Item Description	Line Item Account	
04/26/2017	Web Hosting for April 2017	101-3010-3032-8180-000	231.52

Inv 34627 Total 231.52

198395 Total: 231.52

VIPI3032 - Vision Technology Solutions Total: 231.52

ANWD6410 - Ward, Andrew Line Item Account

198396 05/17/2017

Inv. 4/29-5/1/17

Line Item Date	Line Item Description	Line Item Account	
05/02/2017	Humane Bee Removal Svcs	101-6010-6410-8180-000	350.00
Inv 4/29-5/1/17 Total			350.00
198396 Total:			350.00
ANWD6410 - Ward, Andrew Total:			350.00

WWCI3012 - WaterWise Consulting Inc. Line Item Account

198397 05/17/2017

Inv 5105

Line Item Date	Line Item Description	Line Item Account	
04/27/2017	Residential Water Audit Survey Programs Audits 4/17	500-3010-3012-8032-000	370.00
Inv 5105 Total			370.00
198397 Total:			370.00
WWCI3012 - WaterWise Consulting Inc. Total:			370.00

WES4152 - West Coast Arborists, Inc. Line Item Account

198398 05/17/2017

Inv 124168

Line Item Date	Line Item Description	Line Item Account	
03/15/2017	WMB Park Svc Prunning & Tree Removal Svcs 3/1-15/17	101-6010-6410-8180-000	1,000.00
03/15/2017	Plant 58 Trees Throughout the City 3/1-15/17	215-6010-6310-9181-000	5,250.00
Inv 124168 Total			6,250.00

Inv 124757

Line Item Date	Line Item Description	Line Item Account	
03/31/2017	Arborists Svcs 3/16-31/17	101-6010-6410-8170-000	990.00
Inv 124757 Total			990.00

Inv 125045

Line Item Date	Line Item Description	Line Item Account	
04/15/2017	Tree Prunning Services for Grid 8B 4/1-15/17	215-6010-6310-8180-000	1,595.00
04/15/2017	Arroyo Park Trees & Removed Dead Trees in Park 4/1-15/17	101-6010-6410-8180-000	6,875.00
04/15/2017	Street Trees Removal & Replacement Svcs 4/1-15/17	215-6010-6310-9181-000	4,446.00
04/15/2017	WMB Park Svc Prunning & Tree Removal Svcs 4/1-15/17	101-6010-6410-8180-000	3,655.00
04/15/2017	Plant 58 Trees Throughout the City 4/1-15/17	215-6010-6310-9181-000	1,560.00
Inv 125045 Total			18,131.00

Check Number	Check Date		Amount
198398 Total:			25,371.00
WES4152 - West Coast Arborists, Inc. Total:			25,371.00
WES4553 - Western Fence Line Item Account			
198399	05/17/2017		
Inv 19501			
Line Item Date	Line Item Description	Line Item Account	
04/20/2017	Citywide Chain Link Fence Repairs & Replacements	101-6010-6410-8180-000	6,715.00
Inv 19501 Total			6,715.00
198399 Total:			6,715.00
WES4553 - Western Fence Total:			6,715.00
PUFG8267 - Wong, Pauline Line Item Account			
198400	05/17/2017		
Inv April 2017			
Line Item Date	Line Item Description	Line Item Account	
05/01/2017	Instructor Line Dance Class	101-8030-8021-8267-000	128.00
Inv April 2017 Total			128.00
198400 Total:			128.00
PUFG8267 - Wong, Pauline Total:			128.00
Total:			677,017.57

ATTACHMENT 4
Payroll 05-05-17

PAYROLL ACCOUNT RECONCILIATION
City of South Pasadena
for Payroll 05.05.17

Account Number	Account Name		05.17.17
101-0000-0000-1010-000	General Fund - Payroll cash		585,897.56
	Other Withholding Payables	$	280,247.27
101-0000-0000-1010-000	Net General Fund - Payroll Cash		305,650.29
	Insurance Adjustment		-
205-0000-0000-1010-000	Prop A - Payroll Cash		8,160.82
207-0000-0000-1010-000	Prop C - Payroll Cash		5,590.35
210-0000-0000-1010-000	Sewer Fund - Payroll Cash		11,444.47
211-0000-0000-1010-000	CTC Traffic Improvement		272.08
215-0000-0000-1010-000	Street Lighting & Landscape Asessment - PR Ca		4,939.55
218-0000-0000-1010-000	Clean Air Act		-
227-0000-0000-1010-000	CRA - Payroll Cash		
230-0000-0000-1010-000	State Gas Tax Fund - Payroll Cash		13,925.04
274-0000-0000-1010-000	Homeland Security Grant		-
310-0000-0000-1010-000	Sewer Capital Projects Fund		-
500-0000-0000-1010-000	Water Fund - Payroll Cash		50,327.11
700-0000-0000-2210-000	Internal Revenue Service		76,519.55
700-0000-0000-2230-000	Internal Revenue Service		17,383.34
Total Checks & Direct Deposits			**494,212.60**
Checks			23,198.71
Direct Deposits			377,111.00
I.R.S Payments			93,902.89
			494,212.60
To 700			657,358.27
Other PR Payable			280,247.27
ACH Payable			377,111.00

ATTACHMENT 5
Redevelopment Successor Agency Check Summary Total

Redevelopment Successor Agency Check Summary Total

Agency Warrants **05.17.17**

Vendor	Invoice #	Check #	Department	Description	Amount
Colantuono,Highsmith & Whatley	32732	198232	227.7200.7210.8160.000	Legal Svcs 3/17 Suc. Agency	$ 86.50

RSA Report Total **$ 86.50**

Michael A. Cacciotti, Agency Chair

Evelyn G. Zneimer, Agency Secretary

David Batt, Agency Treasurer

City of South Pasadena
Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 17, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: Gary E. Pia, City Treasurer
David Batt, Finance Director

SUBJECT: **Monthly Investment Reports for March 2017**

Recommendation
It is recommended that the City Council receive and file the monthly investment reports for March 2017.

Fiscal Impact
None.

Commission Review and Recommendation
This matter was not reviewed by a Commission.

Background
As required by law, a monthly investment report, including water bond funds, is presented to the City Council disclosing investment activities, types of investments, dates of maturities, amounts of deposits, rates of interest and, for securities with a maturity of more than 12 months, current market values.

The reports reflect all investments at the above-referenced date and are in conformity with the City of South Pasadena's (City) Investment Policy as stated in Resolution No. 7476. Copies of the resolution are available at the City Clerk's office. The investments herein provide sufficient cash flow liquidity to meet the estimated expenditures, as required in the investment policy.

Analysis
There were no significant changes in the City's investments from the prior month.

Legal Review
The City Attorney has not been asked to review this item.

Public Notification of Agenda Item
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment: City Investment Reports for March 2017

AGENDA ITEM 12

Exhibit A

City of South Pasadena

INVESTMENT REPORT
March 31, 2017

Investment Balances at Month End

INSTITUTION NAME	MATURITY DATE	YIELD TO CALL OR MATURITY	PERCENT OF PORTFOLIO	COST	CURRENT MARKET VALUE *
LOCAL AGENCY INVESTMENT FUND:					
LAIF City	ON DEMAND	0.821%	15.39%	11,129,501.25	11,129,501.25
SUBTOTAL			15.39%	11,129,501.25	11,129,501.25
MORGAN STANLEY SMITH BARNEY					
Government Securities	See Exhibit B-1	1.571%	16.13%	11,666,849.40	11,594,095.22
Corporate Bonds	See Exhibit B-1	2.536%	6.44%	4,658,892.35	4,638,400.51
SUBTOTAL			22.57%	16,325,741.75	16,232,495.73
2016 WATER REVENUE BONDS					
BNY Mellon CD's	See Exhibit B-2	0.867%	1.03%	744,000.00	744,000.00
Wells Fargo Govt. Securities	See Exhibit B-2	1.689%	61.02%	44,135,000.00	44,498,967.19
SUBTOTAL			62.04%	44,879,000.00	45,242,967.19
TOTAL INVESTMENTS			100.00%	$72,334,243.00	$72,604,964.17

BANK ACCOUNTS:	
Bank of the West Account Balance:	$4,360,911.13
Morgan Stanley Uninvested Cash Balance:	$138,498.75
Morgan Stanley Unsettled Transactions	$0.00
BNY Mellon Uninvested Cash Balance	$3,533,777.76
Wells Fargo Uninvested Cash Balance	$1,668.76

Required Disclosures:

Average weighted maturity of the portfolio 192 DAYS

Average weighted total yield to maturity of the portfolio 1.583%

The City's investment liquidity is sufficient for it to meet its expenditure requirements for the next 180 days.

All investments are in conformity with the City Investment Policy.

* Current market valuation is required for investments with maturities of more than twelve months.

Exh[illegible]-1

Funds and Investments
Held by Contracted (Third) Parties
March 31, 2017

Morgan Stanley Investments

	Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
1	Gov't. Securities	U.S. Treasury Note	912828NG1	12/26/2014	533,000.00	100.301	534,605.13	2.750%	0.914%	534,662.96	1.370%	5/31/2017	61	57.83
2	Gov't. Securities	U.S. Treasury Note	912828NG1	9/24/2015	44,000.00	100.350	44,153.90	2.750%	0.621%	44,137.28	1.370%	5/31/2017	61	(16.62)
3	Gov't. Securities	U.S. Treasury Note	912828NG1	10/14/2015	15,000.00	100.362	15,054.26	2.750%	0.549%	15,046.80	1.370%	5/31/2017	61	(7.46)
4	Gov't. Securities	U.S. Treasury Note	912828NG1	6/20/2016	217,000.00	100.355	217,771.00	2.750%	0.588%	217,677.04	1.370%	5/31/2017	61	(93.96)
5	Gov't. Securities	U.S. Treasury Note	912828PY0	12/29/2014	866,000.00	100.340	877,603.59	2.750%	1.268%	878,790.82	2.700%	2/28/2018	334	1,187.23
6	Gov't. Securities	U.S. Treasury Note	912828PY0	9/24/2015	54,000.00	101.708	54,922.10	2.750%	0.868%	54,797.58	2.700%	2/28/2018	334	(124.52)
7	Gov't. Securities	U.S. Treasury Note	912828PY0	10/14/2015	23,000.00	101.806	23,415.28	2.750%	0.761%	23,339.71	2.700%	2/28/2018	334	(75.57)
8	Gov't. Securities	U.S. Treasury Note	912828PY0	6/20/2016	325,000.00	101.883	331,119.15	2.750%	0.677%	329,800.25	2.700%	2/28/2018	334	(1,318.90)
9	Gov't. Securities	U.S. Treasury Note	912828H52	3/6/2015	259,000.00	98.461	255,013.73	1.250%	1.577%	257,332.04	1.250%	1/31/2020	1,036	2,318.31
10	Gov't. Securities	U.S. Treasury Note	912828H52	9/24/2015	35,000.00	99.566	34,848.24	1.250%	1.353%	34,774.60	1.250%	1/31/2020	1,036	(73.64)
11	Gov't. Securities	U.S. Treasury Note	912828H52	10/14/2015	15,000.00	99.914	14,987.12	1.250%	1.270%	14,903.40	1.250%	1/31/2020	1,036	(83.72)
12	Gov't. Securities	U.S. Treasury Note	912828H52	6/20/2016	97,000.00	100.892	97,865.04	1.250%	0.930%	96,375.32	1.250%	1/31/2020	1,036	(1,489.72)
13	Gov't. Securities	U.S. Treasury Note	912828L32	11/24/2015	250,000.00	98.641	246,601.50	1.375%	1.672%	247,685.00	1.380%	1/31/2020	1,036	1,083.50
14	Gov't. Securities	U.S. Treasury Note	912828L32	6/20/2016	74,000.00	101.174	74,868.66	1.375%	1.024%	73,314.76	1.380%	1/31/2020	1,036	(1,553.90)
15	Gov't. Securities	U.S. Treasury Note	912828L32	9/28/2016	329,000.00	101.165	332,833.69	1.375%	1.027%	325,953.46	1.380%	1/31/2020	1,036	(6,880.23)
16	Gov't. Securities	U.S. Treasury Note	912828N89	3/15/2016	498,000.00	99.469	495,354.62	1.375%	1.488%	491,018.04	1.390%	1/31/2021	1,402	(4,336.58)
17	Gov't. Securities	U.S. Treasury Note	912828N89	6/20/2016	150,000.00	101.079	151,618.77	1.375%	1.087%	147,897.00	1.390%	1/31/2021	1,402	(3,721.77)
18	Gov't. Securities	U.S. Treasury Note	912828N89	9/28/2016	280,000.00	101.107	283,100.30	1.375%	1.079%	276,074.40	1.390%	1/31/2021	1,402	(7,025.90)
19	Gov't. Securities	Fed. Home Loan Mtg. Corp. M	3137EAEA3	5/25/2016	300,000.00	99.585	298,755.00	0.750%	0.974%	298,815.00	0.750%	4/9/2018	374	60.00
20	Gov't. Securities	Fed. Home Loan Mtg. Corp. M	3137EAEA3	7/7/2016	75,000.00	100.124	75,092.96	0.750%	0.628%	74,703.75	0.750%	4/9/2018	374	(389.21)
21	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	10/20/2015	309,000.00	100.075	309,232.46	1.250%	1.217%	307,862.88	1.250%	8/1/2019	853	(1,369.58)
22	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	4/12/2016	309,000.00	100.641	310,979.96	1.250%	0.971%	307,862.88	1.250%	8/1/2019	853	(3,117.08)
23	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	7/7/2016	20,000.00	101.033	20,206.56	1.250%	0.802%	19,926.40	1.250%	8/1/2019	853	(280.16)
24	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADK2	9/1/2016	345,000.00	100.630	347,172.57	1.250%	0.976%	343,730.40	1.250%	8/1/2019	853	(3,442.17)
25	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADM8	9/28/2016	480,000.00	100.715	483,431.64	1.250%	0.960%	477,321.60	1.250%	10/2/2019	915	(6,110.04)
26	Gov't. Securities	Fed. Home Loan Mtg. Corp.	3137EADR7	8/8/2016	500,000.00	100.988	504,941.65	1.375%	1.048%	496,040.00	1.380%	5/1/2020	1,127	(8,901.65)
27	Gov't. Securities	Fed. Home Loan Bank	3130A8QS5	8/12/2016	665,000.00	99.305	660,378.25	1.125%	1.271%	644,205.45	1.160%	7/14/2021	1,566	(16,172.80)
28	Gov't. Securities	Fed. National Mtg. Assn.	3135GOE33	12/23/2015	248,000.00	99.707	247,273.36	1.125%	1.241%	247,843.76	1.120%	7/20/2018	476	570.40
29	Gov't. Securities	Fed. National Mtg. Assn.	3135GOE33	7/7/2016	70,000.00	100.621	70,434.92	1.125%	0.644%	69,955.90	1.120%	7/20/2018	476	(479.02)
30	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	12/30/2014	275,000.00	100.613	276,686.21	1.875%	1.449%	277,678.50	1.850%	9/18/2018	536	992.29
31	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	2/10/2015	219,000.00	100.852	220,866.54	1.875%	1.875%	221,133.06	1.850%	9/18/2018	536	266.52
32	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	9/24/2015	34,000.00	101.211	34,411.75	1.875%	1.038%	34,331.16	1.850%	9/18/2018	536	(80.59)
33	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	10/14/2015	14,000.00	101.345	14,188.33	1.875%	0.946%	14,136.36	1.850%	9/18/2018	536	(51.97)
34	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YM9	7/7/2016	160,000.00	101.729	162,765.75	1.875%	0.684%	161,558.40	1.850%	9/18/2018	536	(1,207.35)
35	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	12/26/2014	231,000.00	100.143	231,330.51	1.625%	1.537%	232,413.72	1.610%	11/27/2018	606	1,083.21
36	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	9/24/2015	30,000.00	100.857	30,257.06	1.625%	1.100%	30,183.60	1.610%	11/27/2018	606	(73.46)
37	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	10/14/2015	13,000.00	101.016	13,132.14	1.625%	1.003%	13,079.56	1.610%	11/27/2018	606	(52.58)
38	Gov't. Securities	Fed. National Mtg. Assn.	3135G0YT4	7/7/2016	90,000.00	101.549	91,394.05	1.625%	0.681%	90,550.80	1.610%	11/27/2018	606	(843.25)
39	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	12/30/2014	630,000.00	100.566	633,563.97	1.875%	1.568%	636,344.10	1.850%	2/19/2019	690	2,780.13
40	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	9/24/2015	19,000.00	101.269	19,241.20	1.875%	1.190%	19,191.33	1.850%	2/19/2019	690	(49.87)
41	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	10/14/2015	13,000.00	101.446	13,188.01	1.875%	1.096%	13,130.91	1.850%	2/19/2019	690	(57.10)
42	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	7/7/2016	200,000.00	102.158	204,316.33	1.875%	0.717%	202,014.00	1.850%	2/19/2019	690	(2,302.33)
43	Gov't. Securities	Fed. National Mtg. Assn.	3135G0ZA4	9/1/2016	100,000.00	101.728	101,727.50	1.875%	0.946%	101,007.00	1.850%	2/19/2019	690	(720.50)
44	Gov't. Securities	Fed. National Mtg. Assn.	3135G0A78	1/4/2017	568,000.00	100.098	568,554.73	1.625%	1.589%	569,045.12	1.620%	1/21/2020	1,026	490.39

Exhibit B-1

Funds and Investments
Held by Contracted (Third) Parties
March 31, 2017

Morgan Stanley Investments

	Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
45	Gov't. Securities	Fed. National Mtg. Assn.	3135G0H55	7/7/2016	401,000.00	103.132	413,559.03	1.875%	1.019%	402,872.67	1.860%	12/28/2020	1,368	(10,686.36)
46	Gov't. Securities	Fed. National Mtg. Assn.	3135G0J20	1/13/2017	747,000.00	98.488	735,705.36	1.375%	1.757%	733,845.33	1.390%	2/26/2021	1,428	(1,860.03)
47	Gov't. Securities	Fed. National Mtg. Assn.	3135G0Q89	3/2/2017	502,000.00	97.276	488,325.52	1.375%	1.998%	489,731.12	1.390%	10/7/2021	1,651	1,405.60
	Subtotal Gov't. Securities				11,631,000.00		11,666,849.40	1.671%	1.244%	11,594,095.22	1.571%		884	(72,754.18)
48	Corporate Bond	United Technologies	913017BU2	12/30/2014	108,000.00	100.098	108,105.88	1.800%	1.198%	108,105.84	0.890%	6/1/2017	62	(0.04)
49	Corporate Bond	United Technologies	913017BU2	9/29/2015	10,000.00	100.128	10,012.78	1.800%	1.016%	10,009.80	0.890%	6/1/2017	62	(2.98)
50	Corporate Bond	United Technologies	913017BU2	10/16/2015	3,000.00	100.133	3,004.00	1.800%	0.980%	3,002.94	0.890%	6/1/2017	62	(1.06)
51	Corporate Bond	United Technologies	913017BU2	6/14/2016	41,000.00	100.144	41,059.10	1.800%	0.916%	41,040.18	0.890%	6/1/2017	62	(18.92)
52	Corporate Bond	Pepsico Inc.	713448DA3	1/20/2016	124,000.00	100.045	124,055.33	0.972%	1.707%	124,209.56	1.020%	6/1/2018	427	154.23
53	Corporate Bond	VISA	92826CAA0	4/8/2016	124,000.00	100.263	124,326.00	1.200%	0.822%	123,883.44	1.200%	12/11/2017	255	(442.56)
54	Corporate Bond	VISA	92826CAA0	6/14/2016	39,000.00	100.223	39,086.90	1.200%	0.880%	38,963.34	1.200%	12/11/2017	255	(123.56)
55	Corporate Bond	Travelers Companies, Inc.	89417EAC3	12/21/2016	78,000.00	103.163	80,467.44	5.750%	1.212%	80,325.96	5.580%	12/15/2017	259	(141.48)
56	Corporate Bond	BB&T Corp. (Callable)	05531FAM5	3/6/2017	164,000.00	100.103	164,168.12	1.450%	1.316%	163,975.40	1.450%	1/12/2018	287	(192.72)
57	Corporate Bond	JP Morgan Chase & Co.	46625HJF8	1/5/2015	111,000.00	100.244	111,271.13	1.195%	1.133%	111,667.11	1.920%	1/25/2018	300	395.98
58	Corporate Bond	JP Morgan Chase & Co.	46625HJF8	9/29/2015	8,000.00	100.201	8,016.11	1.195%	1.195%	8,048.08	1.920%	1/25/2018	300	31.97
59	Corporate Bond	JP Morgan Chase & Co.	46625HJF8	10/16/2015	3,000.00	100.200	3,006.01	1.195%	1.210%	3,018.03	1.920%	1/25/2018	300	12.02
60	Corporate Bond	Burlington North Santa Fe	12189TBA1	8/8/2016	75,000.00	104.483	78,361.99	5.750%	1.009%	77,947.50	5.530%	3/15/2018	349	(414.49)
61	Corporate Bond	Apple Inc.	037833AG5	1/20/2016	82,000.00	99.952	81,960.64	1.130%	0.703%	82,266.50	1.270%	5/3/2018	398	305.86
62	Corporate Bond	American Express Credit (Cal	0258M0DW6	2/12/2016	125,000.00	99.739	124,673.75	1.497%	1.228%	125,525.00	1.640%	7/31/2018	487	851.25
63	Corporate Bond	Boeing Capital Corp. (Callabl	097014AM6	10/22/2015	59,000.00	102.243	60,323.22	2.900%	1.242%	60,086.78	2.840%	8/15/2018	502	(236.44)
64	Corporate Bond	Boeing Capital Corp. (Callabl	097014AM6	6/15/2016	20,000.00	102.502	20,500.36	2.900%	1.054%	20,368.40	2.840%	8/15/2018	502	(131.96)
65	Corporate Bond	Metlife, Inc.	59156RAR9	6/17/2016	138,000.00	107.354	148,148.99	6.817%	1.374%	147,121.80	6.390%	8/15/2018	502	(1,027.19)
66	Corporate Bond	Gilead Sciences, Inc.	375558BE2	12/9/2015	41,000.00	100.497	41,203.94	1.850%	1.495%	41,126.28	1.840%	9/4/2018	522	(77.66)
67	Corporate Bond	Gilead Sciences, Inc.	375558BE2	6/14/2016	40,000.00	100.935	40,373.87	1.850%	1.185%	40,123.20	1.840%	9/4/2018	522	(250.67)
68	Corporate Bond	Microsoft Corp.	594918BF0	6/27/2016	82,000.00	100.439	82,359.94	1.300%	1.020%	81,981.96	1.300%	11/3/2018	582	(377.98)
69	Corporate Bond	Johnson & Johnson	478160BG8	11/23/2016	81,000.00	100.716	81,579.62	1.650%	1.217%	81,411.48	1.640%	12/5/2018	614	(168.14)
70	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/14/2015	112,000.00	100.203	112,226.97	2.100%	1.984%	112,829.92	2.080%	1/15/2019	655	602.95
71	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	9/29/2015	6,000.00	100.611	6,036.67	2.100%	1.751%	6,044.46	2.080%	1/15/2019	655	7.79
72	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	10/16/2015	3,000.00	100.697	3,020.90	2.100%	1.702%	3,022.23	2.080%	1/15/2019	655	1.33
73	Corporate Bond	Bank of New York Mellon (Ca	06406HCP2	6/14/2016	39,000.00	101.571	39,612.85	2.100%	1.208%	39,288.99	2.080%	1/15/2019	655	(323.86)
74	Corporate Bond	Oracle Corp.	68389XAQ8	12/30/2014	30,000.00	100.747	30,224.13	2.375%	1.947%	30,412.80	2.340%	1/15/2019	655	188.67
75	Corporate Bond	Oracle Corp.	68389XAQ8	9/29/2015	8,000.00	101.153	8,092.26	2.375%	1.716%	8,110.08	2.340%	1/15/2019	655	17.82
76	Corporate Bond	Oracle Corp.	68389XAQ8	10/16/2015	3,000.00	101.404	3,042.12	2.375%	1.574%	3,041.28	2.340%	1/15/2019	655	(0.84)
77	Corporate Bond	Oracle Corp.	68389XAQ8	6/16/2016	39,000.00	102.111	39,823.11	2.375%	1.177%	39,536.64	2.340%	1/15/2019	655	(286.47)
78	Corporate Bond	Kimberly-Clark Corp.	494368BT9	10/31/2016	82,000.00	100.453	82,371.81	1.400%	1.154%	81,722.02	1.400%	2/15/2019	686	(649.79)
79	Corporate Bond	John Deere Capital Corp.	24422ESK6	1/6/2015	112,000.00	99.642	111,599.04	1.950%	2.040%	112,521.92	1.940%	3/4/2019	703	922.88
80	Corporate Bond	MasterCard, Inc.	57636QAA2	1/31/2017	81,000.00	100.786	81,637.00	2.000%	1.598%	81,585.63	1.980%	4/1/2019	731	(51.37)
81	Corporate Bond	United Parcel Service	911312AK2	10/31/2016	75,000.00	107.538	80,653.56	5.125%	1.294%	80,144.25	4.790%	4/1/2019	731	(509.31)
82	Corporate Bond	John Deere Capital Corp.	24422ERR2	10/22/2015	61,000.00	101.111	61,677.56	2.250%	1.694%	61,589.87	2.220%	4/17/2019	747	(87.69)
83	Corporate Bond	US Bancorp (Callable)	91159HHB9	6/13/2016	61,000.00	101.782	62,087.18	2.200%	1.321%	61,487.39	2.180%	4/25/2019	755	(599.79)
84	Corporate Bond	US Bancorp (Callable)	91159HHB9	6/15/2016	20,000.00	101.752	20,350.47	2.200%	1.336%	20,159.80	2.180%	4/25/2019	755	(190.67)
85	Corporate B[illegible]	Caterpillar Financial	14912L6B2	7/1/2016	78,000.00	[illegible]97	79,557.38	2.100%	1.172%	78,347.88	2.090%	6/9/2019	[illegible]	(1,209.50)

Exh[illegible]-1

Funds and Investments
Held by Contracted (Third) Parties
March 31, 2017

Morgan Stanley Investments

	Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
86	Corporate Bond	Home Depot Inc.	437076BE1	4/27/2015	32,000.00	101.079	32,345.20	2.000%	1.500%	32,248.32	1.980%	6/15/2019	806	(96.88)
87	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	9/29/2015	8,000.00	100.653	8,052.20	2.000%	1.697%	8,062.08	1.980%	6/15/2019	806	9.88
88	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	10/16/2015	2,000.00	101.087	2,021.74	2.000%	1.496%	2,015.52	1.980%	6/15/2019	806	(6.22)
89	Corporate Bond	Home Depot Inc. (Callable)	437076BE1	6/14/2016	38,000.00	101.806	38,686.31	2.000%	1.167%	38,294.88	1.980%	6/15/2019	806	(391.43)
90	Corporate Bond	Paccar Financial Corp.	69371RN36	11/17/2016	83,000.00	98.949	82,127.67	1.200%	1.594%	81,818.08	1.210%	8/12/2019	864	(309.59)
91	Corporate Bond	Berkshire Hathaway Inc.	084670BL1	8/28/2015	111,000.00	100.682	111,757.26	2.100%	1.804%	112,086.69	2.070%	8/14/2019	866	329.43
92	Corporate Bond	Berkshire Hathaway Inc.	084670BL1	9/29/2015	7,000.00	101.026	7,071.79	2.100%	1.656%	7,068.53	2.070%	8/14/2019	866	(3.26)
93	Corporate Bond	Honeywell Internatoinal	438516BJ4	1/31/2017	82,000.00	99.468	81,563.76	1.400%	1.598%	81,377.62	1.410%	10/30/2019	943	(186.14)
94	Corporate Bond	Proctor & Gamble Co.	742718EG0	1/27/2015	105,000.00	100.805	105,845.55	1.900%	1.580%	105,877.80	1.880%	11/1/2019	945	32.25
95	Corporate Bond	Proctor & Gamble Co.	742718EG0	9/29/2015	13,000.00	100.707	13,091.91	1.900%	1.619%	13,108.68	1.880%	11/1/2019	945	16.77
96	Corporate Bond	Proctor & Gamble Co.	742718EG0	10/16/2015	3,000.00	101.074	3,032.22	1.900%	1.474%	3,025.08	1.880%	11/1/2019	945	(7.14)
97	Corporate Bond	Proctor & Gamble Co.	742718EG0	6/16/2016	40,000.00	102.055	40,821.84	1.900%	1.090%	40,334.40	1.880%	11/1/2019	945	(487.44)
98	Corporate Bond	Costco Wholesale Group	22160KAF2	8/8/2016	81,000.00	101.592	82,289.34	1.700%	1.100%	81,147.42	1.690%	12/15/2019	989	(1,141.92)
99	Corporate Bond	PNC Funding Corp.	693476BJ1	9/10/2015	101,000.00	107.746	108,823.37	5.125%	2.300%	109,145.65	4.740%	2/8/2020	1,044	322.28
100	Corporate Bond	PNC Funding Corp.	693476BJ1	9/29/2015	6,000.00	107.924	6,475.42	5.125%	2.238%	6,483.90	4.740%	2/8/2020	1,044	8.48
101	Corporate Bond	PNC Funding Corp.	693476BJ1	10/16/2015	2,000.00	107.967	2,159.33	5.125%	2.223%	2,161.30	4.740%	2/8/2020	1,044	1.97
102	Corporate Bond	PNC Funding Corp.	693476BJ1	6/14/2016	34,000.00	109.000	37,059.95	5.125%	1.866%	36,742.10	4.740%	2/8/2020	1,044	(317.85)
103	Corporate Bond	Comcast Corp.	20030NBA8	6/22/2015	98,000.00	107.916	105,757.89	5.150%	2.296%	106,751.40	4.720%	3/1/2020	1,066	993.51
104	Corporate Bond	Comcast Corp.	20030NBA8	9/29/2015	8,000.00	108.803	8,704.21	5.150%	2.023%	8,714.40	4.720%	3/1/2020	1,066	10.19
105	Corporate Bond	Comcast Corp.	20030NBA8	10/16/2015	2,000.00	109.105	2,182.09	5.150%	1.921%	2,178.60	4.720%	3/1/2020	1,066	(3.49)
106	Corporate Bond	Comcast Corp.	20030NBA8	6/14/2016	38,000.00	110.295	41,912.12	5.150%	1.523%	41,393.40	4.720%	3/1/2020	1,066	(518.72)
107	Corporate Bond	Cisco Systems Inc.	17275RAX0	6/22/2015	112,000.00	100.074	112,082.36	2.450%	2.297%	113,641.92	2.410%	6/15/2020	1,172	1,559.56
108	Corporate Bond	Cisco Systems Inc.	17275RAX0	9/29/2015	5,000.00	101.282	5,064.10	2.450%	2.034%	5,073.30	2.410%	6/15/2020	1,172	9.20
109	Corporate Bond	Cisco Systems Inc.	17275RAX0	10/16/2015	3,000.00	101.503	3,045.09	2.450%	1.963%	3,043.98	2.410%	6/15/2020	1,172	(1.11)
110	Corporate Bond	Cisco Systems Inc.	17275RAX0	6/15/2016	40,000.00	103.017	41,206.62	2.450%	1.482%	40,586.40	2.410%	6/15/2020	1,172	(620.22)
111	Corporate Bond	Wal-Mart	931142CU5	9/6/2016	76,000.00	107.520	81,714.91	3.625%	1.267%	80,226.36	3.430%	7/8/2020	1,195	(1,488.55)
112	Corporate Bond	Target Corp.	87612EAV8	5/19/2016	39,000.00	107.311	41,851.28	3.875%	1.582%	41,134.08	3.670%	7/15/2020	1,202	(717.20)
113	Corporate Bond	Target Corp.	87612EAV8	6/16/2016	36,000.00	107.462	38,686.27	3.875%	1.537%	37,969.92	3.670%	7/15/2020	1,202	(716.35)
114	Corporate Bond	United Health Group Inc.	91324PCM2	9/24/2015	53,000.00	101.487	53,787.86	2.700%	2.228%	54,065.30	2.640%	7/15/2020	1,202	277.44
115	Corporate Bond	United Health Group Inc.	91324PCM2	9/29/2015	7,000.00	101.725	7,120.76	2.700%	2.153%	7,140.70	2.640%	7/15/2020	1,202	19.94
116	Corporate Bond	United Health Group Inc.	91324PCM2	6/20/2016	18,000.00	103.438	18,618.87	2.700%	1.621%	18,361.80	2.640%	7/15/2020	1,202	(257.07)
117	Corporate Bond	Intel Corp.	458140AQ3	9/23/2015	56,000.00	100.822	56,460.37	2.450%	2.192%	56,900.48	2.410%	7/29/2020	1,216	440.11
118	Corporate Bond	Intel Corp.	458140AQ3	9/29/2015	3,000.00	101.091	3,032.73	2.450%	2.108%	3,048.24	2.410%	7/29/2020	1,216	15.51
119	Corporate Bond	Intel Corp.	458140AQ3	6/14/2016	20,000.00	102.836	20,567.14	2.450%	1.571%	20,321.60	2.410%	7/29/2020	1,216	(245.54)
120	Corporate Bond	State Street Corp.	857477AS2	6/13/2016	54,000.00	102.847	55,537.35	2.550%	1.679%	54,725.22	2.510%	8/18/2020	1,236	(812.13)
121	Corporate Bond	State Street Corp.	857477AS2	6/15/2016	24,000.00	102.940	24,705.57	2.550%	1.651%	24,322.32	2.510%	8/18/2020	1,236	(383.25)
122	Corporate Bond	The Walt Disney Co.	25468PDE3	11/27/2015	60,000.00	100.521	60,312.77	2.150%	1.993%	60,297.00	2.130%	9/17/2020	1,266	(15.77)
123	Corporate Bond	The Walt Disney Co.	25468PDE3	6/20/2016	20,000.00	102.909	20,581.70	2.150%	1.287%	20,099.00	2.130%	9/17/2020	1,266	(482.70)
124	Corporate Bond	Coca-Cola Co.	191216BT6	6/16/2016	62,000.00	101.107	62,686.03	1.875%	1.555%	61,978.30	1.870%	10/27/2020	1,306	(707.73)
125	Corporate Bond	Coca-Cola Co.	191216BT6	6/27/2016	19,000.00	101.612	19,306.30	1.875%	1.410%	18,993.35	1.870%	10/27/2020	1,306	(312.95)
126	Corporate Bond	ACE INA Holdings Inc.	00440EAT4	6/6/2016	61,000.00	101.622	61,989.17	2.300%	1.822%	61,218.99	2.290%	11/3/2020	1,313	(770.18)
127	Corporate Bond	Chevron Corp. (Callable)	166764AY6	6/13/2016	55,000.00	102.204	56,211.93	2.419%	1.789%	55,534.60	2.390%	11/17/2020	1,327	(677.33)
128	Corporate Bond	Chevron Corp. (Callable)	166764AY6	6/27/2016	25,000.00	102.401	25,600.33	2.419%	1.733%	25,243.00	2.390%	11/17/2020	1,327	(357.33)
129	Corporate Bond	Gen. Electric Capital Corp.	36962G4Y7	5/3/2016	109,000.00	110.582	120,534.60	4.625%	1.709%	118,248.65	4.260%	1/7/2021	1,378	(2,285.95)
130	Corporate Bond	Gen. Electric Capital Corp.	36962G4Y7	6/14/2016	34,000.00	110.811	37,675.67	4.625%	1.650%	36,884.90	4.260%	1/7/2021	1,378	(790.77)

Exhibit B-1

Funds and Investments
Held by Contracted (Third) Parties
March 31, 2017

Morgan Stanley Investments

	Investment Type	Issuer	CUSIP	Settlement Date	Par Value	Adjusted Premium	Adjusted Cost	Coupon Rate	YTM at Purchase	Market Value	Current YTM	Maturity Date	Days to Maturity	Unrealized Gain/Loss
131	Corporate Bond	Occidental Petroleum Corp. (	674599BY0	5/20/2016	75,000.00	107.167	80,374.98	4.100%	2.140%	79,428.00	3.870%	2/1/2021	1,403	(946.98)
132	Corporate Bond	Exxon Mobil Corp. (Callable)	30231GAV4	6/24/2016	162,000.00	101.979	165,206.46	2.222%	1.697%	162,312.66	2.210%	3/1/2021	1,431	(2,893.80)
133	Corporate Bond	3M Co. (Callable)	88579YAU5	9/23/2016	65,000.00	100.111	65,071.83	1.625%	1.599%	63,510.85	1.660%	9/19/2021	1,633	(1,560.98)
	Subtotal Corporate Bonds				4,553,000.00		4,658,892.35	2.630%	1.524%	4,638,400.51	2.536%		814	(20,491.84)
	Money Market	Liquid Asset Fund			0.00						0.010%		1	
	Uninvested Cash				0.00					138,498.75	0.020%		1	
	Subtotal Cash & Cash Equivalents						0.00			138,498.75			1	
	Grand Totals				16,184,000.00		16,325,741.75	1.945%	1.324%	16,370,994.48	1.831%		856	(93,246.02)
	Unsettled Transactions													
	Subtotal Unsettled Transactions				0.00		0.00			0.00				0.00
	Totals incl. Unsettled Transactions				16,184,000.00		16,325,741.75			16,370,994.48				(93,246.02)
	Totals per Bank Statement				16,184,000.00		16,325,741.75			16,370,994.48				(93,246.02)

12-6

Exhibit B-2

Funds and Investments
Held by Contracted (Third) Parties
March 31, 2017

2016 Water Revenue Bonds

	Investment Type	Issuer	Settlement Date	Par Value	Coupon Rate	Market Value	Current YTM	Maturity Date	Days to Maturity
	BNY Mellon Project Fund								
1	Cash			0.00	0.010%	0.00	0.010%		1
2	Morgan Stanley Treasury Portfolio			3,533,777.76	0.250%	3,533,777.76	0.250%		1
	Subtotal Cash & Cash Equivalents			3,533,777.76	0.250%	3,533,777.76	0.250%		1
3	CDARS - CD	BMO Harris Bank	10/7/2015	248,000.00	0.900%	248,000.00	0.900%	4/7/2017	7
4	CDARS - CD	Capital One Bank	10/7/2015	248,000.00	0.850%	248,000.00	0.850%	4/7/2017	7
5	CDARS - CD	Capital One National Assn.	10/7/2015	248,000.00	0.850%	248,000.00	0.850%	4/7/2017	7
	Subtotal CDs			744,000.00	0.867%	744,000.00	0.867%		7
	Total Project Fund			4,277,777.76	0.357%	4,277,777.76	0.357%		2
	Wells Fargo Escrow Fund								
1	Cash			1,668.76	0.100%	1,668.76	0.100%		1
	Subtotal Cash & Cash Equivalents			1,668.76	0.100%	1,668.76	0.100%		1
2	Gov't. Securities	U.S. Treasury Note	11/10/2016	1,418,000.00	0.625%	1,416,000.62	0.625%	9/30/2017	183
3	Gov't. Securities	U.S. Treasury Note	11/10/2016	595,000.00	0.875%	593,792.15	0.875%	3/31/2018	365
4	Gov't. Securities	U.S. Treasury Note	11/10/2016	1,442,000.00	1.375%	1,446,225.06	1.375%	9/30/2018	548
5	Gov't. Securities	U.S. Treasury Note	11/10/2016	592,000.00	1.625%	596,161.76	1.625%	3/31/2019	730
6	Gov't. Securities	U.S. Treasury Note	11/10/2016	40,088,000.00	1.750%	40,446,787.60	1.750%	9/30/2019	913
	Subtotal Securities			44,135,000.00	1.688%	44,498,967.19	1.689%		868
	Total Escrow Fund			44,136,668.76	1.688%	44,500,635.95	1.689%		868

Exhibit C

City of South Pasadena
Investment Report

Summary of Invested Funds -- Last Day of the Month

MONTH	FY 2007-08	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
JULY	13,890,011	18,506,000	20,273,657	13,579,652	11,604,558	14,003,563	17,332,153	20,958,651	26,306,572	28,541,631
AUGUST	12,821,952	17,256,000	20,608,628	12,099,372	11,595,476	13,043,563	17,330,985	12,658,088	26,294,151	28,405,544
SEPTEMBER	12,830,016	16,766,000	17,292,659	11,000,410	11,582,026	11,783,420	16,331,557	19,715,369	22,058,959	27,049,892
OCTOBER	12,648,943	16,266,000	17,297,628	10,757,440	10,575,907	11,795,960	13,841,158	17,221,779	22,325,114	27,023,005
NOVEMBER	12,813,000	15,646,000	16,621,046	10,499,526	8,992,178	11,800,260	13,836,635	17,221,849	22,287,418	73,246,265
DECEMBER	15,063,000	18,756,000	18,487,198	10,634,416	10,185,282	11,805,140	16,837,192	20,603,990	22,253,300	71,499,585
JANUARY	17,143,000	20,582,573	20,210,860	12,629,088	9,186,793	11,816,031	18,846,359	26,309,319	27,399,997	71,229,735
FEBRUARY	17,684,000	20,284,404	19,519,072	12,619,768	9,184,331	13,818,580	18,845,663	26,260,788	30,108,605	71,084,575
MARCH	16,654,000	19,715,013	18,448,613	12,610,790	9,126,552	13,319,038	13,145,894	26,315,158	28,939,924	72,604,964
APRIL	18,784,000	22,169,776	19,317,280	12,605,200	11,130,863	17,327,604	13,153,853	26,326,876	28,276,276	
MAY	20,209,000	23,010,520	16,191,609	12,595,623	11,128,155	19,327,983	23,452,878	26,310,240	28,429,928	
JUNE	20,014,000	23,385,906	15,871,761	12,581,680	10,275,475	19,323,510	22,452,628	29,289,712	26,594,581	

City of South Pasadena
Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 17, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: Arthur Miller, Chief of Police
Mike Neff, Police Captain

SUBJECT: **Award of Contract With Axon Enterprise, Inc. for the Purchase of TASERS, Body Worn Cameras, and Digital Evidence Management Software System Utilizing State Grant Funds**

Recommendation

It is recommended that the City Council:

1. Authorize the City Manager to enter into a five-year contract with Axon Enterprise, Inc. (Axon) for the purchase of Body Worn Cameras, Digital Evidence Management Software System, and TASERS in the amount of $122,523.69.
2. Waive bidding requirements and authorize a single source purchase pursuant to South Pasadena Municipal Code Section 2.99-29 (11)(j) from Axon Enterprise, Inc.

Fiscal Impact

No General Fund resources will be used for this project. Funding for Body Worn Cameras, Digital Evidence Management Software, and TASERS at a cost of $122,523.69 will be paid by State Community Oriented Policing Services (COPS) grant funds over five-years. The State COPS is a public safety program providing supplemental funding for law enforcement purposes to enhance public safety. Per California Government Code Sections 30061, et. seq., State COPS grants funds are awarded annually based on population with a minimum award of $100,000 for each recipient city. State COPS funds may only be utilized to supplement existing services and shall not be used to supplant any existing funding.

Grants Source	Amount	Matching Funds	Account Number
COPS Year 1	$24,111.60	Not Required	272-4010-4018-8520
COPS Year 2	$22,455.00	Not Required	272-4010-4018-8520
COPS Year 3	$22,725.00	Not Required	272-4010-4018-8520
COPS Year 4	$22,995.00	Not Required	272-4010-4018-8520
COPS Year 5	$23,130.00	Not Required	272-4010-4018-8520
Estimated 5-year tax and shipping: $7,107.09		Hardware plus E.com Discount:	**$26,087.54**

AGENDA ITEM 13

Commission Review and Recommendation
On May 8, 2017, the Public Safety Commission reviewed the proposed contract and recommended approval of the five-year contract.

Background
Creating accurate, historical records for prosecutorial and liability purposes is the hallmark of any successful and professional law enforcement organization. Technology has evolved to the point where high-resolution audio and video recording devices are no longer tethered to the police car. Axon cameras are a wearable audio and video recording device, about the size of a pager, which police officers attach to their uniform or related equipment. The new capability of the Axon camera allows officers to capture critical audio and video evidence in locations away from their police vehicles not previously attainable. Axon complimentary and proprietary software is then utilized to securely upload, organize, and archive recorded files in a Digital Evidence Management Software system.

The South Pasadena Police Department (SPPD) envisions using the Axon cameras as a component of a comprehensive recording solution. When used in conjunction with each other, the most complete audio/video record of an event that present technology offers now becomes attainable.

Police staff has extensively researched wearable cameras and found no other vendor offers the features such as size, recording quality, capacity, battery life, security, and software that Axon offers. Axon is also the only vendor whose body worn camera fully integrates with department issued TASER electronic control devices (ECDs) and provides capability to remotely activate body worn cameras in close proximity without user intervention. Axon has also integrated their camera system into the police patrol units emergency lighting system. When the patrol units emergency lights are activated, the body worn camera is also activated.

Analysis
The SPPD has had body worn cameras in service since 2012. Since that time, technology has evolved and developed at an impressive rate. We have recently concluded a test and evaluation of Axon Body Worn Cameras which yielded very impressive results in the areas of hardware and software performance along with a tight integration with other Axon products. At the conclusion of the test and evaluation, we were of the opinion that Axon Body Worn Cameras and related products encompass the best and most robust body worn camera solution currently on the market.

The results of the test and evaluation were presented to Police Chief Miller who gave his approval to proceed with the acquisition of the Axon Body Worn Camera solution which will include the Axon Body Worn Cameras issued to all officers, cloud based storage, and online access to their "Evidence.com" software. "Signal Performance Power Magazines" (SPPM) and "Axon Signal Units" are also slated for purchase which facilitate camera activation without user intervention upon receiving a Bluetooth signal from armed Axon ECDs and user defined patrol vehicle triggers.

The proposed purchase of (27) additional TASER ECDs will complete the SPPD's desire to issue and equip each officer with the TASER and accompanying Axon Body Worn Camera. This solution will provide each SPPD officer with a robust and less lethal capability along with a comprehensive system to capture, record and archive the event for court and legal defense purposes. The City Council has the authority under SPMC Section 2.99-29(11) (i) to waive any competitive bidding requirements, given the sole source of the TASER ECD's from Axon as described above, consistent with the Department's test and evaluation of this specialized equipment.

Legal Review
The City Attorney has reviewed this item.

Public Notification of Agenda Item
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:
1. Body Worn Cameras and Management Software System Quote, AXON Enterprise, Inc.
2. TASER Quote, AXON Enterprise, Inc.
3. Supporting Documents, AXON Enterprise, Inc.

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ATTACHMENT 1
Body Worn Cameras and Management Software Quote, AXON Enterprise, Inc.

Axon Enterprise, Inc.
Protect Life.

17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737
Fax: (480) 550-9024

Tony Abdalla
1-626-403-7277
tabdalla@ci.south-pasadena.ca.us

AXON

Quotation

Quote: Q-87694-4
Date: 4/7/2017 2:51 PM
Quote Expiration: 6/1/2017
Contract Start Date*: 6/1/2017
Contract Term: 5 years

AX Account Number:
114482

Bill To:
South Pasadena Police Dept. - CA
1422 Mission Street
South Pasadena, CA 91030
US

Ship To:
Tony Abdalla
South Pasadena Police Dept. - CA
1422 Mission Street
South Pasadena, CA 91030
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Ahmad Abdelrazzak	(480) 463-2131	ahmad@taser.com	Fedex - Ground	Net 30

*Note this will vary based on the shipment date of the product.

Hardware + E.com || Due Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
10	70112	AXON SIGNAL UNIT	USD 279.00	USD 2,790.00	USD 2,790.00	USD 0.00
40	70116	PPM, SIGNAL	USD 89.99	USD 3,599.60	USD 0.00	USD 3,599.60
36	74001	AXON CAMERA ASSEMBLY, ONLINE, AXON BODY 2, BLK	USD 399.00	USD 14,364.00	USD 14,364.00	USD 0.00
36	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	USD 0.00	USD 0.00	USD 0.00	USD 0.00
36	74022	SM POCKET MOUNT, 4", AXON RAPIDLOCK	USD 0.00	USD 0.00	USD 0.00	USD 0.00
36	11509	BELT CLIP, RAPIDLOCK	USD 0.00	USD 0.00	USD 0.00	USD 0.00
36	11553	SYNC CABLE, USB A TO 2.5MM	USD 0.00	USD 0.00	USD 0.00	USD 0.00
4	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	USD 35.00	USD 140.00	USD 140.00	USD 0.00
4	74008	AXON DOCK, 6 BAY + CORE, AXON BODY 2	USD 1,495.00	USD 5,980.00	USD 4,485.00	USD 1,495.00
1	89101	PROFESSIONAL EVIDENCE.COM LICENSE: YEAR 1 PAYMENT	USD 468.00	USD 468.00	USD 468.00	USD 0.00
30	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
35	87101	BASIC EVIDENCE.COM LICENSE: YEAR 1 PAYMENT	USD 180.00	USD 6,300.00	USD 0.00	USD 6,300.00
350	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
1,260	85035	EVIDENCE.COM STORAGE	USD 0.75	USD 945.00	USD 0.00	USD 945.00
36	85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	USD 204.00	USD 7,344.00	USD 0.00	USD 7,344.00
					Hardware + E.com || Due Net 30 Total Before Discounts:	USD 41,930.60
					Hardware + E.com || Due Net 30 Discount:	USD 22,247.00
					Hardware + E.com || Due Net 30 Net Amount Due:	USD 19,683.60

Year 2 - Due 2017

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
1	89201	PROFESSIONAL EVIDENCE.COM LICENSE: YEAR 2 PAYMENT	USD 468.00	USD 468.00	USD 0.00	USD 468.00
30	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
35	87201	BASIC EVIDENCE.COM LICENSE: YEAR 2 PAYMENT	USD 180.00	USD 6,300.00	USD 0.00	USD 6,300.00
350	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
1,620	85035	EVIDENCE.COM STORAGE	USD 0.75	USD 1,215.00	USD 0.00	USD 1,215.00
36	85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	USD 204.00	USD 7,344.00	USD 0.00	USD 7,344.00
					Year 2 - Due 2017 Total Before Discounts:	USD 15,327.00
					Year 2 - Due 2017 Net Amount Due:	USD 15,327.00

Year 3 - Due 2018

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
1	89301	PROFESSIONAL EVIDENCE.COM LICENSE: YEAR 3 PAYMENT	USD 468.00	USD 468.00	USD 0.00	USD 468.00
30	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
35	87301	BASIC EVIDENCE.COM LICENSE: YEAR 3 PAYMENT	USD 180.00	USD 6,300.00	USD 0.00	USD 6,300.00
350	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
1,980	85035	EVIDENCE.COM STORAGE	USD 0.75	USD 1,485.00	USD 0.00	USD 1,485.00
36	85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	USD 204.00	USD 7,344.00	USD 0.00	USD 7,344.00
					Year 3 - Due 2018 Total Before Discounts:	USD 15,597.00
					Year 3 - Due 2018 Net Amount Due:	USD 15,597.00

Year 4 - Due 2019

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
1	89401	PROFESSIONAL EVIDENCE.COM LICENSE: YEAR 4 PAYMENT	USD 468.00	USD 468.00	USD 0.00	USD 468.00
30	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
35	87401	BASIC EVIDENCE.COM LICENSE: YEAR 4 PAYMENT	USD 180.00	USD 6,300.00	USD 0.00	USD 6,300.00

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (S)	NET TOTAL
350	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2,340	85035	EVIDENCE.COM STORAGE	USD 0.75	USD 1,755.00	USD 0.00	USD 1,755.00
36	85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	USD 204.00	USD 7,344.00	USD 0.00	USD 7,344.00
					Year 4 - Due 2019 Total Before Discounts:	USD 15,867.00
					Year 4 - Due 2019 Net Amount Due:	USD 15,867.00

Year 5 - Due 2020

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (S)	NET TOTAL
1	89501	PROFESSIONAL EVIDENCE.COM LICENSE: YEAR 5 PAYMENT	USD 468.00	USD 468.00	USD 0.00	USD 468.00
30	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
35	87501	BASIC EVIDENCE.COM LICENSE: YEAR 5 PAYMENT	USD 180.00	USD 6,300.00	USD 0.00	USD 6,300.00
350	85110	EVIDENCE.COM INCLUDED STORAGE	USD 0.00	USD 0.00	USD 0.00	USD 0.00
2,520	85035	EVIDENCE.COM STORAGE	USD 0.75	USD 1,890.00	USD 0.00	USD 1,890.00
36	85070	TASER ASSURANCE PLAN ANNUAL PAYMENT, BODYCAM	USD 204.00	USD 7,344.00	USD 0.00	USD 7,344.00
					Year 5 - Due 2020 Total Before Discounts:	USD 16,002.00
					Year 5 - Due 2020 Net Amount Due:	USD 16,002.00

Subtotal	USD 82,476.60
Estimated Shipping & Handling Cost	USD 66.23
Estimated Tax	USD 3,658.79
Grand Total	USD 86,201.62

Axon Body 2 Shipping

Axon Body 2 is available for delivery between 8-10 weeks after purchase date. You will be notified if there are any delays. Axon reserves the right to make product changes without notice.

Signal Performance Power Magazine (SPPM) Pre-order

Thank you for your interest in the Signal Performance Power Magazine (SPPM). This pre-order is a commitment to purchase the SPPM. The SPPM is available for delivery starting in November 2016. You will be notified if there are any delays. Axon reserves the right to make product changes without notice.

Axon Enterprise, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at www.axon.com/legal. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature: _____ **Date:** _____

Name (Print): _____ **Title:** _____

PO# (if needed): _____

Quote: Q-87694-4

Please sign and email to Ahmad Abdelrazzak at ahmad@taser.com or fax to (480) 550-9024

THANK YOU FOR YOUR BUSINESS!

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ATTACHMENT 2

TASER Quote, AXON Enterprise, Inc.

Axon Enterprise, Inc.
Protect Life.

17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737
Fax: (480)999-6160

Juan Salcido
(626) 403-7265
jsalcido@southpasadenaca.gov

Quotation

Quote: Q-111658-1
Date: 4/19/2017 10:36 AM
Quote Expiration: 6/30/2017
Contract Start Date*: 5/22/2017
Contract Term: 5 years

AX Account Number:
114482

Bill To:
South Pasadena Police Dept. - CA
1422 Mission Street
South Pasadena, CA 91030
US

Ship To:
Juan Salcido
South Pasadena Police Dept. - CA
1422 Mission Street
South Pasadena, CA 91030
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Steve Hartfield	(480) 515-6318	steveh@taser.com	Fedex - Ground	Net 30

*Note this will vary based on the shipment date of the product.

Net 30- Due in 2017

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
27	11003	HANDLE, YELLOW, CLASS III, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
27	85181	TASER 60 YEAR 1 PAYMENT: X26P BASIC	USD 264.00	USD 7,128.00	USD 2,700.00	USD 4,428.00
27	70116	PPM, SIGNAL	USD 0.00	USD 0.00	USD 0.00	USD 0.00
22	11501	HOLSTER, BLACKHAWK, RIGHT, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
5	11504	HOLSTER, BLACKHAWK, LEFT, X26P	USD 0.00	USD 0.00	USD 0.00	USD 0.00
1	11003	HANDLE, YELLOW, CLASS III, X26P	USD 964.05	USD 964.05	USD 964.05	USD 0.00
27	70116	PPM, SIGNAL	USD 0.00	USD 0.00	USD 0.00	USD 0.00
54	44203	CARTRIDGE - 25' HYBRID	USD 0.00	USD 0.00	USD 0.00	USD 0.00
1	22013	KIT, DATAPORT DOWNLOAD, USB, X2/ X26P	USD 176.49	USD 176.49	USD 176.49	USD 0.00
					Net 30- Due in 2017 Total Before Discounts:	USD 8,268.54
					Net 30- Due in 2017 Discount:	USD 3,840.54
					Net 30- Due in 2017 Net Amount Due:	USD 4,428.00

Year 2-Due in 2018

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
27	85182	TASER 60 YEAR 2 PAYMENT: X26P BASIC	USD 264.00	USD 7,128.00	USD 0.00	USD 7,128.00
					Year 2-Due in 2018 Total Before Discounts:	USD 7,128.00
					Year 2-Due in 2018 Net Amount Due:	USD 7,128.00

Year 3-Due in 2019

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
27	85183	TASER 60 YEAR 3 PAYMENT: X26P BASIC	USD 264.00	USD 7,128.00	USD 0.00	USD 7,128.00
					Year 3-Due in 2019 Total Before Discounts:	USD 7,128.00
					Year 3-Due in 2019 Net Amount Due:	USD 7,128.00

Year 4-Due in 2020

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
27	85184	TASER 60 YEAR 4 PAYMENT: X26P BASIC	USD 264.00	USD 7,128.00	USD 0.00	USD 7,128.00
					Year 4-Due in 2020 Total Before Discounts:	USD 7,128.00
					Year 4-Due in 2020 Net Amount Due:	USD 7,128.00

Year 5-Due in 2021

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT ($)	NET TOTAL
27	85185	TASER 60 YEAR 5 PAYMENT: X26P BASIC	USD 264.00	USD 7,128.00	USD 0.00	USD 7,128.00
					Year 5-Due in 2021 Total Before Discounts:	USD 7,128.00
					Year 5-Due in 2021 Net Amount Due:	USD 7,128.00

Subtotal	USD 32,940.00
Estimated Shipping & Handling Cost	USD 395.28
Estimated Tax	USD 2,882.25
Grand Total	USD 36,217.53

Signal Performance Power Magazine (SPPM) Pre-order

Thank you for your interest in the Signal Performance Power Magazine (SPPM). This pre-order is a commitment to purchase the SPPM. The SPPM is available for delivery starting in November 2016. You will be notified if there are any delays. Axon reserves the right to make product changes without notice.

TASER 60 Sales Terms and Conditions

This quote contains a purchase under the TASER 60 Plan. If your purchase only includes the TASER 60 Plan, CEWs, and CEW accessories, then this purchase is solely governed by the TASER 60 Terms and Conditions posted at: http://www.axon.com/legal, and the terms and conditions of Axon's Master Services and Purchasing Agreement do not apply to this order. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Axon Enterprise, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and Axon's Master Services and Purchasing Agreement posted at http://www.axon.com/legal. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature: _____ **Date:** _____

Name (Print): _____ **Title:** _____

PO# (if needed): _____

Quote: Q-111658-1

Please sign and email to Steve Hartfield at steveh@taser.com or fax to (480)999-6160

THANK YOU FOR YOUR BUSINESS!

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TASER

Certificate of Destruction

Agency Name:	_____		
Quote/PO Number:	_____		
Product/ Quantity to be destroyed:	**M26:** _____	**X26:** _____	**Other:** _____

Customer certifies that all products for which Customer receives a trade-up discount will be removed from service to be destroyed and rendered permanently nonfunctional. Destruction of units should be performed according to Customer's policy. Products traded-in may not be resold or redistributed. TASER is not responsible for Product warranty or liability related to traded-in products, reserves the right to invoice Customer for the discounted amount for any device not destroyed, and reserves the right to require verification that destruction has been performed.

Form completed by: _____

Signature (Digital is acceptable or scan)

_____

Printed name, title

_____

Date

Return the signed form to your sales representative along with your purchase order/quote.

Protect Life' and the 'Bolt within Circle' logo are trademarks of TASER International, Inc., and TASER is a registered trademark of TASER International, Inc., registered in the U.S. All rights reserved. Copyright 2014, TASER International, Inc.

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ATTACHMENT 3
Supporting Documents, AXON Enterprise, Inc.

Axon Body 2

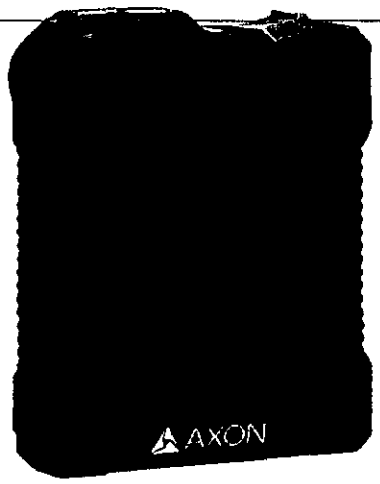
AXON BODY 2

Single-unit, on-officer camera featuring unlimited HD video and security enhancements.

CONTACT SALES

Axon Body 2

Axon Body 2



Recording evidence is just the beginning.

When you need to stay focused, count on Axon Body 2 to record the situation at hand. This single-unit, on-officer camera features unlimited HD video and industry-leading security enhancements. Connect, stream, and feel confident – Axon Body 2 has your back.

RETINA HD VIDEO AND DUAL AUDIO CHANNELS

Record in low-light and HD, and make voices more distinct with automatic tuning and noise reduction.

UNMATCHED DURABILITY AND ADVANCED SECURITY

Handle in extreme weather and brutal conditions, and protect data at all times with evidence encryption.

WIRELESS ACTIVATION

Axon Signal reports events, like when you open the car door or activate the light bar, so your camera can start recording.

WI-FI & BLUETOOTH CONNECTIVITY

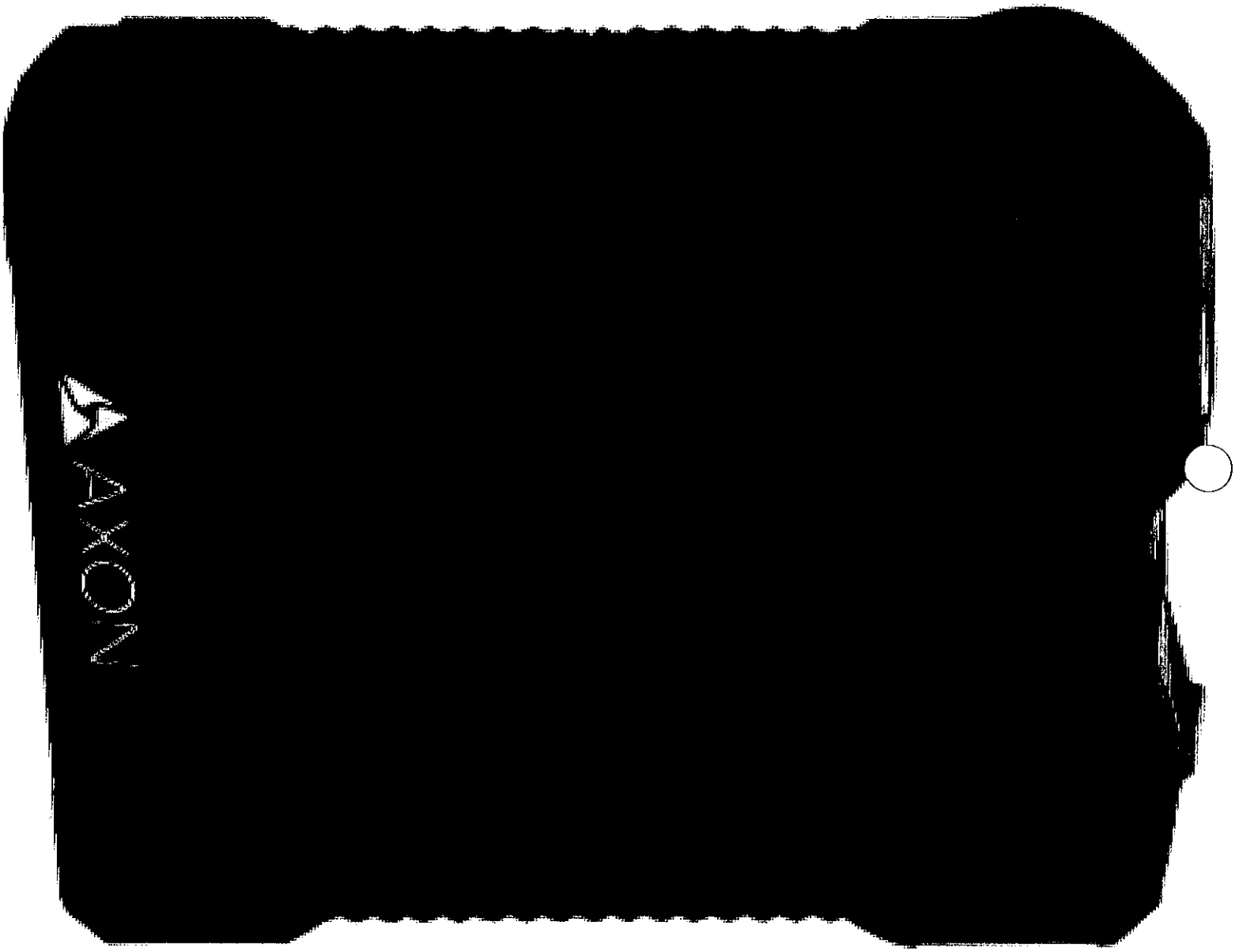
Use Wi-Fi to stream videos and Bluetooth to assign metadata.

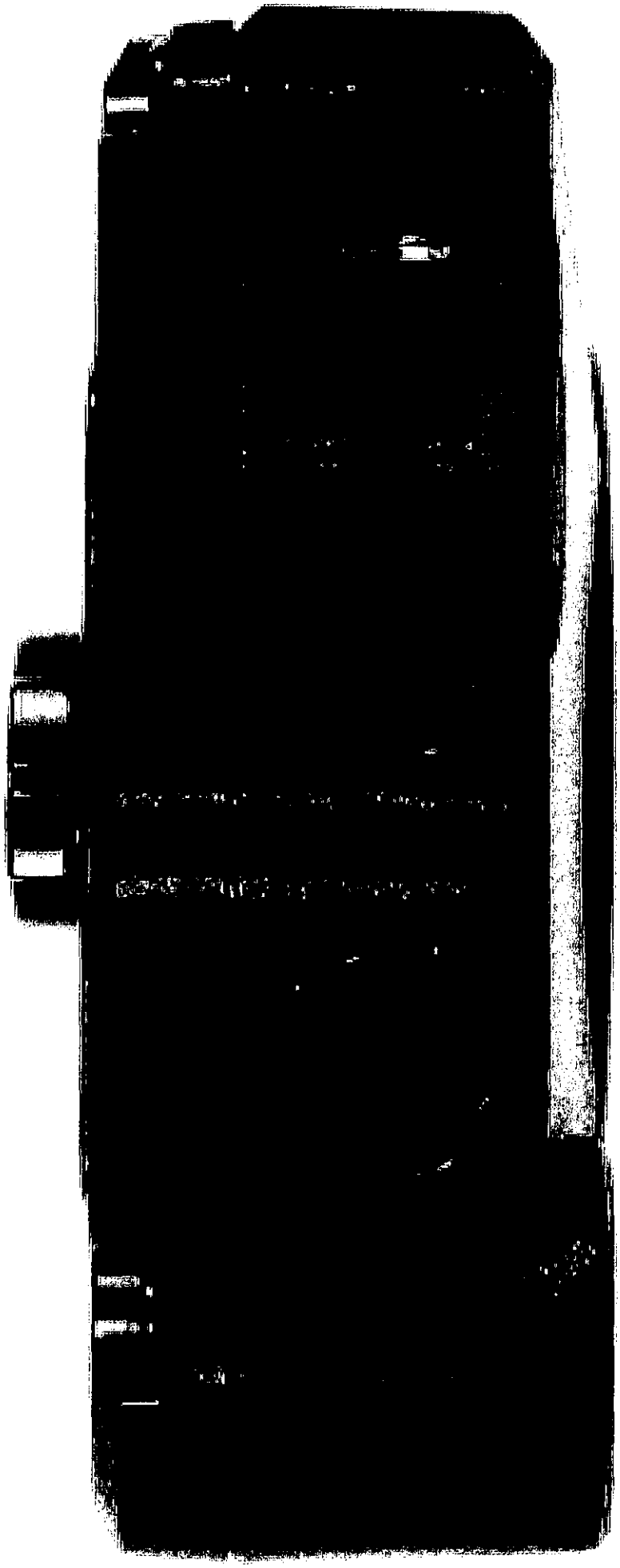
MOBILE APP

Connect with Axon View to stream, tag, and replay videos from your phone.

FULL-SHIFT BATTERY

Record for more than 12 hours.


NOVA



OPTIONAL MUTE

Disable audio to support dual-party consent.

IN-FIELD TAGGING

Mark any important points in your video.

AXON RAPIDLOCK MOUNTS

Keep your shot steady with versatile mounts.

Product Specification

Video Resolution	1080P / 720P / 480P
Video Format	MPEG4
Field of View	143°
Battery Life	12+ hrs
Storage	64 GB
Record Time	Up to 70 hrs
Pre-Event Buffer Audio	Configurable
IP Rating	IP67
US Military Standard	MIL-STD-810G
Drop Test	6 ft [1.8 m].
Operating Temperature	-4° F to 122° F [-20° C to 50° C]

Unlimited HD and unparalleled confidence in the field

Recording evidence is just the beginning - capture and stream video with complete integration in our suite of mobile and cloud applications. Fill out the form to contact our sales team, or view our purchasing plans to learn more.

PURCHASING PLANS (//WWW.AXON.COM/BUY/LAW-ENFORCEMENT)

PRODUCT BROCHURE

Looking for support?

We're committed to keeping your equipment up and running. Contact support for any issues with your current suite of devices and software.

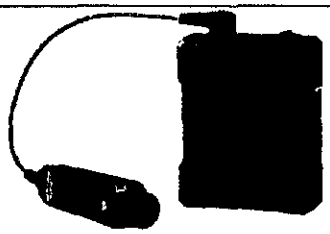
VISIT THE HELP CENTER

FIRST NAME

LAST NAME

13 -22

Axon Body 2



AXON FLEX 2

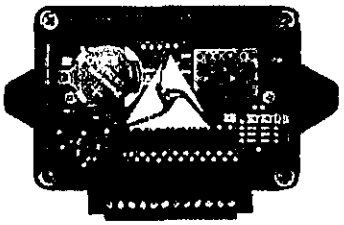
Captures point-of-view video evidence with unlimited HD and a 120-degree field of view.

(//www.axon.com/products/flex-2)

AXON FLEET

Connects an in-car video system to mobile, cloud, and wearable technologies.

(//www.axon.com/products/fleet)



AXON SIGNAL

Senses nearby events and communicates with Axon video devices to enable recording.

(//www.axon.com/products/signal)

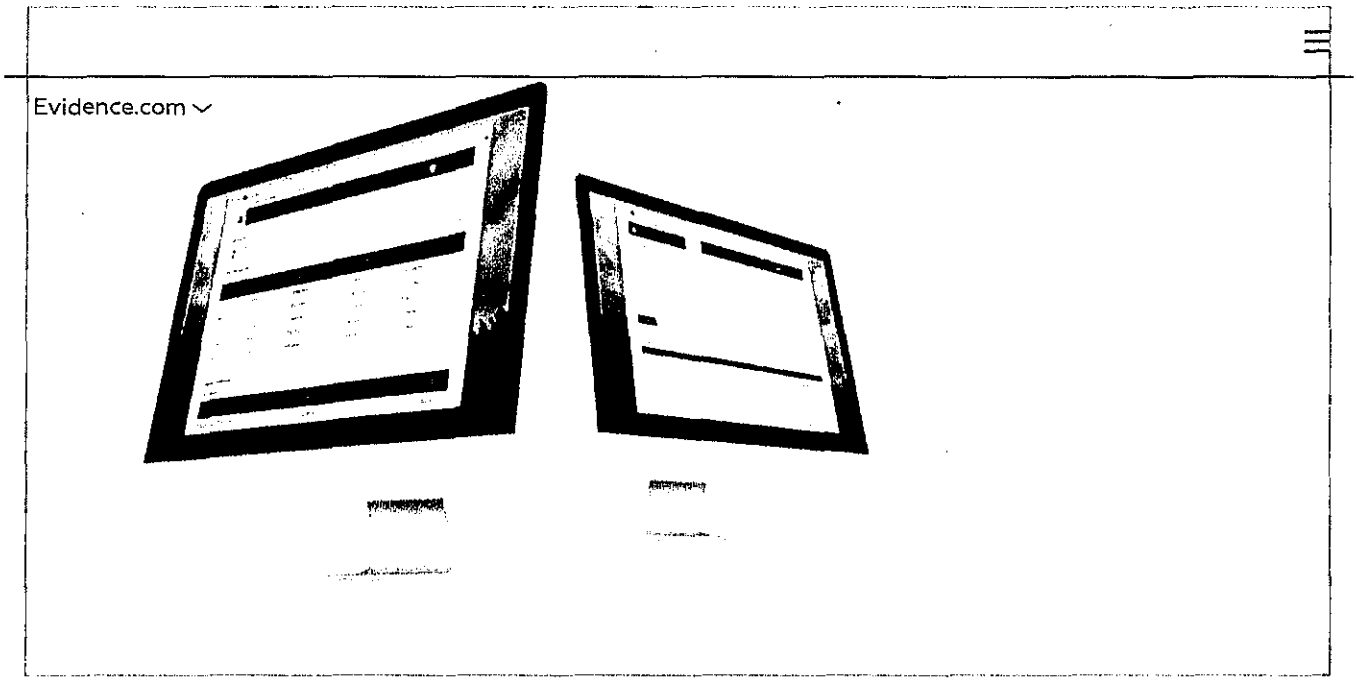
Solutions
- Law Enforcement
- Self-Defense
- Military

All Products & Accessories
- Camera Mounts

Purchasing Options
- Law Enforcement Purchasing
- Law Enforcement Store
- Self-Defense Store

Evidence.com Sign In

Training
- Upcoming Training Events
- Course Descriptions



"Evidence.com is undoubtedly the best solution for any police agency seeking to leverage the power and economic advantage of cloud technology."

Tom Streicher – Police Chief (Retired)
Cincinnati PD

Secure and scalable. But still cost-effective.

Every day, new technology merges with old systems. More data flows in. And agencies (and their servers) are overwhelmed. You're collecting more data than ever — and Evidence.com can help you make the most of it. Our robust, cloud-based system stores all your data — from body-worn cameras to audio records — while streamlining data management and sharing. Feel confident with Evidence.com's simplified, comprehensive evidence management system.

SIGN IN TO EVIDENCE.COM

COLLECT

Upload content in any file format, from any device.

TRANSFER

Automatically upload content from Axon devices and hard drives.

MANAGE

Keep information organized and tag it with the correct metadata.

RETRIEVE

Find evidence quickly with simple search features.

SHARE

Grant access to people, like prosecutors, or share content with a secure link.

SCALE

Increase storage space instantly and cost-effectively as needed

Effortlessly Tag Video with Correct Metadata

Video evidence can be invaluable—but only if you're confident that it can be easily logged and found. Integrating your CAD or RMS system with Evidence.com automates the process of tagging videos with complete, correct metadata. Download the integration brochure for more information.

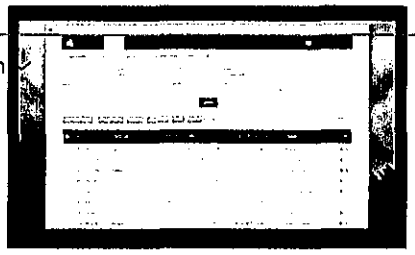
Benefits include:

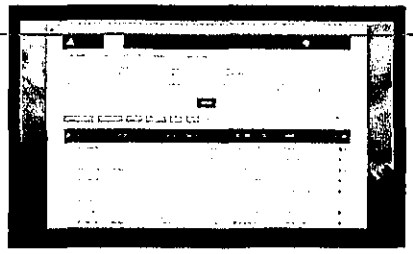
- Correlating your CAD or RMS events with Axon videos
- Automating metadata entry for every recording
- Improving data accuracy with complete, correct info
- Increasing officers' efficiency after each recorded call
- Enabling supervisors to manage evidence more effectively
- Ensuring evidence receives the appropriate automatic retention period

Product Specification

File Support	Manage all types of data, including body-worn video, in-car video, interview room video, CCTV, photographs, audio, documents and more.
Security	Protect the evidentiary value of your data with CJIS-compliant storage, encryption, multi-factor authentication and real-time threat detection. Learn more (//www.axon.com/trust/security/evidence)
Audit Trails	Prove chain of custody on evidence and review actions taken by users across Evidence.com.
Integrations	Increase user compliance while saving time and money with automatic metadata tagging and automated retention schedules based on your CAD/RMS.
Prosecutor Edition	Seamlessly share evidence using the industry's only scalable solution for prosecutors (//www.axon.com/products/evidence-prosecutor).

Evidence.com





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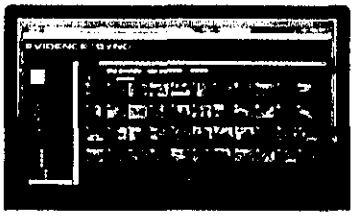

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No thanks ✕

Solutions

City of South Pasadena
Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 17, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: David G. Watkins, AICP, Director of Planning & Building
John Mayer, AICP, Senior Planner

SUBJECT: **Approval of a Contract with Envicom Corporation to Cover Costs for Environmental Consultant Work Associated with a 15-Unit Condominium Project at 181-187 Monterey Road**

Recommendation
It is recommended that the City Council authorize the City Manager to execute a contract with Envicom Corporation (Attachment 1) for an amount not-to-exceed $48,963.35. The contract with Envicom is to perform environmental analysis and prepare documentation in compliance with the California Environmental Quality Act (CEQA) for a 15-unit condominium complex at 181-187 Monterey Road (Project).

Fiscal Impact
There are no fiscal impacts. Code Solution (Applicant) will provide the funds for this contract. The applicant is financially responsible for any contract work that will exceed the amount budgeted for this consultant work.

Environmental Analysis
The purpose of this item is to approve a contract with an environmental consultant who will prepare CEQA analysis for a proposed condominium project.

Commission Review and Recommendation
This matter was not reviewed by a Commission.

Background
On April 15, 2016, applicant submitted plans to demolish three single family homes (constructed in the 1940's), grade 18,660 cubic yards of hillside earth, remove 33 protected trees (27 are coastal live oaks), and build a 15-unit condominium complex on top of a parking garage. The Project would also involve the subdivision of three separate parcels (total 1.24 acres) into 15 condominium units. The General Plan Land Use designation for this site is Medium Density Residential and the corresponding Zoning District is Residential Medium Density (RM). The

AGENDA ITEM 14

RM Zoning allows 6.1 – 14 units per acre; the maximum number of units allowed on the site is 17.

On February 27, 2017, the Planning staff completed a draft Initial Study, which is a CEQA document that describes the potential environmental effects of a proposed project (Attachment 2). Staff identified certain environmental issue areas that will need further analysis by an environmental consultant. On March 3, 2017, staff mailed a Request for Proposal (RFP) to 24 consulting firms to prepare a Mitigated Negative Declaration (MND)[1] of whom three responded.

The following three firms submitted proposals: Michael Baker International ($59,385), Rincon Consultants, Inc. ($45,080), and Envicom Corporation ($48,963). All 3 firms were highly qualified and demonstrated ability to complete the environmental analysis and documentation within the timeframe given in the RFP. Envicom was selected as the top candidate for their efficient and thorough approach to analyzing the environmental issues. Laura Kaufman, Envicom's project Director and her team have significant experience with similar multi-family projects in Southern California. Details about the team's experience may be found in Attachment 3, "Resumes."

Analysis
Although staff prepared a draft Initial Study and determined that an MND would be required, Envicom will need to prepare a comprehensive Initial Study to determine the significance of the environmental effects, perform the environmental assessments, and confirm the proper environmental review process.

The consultant will be expected to consider several environmental issues while completing this MND including:

- *Historic Resources:* The Project site is developed with three single family homes as follows: 181 Monterey Road (Built 1946), 185 Monterey Road (Built 1947), and 187 Monterey Road (Built 1948). Although the homes are not listed on the Inventory of Historic Resources, their age is greater than 50 years old and requires research to determine if they qualify as "historical resources" for the purposes of CEQA. This issue will require further analysis with a Historical Resource Evaluation report for each house.
- *Biological Resources:* A biological resource survey and further analysis will be needed to determine whether the proposed Project and the removal of the 33 trees will have impacts related to the community of coast live oak woodlands on a large portion of the Project site upslope.
- *Noise:* Construction noise include: the use of heavy equipment during Project grading and construction of framing and roofing. Long-term operational noise could result from increased traffic volumes.

1 When an Initial study identifies potentially significant effects on the environment, an MND will include measures to reduce those effects or mitigate them to a point where they are no longer significant.

- *Greenhouse Gas (CHG) Emissions:* The impacts from GHG emissions from construction and operation will need further analysis.

The contract (Attachment 1) includes the consultant's scope of services, which can be found in "Exhibit A". The consultant is required to prepare the MND in full compliance with CEQA at a cost not-to-exceed $48,963.35. In accordance with the terms of the contract, the Project applicant will deposit the $48,963.35 into an account, before Envicom begins work on the MND. The consultant will be paid by the City from that account.

The Project requires Design Review, a Hillside Development Permit, and Tentative Tract Map approvals from the Planning Commission. According to Envicom's schedule, the environmental work could be completed in three months or less. Once completed, there will be a 45-day public review period before the Planning Commission considers a decision on the Project. The Cultural Heritage Commission will have an opportunity to review and comment on the impacts analysis regarding the demolition of the existing homes. The Natural Resources and Environmental Commission will also have an opportunity to review and comment on the removal of the protected trees. Those commission meetings will be scheduled during the 45-day review period. Their comments will be included in the environmental documents that the Planning Commission will consider prior to a decision on the project.

Legal Review
The City Attorney has reviewed this item.

Public Notification of Agenda Item
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website.

Attachments:
1. Contract with Envicom
2. Draft Initial Study, 181-187 Monterey Road
3. Envicom Proposal

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ATTACHMENT 1
Contract with Envicom

PROFESSIONAL SERVICES AGREEMENT
FOR CONSULTANT SERVICES

(City of South Pasadena / *Envicom Corporation*)

1. IDENTIFICATION

This PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into by and between the City of South Pasadena, a California municipal corporation ("City"), and Envicom Corporation, a California Corporation ("Consultant").

2. RECITALS

2.1. City has determined that it requires the following professional services from a consultant: to prepare a comprehensive Initial Study to determine the significance of the potential environmental effects, perform the environmental assessments, and prepare a Mitigated Negative Declaration and Mitigation Monitoring Program for a proposed 15-unit multi-family condominium project at 181-187 Monterey Road.

2.2. Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

2.3. Consultant represents that it has no known relationships with third parties, City Council members, or employees of City which would (1) present a conflict of interest with the rendering of services under this Agreement under Government Code Section 1090, the Political Reform Act (Government Code Section 81000 *et seq.*), or other applicable law, (2) prevent Consultant from performing the terms of this Agreement, or (3) present a significant opportunity for the disclosure of confidential information.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

3.1. "Scope of Services": Such professional services as are set forth in Consultant's **March 20, 2017** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.

3.2. "Agreement Administrator": The Agreement Administrator for this project is John Mayer, Senior Planner. The Agreement Administrator shall be the principal point of contact at the City for this project. All services under this Agreement shall be performed at the request of the Agreement Administrator. The Agreement Administrator will establish the timetable for completion of services and any interim

milestones. City reserves the right to change this designation upon written notice to Consultant

3.3. "Approved Fee Schedule": Consultant's compensation rates are set forth in the fee schedule attached hereto as Exhibit B and incorporated herein by this reference. This fee schedule shall remain in effect for the duration of this Agreement unless modified in writing by mutual agreement of the parties.

3.4. "Maximum Amount": The highest total compensation and costs payable to Consultant by City under this Agreement. The Maximum Amount under this Agreement is Forty-eight thousand, nine hundred and sixty-three Dollars and thirty-five cents ($48,963.35).

3.5. "Commencement Date": May 19, 2017.

3.6. "Termination Date": May 19, 2018

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier under Section 18 ("Termination") below. Consultant may request extensions of time to perform the services required hereunder. Such extensions shall be effective if authorized in advance by City in writing and incorporated in written amendments to this Agreement.

5. CONSULTANT'S DUTIES

5.1. **Services**. Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.

5.2. **Coordination with City**. In performing services under this Agreement, Consultant shall coordinate all contact with City through its Agreement Administrator.

5.3. **Budgetary Notification**. Consultant shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached eighty percent (80%) of the Maximum Amount. Consultant shall concurrently inform the Agreement Administrator, in writing, of Consultant's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work on such assignments would exceed the Maximum Amount.

5.4. **Business License.** Consultant shall obtain and maintain in force a City business license for the duration of this Agreement.

5.5. **Professional Standards.** Consultant shall perform all work to the standards of Consultant's profession and in a manner reasonably satisfactory to City. Consultant shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of this Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code § 1090 and the Political Reform Act (Government Code § 81000 et seq.).

5.6. **Avoid Conflicts.** During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if such work would present a conflict interfering with performance under this Agreement. However, City may consent in writing to Consultant's performance of such work.

5.7. **Appropriate Personnel.** Consultant has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. Laura Kaufman shall be Consultant's project administrator and shall have direct responsibility for management of Consultant's performance under this Agreement. No change shall be made in Consultant's project administrator without City's prior written consent.

5.8. **Substitution of Personnel.** Any persons named in the proposal or Scope of Services constitutes a promise to the City that those persons will perform and coordinate their respective services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. If City and Consultant cannot agree as to the substitution of key personnel, City may terminate this Agreement for cause.

5.9. **Permits and Approvals.** Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary for Consultant's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.

5.10. **Notification of Organizational Changes.** Consultant shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Consultant's firm or of any subcontractor. Change of ownership or control of Consultant's firm may require an amendment to this Agreement.

5.11. **Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Consultant under this Agreement. All such

documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under this Agreement.

6. SUBCONTRACTING

6.1. **General Prohibition.** This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.

6.2. **Consultant Responsible.** Consultant shall be responsible to City for all services to be performed under this Agreement.

6.3. **Identification in Fee Schedule.** All subcontractors shall be specifically listed and their billing rates identified in the Approved Fee Schedule, Exhibit B. Any changes must be approved by the Agreement Administrator in writing as an amendment to this Agreement.

6.4. **Compensation for Subcontractors.** City shall pay Consultant for work performed by its subcontractors, if any, only at Consultant's actual cost plus an approved mark-up as set forth in the Approved Fee Schedule, Exhibit B. Consultant shall be liable and accountable for any and all payments, compensation, and federal and state taxes to all subcontractors performing services under this Agreement. City shall not be liable for any payment, compensation, or federal and state taxes for any subcontractors.

7. COMPENSATION

7.1. **General.** City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept payment in accordance with the Fee Schedule in full satisfaction for such services. Compensation shall not exceed the Maximum Amount. Consultant shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.

7.2. **Invoices.** Consultant shall submit to City an invoice, on a monthly basis or as otherwise agreed to by the Agreement Administrator, for services performed pursuant to this Agreement. Each invoice shall identify the Maximum Amount, the services rendered during the billing period, the amount due for the invoice, and the total amount previously invoiced. All labor charges shall be itemized by employee name and classification/position with the firm, the corresponding hourly rate, the hours

worked, a description of each labor charge, and the total amount due for labor charges.

7.3. **Taxes.** City shall not withhold applicable taxes or other payroll deductions from payments made to Consultant except as otherwise required by law. Consultant shall be solely responsible for calculating, withholding, and paying all taxes.

7.4. **Disputes.** The parties agree to meet and confer at mutually agreeable times to resolve any disputed amounts contained in an invoice submitted by Consultant.

7.5. **Additional Work.** Consultant shall not be reimbursed for any expenses incurred for work performed outside the Scope of Services unless prior written approval is given by the City through a fully executed written amendment. Consultant shall not undertake any such work without prior written approval of the City.

7.6. **City Satisfaction as Precondition to Payment.** Notwithstanding any other terms of this Agreement, no payments shall be made to Consultant until City is satisfied that the services are satisfactory.

7.7. **Right to Withhold Payments.** If Consultant fails to provide a deposit or promptly satisfy an indemnity obligation described in Section 11, City shall have the right to withhold payments under this Agreement to offset that amount.

8. PREVAILING WAGES

Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Consultant shall defend, indemnify, and hold the City, tis elected officials, officers, employees, and agents free and harmless form any claim or liability arising out of any failure or alleged failure of Consultant to comply with the Prevailing Wage Laws.

9. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products" herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City except as provided by law. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

10. RELATIONSHIP OF PARTIES

10.1. **General.** Consultant is, and shall at all times remain as to City, a wholly independent contractor.

10.2. **No Agent Authority.** Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

10.3. **Independent Contractor Status.** Under no circumstances shall Consultant or its employees look to the City as an employer. Consultant shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Consultant's previously earned California Public Employees Retirement System ("CalPERS") retirement benefits, if any, and Consultant specifically assumes the responsibility for making such a determination. Consultant shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation, and other applicable federal and state taxes.

10.4. **Indemnification of CalPERS Determination.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

11. INDEMNIFICATION

11.1 **Definitions.** For purposes of this Section 11, "Consultant" shall include Consultant, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement. "City" shall include City, its officers, agents, employees and volunteers.

11.2 **Consultant to Indemnify City.** To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and defend City from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Consultant's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Consultant or failure to comply with any provision in this Agreement.

11.3 **Scope of Indemnity.** Personal injury shall include injury or damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, Property damage shall include injury to any personal or real property. Consultant shall not be required to indemnify City for such loss or damage as is caused by the sole active negligence or willful misconduct of the City.

11.4 **Attorneys Fees.** Such costs and expenses shall include reasonable attorneys' fees for counsel of City's choice, expert fees and all other costs and fees of litigation. Consultant shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.

11.5 **Defense Deposit.** The City may request a deposit for defense costs from Consultant with respect to a claim. If the City requests a defense deposit, Consultant shall provide it within 15 days of the request.

11.6 **Waiver of Statutory Immunity.** The obligations of Consultant under this Section 11 are not limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City.

11.7 **Indemnification by Subcontractors.** Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 11 from each and every subcontractor or any other person or entity involved in the performance of this Agreement on Consultant's behalf.

11.8 **Insurance Not a Substitute.** City does not waive any indemnity rights by accepting any insurance policy or certificate required pursuant to this Agreement. Consultant's indemnification obligations apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

12. INSURANCE

12.1. **Insurance Required.** Consultant shall maintain insurance as described in this section and shall require all of its subcontractors, consultants, and other agents to do the same. Approval of the insurance by the City shall not relieve or decrease any liability of Consultant Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.

12.2. **Documentation of Insurance.** City will not execute this agreement until it has received a complete set of all required documentation of insurance coverage. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. Consultant shall file with City:

- Certificate of Insurance, indicating companies acceptable to City, with a Best's Rating of no less than A:VII showing. The Certificate of Insurance must include the following reference: 181-187 Monterey Road Condominium Project MND.

- Documentation of Best's rating acceptable to the City.
- Original endorsements effecting coverage for all policies required by this Agreement.
- City reserves the right to obtain a full certified copy of any Insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of the right to exercise later.

12.3. **Coverage Amounts.** Insurance coverage shall be at least in the following minimum amounts:

• Professional Liability Insurance:	$2,000,000 per occurrence, $2,000,000 aggregate
• General Liability:	
• General Aggregate:	$2,000,000
• Products Comp/Op Aggregate	$2,000,000
• Personal & Advertising Injury	$2,000,000
• Each Occurrence	$2,000,000
• Fire Damage (any one fire)	$ 100,000
• Medical Expense (any 1 person)	$ 10,000
• Workers' Compensation:	
• Workers' Compensation	Statutory Limits
• EL Each Accident	$1,000,000
• EL Disease - Policy Limit	$1,000,000
• EL Disease - Each Employee	$1,000,000
• Automobile Liability	
• Any vehicle, combined single limit	$1,000,000

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured

12.4. **General Liability Insurance.** Commercial General Liability Insurance shall be no less broad than ISO form CG 00 01. Coverage must be on a standard Occurrence form. Claims-Made, modified, limited or restricted Occurrence forms are not acceptable.

12.5. **Worker's Compensation Insurance.** Consultant is aware of the provisions of Section 3700 of the Labor Code which requires every employer to carry Workers' Compensation (or to undertake equivalent self-insurance), and Consultant will

comply with such provisions before commencing the performance of the work of this Agreement. If such insurance is underwritten by any agency other than the State Compensation Fund, such agency shall be a company authorized to do business in the State of California.

12.6. **Automobile Liability Insurance.** Covered vehicles shall include owned if any, non-owned, and hired automobiles and, trucks.

12.7. **Professional Liability Insurance or Errors & Omissions Coverage.** The deductible or self-insured retention may not exceed $50,000. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work. Coverage shall be continued for two years after the completion of the work by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.

12.8. **Claims-Made Policies.** If any of the required policies provide coverage on a claims-made basis the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Claims-Made Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

12.9. **Additional Insured Endorsements.** The City, its City Council, Commissions, officers, and employees of South Pasadena must be endorsed as an additional insured for each policy required herein, other than Professional Errors and Omissions and Worker's Compensation, for liability arising out of ongoing and completed operations by or on behalf of the Consultant. Consultant's insurance policies shall be primary as respects any claims related to or as the result of the Consultant's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or consultants shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Consultant's insurance at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37.

12.10. **Failure to Maintain Coverage.** In the event any policy is canceled prior to the completion of the project and the Consultant does not furnish a new certificate of insurance prior to cancellation, City has the right, but not the duty, to obtain the required insurance and deduct the premium(s) from any amounts due the Consultant under this Agreement. Failure of the Consultant to maintain the insurance required by this Agreement, or to comply with any of the requirements of this section, shall constitute a material breach of this Agreement.

12.11. **Notices.** Contractor shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. Consultant shall provide no less than 30 days' notice of any cancellation or material change to policies required by this Agreement. Consultant shall provide proof that cancelled or expired policies of insurance have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages. The name and address for Additional Insured Endorsements, Certificates of Insurance and Notices of Cancellation is: City of South Pasadena, Attn: John Mayer, South Pasadena, CA 91030.

12.12. **Consultant's Insurance Primary.** The insurance provided by Consultant, including all endorsements, shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

12.13. **Waiver of Subrogation.** Consultant hereby waives all rights of subrogation against the City. Consultant shall additionally waive such rights either by endorsement to each policy or provide proof of such waiver in the policy itself.

12.14. **Report of Claims to City.** Consultant shall report to the City, in addition to the Consultant's insurer, any and all insurance claims submitted to Consultant's insurer in connection with the services under this Agreement.

12.15. **Premium Payments and Deductibles.** Consultant must disclose all deductibles and self-insured retention amounts to the City. The City may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within retention amounts. Ultimately, City must approve all such amounts prior to execution of this Agreement.

City has no obligation to pay any premiums, assessments, or deductibles under any policy required in this Agreement. Consultant shall be responsible for all premiums and deductibles in all of Consultant's insurance policies. The amount of deductibles for insurance coverage required herein are subject to City's approval.

12.16. **Duty to Defend and Indemnify.** Consultant's duties to defend and indemnify City under this Agreement shall not be limited by the foregoing insurance requirements and shall survive the expiration of this Agreement.

13. MUTUAL COOPERATION

13.1. **City Cooperation in Performance.** City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.

13.2. **Consultant Cooperation in Defense of Claims.** If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

14. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

John Mayer, AICP
City of South Pasadena
Planning and Building Department
1414 Mission Street
South Pasadena, CA 91030
Telephone: (626) 403-7228
Facsimile: (626) 403-7221

If to Consultant

Laura Kaufman, AICP
Envicom Corporation
4165 E. Thousand Oaks Blvd.,
Suite 290
Westlake Village, CA 91362
Telephone: (818) 879-4700

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd. Ste. 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

15. SURVIVING COVENANTS

The parties agree that the covenants contained in paragraph 5.11 (Records), paragraph 10.4 (Indemnification of CalPERS Determination), Section 11 (Indemnity), paragraph 12.8 (Claims-Made Policies), paragraph 13.2 (Consultant Cooperation in Defense of

Claims), and paragraph 18.1 (Confidentiality) of this Agreement shall survive the expiration or termination of this Agreement, subject to the provisions and limitations of this Agreement and all otherwise applicable statutes of limitations and repose.

16. TERMINATION

16.1. **City Termination.** City may terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

16.2. **Consultant Termination.** Consultant may terminate this Agreement for a material breach of this Agreement upon 30 days' notice.

16.3. **Compensation Following Termination.** Upon termination, Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement. The City shall have the benefit of such work as may have been completed up to the time of such termination.

16.4. **Remedies.** City retains any and all available legal and equitable remedies for Consultant's breach of this Agreement.

17. INTERPRETATION OF AGREEMENT

17.1. **Governing Law.** This Agreement shall be governed and construed in accordance with the laws of the State of California.

17.2. **Integration of Exhibits.** All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed on by City and Consultant.

17.3. **Headings.** The headings and captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the language of the section or paragraph shall control and govern in the construction of this Agreement.

17.4. **Pronouns.** Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

17.5. **Severability.** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to the extent necessary to, cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

17.6. **No Presumption Against Drafter.** Each party had an opportunity to consult with an attorney in reviewing and drafting this agreement. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

18. GENERAL PROVISIONS

18.1. **Confidentiality.** All data, documents, discussion, or other information developed or received by Consultant for performance of this Agreement are deemed confidential and Consultant shall not disclose it without prior written consent by City. City shall grant such consent if disclosure is legally required. All City data shall be returned to City upon the termination or expiration of this Agreement.

18.2. **Conflicts of Interest.** Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Consultant further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

18.3. **Non-assignment.** Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.

18.4. **Binding on Successors.** This Agreement shall be binding on the successors and assigns of the parties.

18.5. **No Third-Party Beneficiaries.** Except as expressly stated herein, there is no intended third-party beneficiary of any right or obligation assumed by the parties.

18.6. **Time of the Essence.** Time is of the essence for each and every provision of this Agreement.

18.7. **Non-Discrimination.** Consultant shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Employment actions to which this provision applies shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.

18.8. **Waiver.** No provision, covenant, or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing signed by one authorized to bind the party asserted to have consented to the waiver. The waiver by City or Consultant of any breach of any provision, covenant, or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other provision, covenant, or condition.

18.9. **Excused Failure to Perform.** Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to causes beyond the control and without the fault or negligence of Consultant.

18.10. **Remedies Non-Exclusive.** Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance from the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any or all of such other rights, powers or remedies.

18.11. **Attorneys' Fees.** If legal action shall be necessary to enforce any term, covenant or condition contained in this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs expended in the action.

18.12. **Venue.** The venue for any litigation shall be Los Angeles County, California and Consultant hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of South Pasadena

By:_____
Signature

Printed:_____

Title:_____

Date:_____

"Consultant"
Envicom Corporation

By:_____
Signature

Printed:_____

Title:_____

Date:_____

Attest:

By:_____
Evelyn G. Zneimer, City Clerk

Date:_____

Approved as to form:

By:_____
Teresa L. Highsmith, City Attorney

Date:_____

13. MUTUAL COOPERATION

13.1. **City Cooperation in Performance.** City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.

13.2. **Consultant Cooperation in Defense of Claims.** If any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require in the defense of that claim or action.

14. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City

John Mayer, AICP
City of South Pasadena
Planning and Building Department
1414 Mission Street
South Pasadena, CA 91030
Telephone: (626) 403-7228
Facsimile: (626) 403-7221

If to Consultant

Laura Kaufman, AICP
Envicom Corporation
4165 E. Thousand Oaks Blvd.,
Suite 290
Westlake Village, CA 91362
Telephone: (818) 879-4700

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd., Ste. 850
Pasadena, CA 91101
Telephone: (213) 542-5700
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C. SCOPE OF SERVICES

Task 1: Administrative Draft MND and MMP

Envicom Corporation will prepare an Initial Study (IS) pursuant to CEQA, which is anticipated to lead to an MND. To the extent feasible, the IS/MND will utilize the information to be provided by the City, such as available technical studies and project descriptive materials. Additional project information, including information available in the public domain, project design materials such as site plans and renderings, and other application materials provided by the applicant or City, will also be relied upon. We will expand the evaluation of each issue area in the City's preliminary IS, as required by CEQA and the City, to include impact analyses and where necessary, mitigation measures. We will add Tribal Cultural Resources separately, as required by Assembly Bill 52 and recent amendments to the CEQA Guidelines. The project manager will confirm format and structure of the document with the City at the start of our work. Each evaluation will provide supporting documentation and reasoning to justify the CEQA conclusions, including citations to project technical studies and other data sources. A Mitigation Monitoring Program (MMP) will also be prepared, addressing the mitigation measures necessary to reduce project environmental impacts to a less than significant level.

We would assume that the applicant-prepared studies (Arborist Report by Arsen Margossian, February 25, 2016, and Geologic and Soils Engineering Exploration Report by Irvine Geotechnical Inc., September 19, 2014) meet City standards and are adequate to support a CEQA analysis; however, as requested by the City, Envicom Corporation will review these documents (refer to the Technical Studies and Review section below) to confirm CEQA adequacy. Envicom Corporation will review the project materials provided and report on any comments or further data needs related to preparation of the MND.

Envicom Corporation will supply evaluations to address all CEQA resource topics; however, the following are anticipated to be the key issues for the project, as identified in the City's RFP: 1) Air Quality and Greenhouse Gas Emissions, 2) Noise, 3) Cultural Resources, and 4) Historic Resources. These items are discussed in greater detail below (refer to Technical Studies section). Relevant project technical studies will be included as Appendices to the MND.

Deliverables:

- Comments on Project Materials / Request for Further Data, as needed (memorandum or email format) for City review
- Document Format Confirmation (via telephone or email)
- Administrative Draft MND and MMP (electronic format) for City review

Task 2: Screencheck Draft MND and MMP

Upon receipt of one (1) consolidated set of City comments on the Administrative Draft MND, Envicom Corporation will prepare the Screencheck Draft MND and a Draft MMP. Given our past experience with the City and our understanding of City requirements for CEQA documents, are expected to be light.

Deliverables:

- Screencheck Draft MND and MMP (electronic format) for proofing and minor final comments by the City

Task 3: MND and MMP for Public Distribution

Upon receipt of one (1) consolidated set of minor final comments from City staff, Envicom Corporation will make required revisions to prepare the MND and MMP for the public review. This proposal assumes that the City will prepare, post, and circulate the Notice of Intent (NOI) to adopt the MND, compliant with CEQA. Envicom Corporation will revise the MND and MMP and distribute it electronically to the City in the format(s) necessary for the City to post on its website. Electronic distribution is assumed to the extent possible; however, where copies are needed, the City has indicated they would provide these.

Deliverables:

- Public Circulation Version of the MND and MMP (Electronic files; City to prepare hard copies if needed)

Task 4: Responses to Comments, Final MND, and MMP

Upon completion of the public review period for the Draft MND, we will respond to public and agency comments received during the public review period. Prior to receipt of comments, it is difficult to estimate the level of effort required to prepare responses. The Response to Comments effort will be billed on a time and materials basis, with the level of effort (hours) depicted in the Cost Table. Comments are assumed to be light. Should the comments received be more extensive than anticipated, additional time required to respond will be billed on a time and materials basis. The budget for this task will not be exceeded without prior authorization. Envicom Corporation will prepare and circulate the Notice of Determination (NOD), in coordination with the City. Envicom Corporation staff will coordinate closely with the City to assure an approach to the comments.

Deliverables:

- Final MND and MMP (Electronic files; City to prepare hard copies if needed)
- Assumes Draft MND and Appendices will not change substantively for Final MND
- Assumes one (1) version of the MND and MMP

Task 5: Meetings/Hearings/Management

Envicom Corporation's project manager will attend a kick-off meeting and two (2) public hearings for the project, coordinate with City staff and our subconsultants, and direct and manage the scope of work and budget. We have included attendance of the project manager at two (2) City (Planning Commission/City Council) hearings to present the findings of the MND and answer questions in support of the MND. The Cost Table includes an assumption of the level of effort allocated (in hours) for hearings and meetings, which may include preparation and travel time.

To manage our work program on this project, our project manager will rely upon frequent communications as well as assessments from our time accounting and billing program. The project manager will distribute and oversee all work assignments among the Envicom Corporation team members, including subconsultants. Weekly or daily check-ins with staff will occur, along with periodic check-ins with City staff. Communications will include the typical business formats of telephone, email and in person discussions, and issues of critical importance, such as data needs and other schedule-driving issues will be emphasized as priorities. While our invoicing cycle is monthly, we have procedures to check on the budget as needed. Since this program is relatively short and on an expedited schedule (as described further below), we would not anticipate the need for written status reports, though we will provide these via email upon request.

Technical Studies and Review

Review of Applicant's Technical Studies

Envicom Corporation will review the earlier referenced applicant-prepared Arborist Report and Geologic and Soils Engineering Exploration Report for applicable CEQA content to respond to the CEQA Checklist and applicable significance thresholds. We assume that the City will review these studies to determine their technical adequacy whether they meet City permitting requirements. Our scope of work and cost estimate assume that these studies will be accurate, comprehensive, and meet City and industry standards. This scope of work assumes one (1) round of review, followed by a follow-up review to assure that Envicom Corporation revisions/comments were adequately addressed.

Deliverables:

- Comments on the provided Technical Reports (memorandum or email format) for City review
- Confirmation that Envicom Corporation comments were incorporated, or that further concerns remain (memorandum or email format) for City review

Biological Resources Investigation

The biological resources scope of work includes a literature review, field survey, and response to the CEQA/City Environmental Checklist Form for the MND, including impact analysis and mitigation measures, as necessary. An Envicom Corporation biologist will conduct a literature review, including the existing Special Status Species reports, California Natural Diversity Database (CNDDB), and other published materials regarding biological resources on the site and in the region. Upon completion of the literature review, a field survey will be conducted to compile the biological resources inventory, including vegetation communities, a list of species, and descriptions of plant communities, wildlife habitats, and special status species. The biologist will traverse the study area in sufficient detail to identify the important plant and animal associations present, and species observed (or their sign), will be documented. Field notes, photographs, and global positioning system (GPS) data will be used to prepare an existing conditions vegetation map.

The results of this task will be incorporated into the project's MND Biological Resources section, including our methodology and findings with respect to biological resources. For efficiency of budget and schedule and given the size of the project study, a stand-alone Biological Resources technical report is not deemed necessary included in this scope of work, although some technical data may be appended to the MND, if convenient to do so. The following tasks are included:

- Setting – description of the site with maps and photographs.
- Physical Characteristics – description of topography and previous site disturbance.
- Vegetation – with reference to the plant species inventory, a description of the site's plant communities and their distribution on the site (including a map with major plant communities and other biological resources) and a list of species on-site.
- Wildlife – a description of the animal species associated with those habitats, significant wildlife species or communities, and a list of species observed or expected on-site.
- Sensitive Resources – lists of special status and sensitive habitats, plants, and animals observed or likely to occur in the study area, based on the results of the CNDDB search and field survey; and a description of any rare, threatened, or endangered species with potential to use the site.
- Impact Analysis - based on the site plan and grading plan, our geographic information systems (GIS) specialist will overlay the proposed improvements onto the vegetation maps and quantify the anticipated impacts, and biologists will prepare an impact analysis, including recommendations for mitigation measures for impacts to biological resources.

Biological Resources Investigation Assumptions

The biological resources scope of work is based on the following assumptions.

- All relevant site plans and biological reports, studies, and exhibits prepared for the project shall be made available, including electronic files of site topography and aerial photographs.
- CAD data will be provided to Envicom Corporation and will be georeferenced in the NAD 83, State Plane Zone V Coordinate System.
- The applicant will provide the Arborist Report.
- Focused or protocol surveys for special-status species (e.g., rare plants), jurisdictional delineation, conceptual mitigation plan, or tree preservation plan would be provided under separate authorization if deemed necessary.
- The impact analysis will be prepared for one (1) version of the project description. Revisions to the project description may warrant additional costs to prepare the biological resources investigation.
- The scope of work does not include consultation with Resource Agencies.

Cultural Resources

Envicom Corporation will provide a cultural resources letter report to evaluate the potential of ground-disturbing activities at the project site to yield cultural resources, responsive to the CEQA Checklist and state definitions for cultural resource significance.

Although the project site includes three (3) residences, portions of the properties are in a natural state and have been developed (i.e., graded and/or paved). Therefore, a site visit by Envicom Corporation's cultural resources specialist and a cultural resources records search are recommended. Envicom Corporation will contact the South Central Coastal Information Center (SCCIC), located at the campus of California State University Fullerton, and request a records search for previously-identified cultural resources and technical studies that have been completed within the project area. The records search encompasses the proposed project footprint, plus a 0.25-mile buffer study area around the project. By including the additional study area, a regional cultural resource context for the project can be provided.

To inform our cultural resources evaluation, Envicom Corporation will also contact the Native American Heritage Commission (NAHC) and request that they review their Sacred Lands Inventory to determine if tribal cultural resources are located within the project area. Again, a 0.25-mile study area will be included to provide tribal cultural resource context for the project. The NAHC will also provide Envicom Corporation with a list of area-affiliated Tribal Group representatives. Envicom Corporation will prepare and send requests for cultural resource information from the Tribal Groups representatives identified by the NAHC (separate from City consultation under AB 52, though we can coordinate efforts with the City if so desired).

Envicom Corporation will complete a cultural and built environment resource physical pedestrian survey of the proposed project area. The cultural survey identifies sites that have previously not been identified through past survey efforts, and which would therefore not be found in the record search of the project area. The survey will be conducted in accordance with Secretary of the Interior's Standards and Guidelines for Archaeological and Historic Preservation (48 FR 44716, Sept. 29, 1983). The survey will involve visual examination of the project area only and will not involve subsurface testing. We do not anticipate finding cultural resources within the project area. However, if cultural resources are found, then a site recordation cost (out of scope) will be required for labor and materials to record the site to California Department of Parks and Recreation standards, as required by state law.

Following completion of the records search and fieldwork, the cultural resources letter report will be prepared according to California State Historic Preservation Office (SHPO) guidelines and will describe the literature search findings. This proposal assumes that a negative findings report will be adequate for the proposed project. The cultural resources letter report and historic buildings resources evaluation will be the basis for the MND cultural resources analysis and will be appended to the MND.

Cultural Resources Assumptions

- The applicant-provided Geologic and Soils Engineering Exploration Report by Irvine Geotechnical Inc. (or other reports and data provided by the City) will contain sufficient soils data on which to base the paleontological resources assessment.
- The NAHC outreach defined above is specifically to seek cultural resource information; it does not cover project or lead agency obligations under Assembly Bill-52. It is assumed that Senate Bill-18 compliance, also a City function, does not apply, as the project does not require a General Plan Amendment.

- The above proposal assumes that the findings will be negative for cultural resources. If cultural resources are located within the project area, or if older cultural resources need to be updated, then a change order to record the cultural resources will be submitted. Discovered or updated cultural resources must be recorded and mapped using California Department of Parks and Recreation forms, for submittal to the lead agency and information centers.
- The above proposal does not include tasks related to cultural site subsurface surveys (Phase Ib), site evaluations (Phase II), site data recovery (Phase III), or evaluation or data recovery plans, communications, or meetings related to such tasks.
- This proposal does not include costs for the formal evaluation of archaeological sites or historic resources for eligibility to the National Register of Historic Places (NRHP) or the California Register of Historic Resources (CRHR). If any of those services are required, a separate scope of work and cost will be submitted upon request based on the necessary level of effort.
- This proposal does not include meetings with the lead agency, Permitting Agencies, SHPO, or Native American Tribal Group representatives. If agency or Native American consultation is required, a separate scope of work and cost will be provided based on the necessary level of effort.
- Envicom will endeavor to perform the services and accomplish the objectives within the costs and schedule; however, the cost and schedule are based on our best judgment of the requirements known at the time of the proposal and can be influenced favorably or adversely by agency coordination needs and other circumstances. Envicom Corporation has assumed the cost for an expedited response for the records search from the SCCIC to accommodate the project schedule, but the SCCIC and NAHC schedule for responses are not in our control.
- The City or applicant will provide Envicom Corporation with copies of all known documentation relating to the physical and/or other conditions concerning the project site at the same time as authorization to proceed. It is assumed that Envicom Corporation can use and rely on the data and information contained in those documents. Envicom will not perform a technical review of such documents and will not be responsible for their content or accuracy.

Historic Resources Evaluation

As three (3) houses on parcels within the project site are older than 50 years of age, the City of South Pasadena requires evaluation of eligibility for listing the National Register of Historic Places (National Register), California Register of Historical Resources (California Register) and under the City of South Pasadena's local ordinance. To prepare the historic resource evaluation report, Historic Preservation Consulting (HPC), as consultants to Envicom Corporation, will conduct a field survey. HPC will photograph the exterior and interior of each building, as well as the setting. They will also gather information on the properties, consulting primary and secondary resources, including historic photographs, maps, drawings, newspapers, building permits, and other documentation. From this information the determination of the properties' potential eligibility for listing in the National Register, the California Register, or as a local landmark will be made. The report will be prepared in draft form for City review. One (1)

consolidated set of City comments is assumed, from which a final report will be prepared. For the purposes of this proposal, we assume City comments will be minor. HPC's scope includes one (1) meeting with the City's Cultural Heritage Commission. The historic resources evaluation and cultural resources letter report will be the basis for the MND cultural resources analysis and will be appended to the MND.

Historic Resources Assumptions

- The following materials are requested for the study:
  - Copies of all building permits (both original and alterations)
  - Chain of title (history of ownership)
  - Any planning or related departmental files on the property
  - Phase 1 Environmental Site Assessment, if available
- One (1) round of minor City/team comments is assumed.
- Findings of significance resources are not assumed for this proposal. If significance is found, additional scope of work may be required and would be assessed at that time.

Air Quality and Greenhouse Gas Emissions Analysis

Envicom Corporation will provide air quality and greenhouse gas emissions analyses in response to the CEQA/City Environmental Checklist Form for the MND. For efficiency and time savings, stand-alone Air Quality and Greenhouse Gas Emissions impact reports are not included in this scope of work, although technical materials may be appended to the MND. The analyses will quantify project impacts for the construction and operational phases of the project. The analyses will follow the latest protocols established by the South Coast Air Quality Management District (SCAQMD) including pollutant emission estimations using the CalEEMod model. The impact analyses evaluate the appropriate CEQA Checklist questions and applicable SCAQMD thresholds, and will include mitigation measures, where necessary.

Air Quality and Greenhouse Gas Emissions Analysis Assumptions

- The applicant or City will provide information on the project's sustainability features for the greenhouse gas emissions analysis.
- The Air Quality and Greenhouse Gas Analysis will be prepared for one (1) version of the project description. Revisions to the project description or sustainability components may warrant additional costs.
- Envicom Corporation will rely on construction vehicle/equipment and duration of construction phase estimates provided by CalEEMod, unless project specific estimates for these items are provided by the applicant or project engineer. The operational emissions will be based on trip estimates provided by CalEEMod.

Noise Study

Working with Giroux and Associates, Envicom will provide an analysis of short-term construction noise as well as long-term operation noise impacts related to the proposed project. Noise levels with potential to impact the project site would come primarily from construction. Operational noise would occur primarily from vehicular traffic from the proposed 15-unit project

traveling the adjacent and nearby streets. Project features and/or mitigation measures will be recommended where significant impacts are found, such as for construction impacts.

The noise study scope of work is as follows:

- Provide a quantified description of the existing noise conditions by establishing an existing baseline noise (CNEL noise metric) exposure profile using the Federal Highway Administration (FHWA) Model with the latest California vehicle noise curves (CALVENO) for freeway and arterial noise and the noise attenuation provided by intervening uses. Discuss existing groundborne vibration conditions.
- Identify the regulatory framework for noise and groundborne vibration, including applicable federal, state, and/or local regulations and/or standards and provide definitions of noise-specific terminology to inform the general public and make the subsequent discussion understandable to the layperson.
- Describe the criteria used to determine project noise and groundborne vibration impacts for construction and operations from the State CEQA/City Environmental Checklist Form, direction provided in CEQA and applicable CEQA case law, and City-established thresholds.
- Evaluate the project's potential noise and groundborne vibration impacts from construction and operation, where applicable, on sensitive receptors, based upon the significance criteria / thresholds.
- Evaluate the project's contribution to cumulative noise impacts within the City, with emphasis on potentially traffic-impacted street segments identified by the City. Discuss cumulative groundborne vibration impacts, if any are anticipated.
- Establish a quantitative significance threshold for exposure to groundborne vibration levels and on-site groundborne vibration levels associated with site grading that may be experienced at sensitive receptor locations adjacent to the project site in the course of construction. Vibration attenuation and construction-related setback features for the proposed project will be assessed and any additional measures to reduce vibration levels experienced by nearby sensitive receptors will be recommended, where needed.
- Identify noise and groundborne vibration attenuation by project structures or site characteristics, and additional mitigation measures that may be needed to meet established criteria and thresholds.
- Provide a residual impact statement.

The stand-alone noise study will be the basis for the MND noise analysis and will be appended to the MND.

Noise Study Assumptions

- Trips estimates will be based on CalEEMod information and the City will provide current traffic volume data and information regarding traffic-impacted street segments.
- A Noise Study will be prepared for one version of the project description. Revisions to the project description may warrant additional costs.

EXHIBIT B

Cost Table
181-187 Monterey Road Condominiums MND

Task	Staff/Subconsultants	Hours	Rate	Cost
LABOR COSTS				
Task 1: Administrative Draft MND and MMP				
Project Description	Laura Kaufman	6.0	190	1,140.00
Aesthetics/Visual Resources	Charles Cohn	4.0	110	440.00
Agricultural and Forest Resources	Mitchel Morrison	1.0	95	95.00
Air Quality and Greenhouse Gas Emissions	*See Envicom Technical Studies*			
Biological Resources	*See Envicom Technical Studies*			
Cultural Resources and Tribal Cultural Resources	Wayne Bischoff	4.0	135	540.00
	Mitchel Morrison	8.0	95	760.00
Geology and Soils	Mitchel Morrison	6.0	95	570.00
Hazards/Hazardous Materials	Charles Cohn	4.0	110	440.00
Hydrology/Water Quality	Charles Cohn	6.0	110	660.00
Land Use and Planning	Mitchel Morrison	6.0	95	570.00
Mineral Resources	Mitchel Morrison	1.0	95	95.00
Noise	Mitchel Morrison	6.0	95	570.00
Population and Housing	Amanda Miner	2.0	85	170.00
Public Services	Amanda Miner	6.0	85	510.00
Recreation	Amanda Miner	2.0	85	170.00
Transportation/Circulation	Charles Cohn	4.0	110	440.00
Utilities	Mitchel Morrison	6.0	95	570.00
Mandatory Findings	Laura Kaufman	0.5	190	95.00
Word Processing	Renee Mauro	8.0	70	560.00
Graphics	Chris Boyte	8.0	95	760.00
Direction, Review/Edit, QA/QC	Laura Kaufman	16.0	190	3,040.00
			Subtotal	***12,195.00***
Task 2: Screencheck Draft MND and MMP				
Revisions due to City Comments	Laura Kaufman	6.0	190	1,140.00
	Charles Cohn	6.0	110	660.00
	Mitchel Morrison	10.0	95	950.00
	Renee Mauro	6.0	70	420.00
	Chris Boyte	2.0	95	190.00
			Subtotal	***3,360.00***
Task 3: MND and MMP for Public Distribution				
	Laura Kaufman	2.0	190	380.00
	Renee Mauro	8.0	70	560.00
	Chris Boyte	4.0	95	380.00
			Subtotal	***1,320.00***
Task 4: Responses to Comments, Final MND, and MMP				
Response to Comments/Document Revisions	Laura Kaufman	8.0	190	1,520.00
	Charles Cohn	10.0	110	1,100.00
	Renee Mauro	6.0	70	420.00
	Chris Boyte	4.0	95	380.00
	Responses to Comments/Final MND and MMP Subtotal			***3,420.00***
Task 5: Meetings/Hearings/Management				
Project Management/Administration	Laura Kaufman	12.0	190	2,280.00
Kick-off Meeting/Other Project Conference Meetings	Laura Kaufman	6.0	190	1,140.00
Public Hearings (2)	Laura Kaufman	8.0	190	1,520.00
Clerical (Mailing, Filing, Reproduction)	Renee Mauro	6.0	70	420.00
	Roberta Ryniewicz	4.0	70	280.00
			Subtotal	***5,640.00***
			MND LABOR SUBTOTAL	**25,935.00**
TECHNICAL STUDIES AND REVIEW				
Review of Applicant's Technical Studies	Laura Kaufman	4.0	190	760.00
Arborist Report Review	Erin Roberts	8.0	95	760.00
Geological Study Review	Mitchel Morrison	8.0	95	760.00
			Subtotal	***2,280.00***
Envicom Technical Studies/Field Work				
Cultural Resources Letter Report	*Envicom Corporation/Wayne Bischoff*			1,900.00
Historic Resources Evaluation & One Mtg w/ Cult. Heritage Commission	*Historic Preservation Consulting/J. Snow, K. McGee*			7,975.00
Biological Resources Investigation (in MND section)	*Envicom Corporation/Tyler Barns*			4,350.00
Air Quality and Greenhouse Gas Emissions (in MND sections)	*Envicom Corporation*			2,640.00
Noise Study	*Giroux & Associates*			2,180.00
			Subtotal	19,045.00
			TECHNICAL STUDIES/FIELD WORK SUBTOTAL	**21,325.00**
MATERIALS/DIRECT COSTS				
Mileage, General Mailing, Delivery, Misc. Reproduction, Communications				1,703.35
			MATERIALS/DIRECT COSTS SUBTOTAL	**1,703.35**
			IS/MND TOTAL	**48,963.35**

Notes:
1) Envicom Corporation 2017 Fee Schedule and the assumptions in the proposal shall apply.
2) The response to public comments effort has been estimated. The actual level of effort is dependent on the number and complexity of the comments received. We reserve the right to re-evaluate the level of effort to respond to public comments at which time all comment letters have been received.
3) Additional time for tasks, including meetings, can be provided on a time and materials basis with approval by the City (e.g., authorization for additional expenditure, contract amendment, or by shifting budget between line items upon mutual consent). Additional direct costs will also be cleared with the City and billed according to our standard rates. See Envicom Corporation 2017 Professional Fee Schedule (attached).
4) Staff assignments are estimated; qualified staff may be substituted where necessary to adjust workloads and meet deadlines. We may shift budget between line items, upon mutual agreement, to avoid the need for contract amendments.

envicom CORPORATION

Envicom Project #57-726-001
March 20, 2017

ATTACHMENT 2

Draft Initial Study,
181-187 Monterey Road

City of South Pasadena
ENVIRONMENTAL CHECKLIST FORM

1. Project title:

Hillside Development Permit, Design Review, and Tentative Tract Map 73058
Project # 1748-HDP-DRX-TTM

2. Lead agency name/ address:

The City of South Pasadena
Planning and Building Department
1414 Mission Street
South Pasadena, CA 91030

3. Contact person and phone number:

John Mayer, AICP – Senior Planner
City of South Pasadena
(626) 403-7228
jmayer@southpasadenaca.gov

4. Project location:

181-187 Monterey Road (APN 5311-015-035, 5311-010-001, and 5311-010-002)
City of South Pasadena, County of Los Angeles
California, 91030

5. Project sponsor's name and address:

The Code Solution (c/o Louis Kim)
1125 West 6th Street, Suite 205
Los Angeles, CA 90017

6. General plan designation:

Medium Density Residential

7. Zoning:

RM—Residential Medium Density (6.1 – 14 dwelling units are permitted per acre)

8. Description of project:

The project involves demolition of three single family homes (constructed in the 1940's), 18,660 cubic yards of grading, removal of 33 protected trees (27 are coastal live oaks), and the construction of a 15-unit condominium complex and parking garage. The project would also involve the subdivision of three separate parcels into 15 condominiums.

9. Surrounding land uses and setting:

	Land Uses	Significant Features
On-site	Zoned Medium Density Residential	Three single family homes on three separate lots
North	Zoned High Density Residential	Multi-Family Complex
South	Undeveloped Land	Undeveloped hillside open space with an oak woodland community.
East	Zoned Medium Density Residential	Approved 9-unit condominium complex (not yet constructed)
West	Zoned Medium Density Residential	9-unit condominium complex

10. Other public agencies whose approval is required (e.g. permits, financing approval, or particular agreement):

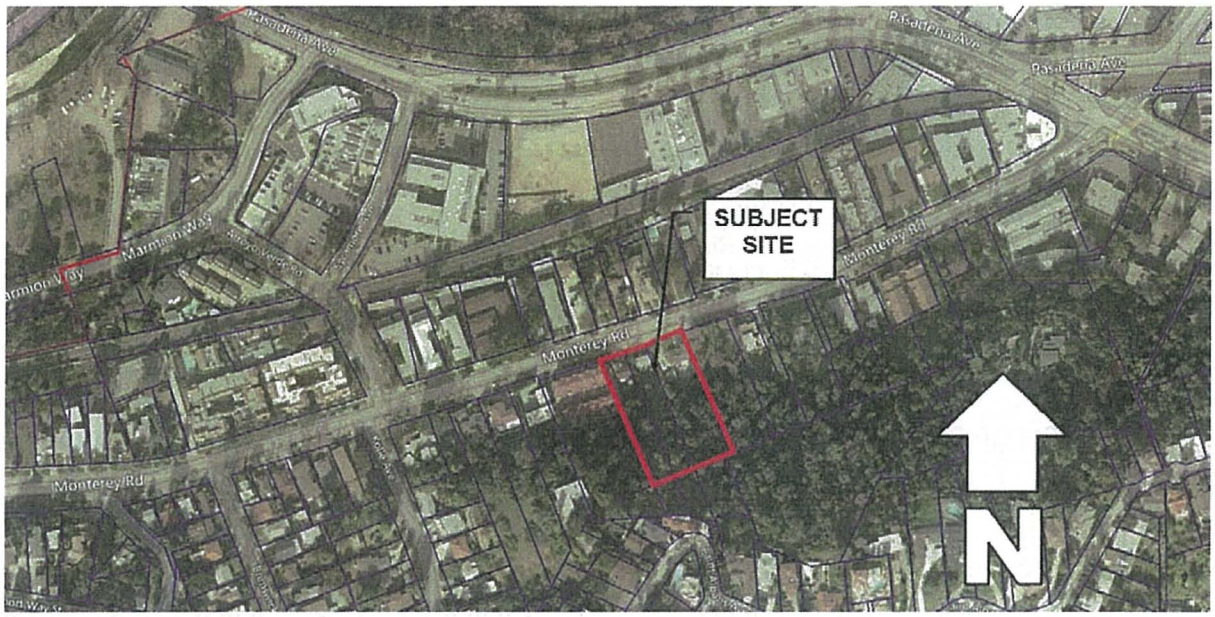

Figure 1. *The subject site is 1.24 acres consisting of three developed parcels in a multi-family residential neighborhood. A portion of a coastal live oak community of trees covers a large portion of the site.*

Figure 2. *Rendering of the proposed 15-unit project at 181-187 Monterey Road.*

ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED:

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicted by the checklist on the following pages.

- ☐ Land Use and Planning
- ☐ Population and Housing
- ☐ Geological Problems
- ☐ Water
- ☑ Air Quality
- ☐ Transportation/Circulation
- ☑ Biological Resources
- ☐ Energy/Mineral Resources
- ☐ Hazards
- ☑ Noise
- ☐ Mandatory Findings of Significance
- ☐ Public Services
- ☐ Utilities & Service Systems
- ☐ Aesthetics
- ☑ Cultural Resources
- ☐ Recreation
- ☑ Greenhouse Gas Emissions

EVALUATION OF ENVIRONMENTAL IMPACTS:

1) A brief explanation is required for all answers except "No Impact" answers that are adequately supported by the information sources a lead agency cites in the parentheses following each question. A "No Impact" answer is adequately supported if the referenced information sources show that the impact simply does not apply to projects like the one involved (e. g. the project falls outside a fault rupture zone). A "No Impact" answer should be explained where it is based on project-specific factors as well as general standards (e. g. the project will not expose sensitive receptors to pollutants, based on a project-specific screening analysis).
2) All answers must take account of the whole action involved, including off-site as well as on-site, cumulative as well as project-level, indirect as well as direct, and construction as well as operational impacts.
3) "Potentially Significant Impact" is appropriate if there is substantial evidence that an effect is significant. If there are one or more "Potentially Significant Impact" entries when the determination is made, an EIR is required.
4) "Potentially Significant Unless Mitigation Incorporated" applies where the incorporation of mitigation measures has reduced an effect from "Potentially Significant Impact" to a "Less than Significant Impact." The lead agency must describe the mitigation measures, and briefly explain how they reduce the effect to a less than significant level (mitigation measures from Section 17, "Earlier Analysis," may be cross-referenced).
5) Earlier analysis may be used where, pursuant to the tiering, program EIR, or other CEQA process, an effect has been adequately analyzed in an earlier EIR or negative declaration. Section 15063 (c) (3) (D). Earlier analyses are discussed in Section 17 at the end of the checklist.

DETERMINATION:

On the basis of this initial evaluation:

☐ I find that the project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.

☑ I find that although the proposed project could not have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described on an attached sheet have been added to the project. A MITIGATED NEGATIVE DECLARATION will be prepared.

☐ I find that the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.

☐ I find that the proposed project MAY have a significant effect(s) on the environment, but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on earlier analysis as described on attached sheets, if the effect is a "potentially significant impact" or " potentially significant unless mitigated". An ENVIRONMENTAL IMPACT REPORT is required but must analyze only the effects that remain to be addressed.

☐ I find that although the proposed project could have a significant effect on the environment, there WILL NOT be a significant effect in this case because all potentially significant effect (a) have been analyzed adequately in an earlier EIR pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR, including revisions or mitigation measures that are imposed on the proposed project.

Signature: John Mayer Date: 02/27/17

Printed Name: John Mayer, AICP, Senior Planner For: City of South Pasadena

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
1. LAND USE AND PLANNING. Would the proposal:					
a) Conflict with general plan designation or zoning?	1, 2				X
b) Conflict with applicable environmental plans or policies adopted by agencies with jurisdiction over the project?	1, 2				X
c) Be incompatible with the existing land use in the vicinity?	1,2,5				X
d) Affect agricultural resources or operations (e.g. impact to soils or farmlands, or impacts from incompatible land uses)?	1				X
e) Disrupt or divide the physical arrangement of an established community (including a low-income or minority community)?	1				X

The General Plan Land Use designation for this project site is Medium Density Residential and the corresponding Zoning District is Residential Medium Density (RM). The medium density residential land use category allows for the development of duplexes, triplexes, four-plexes and other attached dwellings at a density of 6-14 units per acre. The RM Zoning is consistent with that development range, which permits 6.1 – 14 units per acre. The proposal is to build fifteen (15) condominium units on a 1.24 acre lot, which yields 12 units per acre. The total proposed floor area is 24,982 square feet (0.46 Floor Area Ratio), which under the maximum F.A.R (0.50) that is permitted in the RM Zone. As a result, the project will not conflict with general plan designation or zoning

The project is a multi-family development and would not conflict with applicable environmental plans or policies adopted by agencies with jurisdiction over the project. The General Plan anticipates such development on this lot. As such, there will be no significant impact.

The project site is on the south side of Monterey Road (between Kolle Avenue to the west and Pasadena Avenue to the east. Existing land uses in the vicinity include single family homes, apartments, and condominiums. With respect to multi-family development on the south side of Monterey Road, the density (in terms of units per acre) range from 3 units per acre to 31 units per acre. The average density is 13.83 units per acre. Buildings that exceed the 14 units per acre threshold were built before the adoption of the 1998 General Plan. Parcels on the north side of Monterey Road are located in a higher density zoning district and are developed with single family and multi-family uses. As a result, the proposed project will be compatible with the existing land uses in the vicinity.

The project will not affect agricultural resources or operations because it is not located in an agricultural setting. The project is located in an urban neighborhood that is surrounded by residential development.

The project will not disrupt or divide the physical arrangement of an established community. It will be an urban in-fill project on a site that is currently vacant.

2. POPULATION AND HOUSING. Would the proposal:					
a) Cumulatively exceed official regional or local population projections?	1				X
b) Induce substantial growth in an area either directly or indirectly (e.g. through projects in an undeveloped area or major infrastructure?	1				X
c) Displace existing housing, especially affordable housing?	1				X

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
The proposed project will not cause substantial impacts to local population projections, induce substantial growth, or displace existing housing. The project proposes the development of 15 residential units. Therefore, project implementation could induce direct population growth in the area. The multi-family residential development would be located in an in-fill development area that has all utilities and services available. The density of the project is 12 units per acre. According to the California Department of Finance (using 2010 Census), the average household size in the City is 2.4 persons per household. This results in a projected population increase of 31 people. Although the project will induce population growth, the growth is not above General Plan build-out projections because the project does not exceed the General Plan density of 14 dwelling units per acre. Therefore, the population increase is not substantial when compared to the General Plan build-out projections and the availability of infrastructure and the necessary public services to serve the project. The proposed project is to construct fifteen (15) new units, and is within the permitted density range of the General Plan and the Zoning Code. As such, there will be no significant impact to populations and housing.					
3. GEOLOGIC PROBLEMS. Would the proposal result in or expose people to potential impacts involving:					
a) Fault rupture?	8				X
California faults are classified as active, potentially active or inactive. Faults from past geologic periods of mountain building, but do not display any evidence of recent offset are considered "inactive" or "potentially active." Faults that have historically produced earthquakes or show evidence of movement within the Holocene (past 11,000 years) are considered "active faults." Active faults that are capable of causing large earthquakes may also cause ground rupture. The Alquist-Priolo Act of 1971 was enacted to protect structures from hazards associated with fault ground rupture. No known active faults cross the subject property and the site is not located within an Alquist-Priolo Fault Rupture Hazard Study Zone. The ground rupture hazard at the site is considered nil.					
b) Seismic ground shaking?	8			X	
According to the Geotechnical Investigative Report prepared for the project, Irvine Geotechnical Inc. states that seismic design parameters within the Building Code include amplification of the seismic forces on the structure depending on the soil type, distance to seismic source and intensity of shaking. The purpose of the code seismic design parameters is to prevent collapse of structures and loss of life during strong ground shaking. Cosmetic damage should be expected. The site is located within two kilometers of a known seismic source (Raymond fault). The principal seismic hazard to the subject property and proposed project is strong ground shaking from earthquakes produced by local faults. Modern, well-constructed buildings are designed to resist ground shaking through the use of shear panels, moment-resisting frames and reinforcement. Additional precautions may be taken to protect personal property and reduce the chance of injury, including strapping water heaters and securing furniture and appliances. It is likely that the subject property will be shaken by future earthquakes produced in southern California. The Seismic Hazards Mapping Act requires a site investigation by a certified engineering geologist and/or civil engineer with expertise in geotechnical engineering, for projects sited within a hazard zone. The investigation is to include recommendations for a "minimum level of mitigation" that should reduce the risk of ground failure during an earthquake to a level that does not cause the collapse of buildings for human occupancy. The Seismic Hazards Mapping Act does not require mitigation to a level of no ground failure and/or no structural damage. Seismic Hazard Zone delineations are based on correlation of a combination of factors, including: surface distribution of soil deposits; physical relief; depth to historic high groundwater; shear strength of the soils; and occurrence of past seismic deformation. The subject property is located within the United States Geologic Survey, Los Angeles Quadrangle. Seismic hazards within the Los Angeles Quadrangle were evaluated by the CGS in their report, "Seismic Hazard Zone Report for the Los Angeles 7.5-minute Quadrangle, Los Angeles County, California, Seismic Hazard Zone Report 029." According to the Seismic Hazard Zones Map, the subject property is not within an area that has been subject to, or may be subject to liquefaction. The site is mapped within an area of earthquake induced ground deformation.					

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
c) Seismic ground failure, including liquefaction?	1, 8				X
d) Seiche, tsunami, or volcanic hazard?	1				X
e) Landslides or mudflows?	1,8				X
f) Erosion, changes in topography or unstable soil conditions from excavation, grading or fill?	1,8			X	
f) Subsidence of the land?	8			X	
h) Expansive soils?	8				X
i) Unique geologic or physical features?	1				X

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
Seismic ground failure, including liquefaction According to the California Seismic Hazard Zone Report 029 map, the subject property is not within an area that has been subject to, or may be subject to liquefaction. The South Pasadena General Plan (Safety Element) indicates that the City is at a low risk of liquefaction. **Seiche, tsunami, or volcanic hazard** Given the location of the proposed project, the possibility of a seiche (seismic wave on the surface of a lake or landlocked bay) or tsunami (seismic sea wave) affecting the project site is low. The City of South Pasadena is not close enough to inland bodies of water or the Pacific Ocean to be inundated by either a seiche or tsunami. **Landslides or mudflows** The Irvine Geotechnical report indicates that the subject property is not within an area that has been subject to, or may be subject to liquefaction. **Erosion, changes in topography or unstable soil conditions from excavation, grading or fill** The proposed project will require 18,660 cubic yards of grading earth movement which will be subject to the City's regulations for the issuance of a grading permit. The Irvine Geotechnical report indicates that the uphill side of the building and development envelope will include significant retaining walls, which will support the toe of the steep ascending slope. Section A was prepared to show the highest and steepest topography on the site combined with the highest retaining walls. The analysis contained in the Irvine Geotechnical report shows that the subject property and existing slopes will be grossly stable with a factor of safety in excess of 1.5 under static conditions and in excess of 1.1 under seismic conditions. The calculations use the shear tests of samples believed to represent the alluvial terrace and bedrock materials encountered during exploration. The cross section and geologic structure used are the most critical for the slopes analyzed. **Subsidence of the land** Fluctuations in the level of groundwater may occur due to variations in rainfall, temperature, irrigation, and other factors not evident at the time of the measurements reported in the Irvine Geotechnical Report. Fluctuations also may occur across the site. High groundwater levels can be extremely hazardous. Saturation of earth materials can cause subsidence or slippage of the site. If conditions encountered during construction appear to differ from those disclosed in the Irvine Geotechnical Report, the consultant consider the need for modifications. Compliance with the design concepts, specifications or recommendations during construction requires the review of the engineering geologist and geotechnical engineer during the course of construction. **Expansive** Provided that the recommendations contained in the Irvine Geotechnical Report are included in the design and implemented in the field, the proposed improvements will not be subject to geologic and geotechnical hazards associated with settlement, slippage, land sliding, expansive soils, liquefaction or chemical attack. According to the Irvine Geotechnical Report, construction of the project will not have an adverse effect on the existing structures or offsite properties. **Unique geologic or physical features** There are no known geologic or physical features on the subject site.					
4. WATER. Would the proposal result in:					
a) Changes in absorption rates, drainage patterns, or the rate and amount of surface runoff?	1,5			X	
b) Exposure of people or property to water related hazards such as flooding?	1,5				X

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
c) Discharge into surface waters or other alteration of surface water quality (e.g. temperature, dissolved oxygen or turbidity?	1				X
d) Changes in the amount of surface water in any water body?					X
e) Changes in currents, or the course or direction of water movements?	8				X
f) Change in the quantity of ground waters, either through direct additions or withdrawals, or through interception of an aquifer by cuts or excavations or through substantial loss of groundwater recharge capability?	8				X
g) Altered direction or rate of flow of groundwater?	8				X
h) Impacts to groundwater quality?	8				X
i) Substantial reduction in the amount of groundwater otherwise available for public water supplies?	8				X
j) Storm Water system discharges from areas for materials storage, vehicle or equipment fueling, vehicle or equipment maintenance (including washing), waste handling, hazardous materials handling or storage delivery or loading docks, or other outdoor work areas?	1				X
k) A significantly environmentally harmful increase in the flow rate or volume of storm water runoff?	1				X
l) A significantly environmentally harmful increase in erosion of the project site or surrounding areas?					X
m) Storm water discharges that would significantly impair the beneficial uses of receiving waters or areas that provide water quality benefits (e.g. riparian corridors, wetlands, etc.)?	1				X
n) Harm to the biological integrity of drainage systems and water bodies?					X
This proposal will not cause a change in surface water or groundwater. Groundwater was not encountered during Irvine's exploration. Seasonal fluctuations in groundwater levels may occur due to variations in climate, irrigation, and other factors not evident at the time of the exploration. Fluctuations in groundwater levels may also occur across the site. It will not change the currents, or the course of direction of water movements in either marine or fresh waters, as the project is not located in marine or fresh water setting. Furthermore, the entire City is located within Zone C, which designates areas of minimal flooding. As a result, there are no floodplain areas within the City that are pertinent to flood hazards. The city's street flood control storm drains are adequate to absorb the insignificant increase in water runoff. As a result, there will be no significant impacts on water. As a result, there will be no significant impacts on water.					
5. AIR QUALITY. Would the proposal:					
a) Violate any air quality standard or contribute to an existing or projected air quality violation?	5		X		

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
b) Expose sensitive receptors to pollutants	5		X		
c) Alter air movement, moisture, or temperature, or cause any change in climate?	5				X
d) Create objectionable odors?	5				X

The proposed project pertains to the construction of a 15 unit condominium project including 18,660 cubic yards of grading. Construction of the proposed project would result in pollutant emissions from construction emissions as a result of site grading and construction of the three buildings, and related street improvements. Construction equipment used for the project includes: backhoe/loaders, a badger, an excavator, a crane, concrete mixer trucks, and pickup trucks. Construction activities are a source of fugitive dust (PM10 and PM2.5) emissions that may have a substantial, although temporary, impact on local air quality. In addition, fugitive dust may be a nuisance to those living in the project area. Fugitive dust emissions are associated with land clearing, excavation, cut and fill, and truck travel on unpaved roadways. Fugitive dust emissions vary substantially from day to day, depending on the level of activity, specific operations and weather conditions. Fugitive dust from grading and construction is expected to be short-term and would cease upon project completion.

Further analysis regarding the proposed project's impacts to air quality will be needed.

6. TRANSPORTATION/CIRCULATION. Would the proposal result in:					
a) Increased vehicle trips or traffic congestion?	1,5			X	
b) Hazards due to safety from design features (e.g. sharp curves or dangerous intersections) or incompatible uses (e.g. farm equipment)?	5				X
c) Inadequate emergency accesses or access to nearby uses?	5				X
d) Insufficient parking capacity on-site or off-site?	2, 5				X
e) Hazards or barriers for pedestrians or bicyclists?	5				X
f) Conflicts with adopted policies supporting alternative transportation (e.g. bus turnouts, bicycle racks)?	5				X
g) Rail, waterborne or air traffic impacts?	5				X

The proposed project will not create any safety hazards related to design features (e.g. sharp curves or dangerous intersections) or incompatible uses. The proposed project is to build fifteen (15) new units. The project will not interfere with emergency accesses to nearby uses. The project site would have a stairway corridor on each side of the lot for fire department and emergency personnel access to the adjacent uses. There will be sufficient parking on site, below the buildings in a garage. Each unit will have 2 covered spaces and there will also be 8 parking spaces on-site for guests. The project would not conflict with adopted policies supporting alternative transportation, nor would it have impacts on rail, waterborne, or air traffic impacts because the proposed project is for the development of nine new dwelling units.

7. BIOLOGICAL Would the proposal result in:					
a) Endangered, threatened or rare species or their habitats (including but not limited to plants, fish, insects, animals or birds)?	7		X		
b) Locally designated species (e.g. heritage trees)?	7		X		

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
c) Locally designated natural communities (e.g. oak forest, coastal habitat, etc.)?	7		X		
d) Wetland habitat (e.g. marsh, riparian and vernal pool?	1				X
e) Wildlife dispersal or migration corridors?			X		
The project would involve the removal of 33 protected trees (27 are Coastal Live Oaks). There is a community of coast live oak woodlands on a large portion of the project site upslope and to the south. A biological resource survey and further analysis will be needed to determine whether the proposed project and the removal of the trees will have impacts related to the following: Trees that have a potential to contain special-status species habitat, potential to conflict with the state or federal Endangered Species Acts, result in the total or partial loss of a community of natural vegetation, have the potential to disrupt wildlife movement, wildlife migration, wildlife linkages, or other wildlife corridors, have the potential to conflict with the Open Space and Resource Conservation Element of the General Plan, or the potential to conflict with the Tree Protection Ordinance.					
8. ENERGY AND MINERAL RESOURCES. Would the proposal:					
a) Conflict with adopted energy conservation plans?	1				X
b) Use non-renewable resources in a wasteful and inefficient manner?					X
c) Result in the loss of availability of a known mineral resource that would be of future value to the region and the residents of the State?					X
The proposal will not increase the demand of the existing energy sources or require new sources of energy or impact natural resources, and the project will not result in the use of water and energy in a wasteful manner. The proposed project is to build a 15-unit condominium complex, which will be subject to current water and energy-conservation regulations. As a result, this proposal will have no significant impact to energy and mineral resources.					
9. HAZARDS. Would the proposal involve:					
a) A risk of accidental explosion or release of hazardous substances (including, but not limited to: oil, pesticides, chemicals or radiation)?	1				X
b) Possible interference with an emergency response plan or emergency evacuation plan?					X
c) The creation of any health hazard or potential health hazard?					X
d) Exposure of people to existing sources of potential health hazards?					X
e) Increased fire hazard in areas with flammable brush, grass of trees?					X
The proposed project is to build a 15-unit condominium complex and it will not create a significant impact to the environment since there will be no discharge or hazardous substances in the area as a result of this proposal. As a result, there will be no significant impact to hazards.					
10. NOISE. Would the proposal result in:					

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
a) Increase in the existing noise levels?			X		
b) Exposure of people to severe noise levels?			X		
Potentially Significant Impact. Existing noise sources in the project area include traffic from surrounding roadways and from existing uses within and surrounding the project site. Existing sensitive receptors adjacent to the project site include residences to the north, east, and west. Sources of noise associated with the proposed project include noise generated during construction activities and noise generated during operation of the project. Construction noise includes: the use of heavy equipment during project grading and construction of framing and roofing Long-term operational noise could result from increased traffic volumes. This issue will require further analysis.					
11. PUBLIC SERVICES. Would the proposal have an effect upon, or result in a need for new or altered government services in any of the following areas:					
a) Fire protection?	1			X	
b) Police protection?	1			X	
c) Schools?	1			X	
d) Maintenance of public facilities, including roads?	1			X	
e) Other governmental services?	1			X	
The proposal will not have an effect upon or result in a need for new or altered government services in the area including fire protection, police protection, schools, and the maintenance of public facilities including roads. The General Plan anticipates multi-family residential development on this property. As a result, this proposal will have no significant impacts on public services.					
12. UTILITIES AND SERVICE SYSTEMS. Would the proposal result in a need for new systems or supplies, or substantial alterations to the following utilities:					
a) Power or natural gas?	1				X
b) Communications systems?	1				X
c) Local or regional water treatment or distribution facilities?	1				X
d) Sewer or septic tanks?	1				X
e) Storm water drainage?	1				X
f) Solid waste disposal?	1				X
g) Local or regional water supplies?	1				X
The proposal will not result in a need for new system or substantial alterations to power or natural gas, communication system, local or regional water supplies and treatment or distribution facilities, sewer or septic tanks, and solid waste disposal. Southern California Edison (SCE) will provide electricity to the site, and Southern California Gas Company (SCGC) will provide natural gas. The SCE and SCGC have adequate capacity to serve the areas subject to the proposal. Also, the City of South Pasadena, and California Water Service Company (CWSC) provide water to the project site. The CWSC purchases water from the West Basin Water Association, which is a distributor for the Metropolitan Water District of Southern California (MWD). As a result, the proposal will not have any significant adverse impact.					

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
13. AESTHETICS. Would the proposal:					
a) Affect a scenic vista or scenic highway?	1, 2, 5				X
b) Have a demonstrable negative aesthetic effect?	1, 2, 5				X
c) Create light or glare?	1, 2, 5				X
The proposed project will not affect any scenic vista, scenic highway, or create light or glare. However, to ensure that the design will be compatible with the existing context, the project is subject to approval of Design Review and a Hillside Development Permit before the Planning Commission, which must make required findings. The Commission will apply the City's design guidelines when considering the Hillside Development Permit and design review for the project. As a result of this proposal, there will be no significant impacts on aesthetics.					
14. CULTURAL RESOURCES. Would the proposal:					
a) Disturb paleontological resources?			X		
b) Disturb archaeological resources?					X
c) Affect historical resources?			X		
d) Have the potential to cause a physical change, which would affect unique ethnic cultural values?					X
e) Restrict existing religious or sacred uses within the potential impact area?					X
According to files at the City of South Pasadena, no paleontological resources are known to occur on the project site, and the site is not located in a sensitive area for these resources. Any site earth movement will be subject to conditions that require action should cultural resources be uncovered during grading. The project site is developed with three single family homes as follows: 181 Monterey Road (Built 1946), 185 Monterey Road (Built 1947), 187 Monterey Road (Built 1948). Although the homes are not listed on the Inventory, their age is greater than 50 years old and requires research to determine if they qualify as "historical resources" for the purposes of the California Environmental Quality Act (CEQA). This issue will require further analysis with a Historical Resource Evaluation report for each house.					
15. RECREATION. Would the proposal:					
a) Increase the demand for neighborhood or regional parks or other recreational facilities?	1			X	
b) Affect existing recreational opportunities?				X	
The proposed project will not result in an increase in the demand for recreational facilities since the proposal is to construct nine new dwelling units. The proposed project is within the permitted density range of the General Plan and the Zoning Code in an urban area where the recreational services are currently provided. In addition, the project will provide outdoor amenities, including balconies and patio areas. It should also be noted that residential development projects in South Pasadena are required to pay a fair share fee for the provision and improvement of recreation facilities, in accordance with Chapter 16A of the City's Municipal Code. With payment of these fees, impacts would be less than significant.					

Issues and Supporting Information Sources	Sources	Potentially Significant Issues	Potentially Significant Unless Mitigation Incorporated	Less Than Significant Impact	No Impact
16. GREENHOUSE GAS EMISSIONS. Would the project:					
a) Generate greenhouse gas emissions, either directly or indirectly, that may have a significant impact on the environment? The proposed project will have some direct impacts (construction vehicles and machinery) and indirect (manufacture of the building materials used in construction), but these impacts will not be significant.					
b) Conflict with an applicable plan, policy or regulation adopted for the purpose of reducing the emissions of greenhouse gases? The City does not currently have such a plan, policy or regulation.					
The proposed project would result in short-term greenhouse gas (GHG) emissions during construction activities and long-term direct and indirect emissions from occupation of the site. The construction and operation of the proposed project could result in significant impacts from the emission of GHGs. Operational activities would result in direct GHG emissions from traffic increases (mobile sources) and building heating (area sources), as well as indirect emissions, through electricity consumption, water use, and solid waste generation. The SCAQMD is responsible for improving air quality within the South Coast Air Basin, which includes assisting local governments in addressing climate change. The impacts from GHG emissions from construction and operation will be need further analysis.					
17. MANDATORY FINDINGS OF SIGNIFICANCE.					
a) Does the project have the potential to degrade the quality of the environment, substantially reduce the habitat of a fish or wildlife species, cause a fish or wildlife population to drop below self-sustaining levels, threaten to eliminate a plant or animal community, reduce the number or restrict the range of a rare or endangered plant or animal or eliminate important examples of the major periods of California history or prehistory?	1				X
Further analysis will be needed to determine this.					
b) Does the project have the potential to achieve short-term, to the disadvantage of long-term, environmental goals?	1				X
Further analysis will be needed to determine this.					
c) Does the project have impacts that are individually limited, but cumulatively considerable? ("Cumulatively considerable" means that the incremental effects of a project are considerable when viewed in connection with the effects of the past projects, the effects of other current projects, and the effects of probable future projects)	1				X
Further analysis will be needed to determine this.					
d) Does the project have environmental effects, which will cause substantial adverse effects on human beings, either directly or indirectly?	1				X
Further analysis will be needed to determine this.					

17. EARLIER ANALYSES.
Earlier analysis may be used where, pursuant to the tiring, program EIR, or other CEQA process, one or more effects have been adequately analyzed in an earlier EIR or Negative Declaration. Section 15063 (c) (3) (D). In this case a discussion should identify the following items:
a) **Earlier analysis used.** Identify earlier analyses and state where they are available for review.

None
b) **Impacts adequately addressed.** Identify which effects from the above checklist were within the scope of and adequately analyzed in an earlier document pursuant to applicable legal standards, and state whether such effects were addressed by mitigation measures based on the earlier analysis.
Further analysis will be needed to determine this.
c) **Mitigation measures.** For effects that are "Less than Significant with Mitigation Incorporated," describe the mitigation measures, which were incorporated or refined from the earlier document and the extent to which they address site-specific conditions of the project.
Further analysis will be needed to determine this.

18. SOURCE REFERENCES	
1	City of South Pasadena, California, South Pasadena General Plan, adopted October 1998.
2	City of South Pasadena Chapter 36 Zoning Code
3	Seismic Hazard Zones, Official Map released: March 25, 1999.
4	South Coast Air Quality Management District. CEQA AIR Quality Handbook. Diamond Bar, California, April 1993
5	Project Plans (prepared by the Code Solution), October 2016
6	Not Used
7	Arborist Report prepared by Arsen Margossian, dated 02/25/16
8	Irvine Geotechnical Inc. Geologic and Soils Engineering Exploration, September 19, 2014

ATTACHMENT 3
Envicom Proposal

envicom
CORPORATION

March 20, 2017

City of South Pasadena, Planning & Building Department
1414 Mission Street
South Pasadena, California 91030

Attn: Mr. John Mayer, Senior Planner

Subj: 181-187 Monterey Road Condominium Project MND Proposal
(Envicom Project # 57-726-001; City Project # 1748-HDP-DRX-TTM)

Dear Mr. Mayer:

Thank you for the opportunity to provide the City of South Pasadena (City) with California Environmental Quality Act (CEQA) consulting services. In response to the City's Request for Proposals (RFP), we offer the attached proposal to prepare an Mitigated Negative Declaration (MND) for the 181-187 Monterey Road Condominium Project for your consideration.

As requested, our proposal below includes, A. Project Understanding, B. Project Personnel and Subconsultants, C. Scope of Services, D. Cost of Services, E. Schedule, F. Conflict of Interest Statement, G. Insurance Statement, and H. Relevant Project Experience and References.

A. PROJECT UNDERSTANDING

The MND would address a proposal by The Code Solution (applicant) to build a 15-unit condominium complex, including a parking garage, on a 1.24-acre site located at 181-187 Monterey Road, southwest of the intersection of Monterey Road and Pasadena Avenue. The subject site is currently comprised of three (3) parcels and three (3) single-family homes that are greater than 50 years in age. Existing and planned land uses adjacent to and in the immediate vicinity of the project include single-family homes, apartments, and condominiums. We understand that project development would require a permit from the City to remove 33 protected trees, including 27 coast live oaks; a Hillside Development Permit for grading of 18,660 cubic yards in hillside terrain; Design Review; and Tentative Tract Map approval. The project would require demolition of the three (3) existing homes. The RFP assumes that project impacts will be mitigatable, and therefore, an MND is assumed to be the appropriate CEQA document.

B. PROJECT PERSONNEL AND SUBCONSULTANTS

Ms. Laura Kaufman, AICP, Director of Environmental Services, will serve as project manager for the 181-187 Monterey Road Condominium Project MND. A professional team of environmental analysts, biologists/arborists, and cultural resources specialists will assist with the technical studies and MND analysis. Staffing assignments are shown in the Cost Table under Cost of Services. Our subconsultants for this project will be Giroux & Associates for Noise, and Historic Resources Evaluation for assessment of the three (3) existing residential structures on the project site. Envicom Corporation and subconsultant resumes and qualifications are attached.

C. SCOPE OF SERVICES

Task 1: Administrative Draft MND and MMP

Envicom Corporation will prepare an Initial Study (IS) pursuant to CEQA, which is anticipated to lead to an MND. To the extent feasible, the IS/MND will utilize the information to be provided by the City, such as available technical studies and project descriptive materials. Additional project information, including information available in the public domain, project design materials such as site plans and renderings, and other application materials provided by the applicant or City, will also be relied upon. We will expand the evaluation of each issue area in the City's preliminary IS, as required by CEQA and the City, to include impact analyses and where necessary, mitigation measures. We will add Tribal Cultural Resources separately, as required by Assembly Bill 52 and recent amendments to the CEQA Guidelines. The project manager will confirm format and structure of the document with the City at the start of our work. Each evaluation will provide supporting documentation and reasoning to justify the CEQA conclusions, including citations to project technical studies and other data sources. A Mitigation Monitoring Program (MMP) will also be prepared, addressing the mitigation measures necessary to reduce project environmental impacts to a less than significant level.

We would assume that the applicant-prepared studies (Arborist Report by Arsen Margossian, February 25, 2016, and Geologic and Soils Engineering Exploration Report by Irvine Geotechnical Inc., September 19, 2014) meet City standards and are adequate to support a CEQA analysis; however, as requested by the City, Envicom Corporation will review these documents (refer to the Technical Studies and Review section below) to confirm CEQA adequacy. Envicom Corporation will review the project materials provided and report on any comments or further data needs related to preparation of the MND.

Envicom Corporation will supply evaluations to address all CEQA resource topics; however, the following are anticipated to be the key issues for the project, as identified in the City's RFP: 1) Air Quality and Greenhouse Gas Emissions, 2) Noise, 3) Cultural Resources, and 4) Historic Resources. These items are discussed in greater detail below (refer to Technical Studies section). Relevant project technical studies will be included as Appendices to the MND.

Deliverables:

- Comments on Project Materials / Request for Further Data, as needed (memorandum or email format) for City review
- Document Format Confirmation (via telephone or email)
- Administrative Draft MND and MMP (electronic format) for City review

Task 2: Screencheck Draft MND and MMP

Upon receipt of one (1) consolidated set of City comments on the Administrative Draft MND, Envicom Corporation will prepare the Screencheck Draft MND and a Draft MMP. Given our past experience with the City and our understanding of City requirements for CEQA documents, are expected to be light.

Deliverables:

- Screencheck Draft MND and MMP (electronic format) for proofing and minor final comments by the City

Task 3: MND and MMP for Public Distribution

Upon receipt of one (1) consolidated set of minor final comments from City staff, Envicom Corporation will make required revisions to prepare the MND and MMP for the public review. This proposal assumes that the City will prepare, post, and circulate the Notice of Intent (NOI) to adopt the MND, compliant with CEQA. Envicom Corporation will revise the MND and MMP and distribute it electronically to the City in the format(s) necessary for the City to post on its website. Electronic distribution is assumed to the extent possible; however, where copies are needed, the City has indicated they would provide these.

Deliverables:

- Public Circulation Version of the MND and MMP (Electronic files; City to prepare hard copies if needed)

Task 4: Responses to Comments, Final MND, and MMP

Upon completion of the public review period for the Draft MND, we will respond to public and agency comments received during the public review period. Prior to receipt of comments, it is difficult to estimate the level of effort required to prepare responses. The Response to Comments effort will be billed on a time and materials basis, with the level of effort (hours) depicted in the Cost Table. Comments are assumed to be light. Should the comments received be more extensive than anticipated, additional time required to respond will be billed on a time and materials basis. The budget for this task will not be exceeded without prior authorization. Envicom Corporation will prepare and circulate the Notice of Determination (NOD), in coordination with the City. Envicom Corporation staff will coordinate closely with the City to assure an approach to the comments.

Deliverables:

- Final MND and MMP (Electronic files; City to prepare hard copies if needed)
- Assumes Draft MND and Appendices will not change substantively for Final MND
- Assumes one (1) version of the MND and MMP

Task 5: Meetings/Hearings/Management

Envicom Corporation's project manager will attend a kick-off meeting and two (2) public hearings for the project, coordinate with City staff and our subconsultants, and direct and manage the scope of work and budget. We have included attendance of the project manager at two (2) City (Planning Commission/City Council) hearings to present the findings of the MND and answer questions in support of the MND. The Cost Table includes an assumption of the level of effort allocated (in hours) for hearings and meetings, which may include preparation and travel time.

To manage our work program on this project, our project manager will rely upon frequent communications as well as assessments from our time accounting and billing program. The project manager will distribute and oversee all work assignments among the Envicom Corporation team members, including subconsultants. Weekly or daily check-ins with staff will occur, along with periodic check-ins with City staff. Communications will include the typical business formats of telephone, email and in person discussions, and issues of critical importance, such as data needs and other schedule-driving issues will be emphasized as priorities. While our invoicing cycle is monthly, we have procedures to check on the budget as needed. Since this program is relatively short and on an expedited schedule (as described further below), we would not anticipate the need for written status reports, though we will provide these via email upon request.

Technical Studies and Review

Review of Applicant's Technical Studies

Envicom Corporation will review the earlier referenced applicant-prepared Arborist Report and Geologic and Soils Engineering Exploration Report for applicable CEQA content to respond to the CEQA Checklist and applicable significance thresholds. We assume that the City will review these studies to determine their technical adequacy whether they meet City permitting requirements. Our scope of work and cost estimate assume that these studies will be accurate, comprehensive, and meet City and industry standards. This scope of work assumes one (1) round of review, followed by a follow-up review to assure that Envicom Corporation revisions/comments were adequately addressed.

Deliverables:

- Comments on the provided Technical Reports (memorandum or email format) for City review
- Confirmation that Envicom Corporation comments were incorporated, or that further concerns remain (memorandum or email format) for City review

Biological Resources Investigation

The biological resources scope of work includes a literature review, field survey, and response to the CEQA/City Environmental Checklist Form for the MND, including impact analysis and mitigation measures, as necessary. An Envicom Corporation biologist will conduct a literature review, including the existing Special Status Species reports, California Natural Diversity Database (CNDDB), and other published materials regarding biological resources on the site and in the region. Upon completion of the literature review, a field survey will be conducted to compile the biological resources inventory, including vegetation communities, a list of species, and descriptions of plant communities, wildlife habitats, and special status species. The biologist will traverse the study area in sufficient detail to identify the important plant and animal associations present, and species observed (or their sign), will be documented. Field notes, photographs, and global positioning system (GPS) data will be used to prepare an existing conditions vegetation map.

The results of this task will be incorporated into the project's MND Biological Resources section, including our methodology and findings with respect to biological resources. For efficiency of budget and schedule and given the size of the project study, a stand-alone Biological Resources technical report is not deemed necessary included in this scope of work, although some technical data may be appended to the MND, if convenient to do so. The following tasks are included:

- Setting – description of the site with maps and photographs.
- Physical Characteristics – description of topography and previous site disturbance.
- Vegetation – with reference to the plant species inventory, a description of the site's plant communities and their distribution on the site (including a map with major plant communities and other biological resources) and a list of species on-site.
- Wildlife – a description of the animal species associated with those habitats, significant wildlife species or communities, and a list of species observed or expected on-site.
- Sensitive Resources – lists of special status and sensitive habitats, plants, and animals observed or likely to occur in the study area, based on the results of the CNDDB search and field survey; and a description of any rare, threatened, or endangered species with potential to use the site.
- Impact Analysis - based on the site plan and grading plan, our geographic information systems (GIS) specialist will overlay the proposed improvements onto the vegetation maps and quantify the anticipated impacts, and biologists will prepare an impact analysis, including recommendations for mitigation measures for impacts to biological resources.

Biological Resources Investigation Assumptions

The biological resources scope of work is based on the following assumptions.

- All relevant site plans and biological reports, studies, and exhibits prepared for the project shall be made available, including electronic files of site topography and aerial photographs.
- CAD data will be provided to Envicom Corporation and will be georeferenced in the NAD 83, State Plane Zone V Coordinate System.
- The applicant will provide the Arborist Report.
- Focused or protocol surveys for special-status species (e.g., rare plants), jurisdictional delineation, conceptual mitigation plan, or tree preservation plan would be provided under separate authorization if deemed necessary.
- The impact analysis will be prepared for one (1) version of the project description. Revisions to the project description may warrant additional costs to prepare the biological resources investigation.
- The scope of work does not include consultation with Resource Agencies.

Cultural Resources

Envicom Corporation will provide a cultural resources letter report to evaluate the potential of ground-disturbing activities at the project site to yield cultural resources, responsive to the CEQA Checklist and state definitions for cultural resource significance.

Although the project site includes three (3) residences, portions of the properties are in a natural state and have been developed (i.e., graded and/or paved). Therefore, a site visit by Envicom Corporation's cultural resources specialist and a cultural resources records search are recommended. Envicom Corporation will contact the South Central Coastal Information Center (SCCIC), located at the campus of California State University Fullerton, and request a records search for previously-identified cultural resources and technical studies that have been completed within the project area. The records search encompasses the proposed project footprint, plus a 0.25-mile buffer study area around the project. By including the additional study area, a regional cultural resource context for the project can be provided.

To inform our cultural resources evaluation, Envicom Corporation will also contact the Native American Heritage Commission (NAHC) and request that they review their Sacred Lands Inventory to determine if tribal cultural resources are located within the project area. Again, a 0.25-mile study area will be included to provide tribal cultural resource context for the project. The NAHC will also provide Envicom Corporation with a list of area-affiliated Tribal Group representatives. Envicom Corporation will prepare and send requests for cultural resource information from the Tribal Groups representatives identified by the NAHC (separate from City consultation under AB 52, though we can coordinate efforts with the City if so desired).

Envicom Corporation will complete a cultural and built environment resource physical pedestrian survey of the proposed project area. The cultural survey identifies sites that have previously not been identified through past survey efforts, and which would therefore not be found in the record search of the project area. The survey will be conducted in accordance with Secretary of the Interior's Standards and Guidelines for Archaeological and Historic Preservation (48 FR 44716, Sept. 29, 1983). The survey will involve visual examination of the project area only and will not involve subsurface testing. We do not anticipate finding cultural resources within the project area. However, if cultural resources are found, then a site recordation cost (out of scope) will be required for labor and materials to record the site to California Department of Parks and Recreation standards, as required by state law.

Following completion of the records search and fieldwork, the cultural resources letter report will be prepared according to California State Historic Preservation Office (SHPO) guidelines and will describe the literature search findings. This proposal assumes that a negative findings report will be adequate for the proposed project. The cultural resources letter report and historic buildings resources evaluation will be the basis for the MND cultural resources analysis and will be appended to the MND.

Cultural Resources Assumptions

- The applicant-provided Geologic and Soils Engineering Exploration Report by Irvine Geotechnical Inc. (or other reports and data provided by the City) will contain sufficient soils data on which to base the paleontological resources assessment.
- The NAHC outreach defined above is specifically to seek cultural resource information; it does not cover project or lead agency obligations under Assembly Bill-52. It is assumed that Senate Bill-18 compliance, also a City function, does not apply, as the project does not require a General Plan Amendment.

- The above proposal assumes that the findings will be negative for cultural resources. If cultural resources are located within the project area, or if older cultural resources need to be updated, then a change order to record the cultural resources will be submitted. Discovered or updated cultural resources must be recorded and mapped using California Department of Parks and Recreation forms, for submittal to the lead agency and information centers.
- The above proposal does not include tasks related to cultural site subsurface surveys (Phase Ib), site evaluations (Phase II), site data recovery (Phase III), or evaluation or data recovery plans, communications, or meetings related to such tasks.
- This proposal does not include costs for the formal evaluation of archaeological sites or historic resources for eligibility to the National Register of Historic Places (NRHP) or the California Register of Historic Resources (CRHR). If any of those services are required, a separate scope of work and cost will be submitted upon request based on the necessary level of effort.
- This proposal does not include meetings with the lead agency, Permitting Agencies, SHPO, or Native American Tribal Group representatives. If agency or Native American consultation is required, a separate scope of work and cost will be provided based on the necessary level of effort.
- Envicom will endeavor to perform the services and accomplish the objectives within the costs and schedule; however, the cost and schedule are based on our best judgment of the requirements known at the time of the proposal and can be influenced favorably or adversely by agency coordination needs and other circumstances. Envicom Corporation has assumed the cost for an expedited response for the records search from the SCCIC to accommodate the project schedule, but the SCCIC and NAHC schedule for responses are not in our control.
- The City or applicant will provide Envicom Corporation with copies of all known documentation relating to the physical and/or other conditions concerning the project site at the same time as authorization to proceed. It is assumed that Envicom Corporation can use and rely on the data and information contained in those documents. Envicom will not perform a technical review of such documents and will not be responsible for their content or accuracy.

Historic Resources Evaluation

As three (3) houses on parcels within the project site are older than 50 years of age, the City of South Pasadena requires evaluation of eligibility for listing the National Register of Historic Places (National Register), California Register of Historical Resources (California Register) and under the City of South Pasadena's local ordinance. To prepare the historic resource evaluation report, Historic Preservation Consulting (HPC), as consultants to Envicom Corporation, will conduct a field survey. HPC will photograph the exterior and interior of each building, as well as the setting. They will also gather information on the properties, consulting primary and secondary resources, including historic photographs, maps, drawings, newspapers, building permits, and other documentation. From this information the determination of the properties' potential eligibility for listing in the National Register, the California Register, or as a local landmark will be made. The report will be prepared in draft form for City review. One (1)

consolidated set of City comments is assumed, from which a final report will be prepared. For the purposes of this proposal, we assume City comments will be minor. HPC's scope includes one (1) meeting with the City's Cultural Heritage Commission. The historic resources evaluation and cultural resources letter report will be the basis for the MND cultural resources analysis and will be appended to the MND.

Historic Resources Assumptions

- The following materials are requested for the study:
  - Copies of all building permits (both original and alterations)
  - Chain of title (history of ownership)
  - Any planning or related departmental files on the property
  - Phase 1 Environmental Site Assessment, if available
- One (1) round of minor City/team comments is assumed.
- Findings of significance resources are not assumed for this proposal. If significance is found, additional scope of work may be required and would be assessed at that time.

Air Quality and Greenhouse Gas Emissions Analysis

Envicom Corporation will provide air quality and greenhouse gas emissions analyses in response to the CEQA/City Environmental Checklist Form for the MND. For efficiency and time savings, stand-alone Air Quality and Greenhouse Gas Emissions impact reports are not included in this scope of work, although technical materials may be appended to the MND. The analyses will quantify project impacts for the construction and operational phases of the project. The analyses will follow the latest protocols established by the South Coast Air Quality Management District (SCAQMD) including pollutant emission estimations using the CalEEMod model. The impact analyses evaluate the appropriate CEQA Checklist questions and applicable SCAQMD thresholds, and will include mitigation measures, where necessary.

Air Quality and Greenhouse Gas Emissions Analysis Assumptions

- The applicant or City will provide information on the project's sustainability features for the greenhouse gas emissions analysis.
- The Air Quality and Greenhouse Gas Analysis will be prepared for one (1) version of the project description. Revisions to the project description or sustainability components may warrant additional costs.
- Envicom Corporation will rely on construction vehicle/equipment and duration of construction phase estimates provided by CalEEMod, unless project specific estimates for these items are provided by the applicant or project engineer. The operational emissions will be based on trip estimates provided by CalEEMod.

Noise Study

Working with Giroux and Associates, Envicom will provide an analysis of short-term construction noise as well as long-term operation noise impacts related to the proposed project. Noise levels with potential to impact the project site would come primarily from construction. Operational noise would occur primarily from vehicular traffic from the proposed 15-unit project

traveling the adjacent and nearby streets. Project features and/or mitigation measures will be recommended where significant impacts are found, such as for construction impacts.

The noise study scope of work is as follows:

- Provide a quantified description of the existing noise conditions by establishing an existing baseline noise (CNEL noise metric) exposure profile using the Federal Highway Administration (FHWA) Model with the latest California vehicle noise curves (CALVENO) for freeway and arterial noise and the noise attenuation provided by intervening uses. Discuss existing groundborne vibration conditions.
- Identify the regulatory framework for noise and groundborne vibration, including applicable federal, state, and/or local regulations and/or standards and provide definitions of noise-specific terminology to inform the general public and make the subsequent discussion understandable to the layperson.
- Describe the criteria used to determine project noise and groundborne vibration impacts for construction and operations from the State CEQA/City Environmental Checklist Form, direction provided in CEQA and applicable CEQA case law, and City-established thresholds.
- Evaluate the project's potential noise and groundborne vibration impacts from construction and operation, where applicable, on sensitive receptors, based upon the significance criteria / thresholds.
- Evaluate the project's contribution to cumulative noise impacts within the City, with emphasis on potentially traffic-impacted street segments identified by the City. Discuss cumulative groundborne vibration impacts, if any are anticipated.
- Establish a quantitative significance threshold for exposure to groundborne vibration levels and on-site groundborne vibration levels associated with site grading that may be experienced at sensitive receptor locations adjacent to the project site in the course of construction. Vibration attenuation and construction-related setback features for the proposed project will be assessed and any additional measures to reduce vibration levels experienced by nearby sensitive receptors will be recommended, where needed.
- Identify noise and groundborne vibration attenuation by project structures or site characteristics, and additional mitigation measures that may be needed to meet established criteria and thresholds.
- Provide a residual impact statement.

The stand-alone noise study will be the basis for the MND noise analysis and will be appended to the MND.

Noise Study Assumptions

- Trips estimates will be based on CalEEMod information and the City will provide current traffic volume data and information regarding traffic-impacted street segments.
- A Noise Study will be prepared for one version of the project description. Revisions to the project description may warrant additional costs.

D. COST OF SERVICES

Envicom Corporation's costs and relevant assumptions are provided in the attached **Cost Table.** Direct costs to be incurred include, but would not be limited to, materials and supplies, equipment usage, mileage, copying, delivery, mailing, and communications charges. Our billing rates are indicated on Envicom Corporation's 2017 Professional Fee Schedule (attached). Costs are invoiced monthly on a time and materials basis, not to exceed the total amount without prior authorization. Envicom Corporation's scope and cost proposal assumes:

- An MND is assumed to be the appropriate CEQA document. Should significant impacts be expected with implementation of mitigation, we would work with the City to determine an approach, which may include project changes to avoid impacts or further mitigation measures to avoid the need for an Environmental Impact Report (EIR).
- All relevant reports, studies, surveys, and exhibits prepared for the project shall be made available, including electronic files of site topography.
- The technical studies that are provided to us are to be adequate to support the CEQA analysis, requiring minimal comments by Envicom Corporation.
- Although not anticipated at this point, if warranted, additional technical studies would be provided under separate authorization.
- The project description and the scope work outlined herein will remain unchanged, and the project description will not substantively change after project initiation.
- The assumptions herein apply to the project timeline and depend upon timely provision of information and review comments.
- Envicom Corporation assumes that, by receipt of notice to proceed, full access to the property will be provided for field work, including keys to locked gates, if applicable.
- The scope of work includes one round of review by the City for the stand-alone technical studies.
- A traffic study will be provided to Envicom Corporation. Or, if not, to evaluate Transportation/Circulation, Envicom Corporation will rely upon the CalEEMod software used for the air quality analysis to estimate construction vehicle trips and operational trips generated by the project. We assume that the City will provide existing traffic volumes (or assumptions) for project area roadways.
- A Phase I Environmental Site Assessment is not included in this scope of work, but is recommended as a request to the applicant. If not available, to evaluate Hazards, Envicom Corporation will rely upon publicly available information from the California Environmental Protection Agency, Department of Toxic Substances Control (EnviroStor database), and State Water Resources Control Board (GeoTracker, waste management unit, and abatement order databases).
- Our proposal assumes the analysis of issues beyond the key issues noted above will not require extensive analysis or extensive preparation of mitigation measures to avoid significant impacts. Given the short timeframe requested in the RFP, the evaluation of public services and facilities will rely upon information / sources provided by the assigned City planner regarding the capacity and adequacy to serve the 15-unit project.
- Information to support the MND Water analysis (i.e., hydrology, water quality, flooding, and drainage issues) will be available in the Soils Engineering Exploration Report by

Irvine Geotechnical Inc. from the applicant or in other studies / plans provided by the applicant (e.g., hydrology and drainage plan) to be provided. The hydrology and drainage plans would be reviewed and approved by the City and assumed to be adequate for CEQA purposes.

- Budgets may be shifted between line items, upon mutual agreement, to avoid the need for contract amendments. Budget amendments will be avoided to the extent possible, and budget would not be added without clear reasoning and mutual agreement. Additional tasks may be provided on a time and materials basis. Additional direct costs, such as additional document copies, may be provided upon request. See Envicom Corporation's 2017 Professional Fee Schedule.

E. SCHEDULE

The MND will be completed according to the timeline chart in **Table 1** below. The RFP anticipates that the IS/MND and MMP will take "up to two (2) months to complete, with a decision on the project the following month." Because the circulation period is assumed at 30 days, we assume contract approval by the end of March, and have put the preparation of the MND including technical studies at just under two (2) months (April and May), with the hearings occurring at the end of the third month (June). Although the Planning Commission meets the first and third Wednesdays of each month, to adhere to the schedule may require that one of the meetings be a specially schedule date (see Table 1).

This is an extremely aggressive schedule for a project requiring technical studies, and would require careful adherence to assumptions in this proposal. Envicom Corporation will work with the City to adhere to this or an updated agreed upon schedule that meets the City's needs. As stated in the table notes, the schedule is based on an assumed start date, which will be updated upon contract authorization date. The updated schedule will adhere to our project management systems and the project requirements.

F. CONFLICT OF INTEREST STATEMENT

Neither Envicom Corporation nor our subconsultants, Giroux & Associates and Historic Preservation Consultants, are currently involved with any work contracts with adjacent communities or with private developers doing work in the City of South Pasadena. We are not aware of any conflicts of interest related to this project.

G. INSURANCE STATEMENT

Envicom Corporation carries the levels of Workman's Compensation, Commercial General Liability, and Professional Liability insurance defined in the RFP and will provide the necessary paperwork upon authorization.

Table 1
Proposed Schedule - Monterey Road Condominium Project MND

Tasks	Duration	Dates
Administrative Draft MND and MMP		Contract Authorization 4/3/17
Kick-off Meeting / Receive Applicant's Studies and Project Descriptive Materials (Application, Plans, etc.)	Week of Contract Authorization	4/4/17
Envicom Technical Studies / Field Work to Start (Biological Resources, Cultural Resources, Historic Resources, and Noise)	Initiated as Soon as Possible Following Contract Authorization	4/5/17 – 4/7/17
Envicom Comments on Applicant's Studies	Within 1 Wk of Receipt at Kick-off Meeting	4/12/17
Applicant Provides Revised Studies, if Necessary	4 Bus. Days from Receipt of Envicom Comments	4/17/17
Envicom Submits Draft MND and Envicom Technical Studies to the City	Approx. 5 Wks from Start of Envicom Technical Studies/Field Work Initiation (Assumes Applicant's Revised Technical Studies Received on Schedule)	5/11/17 ***(Less than 2 Months from Authorization)***
City Review	3 Business Days	5/16/17
Screencheck Draft MND and MMP		
Envicom Revisions	3 Business Days	5/19/17
City Approval to Prepare Public Draft	1 Business Day	5/22/17
Draft MND and MMP for Public Distribution		
Envicom Revisions to Electronic Files	1 Business Day	5/22/17
Public Distribution Period (City Circulates Notice of Intent to Adopt a MND)	30 Calendar Days	5/22/17 to 6/21/17 (Includes Memorial Holiday Weekend)
Responses to Comments, Final MND and MMP, and NOD		
Envicom Prepares Administrative Draft Responses to Public Comments, MND Changed Pages (if any), and NOD / City Review and Envicom Comments	4 Business Days of Close of Comment Period (Very Light Comments Assumed)	6/27/17
City Hearing 1 and 2 (Public Hearing 1 begins on day Public Circulation Ends)	At Close of Comment Period	6/21/17 and 6/28/17 ***(End of 3rd Month from Authorization)***

Notes: Based on an assumed contract initiation date. Schedule dates will be revised based on the actual contract authorization date, and individual tasks durations may vary based on weekends and holidays. Note that the Memorial Day Holiday on 5/29/17 falls within the schedule timeframe. The first public hearing may occur before formal Response to Comments are finalized. Envicom Corporation staff will coordinate closely with the City to assure an approach to the comments before the hearing for the planner's understanding in writing the staff report.

H. RELEVANT PROJECT EXPERIENCE AND REFERENCES

Envicom Corporation is a full service environmental firm with long-standing expertise in environmental documentation and successful project compliance. We carry most environmental capabilities in-house, and rely on trusted firms to team with us on other select issues and permits. Envicom Corporation prepares environmental documentation in compliance with CEQA and the National Environmental Policy Act (NEPA). We assist our clients through the environmental review process with a practical, solutions-oriented approach. We develop individual strategies for projects based on the needs of the client, the proposed use and the regulatory environment. Technical accuracy, clarity, objectivity, and legal defensibility are the cornerstones of our documents.

Envicom Corporation has recent City of South Pasadena experience. We prepared 1200 Fair Oaks Hydrogen Fuel Station Project MND, as consultant to the City of South Pasadena, with Ms. Kaufman serving as Project Manager, reporting to John Mayer, Senior Planner with the City. City staff found the MND complete, and the City adopted the MND and approved the project. In addition, we regularly provide CEQA consulting services to other municipal agencies. Two such examples and the corresponding references are provided below. These references can attest to the quality of our work, project management capabilities, timeliness and adherence to budgets.

Oakwood Middle and High School MCUP Project MND

Project Manager: Laura Kaufman, AICP

Lead Agency Contact: Courtney Schoenwald, Los Angeles Department of City Planning, Valley Project Planning, (818) 374-9904 (Courtney.Schoenwald@lacity.org)

Client Contact: Kimberlina Whettam, Kimberlina Whettam & Associates, Entitlements Project Manager, (818) 427-2154 (kimberlina@kwhettam.com)

Description and Services Provided: Envicom Corporation prepared the MND, MMP, and response to comments and provided public hearing support. The project was a phased expansion of the Oakwood School's Middle and High School Campus, located at 11600 Magnolia Boulevard in the Valley Village Community of the City of Los Angeles. The project would provide facility upgrades including some building demolition and replacement on a 5.39-acre site in North Hollywood. The project addressed a critical pedestrian safety issue for the school, including a bridge to provide safe passage of students between school facilities on the north and south sides of Magnolia Boulevard. All environmental issues listed in the City's Initial Study checklist were evaluated. Several issues were key for the project, including aesthetics and visual character, air quality from construction and adjacent freeway emissions, cultural resources effects of replacing a structure that previously housed a church as well as excavations for a new underground parking garage, hazards that could affect school students, and noise and traffic effects that could affect adjacent residents, especially during student drop-off and pick-up hours. Envicom prepared an MND and MMP for the proposed project including technical studies for noise, air quality, greenhouse gas emissions, assisted with public notices, and attended public hearings.

Agoura Landmark Light Industrial Project

Project Director: Laura Kaufman, AICP

Lead Agency Contact: Allison Cook, AICP, Assistant Planning Director, City of Agoura Hills Planning Department, (818) 597-7310 (ACoo@ci.agoura-hills.ca.us)

Description and Services Provided: Envicom Corporation provided an MND, MMP and public hearing support. The proposed project was a light industrial development of 69,867 gross square feet of condominium light industrial space and related parking on a 5.17-acre site located at 29621 Agoura Road, immediately south of the U.S. 101 (Ventura) freeway. The project required an oak tree permit for the removal of seven (7) oak trees and encroachment into the root protection zone of 16 trees. Key issues were consistency with land use policy (zoning and General Plan), oak tree removals, potential construction noise impacts to an adjacent animal care facility, and California Department of Fish and Wildlife (CDFW) jurisdictional impacts.

Additional references and project experience examples can be provided upon request. A overview of our environmental analysis capabilities is provided on our website, in particular: http://envicomcorporation.com/environmental.htm and descriptions of representative projects are provided in the two (2) links at the bottom of that page.

We look forward to this opportunity to assist the City of South Pasadena again. Please let us know if you have any questions or require further information or clarifications.

Sincerely,

Laura R Kaufman

Laura Kaufman, AICP
Director of Environmental Services

Attachments:

- Cost Table
- Envicom Corporation's 2017 Professional Fee Schedule
- Resumes

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Cost Table
181-187 Monterey Road Condominiums MND

Task	Staff/Subconsultants	Hours	Rate	Cost
LABOR COSTS				
Task 1: Administrative Draft MND and MMP				
Project Description	Laura Kaufman	6.0	190	1,140.00
Aesthetics/Visual Resources	Charles Cohn	4.0	110	440.00
Agricultural and Forest Resources	Mitchel Morrison	1.0	95	95.00
Air Quality and Greenhouse Gas Emissions	*See Envicom Technical Studies*			
Biological Resources	*See Envicom Technical Studies*			
Cultural Resources and Tribal Cultural Resources	Wayne Bischoff	4.0	135	540.00
	Mitchel Morrison	8.0	95	760.00
Geology and Soils	Mitchel Morrison	6.0	95	570.00
Hazards/Hazardous Materials	Charles Cohn	4.0	110	440.00
Hydrology/Water Quality	Charles Cohn	6.0	110	660.00
Land Use and Planning	Mitchel Morrison	6.0	95	570.00
Mineral Resources	Mitchel Morrison	1.0	95	95.00
Noise	Mitchel Morrison	6.0	95	570.00
Population and Housing	Amanda Miner	2.0	85	170.00
Public Services	Amanda Miner	6.0	85	510.00
Recreation	Amanda Miner	2.0	85	170.00
Transportation/Circulation	Charles Cohn	4.0	110	440.00
Utilities	Mitchel Morrison	6.0	95	570.00
Mandatory Findings	Laura Kaufman	0.5	190	95.00
Word Processing	Renee Mauro	8.0	70	560.00
Graphics	Chris Boyte	8.0	95	760.00
Direction, Review/Edit, QA/QC	Laura Kaufman	16.0	190	3,040.00
			Subtotal	***12,195.00***
Task 2: Screencheck Draft MND and MMP				
Revisions due to City Comments	Laura Kaufman	6.0	190	1,140.00
	Charles Cohn	6.0	110	660.00
	Mitchel Morrison	10.0	95	950.00
	Renee Mauro	6.0	70	420.00
	Chris Boyte	2.0	95	190.00
			Subtotal	***3,360.00***
Task 3: MND and MMP for Public Distribution				
	Laura Kaufman	2.0	190	380.00
	Renee Mauro	8.0	70	560.00
	Chris Boyte	4.0	95	380.00
			Subtotal	***1,320.00***
Task 4: Responses to Comments, Final MND, and MMP				
Response to Comments/Document Revisions	Laura Kaufman	8.0	190	1,520.00
	Charles Cohn	10.0	110	1,100.00
	Renee Mauro	6.0	70	420.00
	Chris Boyte	4.0	95	380.00
	Responses to Comments/Final MND and MMP Subtotal			***3,420.00***
Task 5: Meetings/Hearings/Management				
Project Management/Administration	Laura Kaufman	12.0	190	2,280.00
Kick-off Meeting/Other Project Conference Meetings	Laura Kaufman	6.0	190	1,140.00
Public Hearings (2)	Laura Kaufman	8.0	190	1,520.00
Clerical (Mailing, Filing, Reproduction)	Renee Mauro	6.0	70	420.00
	Roberta Ryniewicz	4.0	70	280.00
			Subtotal	***5,640.00***
			MND LABOR SUBTOTAL	**25,935.00**
TECHNICAL STUDIES AND REVIEW				
Review of Applicant's Technical Studies	Laura Kaufman	4.0	190	760.00
Arborist Report Review	Erin Roberts	8.0	95	760.00
Geological Study Review	Mitchel Morrison	8.0	95	760.00
			Subtotal	***2,280.00***
Envicom Technical Studies/Field Work				
Cultural Resources Letter Report	*Envicom Corporation/Wayne Bischoff*			1,900.00
Historic Resources Evaluation & One Mtg w/ Cult. Heritage Commission	*Historic Preservation Consulting/J. Snow, K. McGee*			7,975.00
Biological Resources Investigation (in MND section)	*Envicom Corporation/Tyler Barns*			4,350.00
Air Quality and Greenhouse Gas Emissions (in MND sections)	*Envicom Corporation*			2,640.00
Noise Study	*Giroux & Associates*			2,180.00
			Subtotal	19,045.00
	TECHNICAL STUDIES/FIELD WORK SUBTOTAL			**21,325.00**
MATERIALS/DIRECT COSTS				
Mileage, General Mailing, Delivery, Misc. Reproduction, Communications				1,703.35
	MATERIALS/DIRECT COSTS SUBTOTAL			**1,703.35**
			IS/MND TOTAL	**48,963.35**

Notes:

1) Envicom Corporation 2017 Fee Schedule and the assumptions in the proposal shall apply.
2) The response to public comments effort has been estimated. The actual level of effort is dependent on the number and complexity of the comments received. We reserve the right to re-evaluate the level of effort to respond to public comments at which time all comment letters have been received.
3) Additional time for tasks, including meetings, can be provided on a time and materials basis with approval by the City (e.g., authorization for additional expenditure, contract amendment, or by shifting budget between line items upon mutual consent). Additional direct costs will also be cleared with the City and billed according to our standard rates. See Envicom Corporation 2017 Professional Fee Schedule (attached).
4) Staff assignments are estimated; qualified staff may be substituted where necessary to adjust workloads and meet deadlines. We may shift budget between line items, upon mutual agreement, to avoid the need for contract amendments.

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PROFESSIONAL FEE SCHEDULE
January 1, 2017

Envicom Professional Fee Schedule applies to the following services:

- **Environmental Studies (CEQA/NEPA)**
- **Environmental Constraints Analyses**
- **Site Planning/Design**
- **Development Entitlements**
- **Biological Resource Studies**
- **ACOE/CDFW Jurisdictional Studies**
- **Trustee Agency Permit Procurement**
- **Habitat Restoration Plans**
- **Litigation Support**
- **Environmental Compliance**

PERSONNEL

Principal	$200.00
Director	$135.00-190.00
Senior Associate	$160.00
Senior Project Manager	$130.00-$140.00
Senior Biologist	$115.00
Project Manager	$100.00-$110.00
Environmental Analyst/Staff Biologist	$85.00-$110.00
GIS/Mapping	$95.00
Project Assistant/Production Specialist	$65.00-$85.00
Intern	$50.00

Expert Witness testimony: One and one half times above listed rates (including depositions).

PROJECT-RELATED EXPENSES

A **communication fee** of three percent (3%) of total labor billings will be charged for in-house costs for phone, fax, e-mail, postage, personal computer use, interim working copy reproductions and records maintenance/retention. **Travel expenses** (hotels, meals, rental vehicles, etc.) are charged at cost plus ten percent (10%). Per Diem charge for subsistence may be negotiated in lieu of actual direct expenses for hotels/meals. **Printing/Reproduction** rates for black and white copies will be charged at $0.15 per page and in-house color copies at $2.40 per 8-1/2x11and $2.85 per 11x17 copy. Oversized copies and plots will be as quoted. **Personal vehicle** use will be at $0.54 per mile. **Out of pocket direct expenses** identifiable to an assignment will be charged at cost plus ten percent (10%). **Subcontractors and sub-consultants** services billed at cost plus 10 percent (10%).

EQUIPMENT RATES

Envicom Corporation charges for consumable field materials and specialized equipment.

General Field Consumables (Stakes, Flagging, Plant and Tree Tags)	$20.00/day
Field Animal Traps	$35.00/day
Trimble GeoXT GPS	$65.00/day
4 x 4 Trucks	$25.00/hour

PAYMENT

Envicom Corporation invoices are submitted monthly and payment is due on or before the twenty-fifth (25th) day following the date of the invoice. Delays in timely payment of invoices may result in delay of work products.

RESUMES

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Laura R. Kaufman, AICP
Director of Environmental Services

Ms. Kaufman has over 25 years of experience in the fields of urban planning and environmental compliance, specializing in the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA). She provides project and staff management, designing and implementing compliance programs that are proficient in achieving project objectives in a thorough, legally compliant manner that is time and budget efficient. Through her experience and proven track record on hundreds of task orders and assignments, Ms. Kaufman has gained the knowledge to provide strategic and effective solutions to resolve complex project issues. Her work products have satisfied the standards of city, regional, state, and federal agencies, and been upheld under review by public- and private sector legal counsel.

Her project portfolio spans multiple business sectors, including local and regional government, energy, hospitals, educational institutions, parks, residential and mixed-use development, and other community development projects in locations throughout southern California. Ms. Kaufman provided CEQA services to the City of South Pasadena in 2015, preparing the 1200 Fair Oaks Avenue Hydrogen Fuel Station Project Mitigated Negative Declaration (MND). She has provided CEQA services, managing and overseeing numerous residential and mixed-use projects with residential components.

Ms. Kaufman is a member of the American Planning Association, and has maintained American Institute of Certified Planner (AICP) accreditation since 1993. She has prepared public agency CEQA instructional materials, including the City of Los Angeles Draft CEQA Thresholds Guide and an instructional CEQA presentation for the Los Angeles County Transportation Authority (Metro). She is a member of the Association of Environmental Professionals (AEP) and served on various AEP boards and committees from 2005 – 2015. Ms. Kaufman was AEP's LA County Chapter Director for three years (2012 through 2014), juror for the CEQA document awards, and a Session Chair at AEP Institute's The Future of CEQA symposium in 2015. She holds a B.S. in Urban Planning/Social Sciences from Michigan State University.

Representative Project Experience

1200 Fair Oaks Hydrogen Fuel Station MND, City of South Pasadena. Served as project manager for the project MND addressing the installation of a hydrogen fuel pump and associated hydrogen fuel equipment at an existing Arco Station at 1200 Fair Oaks, in the City of South Pasadena. The project was part of the California Energy Commission's program to encourage and partially fund hydrogen fuel infrastructure construction throughout the state. Issues of environmental and public importance included the safety of the facility, potential traffic flow and on-site congestion, noise from traffic and from operation of the hydrogen fuel compressor and other equipment, overall maintenance and oversight of the facility itself, and the maintenance and oversight overall service station, including aesthetic concerns from the public. The MND was adopted and the project approved, including design features added during the public hearing process to further reduce project impacts. The station was proposed under the state's California Fuel Cell Partnership, a collaborative of auto manufacturers, energy companies, fuel cell technology companies and government agencies.

Village at Los Carneros Residential Project I and II, City of Goleta. Project director for the early phase of the first EIR, and latter stages of the second EIR. The project site is located immediately south of the Union Pacific Railroad (UPRR) and the US 101 Freeway, west of Los Carneros Road. The project allowed 465 multi-family residences and amenities on a 43-acre site and included a zone change, minor CUP, lot line adjustment, updated Development Agreement, and repeal of the Raytheon Specific Plan. Development

included a park, bicycle path and recreation center, as well as archaeological preservation and biological resource areas [Environmentally Sensitive Habitat Areas (ESHA, ESHA/SPA upland buffer areas, and watercourse areas]. The EIR addressed a full range of issues, including the key issues of aesthetics, air quality (including a TAC health risk assessment), biological and cultural resources, water quality, land use and planning, noise, traffic and parking.

Palazzo Westwood Mixed Use Project EIR, Los Angeles (Westwood), CA. Project Manager for the Palazzo Westwood Project EIR, addressing a mixed-use development with approximately 350 residential apartments (415, sf) and 115,000 sf of commercial retail uses, including a grocery store, underlain with a subterranean parking garage on an urban site located southwesterly of the intersection of Weyburn and Tiverton Avenues, on the east and west sides of Glendon Avenue. The project site previously included a parking lot, vacant parcels (site of a demolished commercial retail building with parking on the west side of Glendon Avenue), a motion picture theater, and a vacant 42-unit apartment building (Glendon Manor), which was determined eligible for listing in the California Register. Key issues were aesthetics, construction air quality, cultural (historic) resources, geology, land use and traffic.

Agua Dulce Residential Tract Map Revision, Supplemental EIR, Unincorporated Los Angeles County. Project Manager for a Supplemental EIR evaluating impacts of an approximately 250 residential lot Tract Map revision (roughly 745 acres and 250 units of the approximately 900-acre, 320-unit Tract) proposed by B & C Land and Water, LLC in a rural community in the foothills below the Los Padres National Forest. The project included a wastewater reclamation plant serving 400 residential units (including off-site units) and completion of a portion of the regional trail system. Other issues of note were aesthetics, air quality, noise, and land use.

Malibu Bay Company Development Agreement (Project/Program) EIR, City of Malibu. Project Manger for this combined Project / Program EIR. The project included development of twelve sites totaling 110 acres in three separate geographic areas along the Malibu coast, proposing residential, commercial (retail, hotel and cinema) and recreational uses. Project issues included surface and groundwater quality (particularly in the Civic Center area, immediately upstream from Malibu Lagoon and the Pacific Ocean), aesthetics, cultural resources, hazardous materials, utilities and traffic. The process involved extensive City, third party, attorney and public review, including NOP scoping meetings, public workshops, and public hearings. While the EIR was certified and the project approved by the City Council, this controversial project did not pass the required ballet box voting process for large projects in the City.

Paradise Valley Specific Plan EIR, Riverside County. Project manager for the Program EIR addressing a Specific Plan new town proposed for the Shavers Valley, a portion of Eastern Coachella Valley, adjacent to the I-10 freeway ten miles east of Coachella. The Specific Plan would guide development of approximately 8,500 residential units, 1.38 million sf of commercial development and associated public facilities and infrastructure, including parks, trails, schools, and fire and sheriff facilities on a 2,000-acre development footprint within a 5,000-acre property ownership. The subject property will require the dedication of thousands of acres of land in open space conservation in compliance with Coachella Valley MSHCP. Self-sustaining features of the new town include a mix of land-uses to reduce external commuting, use of solar energy, and provision of electric car chargers in residential garages and at specified commercial locations. Key issues for the project are biological resources, traffic, noise, views from the freeway and nearby parks and other public places, air quality and greenhouse gas emissions. A Climate Action Plan (CAP) has been prepared for the project, tiering off Riverside County's CAP.

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Wayne Bischoff, Ph.D.

Envicom Director of Cultural Resources

Dr. Bischoff has over 20 years' experience managing cultural resource projects and ensuring compliance with Section 106 of the National Historic Preservation Act (NHPA), the California Environmental Quality Act (CEQA), the National Environmental Protection Act (NEPA), and state, county, city, and local government cultural laws, guidelines, and procedures. He has managed cultural, paleontological, and built environment projects throughout Southern California, including the Counties of Los Angeles, Kern, Ventura, Imperial, San Diego, Orange, Santa Barbara, Riverside, and San Bernardino. Dr. Bischoff has been the principal or project manager for hundreds of cultural resource projects in California, including literature searches, surveys, evaluations, and data recoveries, built environment and historic architectural inventories, HABS projects, paleontological surveys, and historic structure evaluations.

Dr. Bischoff's project experience includes extensive experience with transmission lines, renewable energy projects, and public works projects, including storm and sewer projects, recharge basins, wetlands restoration, highways and bridges, dams and levees, park and trail development, and educational facilities. He also has broad experience with residential and commercial developments projects, Department of Defense projects (Army, Navy, Marines, and National Guard), telecommunication lines, and projects with Army Corps of Engineers (ACOE) and California Coastal Commission (CCC) oversight.

Dr. Bischoff has extensive experience with state and federal agencies, including the State Historic Preservation Office, the Bureau of Land Management (BLM), the GSA, the USDA, Fish and Wildlife, the California Public Utilities Commission (CPUC), the National Park Service (NPS), the U.S. Forest Service (USFS), Federal Highway Administration (FHA), and CALTRANS. He has also written sections of CEQA and NEPA documents, MNDs, and Memorandums of Agreements/Understanding (MOA/MOU), and is a Native American AB-52/SB-18 consultation expert. Dr. Bischoff has worked with all the Tribal Groups Southern California, and has provided Native American consultation for the City of Los Angeles, numerous project clients, and many cities and municipalities throughout Southern California.

Development Projects:

- **Pepperdine University Archaeological Collections Inventory, Los Angeles, CA.** Project Manager for assessing and inventorying the Pepperdine University Archaeological Collection for final storage (Spring 2016)
- **Conrad N. Hilton Foundation Trails Project Cultural Assessment, Agoura Hills, Los Angeles County, CA.** Project Manager for the assessment of new pedestrian access trails linking off-site office space with the Foundation campus buildings. (Spring 2016)
- **Pepperdine University Campus Life Project: Cultural Resource Monitoring, Los Angeles, CA.** Principal and Project Manager for cultural resource monitoring of Phase I of the Pepperdine Campus Life housing, facilities, and trail development project. (Spring 2016)

- **Deer Lake Residential Development Cultural Monitoring, Simi Valley, Los Angeles, CA.** Principal and Project Manager for the cultural monitoring of eight cultural resources within the project development boundary. Included the writing of a Construction Phase Management and Monitoring Plan. (Spring 2016)
- **Pepperdine University Campus Life Project: Updated Cultural Resources Record Search.** Principal and Project Manager for an updated record search and letter report for the Pepperdine Campus Life housing, facilities, and trail development project. (December 2015 – January 2016)
- **CA-LAN-321 Cultural Resource Phase II Evaluation, Agoura Hills, Los Angeles County, CA.** Principal and Project Manager for the evaluation of CA-LAN-321, a large (8-acre core area) prehistoric Chumash regional ceremonial center that will be negatively impacted in part by construction of the Phase 3 building of the Conrad N. Hilton Foundation campus. This site has an overall size of over 80-acres, and was used by prehistoric Native Americans from 400 A.D. to the late 1700s. Evaluation tasks included the excavation of 51-test units, 60-shovel test pits, extensive surface collection, and surface feature mapping, as well as artifact analysis and the writing of a professional report of findings. Hundreds of prehistoric features and tens of thousands of artifacts were recovered, many of which have a prehistoric Chumash ceremonial context Chumash (June 2015 – Current)
- **Canyon Park Homes, Sylmar, Los Angeles County, CA.** Native American Tribal Group consultation and pre-construction monitoring for this 80-acre residential property development, as well as EIR section writing. (February 2015 – Current)
- **Paradise Valley Development Project Environmental Impact Report and Impact Statement, Riverside County, CA.** Author of the cultural section for this EIR for a housing and mixed use development of over 2200-acres east of Indio, California. Also reviewed original techical documents, and incorporated legal and agency comments. Mitigation measures included the management and monitoring of dozens of cultural resources, sensitive soils, and paleontological resources. (October 2014 – Current)
- **CA-LAN-321 Project Compliance Plans, and Native American and Lead Agency Consultation, Agoura Hills, Los Angeles County, CA.** Tasks included the authoring of a cultural resource Treatment and Data Recovery Plan, a cultural resource Management Plan, and a Curation Plan for all artifacts, as well as the organization of meetings with the Chumash Tribal Groups and the Lead Agency. (April 2015 – Current)
- **Floral Canyon Residential Development Cultural Resource Survey, North Hollywood, CA.** Principal and Project Manager for this Phase Ia cultural resource survey of an 8-acrea property. (September – December 2015).
- **Lynn Road Residentitial Development Project, Newbury Park, CA.** Principal and Project Manager for the Phase Ia and Phase Ib survey of this 10-acre parcel. A large Middle-Period seasonal settlement was discovered, which required subsurface testing and extensive mapping of surface hearths, yucca roasters, and dwelling features. (September – October 2015).
- **Marinette Road Residential Development, Pacific Palisades, Los Angeles County, CA.** Principal and project manager for this development project, which included a record search, site survey, Tribal Group scoping letters, and agency consultation. The major challenge was that the project property was within the Will Rogers State Monument and National Register site boundary. (February 2015 – May 2015)

- **Hilton Property Phase 3 Construction Site Phase Ib Cultural Resources Survey, Agoura Hills, Los Angeles County, CA.** Principal and Project manager for this extensive preliminary survey project, including excavation of over 200 shovel test pits and 4 test units to define the boundaries of a prehistoric ceremonial site of over 80-acres in size, used by Chumash Native Americans from 400 A.D. to the late 1700s. Recordation of over 190-features and 11,500 artifacts. Second phase will include data recovery tasks and an ammended Environmental Impact Report. (February 2014 – March 2015)
- **Blessed Theresa Church Construction, City of Winchester, Riverside County, CA.** Cultural consultation including cultural/paleo monitoring issues. (April 2014 – July 2014)
- **Village at Los Carneros, City of Goleta, Santa Barbara County, CA.** Reviewed all previous technical studies and wrote part of the cultural sections of the Environmental Impact Report for this residential house development project. (March 2014 – April 2014)
- **3121 Old Topanga Canyon Road Phase I Survey and Literature Search, City of Calabasas, Los Angles County, CA.** Principal and Project manager for this residential development project, including NAHC letters, literature review, site survey, paleontolgoical survey and literature search, final technical report, and the writing of the cultural resources section of the Environmental Impact Report. (March 2013 – April 2013)
- **Grove Lumber Facility Cultural and Paleontological Technical Studies, Thatcher Engineering, City of Perris, Riverside County, CA.** Principal for the cultural technical studies for this development project, including cultural and paleontological record searches, NAHC letters, and a cultural study (October 2013 – October 2013)
- **Newport Beach Yacht Club Evaluation, Community Development Department, City of Newport Beach, Orange County, CA.** Principal for this historic architecture project involving the built environment evaluation of the Newport Beach Yacht House. (October 2013 – October 2013)
- **Blossom Plaza Historic Structure Evaluation, China Town, City of Los Angeles, CA.** Principal for this historic architecture project involving the updating of technical reports and a standing structure evaluation. (July 2013 – September 2013)
- **Moreno Valley Residential Building Evaluation, City of Moreno Valley, Riverside, CA.** Principal for the architectural assessment of the J. Langdon Ranch located at 11761 Davis Street, in the city of Moreno Valley, Riverside County, California. (April 2013)
- **Indian Wells Tennis Court Development Project, Indian Wells, Riverside County, CA.** Principal Provided technical review of the planning documents cultural section, as well as oversaw Native American Heritage Commission communication for this project to enhance the Indian Wells Tennis Garden complex. (December 2012 – April 2013)
- **Scripps Hospital Paleontological and Archaeological Monitoring, Worley-Parsons, City of Encinitas, CA.** Principal Investigator. Dr. Bischoff managed QA/QC review, budgets, and professional standards for the cultural and paleontological monitoring of this large development project. (2011 - 2013)

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Charles Cohn
Project Manager

Mr. Cohn is responsible for management and preparation of documents for California Environmental Quality Act (CEQA) analysis, regulatory permitting of projects within areas subject to jurisdictional oversight by State or Federal agencies, and monitoring and reporting of project activities for compliance with regulations and permit conditions. For CEQA documentation, Mr. Cohn has prepared analyses for Environmental Impact Reports (EIRs), Mitigated Negative Declarations (MNDs), and Initial Studies, generally for projects in Los Angeles, Ventura, and Santa Barbara Counties. He also performs air emissions modeling and analysis using the CalEEMod.2016.3.1 system to evaluate air quality impacts from proposed construction activities and various land uses. Mr. Cohn has prepared visual impact assessment technical reports for multi-family and hospitality/lodging uses. His regulatory permitting duties have included preparation of permit applications to obtain development entitlements from the Army Corps of Engineers, the Regional Water Quality Control Board, and the Department of Fish and Wildlife. He has also managed a long-term oak tree mitigation monitoring plan for a phased residential development.

Mr. Cohn has recently managed preparation of several MNDs for development of in-fill residential developments in the San Fernando Valley, including mixed-use developments with multi-family residential and commercial components, and single-family home tracts. Analysis of key issues include construction traffic and soil export haul route impacts, air quality and greenhouse gases, aesthetics and visual character, geology, hydrology, noise impacts, and hazardous materials. He has also prepared air quality and GHG emissions technical studies as stand-alone reports evaluating construction and operations impacts for development projects including multi-family residential and single-family home subdivisions. He has performed analysis for an MND in the City of South Pasadena for a proposed addition of a hydrogen fueling pump and associated storage equipment at an existing gasoline station at 1200 Fair Oaks Avenue evaluating various issues including hazards, noise, and access.

Representative Project Experience

1200 Fair Oaks Hydrogen Fuel Station MND, City of South Pasadena. Performed analysis of environmental impacts, reviewed technical studies, and prepared the project MND addressing the installation of a hydrogen fuel pump and associated hydrogen fuel equipment at an existing Arco Station at 1200 Fair Oaks, in the City of South Pasadena. The project was part of the California Energy Commission's program to encourage and partially fund hydrogen fuel infrastructure construction throughout the state. Issues of environmental and public importance included the safety of the facility, potential traffic flow and on-site congestion, noise from traffic and from operation of the hydrogen fuel compressor and other equipment, overall maintenance and oversight of the facility itself including aesthetic concerns from the public. The MND was adopted and the project approved, including design features added during the public hearing process to further reduce project impacts.

Woodland Hills 19-Unit Subdivision Project SMND. Served as project manager for the project Supplemental MND (SMND) to evaluate project impacts from a revised plan to develop a hillside property with a subdivision of 19 single-family residences in the Woodland Hills Community of the City of Los Angeles. Issues of environmental and public importance included aesthetics impacts regarding retaining walls, grading of slopes and soil export haul route traffic impacts, noise and air quality impacts associated with a nearby freeway, cultural resources, and hydrology/drainage patterns. The project's SMND public review period has expired with no substantial comments. A final decision on the project by the City is currently pending.

11301 and 11321 Camarillo Street Mixed-Use Project IS/ND. Served as project manager for the project Initial Study (IS) and Negative Declaration (ND) for a proposed five-story mixed-use development in the North Hollywood community of the City of Los Angeles, consisting of 60 dwelling units, 2,826 square feet of ground floor commercial space, and a subterranean parking level. Issues of environmental concern included air quality, freeway proximity, cultural resources, construction noise, and aesthetics. The public comment period for the IS/ND has expired and the City has issued a Notice of Determination (NOD) for the IS/ND. A final decision on the project is pending the expiration of the period for filing an appeal.

18401 Nordhoff Mixed-Use Project IS/MND. Served as project manager for the project IS/MND for a proposed five-story mixed-use development in the Northridge community of the City of Los Angeles, consisting of 146 apartment units, 2,000 square feet of commercial space and a subterranean parking level. Issues of environmental concern included aesthetics, cultural resources, construction noise and vibration, traffic, and project access. The IS/MND has been drafted and the public review period is expected to begin in March of 2017.

Malibu Institute Project EIR. Performed analysis of environmental issues associated with a proposed redevelopment of an existing golf course in the Santa Monica Mountains in the County of Los Angeles with educational and lodging/hospitality land uses as well as redeveloping the existing golf course. The project proposed develop a sports-oriented educational retreat that would include a remodeled 18-hole golf course currently operated as the Malibu Golf Club on a 650-acre Project site in the unincorporated Santa Monica Mountains area of Los Angeles County. The Project would develop a combined 224,287 square feet of structures for educational and meeting facilities, visitor-serving overnight accommodations, dining facilities, fitness center/spa, and associated support facilities, in addition to a 107-acre remodeled golf course. A visual resource impact assessment technical study was prepared by Mr. Cohn, which evaluated view impacts from designated scenic corridors and public open space trails. Environmental issue areas addressed by the EIR other than aesthetics included lighting, cultural and historical resources, biology, hydrology, hazards, noise, traffic, wildfire and emergency ingress/egress routes, and availability of public services and utilities.

Paradise Valley Specific Plan EIR, Riverside County. Performed analysis of environmental issues associated with the proposed Paradise Valley Specific Plan Program EIR, which would be located in the eastern portion of Coachella Valley in Riverside County. The Specific Plan would guide development of approximately 8,500 residential units, 1.38 million sf of commercial development and associated public facilities and infrastructure, including parks, trails, schools, and fire and sheriff facilities on a 2,000-acre development footprint within a 5,000-acre property ownership. Key issues for the project addressed by Mr. Cohn include traffic, noise, hazards, views from the freeway and nearby parks and other public places, hydrology and groundwater, air quality, and greenhouse gas emissions.

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Mitchel D. Morrison, LEED Green Associate

Environmental Scientist/Planner

Mr. Morrison serves as an Environmental Scientist/Planner for Envicom Corporation. He performs research and impact analysis for the preparation of California Environmental Quality Act (CEQA) compliance documents including Initial Studies, Mitigated Negative Declarations (MNDs), and Environmental Impact Reports (EIRs). He also prepares resource agency permit applications for development entitlements within the jurisdiction of the California Department of Fish and Wildlife (CDFW), the U.S. Army Corps of Engineers (ACOE), and the Regional Water Quality Control Board (RWQCB). Mr. Morrison's fieldwork responsibilities include water quality monitoring, construction site Best Management Practice (BMP) monitoring, and habitat restoration.

Mr. Morrison is currently preparing a MND for a proposed 69,000 square foot light industrial development in the City of Agoura Hills and recently prepared sections of an MND for a 192,000 square foot private school expansion in the North Hollywood community of the City of Los Angeles. He recently prepared applications for a ACOE Section 404 Nationwide Permit, RWQCB Section 401 Water Quality Certification, and a CDFW Section 1602 Streambed Alteration Agreement for Chumash Park, a recreational trail project in Simi Valley, a debris basin relocation project on the Malibu Campus of Pepperdine University, and for a routine maintenance of outfall structures project by the Public Works Department in the City of Ventura. He recently prepared the public services, utilities, recreation, and air quality sections of a Draft EIR for a private development of 172 new single-family residences in the Tujunga community of the City of Los Angeles. He also prepared the land use and planning, noise, public services, parks and recreation, water supply, and sewer sections of a programmatic EIR for a 1,800-acre master planned community in the County of Riverside. He prepared the Mitigation Monitoring and Reporting Program for the Pepperdine University Campus Life Project, a proposed 12 year phased infill project that would rehabilitate aged student housing, create a new Athletics/Events Center, upgrade an NCAA soccer field, create a town square, provide an Enhanced Recreation Area, and transition a surface parking lot into structured parking. He assisted in the preparation of the Malibu Institute EIR for a proposed 224,760 square foot sports-oriented educational retreat and remodeled golf course in the unincorporated Santa Monica Mountains Coastal Zone of the County of Los Angeles. Mr. Morrison also has experience with Coastal Commission permitting and compliance with a private rehabilitation center in the unincorporated Coastal Zone. His ongoing fieldwork in the Santa Monica Mountains includes the second through the fifth year of successful restoration of Ojai navarretia (*Navarretia ojaiensis)* at the Conrad N. Hilton Foundation Headquarters in Agoura Hills.

Prior to joining Envicom, Mr. Morrison launched Commversity, his own public policy consulting firm. He assisted Civic Center Group in the publication of two proactive Visioning Plans for the community of Northridge, *Northridge Vision* (2011), and the City of Malibu, *Malibu Yesterday, Today, and Tomorrow* (2012). Commversity provided urban and regional planning support to the San Fernando Valley Council of Governments, a multijurisdictional Joint Powers Authority (JPA) providing the first-ever regional representation to the 2.1 million residents of the San Fernando and Santa Clarita Valleys. Mr. Morrison earned a Bachelor of Arts from Carroll University in Waukesha, Wisconsin and a Master of Public Policy specialized in State & Local Policy from the Pepperdine School of Public Policy in Malibu, California. Mr. Morrison is a LEED Green Associate and serves as an elected Ventura County Representative on the Board of the Channel Counties Chapter of the Association of Environmental Professionals (AEP). He is an active member of the City of Malibu Community Emergency Response Team CERT.

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Tyler Barns

Biologist/Environmental Specialist

Mr. Barns specializes in biological investigations and environmental evaluations for proposed and developed projects throughout southern California permitted under the National Environmental Policy Act (NEPA) and the California Environmental Quality Act (CEQA). He is proactive in meetings with project developers and site owner/operators to discuss regulatory concerns and policies affecting their property, and he effectively coordinates and negotiates with representatives of federal, state, and local agencies regarding permit compliance. His projects have included wetland delineation; habitat assessment; use of the Munsell soil classification system; special-status plant and wildlife surveys; avian surveys for nesting birds, eagles and other raptors, and western burrowing owl; remote sensing surveys; and geographic information system (GIS) mapping and evaluation. To facilitate project construction and compliance efforts, Mr. Barns has conducted preconstruction site surveys for wildlife, identified potential impacts in accordance with State and federal guidelines, and recommended the necessary avoidance and mitigation measures.

Mr. Barns' recent experience includes biological surveys, vegetation mapping, wetland delineations, and biological impact analyses for incorporated cities and unincorporated areas of Los Angeles County, including reports pursuant to the specific biological assessment requirements outlined in Section 22.44.1870 of the Santa Monica Mountains Local Implementation Plan (LIP). In addition to work within Los Angeles County, he as completed studies in Ventura, Kern, Kings, Merced, San Luis Obispo, Yuba, as well as San Francisco and its eight surrounding counties. He has also completed biological resources surveys, constraints analyses, and wetland delineations in Nevada, Arizona, Colorado, and parts of New England.

Mr. Barns has analyzed GIS data for biological resources, as part of the preparation of third-party EIRs and has managed first-party compliance monitoring. As an environmental monitor during construction, he has conducted nesting bird surveys and monitoring for sensitive species. Mr. Barns has experience surveying plant communities in coastal southern California ecosystems. He has attended protocol survey workshops recognized by the U.S. Fish and Wildlife Service (USFWS) for the threatened California desert tortoise (*Gopherus agassizii*) and the endangered southwestern willow flycatcher (*Empidonax traillii extimus*). He has training in wetland delineations through the Wetland Training Institute.

Throughout his tenure as an Environmental Specialist, Mr. Barns has participated in the development of numerous Initial Studies, Negative Declarations, Mitigated Negative Declarations, Environmental Assessments, Environmental Impact Reports, and Environmental Impact Statements consistent with the requirements of CEQA and NEPA.

Mr. Barns has a Master of Environmental Science with a focus on environmental research methods and analysis as well as ethical training from Oregon State University. He received a Bachelor of Science degree in Environmental Science from Humboldt State University with an emphasis in landscape ecosystems. In addition, Mr. Barns has a minor in Environmental Ethics and a GIS certificate.

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Erin Roberts

Biologist / Restoration Ecologist / ISA Certified Arborist

Ms. Erin Roberts is a biologist, restoration ecologist, and ISA certified arborist (WE-10365A). She provides a variety of biological resource services, with a specialty in vegetation and bird surveys; the planning, design and implementation of vegetation and native tree restoration programs; and performing protected tree impact analyses and protected tree reports compliant with permitting agency requirements. Ms. Roberts has extensive experience providing construction monitoring services throughout the construction process and conducting springtime vegetation and bird surveys prior to initiation of the project development phase. As a restoration ecologist Ms. Roberts has drafted and overseen the implementation and the annual reporting for several Habitat Mitigation Monitoring Plans (HMMP), including the Ephemeral Drainage Restoration Plan for the BSVERCOM Residential Project in the City of Calabasas, the Mitigation Plan for the Arroyo Santa Rosa Channel Stabilization Project in coordination with the Ventura County Watershed Protection District, the Pepperdine University Enhanced Recreation Area Biological Resources Mitigation Plan, and the Rancho Simi Community Park Lagoon Maintenance Habitat Mitigation and Monitoring Plan and the Chumash Park Compensatory Mitigation Plan for the Rancho Simi Recreation and Parks District in the City of Simi Valley. As Envicom's certified arborist she has provided protected tree assessments, tree impact analyses, tree protection plans, protected tree construction monitoring, and protected tree reports pursuant to county and city protected tree ordinances and reporting guidelines for multiple sites in the region, including the Malibu Institute, 1555 Barrymore Drive, and SCL Corral Canyon Zones 1 and 2 Pole Replacement projects in Los Angeles County; the Conrad N. Hilton Foundation Campus Development and the Agoura Road Hotel projects in the City of Agoura Hills; Lynn Road near Kelly Road Residential Subdivision in the City of Thousand Oaks; and the Lake Sherwood Development Tracts 4192/4409 and the Upson Tract Lot 109 projects in unincorporated Ventura County.

As a project manger at Envicom, she has responsibility for biological site studies as a general biologist that includes site vegetation assessments, vegetation and native resources mapping and reporting. She is well qualified in quantification and implementation of invasive species removal programs, native plant propagation, planting programs, and EIS/EIR technical biology studies. Her previous expertise includes drafting and implementing restoration plans, native plant propagation, plant species mapping and population assessments using Arc GIS software. She also has worked closely with natural resource scientists, non-profit's, and private landowners. Ms. Roberts has managed public agency restoration projects, ranging from 5-220 acres throughout unincorporated Los Angeles County. She has regularly interacted with the public, trained teams of volunteers and interns in proper invasive species removal techniques and the installation of native plants.

Ms. Roberts' prior work experience was with the National Park Service (NPS) as a Restoration Biologist from 2008 – 2013. In this position she was responsible for restoration projects within the Santa Monica Mountains including projects located at Solstice Canyon, Zuma Canyon, and Medea Creek. Her responsibilities included lead field ecologist on grant acquisitions, plant restoration programming, success criteria goals, work methods, supervision of field crews/volunteers, date collection, planting specification and maintenance, that included collection of native seed for propagation of native plants. Additionally, she has helped draft park service protocols for invasive monitoring, treatment, and prioritization used during plant restoration programs and presented several of these findings at scientific symposia.

Ms. Roberts graduated with her Bachelors and Masters in Science, with an emphasis in Biology, from California State University, Northridge, where her thesis project focused on the spread and control of the invasive weed species *Euphorbia terracina*. She earned a Bachelor of Science degree in Biology with an emphasis in Environmental Sciences. She is a member of the International Society of Arboriculture, Society for Ecological Restoration, and the California Native Plant Society.

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Christopher Boyte

Graphics Manager/GIS Specialist

Mr. Boyte has over 30 years of experience in graphic design. He serves as Envicom Corporation's graphics department manager and is responsible for the creation of effective analytical graphics and exhibits, technical illustrations, and presentation materials applied to the firm's environmental documents, display presentations, website design and maintenance, and marketing resources. Mr. Boyte is also one of the firms' Geographic Information Systems (GIS) specialists, providing a wide variety of specialty graphic applications and technical support to GIS technology including; aerial photography analysis and exhibits, detailed biological mapping, visual analysis, visual site renderings, including photographic simulations/renderings, CAD support, 3D modeling and renderings, and computer generated mapping.

Mr. Boyte has contributed to Environmental Impact Reports (EIRs) and other California Environmental Quality Act and National Environmental Policy Act documents, General Plans, Master Plans, Specific Plans, Permit Applications, and a multitude of biological resources existing conditions and mitigation and compliance reports. Mr. Boyte has contributed graphics and GIS services to: Pepperdine University; Hilton Foundation; Gulls Way California Coastal Commission Permit Application; Debs Park Master Framework Plan; Claremont Universities North Campus Master Plan EIR; Sunset Millennium EIR; Federal Express Valuation; Lake Sherwood Biological Studies and Permitting; Soka University Operational Phases; Los Angeles Unified School District v. Meruelo Maddux Highest and Best-Use Study; Pajaro Valley Unified School EIR; 24400 Calabasas Road Office Project; and the 6060 Center Drive Hughes Solar Access Study.

Mr. Boyte is highly experienced in a wide variety of computer applications on Macintosh and Windows PC systems including; ArcGIS 9.3, Adobe Photoshop, Illustrator, Acrobat, In-Design, DreamWeaver, and Flash. He is also adept in Microsoft Word, PowerPoint and Excel. In addition to his graphics and visual analysis work, Mr. Boyte has pioneered unique graphic techniques and has applied highly customized technical graphics for use in meetings and public displays/demonstrations. Mr. Boyte also oversees document preparation and provides web/internet design and support, marketing, and hardware/network maintenance services for the firm.

Prior to joining Envicom Corporation, Mr. Boyte owned his own graphic design business, Visuals Design, and was a freelance designer for several entertainment agencies in Southern California. His projects have included website design and maintenance, corporate identities, direct mailer design, advertising for national publications, video editing, package design and illustration.

Mr. Boyte holds a Bachelor of Science degree from California Polytechnic State University, San Luis Obispo in the Applied Art & Design major. He completed his certificate program for ArcGIS at Pierce College.

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Amanda Miner

Environmental/GIS Analyst

Amanda Miner has over five years of work experience in the environmental and GIS fields for both the public and private sectors, and is an Overhead Resource Advisor certified through the National Interagency Fire Center. As an Environmental/GIS Analyst, Ms. Miner is responsible for environmental analysis of proposed projects permitted under NEPA/CEQA, as well as spatial analysis for relevant projects using GIS. Her experience includes fire management planning, avian and terrestrial carnivore ecology, biological assessment review, permitting and compliance, and adaptive management for conservation, as well as environmental modeling, geodatabase management, and spatial analysis for natural resources. Ms. Miner's field experience includes avian and wetland monitoring, invasive species monitoring and abatement, and site assessments for evaluating environmental permitting and habitat restoration compliance.

Ms. Miner's most recent experience includes the preparation of a Negative Mitigated Declaration (MND) for Oakwood School in North Hollywood, including analysis of key issues associated with transportation, hydrology, and hazards. She has performed analysis for MNDs for the City of Agoura Hills, including the Agoura Landmark development, and the Agoura Recreation Center Trail. Ms. Miner prepared coastal permit application materials for a private treatment clinic located in unincorporated Los Angeles County, and assisted in a visibility analysis for Pepperdine University. Prior to working for Envicom, Ms. Miner produced an extensive modeling and analysis study for the National Park Service (Santa Monica Mountains National Recreation Area) on defensible space needs and habitat conservation, which was recently used by Ventura County Planning Department to prepare their General Plan Update. This study is currently being submitted for pre-publication review. While in this position, Ms. Miner worked on fire management planning and served as a member of an interagency alliance for landscape-scale fire management planning. She provided management, digitization, and editing of the restoration ecology department's invasive species and treatment database, and prepared annual invasive species reporting.

As a consultant for Planning and Entitlement Services and the City of Oxnard, Ms. Miner recently provided an extensive Biological Assessment Review for Avalon Homes, a proposed coastal development in Ventura County. In the same capacity, Ms. Miner also performed project management assistance for an expedited online permitting program that will provide compliance with California's Title 24 energy law. In her position with California Department of Fish and Wildlife (CDFW), Ms. Miner independently monitored the breeding success of the endangered California Least Tern (*Sterna antillarum browni*) for Ventura County, along with other wetland avian species, culminating in official reports for statewide resource publication. Also, Ms. Miner performed numerous site assessments to evaluate permitting compliance as determined in mitigation agreements, achieving a high rate of response and cooperation. This position required extensive collaboration with the Army Corps of Engineers, US Fish and Wildlife, and Ventura County Flood Control, and provided substantial experience in interagency collaboration.

Ms. Miner has a Master of Science in Natural Resources from Virginia Tech, and a second Master of Science in Geographic Information Systems from Johns Hopkins University. Her academic studies have primarily focused on urban wildlife ecology and habitat connectivity, as well as fire ecology and planning. Long-term conservation planning for terrestrial carnivores has been a primary research focus for Ms. Miner, who completed a 3-month comprehensive training in a federally recognized adaptive management program for conservation. Using this skill set, she has produced extensive studies on the diel cycles of coyotes (*Canis latrans*) in response to urbanization, and African lion (*Panthera leo*) conservation in the face of rapid land conversion.

In addition to her M.S. degree, Ms. Miner has substantial GIS experience, particularly in spatial and network analysis, modeling, cartography, geodatabase architecture and data management. She has attended numerous professional GIS trainings, has completed 36 hours of Project Management training, and is a member of the Society for Conservation GIS, North American Cartographic Information Society, Association of Fire Ecology, and The Wildlife Society.

GIROUX & ASSOCIATES
COMPANY QUALIFICATIONS

Giroux & Associates (G&A) has been providing aerometric assessment services (air quality, acoustics, meteorology, airborne hazards/toxics and airborne nuisance such as dust and odors) for over twenty (20) years. Within the last two decades, the firm has participated in over 1,500 environmental investigations. Specialized services include ambient pollution and noise monitoring, computerized air pollution and noise dispersion modeling, emissions source testing, inert tracer gas field studies, APCD/AQMD permit preparation and processing, expert witness testimony and regulatory agency liaison.

The firm has direct experience in the City of Glendora, having recently completed air quality and noise studies for an expansion of Citrus College parking space along Foothill Boulevard west of the proposed Foothill and Village Townhomes Project site. G&A has also extensively reviewed the Final EIR for the Gold Line Phase II Montclair to Foothill Extension as it relates to a possible relocation of the Maintenance and Operation Yard from its originally analyzed location.

General environmental program areas and specific types of experience include the following:

LAND USE PLANNING - Prepare air quality and noise sections for EAs, EIRs, NDs; develop impact mitigation and compliance monitoring plans; provide consistency analyses with regional air quality plans and applicable General Plan Noise Elements.

ROADWAYS & AIRPORTS - Perform air quality monitoring and modeling from line and area sources; evaluate transportation and air quality planning consistency; perform noise monitoring and impact modeling; evaluate noise abatement criteria and develop noise reduction plans through barriers or structural insulation requirements.

ESSENTIAL SERVICES - Analyze air quality and acoustic impacts from wastewater treatment plant and landfill operations; perform odor impact studies and certification of odor removal efficiencies in packed column scrubbers in wastewater treatment processes; perform risk screening analyses for treatment plants and landfills and for siting schools and hospitals in possible air toxic environments.

INDUSTRIAL PROJECTS - Perform computer dispersion estimates from industrial fuel combustion sources; prepare Prevention of Significant Deterioration (PSD) applications; prepare APCD/AQMD applications for Authority to Construct; perform noise standard compliance monitoring and modeling; assist in design of acoustical insulation and barriers for industrial sources such as rock plants, concrete block plants, liquid blending operations, steam ejectors from cooking evaporators; operate air quality monitoring stations near industrial sources such as mines and mills to determine mitigation effectiveness.

HANS D. GIROUX

SUMMARY OF QUALIFICATIONS AND EXPERIENCE

EDUCATION:

Bachelor of Arts in German Literature, University of California, 1965.

Bachelor of Science in Meteorology, University of Utah, 1966.

Graduate studies in Meteorology, University of Wisconsin, 1967-68.

Masters of Science in Meteorology, UCLA, 1972.

Candidacy for Doctorate in Meteorology, UCLA, 1974.

PROFESSIONAL EXPERIENCE:

Weather Forecaster, U.S. Air Force, Truax AFB, Madison, WI, 1966-67.

Staff Weather Officer/Chief Forecaster, McChord AFB, WA, 1968-69.

Teaching Assistant, Basic Meteorology/Advanced Dynamics, UCLA, 1969-71.

Research Assistant, California Marine Layer Structure, UCLA, 1971.

Research Assistant, Remote Air Pollution by Satellites, UCLA, 1972.

Research Assistant, Climatic Change - Aircraft Pollution, UCLA, 1973.

Instructor, Basic Meteorology, Cal State Northridge, 1972-74.

Air Pollution Meteorologist, S-Cubed, LaJolla, CA 1973-75.

Senior Meteorologist, Meteorology Research, Inc., Altadena, CA 1975-77.

Instructor, Weather for Flight Aircrews, Orange Coast College, 1976.

Instructor, Basic Meteorology, Golden West Community College, 1976-81.

Instructor, Basic Meteorology, Orange Coast College, 1977-81.

Consultant, Atmospheric Impact Processes, Irvine, CA, 1977-present.

PRINCIPAL PROFESSIONAL RESPONSIBILITIES:

Military: Performed operational weather forecasting for jet aircrews; trained new personnel; responsible for ground safety, security, records administration, quality control, forecasting methodology research, and liaison with other base units; air defense battle staff weather officer; and deputy detachment commander.

University: Conducted laboratory sessions; instructed students in the use of meteorological instrumentation; demonstrated weather analysis techniques; supervised student weather observation programs; gave lectures and tests.

Private:

Air Quality: Prepared air quality impact assessments for coal-fired, oil-fired, nuclear, geothermal and wind energy power generation systems; prepared impact assessments for transportation systems, industrial emissions sources, wastewater treatment plants, landfills, toxic disposal sites, oil processing facilities, mining operations, commercial, residential, institutional and recreational land uses, airports and harbors; conducted atmospheric gas tracer experiments; developed numerical airflow analyses; and conducted numerous meteorological and air quality data acquisition programs with a very strong emphasis in arid environments, geothermal development, odors and nuisance and in regional pollution impacts from Southern California urbanization.

Noise: Developed impact assessments for roadways sources, construction equipment, sand and gravel plants, wineries, industrial equipment, gas recovery plants, railroads, recreational activities and oil refineries; monitored ambient noise levels from above sources, calibrated highway traffic noise model (FHWA-RD-77-108), and calculated sensitive receptor noise exposures; wrote community noise ordinances, purchased monitoring equipment and trained city staff; performed noise mitigation studies including barrier design, location, equipment noise control, and residential building retrofits.

PROFESSIONAL REFERENCES

Dr. Don B. Blumenthal, President, Sonoma Technology, Inc., 707-527-9372
Mr. Tom J. Lockhart, CCM, Meteor. Standards Institute, 206-549-2179
Ms. Sylvia Salenius, Director, Env. Studies, P&D Technologies, 714-835-4447
Mr. Mike Tolmasoff, Director, No. Sonoma County APCD, 707-433-5911
Mr. Harry Dillon, Deputy Director, Imperial County APCD, 619-339-4314
Dr. Alan Eschenroeder, President, Alanova, Inc., 617-259-0886
Mr. Ken R. Richards, Senior Engineer, Consoer-Townsend Assoc., 615-244-8864
Mr. John Ledbetter. City of Berkeley Planning Dept., 510-644-6534
Ms. Barbara Reid, City of Chula Vista Planning Dept., 619-691-5091

JENNA SNOW

In January 2015, Jenna Snow launched an independent historic preservation consulting practice with offices in Los Angeles. With over fifteen years of professional experience, Ms. Snow has a strong and broad understanding of best historic preservation practice, including federal, state, and local regulations. Throughout her career, Ms. Snow has authored, co-authored, and/or served as project manager for over 100 historic preservation projects, including a wide variety of historic resource assessments, National Register nominations, and historic resources surveys. She regularly contributes to environmental impact reports, historic preservation certification applications, Section 106 reviews and other work associated with historic building rehabilitation and preservation planning.

EDUCATION

Columbia University in the City of New York, Master of Science in Historic Preservation, 2002

Brandeis University, Bachelor of Arts in Fine Arts, 1998

QUALIFICATIONS

Secretary of the Interior's Professional Qualifications Standards in Architectural History

LEED GA

AWARDS

Rosalind W. Levine Prize for excellence in Fine Arts, June 1998

COMMUNITY INVOLVEMENT

Secretary, South Carthay Historic Preservation Overlay Zone Board, 2011-2016

Pick Leader, Food Forward, 2011-present

Los Angeles Conservancy ModCom Working Group, 2013-2014

Guest Editor, *The Next American City*, Fall 2006, Issue 12

New Orleans recovery team from Western Regional Office of the National Trust for Historic Preservation, February 2006

PROFESSIONAL EXPERIENCE

Jenna Snow, Historic Preservation Consulting, January 2015-present

Chattel, Inc., Los Angeles, CA, July 2002 – December 2014

International Council on Monuments and Sites, Transylvania Trust Foundation, Cluj-Napoca, Romania, Fall 2004

Neighborhood Preservation Center, New York, NY, Spring 2002

New York City Department of Design and Construction, Historic Preservation Office, New York, NY, Summer 2001

The Freedom Trail Foundation, Boston, MA, January 1999 - October 1999

SELECTED PROJECTS

Temple Ohave Israel – Prepared a National Register nomination for a 1919 synagogue located in a small town of western Pennsylvania. The synagogue, significant as an anchor for the small, but influential Jewish community of Brownsville, PA, was listed in the National Register in February 2016.

Frank's Camera – Completed a Historic Structures Report in support of a Mills Act Contract for a former S.H. Kress & Co., a five-and-dime-store. A contributor to the Highland Park-Garvanza Historic Preservation Overlay Zone, the building was constructed in 1928 and is undergoing a rehabilitation to convert the building to smaller retail spaces.

Louis Golan House – Prepared a Conformance Review Report for a single family residence constructed in 1956, designed by renown Los Angeles architect A. Quincy Jones. As a new guesthouse was proposed, the report required primary research at UCLA Special Collections to identify character-defining features of the house.

West Los Angeles Veteran's Affairs (Los Angeles, CA) – Prepared Section 106 review and consultation for the first of 11 buildings that are undergoing seismic retrofit and limited rehabilitation. The rehabilitation won a Los Angeles Conservancy award. Also prepared a successful National Register nomination for the whole campus, which was listed in November 2014. Work was done at Chattel, Inc. as a subconsultant to Leo A. Daly.

Boyle Hotel/Cummings Block (Los Angeles, CA) – Completed Investment Tax Credit Application and National Register nomination for 1898 hotel in Boyle Heights neighborhood of Los Angeles. The rehabilitation won a Los Angeles Conservancy award, as well as a National Preservation Honor Award. Work was done at Chattel, Inc. for the East Los Angeles Community Corporation.

Additional Projects:

City of Rancho Cucamonga General Plan Update (Rancho Cucamonga, CA) - Consulted on the City of Rancho Cucamonga General Plan Update, including completion of a historic resource survey and preparation of preservation goals and policies for the General Plan Historic Preservation Element. Prepared a historic context statement and surveyed approximately 400 properties over 50 years of age. The General Plan Update and historic resource survey was adopted by the City in 2010. Work was done at Chattel, Inc.

Residential Survey (Whittier, CA) - Prepared a historic context statement focusing on architectural contexts and themes connected with residential development in Whittier. Feld surveyed approximately 1,540 properties generally constructed prior to 1941 using an Access database incorporating GIS mapping to collect survey data in the field. The survey was prepared in close coordination with the City of Whittier staff and Historic Resources Commission and was adopted by the City of Whitter in 2015. Work was done with Chattel, Inc.

Historic Resources Survey Update (Hollywood, CA) - Served as the project manager for preparation of historic context statements and intensive-level historic resource survey. The survey were prepared in close coordination with the Los Angeles Office of Historic Resources to dovetail into SurveyLA. Surveyed approximately 3,000 properties, including property-specific research on approximately 400 of these properties. Attended several public hearings at both the beginning and end of the process, as well as presented at nearly a dozen neighborhood council meetings. Work was done with Chattel, Inc.

Judson Rives Building (Los Angeles, CA)– Completed Investment Tax Credit Application for a 1908 office building in downtown Los Angeles, a contributing resource to the Broadway Historic District that was converted to residential use. Work was done at Chattel, Inc.

Mob Museum (Las Vegas, NV)– Performed historic resources assessment and prepare a reuse feasibility analysis, in collaboration with cultural planner, for the former U.S. Post Office and Court House located downtown. Wrote grant application and subsequent reports. Consulted with local, state, and federal agencies to ensure conformance with *Secretary's Standards.* Work was done at Chattel, Inc. for the City of Las Vegas.

Hollywood Profession Building (Los Angeles, CA) - Completed Investment Tax Credit Application for a 1926 office building on Hollywood Boulevard. The building is significant not only for its distinctive Neo-Gothic style, but also with for its association with former United States President Ronald Reagan. The office building was converted to residential use. Work was done for Chattel, Inc. for CIM Group.

Kathryn McGee

kathryn@mcgeehistoric.com
(949) 872-6737

Architectural Historian
Historic Preservation Planner

Statement of Qualifications and Resume

Summary

Ms. McGee is an architectural historian based in Los Angeles. She has eight years of experience in the field of historic preservation consulting and launched an independent practice in 2015. Her work entails writing reports for environmental and local project review; preparing historic resource assessments and surveys; preparing technical reports for General Plan Updates; evaluating properties seeking or complying with Mills Act Contracts; and consulting on adaptive reuse and federal Investment Tax Credit projects.

Qualifications

- Secretary of the Interior's Professional Qualifications Standards in Architectural History
- LEED Accredited Professional with specialty in Neighborhood Development

Education

- USC Summer Program in Historic Preservation (2008)
- UC Irvine, Masters of Urban and Regional Planning (2008)
- UC Santa Barbara, Bachelor of Arts, Art History, emphasis in Architectural History, Minor in English (2006)
- UC Riverside Palm Desert, MFA in Creative Writing and Writing for the Performing Arts (2015)

Employment

- Independent Architectural Historian/Historic Preservation Consultant (2015-2016)
- Senior Associate, Chattel, Inc. Historic Preservation Consultants, Los Angeles (2008-2014)
- Urban Planning and Design Intern, MVE Architects, Irvine (2008)
- Program Coordinator, UC Irvine Office of Technology Alliances (2007)

Select Projects

- Pacific Mutual Building: Wrote memo evaluating compliance of this building on W. 6th Street in Downtown Los Angeles (constructed in phases, 1908-1937) with its Mills Act Contract, evaluating the rehabilitation, restoration, and maintenance plan, and extent of completed work. Work was completed in 2015.

- Historic Resource Evaluations in Venice: Prepared reports evaluating potential historic resources and compatibility of several new construction projects in historic districts in the Venice neighborhood of Los Angeles for purposes of environmental and local project review. Work was completed in 2015.

- Hollywood Redevelopment Project Area survey: Worked on historic resource survey of historic properties in Hollywood, conducted property specific research, and assisted in preparation of the appropriate Department of Parks and Recreation (DPR) forms. Work was done at Chattel, Inc. for the Community Redevelopment Agency of the City of Los Angeles.

- SurveyLA: Wrote historic context statement on cold storage facilities in Los Angeles as part of the City's ongoing citywide historic resources survey. Performed evaluation of properties in South and Southeast Los Angeles. Work was done at Chattel, Inc. for the City of Los Angeles Office of Historic Resources.

- LAC+USC Medical Center (General Hospital): Wrote mothballing and reuse plan for historic, 19-story 1930s hospital in East Los Angeles, based on interior historic resource survey. Used this study to evaluate and provide consultation on later plans to reuse the lower floor as a wellness center. Work was done at Chattel, Inc. for the Chief Executive Office and Department of Public Works of the County of Los Angeles.

Select Projects (continued)

- Golden Gate Theater: Evaluated adaptive reuse of a 1928 movie palace in East Los Angeles as a CVS/Pharmacy for local permit and environmental review. Involved collaboration with project architect, developer and property owner, and County of Los Angeles Department of Regional Planning staff. Work was done at Chattel, Inc. for Charles Company.

- City of Rancho Cucamonga General Plan Update: Managed completion of an historic resource survey and prepared an historic context statement for purposes of the 2010 General Plan Update. Work was done at Chattel, Inc. for Hogle-Ireland and the City of Rancho Cucamonga.

- Gas Company Lofts: Worked on Federal Investment Tax Credit application for conversion of the former Southern California Gas Company Complex to residential units, with ground floor commercial. Work was done at Chattel, Inc. for CIM Group.

- Santa Barbara Mission: Managed multi-year preparation for and implementation of preservation projects under a $1.3 million federal Save America's Treasures grant. Wrote Historic Structures Report prioritizing proposed rehabilitation and restoration work in support of grant project approvals. Presented findings to local Historic Landmarks Commission to secure local approvals. Work was done at Chattel, Inc., collaborating with California Missions Foundation, for Old Mission Santa Barbara, Inc.

- Jane B. Eisner Middle School: Wrote report on adaptive reuse of historic telephone company garage in Los Angeles as a charter school. Entailed collaboration with project architect to ensure reuse conformed with the Secretary of the Interior's Standards and public outreach. Work was done at Chattel, Inc. for Frederick Fisher and Partners Architects and Pueblo Nuevo Development.

- Santa Monica Post Office: Wrote report on history of building, identifying original materials and alterations for purposes of local landmark nomination. Presented findings to the City of Santa Monica Landmarks Commission. Work was done at Chattel, Inc. for Harding Larmore Kutcher & Kozal, LLP.

- Village Trailer Park: Evaluated proposed plans to demolish 1950s trailer park in Santa Monica. Prepared original history of the trailer park property type for environmental and project review. Work was done at Chattel, Inc. for Luzzatto Company.

- Olive View Medical Center: Managed completion of Section 106 review for new buildings to be constructed on this historic medical center campus. Buildings replaced those damaged in the Sayre Fire. Work involved archaeological and Native American consultation and was done at Chattel, Inc. for the County of Los Angeles.

- Villa Bonita: Completed a City of Los Angeles Historic-Cultural Monument nomination for this 1929 Spanish Colonial Revival apartment building in Hollywood. Work was done at Chattel, Inc. for the property owner.

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City of South Pasadena
Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 17, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: Paul Toor, P.E., Public Works Director for RC
Thomas Amare, Civil Engineering Assistant

SUBJECT: **Acceptance of Project Completion and Authorization to File a Notice of Completion for Traffic Signal Improvement Project at Monterey Road and Via Del Rey**

Recommendation
It is recommended that the City Council:

1. Accept the project improvements as complete and authorize the issuance of a Notice of Completion (NOC) for the Traffic Signal Improvement Project (Project); and
2. Authorize release of retention payment to L.A. Traffic Signal Transportation, Inc. (Contractor), in the amount of $3,364.55.

Fiscal Impact
Funding for this Project is available in the Fiscal Year (FY) 2016-17 Budget in the General Fund Account No. 104-9000-9203-000. A sum of $25,000 was contributed by AAA, the insurance company for the vehicle owner which caused damage to the existing traffic signal equipment prior to the construction of the Project.

Environmental Analysis
This Project is exempt from any California Environmental Quality Act (CEQA) analysis based on State CEQA Guidelines Section requirements under Section 21084 of the Public Resources Code, in accordance with Article 19, Section 15301, Class (1) "existing facilities."

Commission Review and Recommendation
This matter was not reviewed by a Commission.

Background
On November 16, 2016, City Council awarded a construction contract to L.A. Traffic Signal Transportation Inc., for the traffic signal improvements at Monterey Road and Via Del Rey. The original contract amount was $69,298 and the final contract amount is $67,291. The scope of work included, installation of a protected left-turn pocket, new traffic signal, poles, mast arms, foundations, pull boxes and vaults, LED signal heads, pedestrian signal and push-buttons, loop

AGENDA ITEM 15

detector, battery backup, signage and all other related works in compliance with Manual Uniform Traffic Control Devices standards.

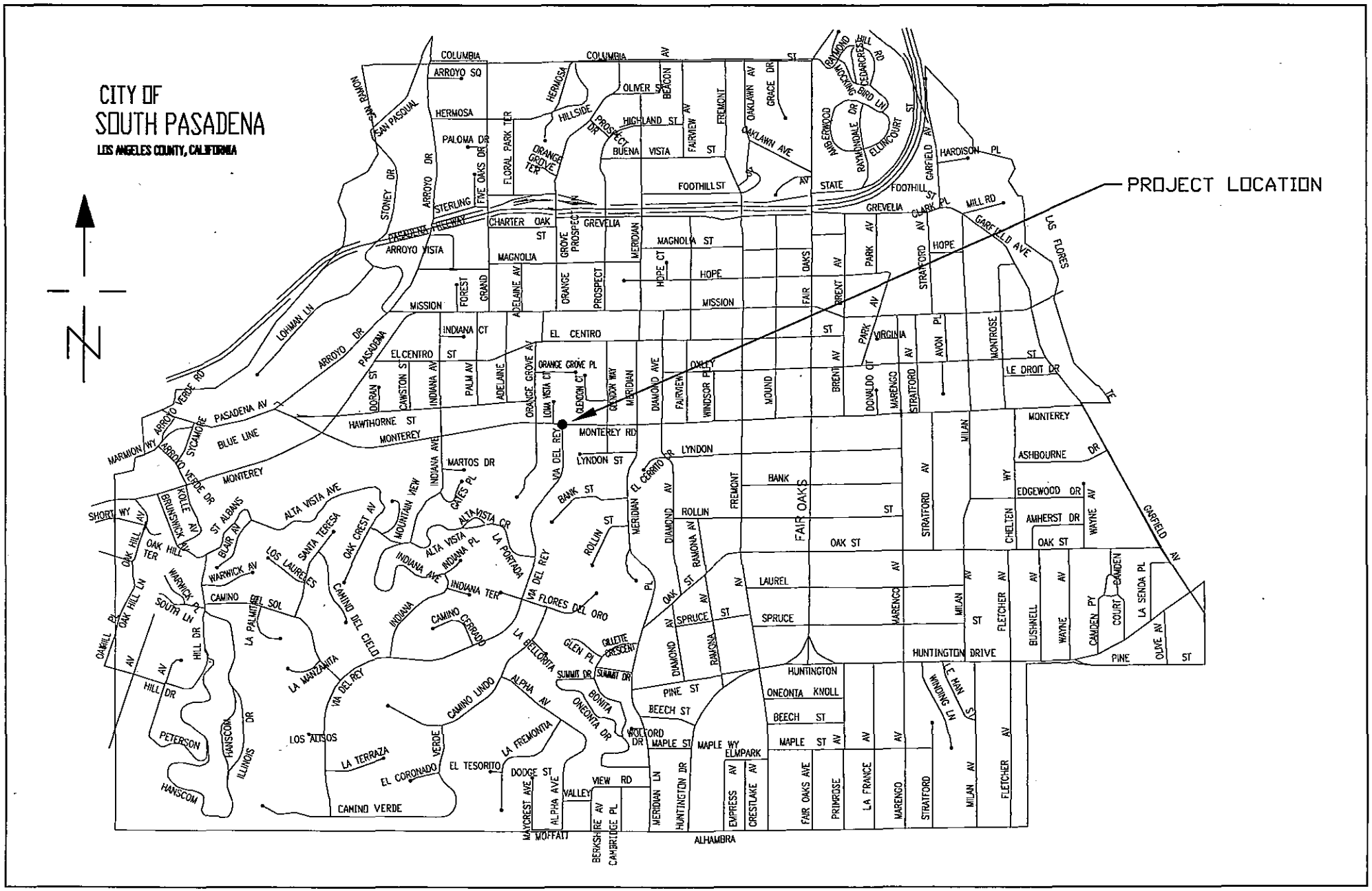
Analysis
The work was completed on time and within the budget. The Project was managed and inspected in-house.

Legal Review
The City Attorney has not been asked to review this item.

Public Notification of Agenda Item
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:
1. Project Location Map
2. Notice of Completion

ATTACHMENT 1
Project Location Map


CITY OF
SOUTH PASADENA
LOS ANGELES COUNTY, CALIFORNIA
N
PROJECT LOCATION
COLUMBIA
ARROYO SQ
HERMOSA
PALOMA DR
STERLING
CHARTER OAK ST
ARROYO VISTA
MAGNOLIA
MISSION
INDIANA CT
EL CENTRO ST
ORANGE GROVE PL
HAWTHORNE ST
MONTEREY
MONTEREY RD
LYNDON ST
MARTOS DR
BANK ST
ROLLIN ST
OAK ST
LAUREL
SPRUCE
HUNTINGTON DRIVE
PINE ST
BEECH ST
MAPLE ST
VIEW RD
MOFFATT
ALHAMBRA
FOOTHILL ST
STATE
GREVELIA
HOPE
LE DROIT DR
ASHBOURNE DR
EDGEWOOD DR
AMHERST DR
FAIR OAKS
PASADENA AV
BLUE LINE
ALTA VISTA AVE
ALTA VISTA CR
LA PORTADA
VIA DEL REY
VIA FLORES DEL ORO
CAMINO DEL SOL
CAMINO DEL CIELO
CAMINO CERRADO
CAMINO LINDO
CAMINO VERDE
LA BELLONTA
LA MANZANITA
LA TERRAZA
EL CORONADO
EL TESORITO
LA FREMONTIA
LOS ALTOS
PETERSON
HANSCOM
ILLINOIS
WARWICK AV
SHORT WY
OAK HILL AV
OAKHILL PL
OAK HILL LN
HILL DR
SOUTH LN
BRUNSWICK AV
ST ALBANS
BLAIR AV
LOS LAUREL
SANTA TERESA
OAK CREST AV
MOUNTAIN VIEW
INDIANA AVE
INDIANA PL
INDIANA TER
GATES PL
LOHMAN LN
ARROYO DR
ARROYO VERDE RD
ARROYO VERDE DR
SYCAMORE
MARMION WY
STONEY DR
SAN PASQUAL
SAN RAMON
PASADENA FREEWAY
DORAN ST
CAWSTON ST
PALM AV
ADELAINE
ORANGE GROVE AV
LOMA VISTA CT
GLENDON CT
GLENDON WAY
MERIDIAN
DIAMOND AVE
FAIRVIEW
WINDSOR PL
OXLEY
MOUND
BRENT AV
DONALDO CT
MARENGO
STRATFORD
PARK AV
VIRGINIA
AVON PL
MONTROSE
MILAN
CHELTEN WY
WAYNE AV
BUSHNELL AV
FLETCHER AV
CAMDEN PY
CAMDEN COURT
LA SENDA PL
OLIVE AV
PINE ST
GARFIELD AV
LAS FLORES
MILL RD
CLARK PL
HARDISON PL
ELLINCOURT
RAYMONDALE DR
MAPLEWOOD
MOCKING BIRD LN
DIAMOND
CEDARCREST RD
OAKLAWN AVE
GRACE DR
FREMONT
FAIRVIEW AV
BUENA VISTA ST
HIGHLAND ST
OLIVER ST
BEACON
HILLSIDE
PROSPECT DR
HERMOSA
ORANGE GROVE TER
FLORAL PARK TER
FIVE OAKS DR
FOREST
GRAND
ADELAINE AV
ORANGE
PROSPECT
GROVE
MERIDIAN
HOPE CT
MAGNOLIA ST
FAIR OAKS
PARK AV
STRATFORD AV
EL CORRITO
RAMONA AV
DIAMOND AV
OAK ST
SPRUCE ST
RAMONA
GLEN PL
OLLETTE CRESCENT
SUMMIT DR
BONITA
ONEONTA DR
ONEONTA KNOLL
WOLFORD DR
MAPLE WY
ELMPARK
EMPRESS AV
CRESTLAKE AV
FAIR OAKS AVE
PRIMROSE
LA FRANCE
MARENGO
STRATFORD
MILAN AV
FLETCHER AV
WINDING LN
LE MAN ST
MAYCREST AVE
ALPHA AVE
VALLEY
BERKSHIRE AV
CAMBRIDGE PL
MERIDIAN LN
HUNTINGTON DR
HUNTINGTON

ATTACHMENT 2
Notice of Completion

RECORDING REQUESTED BY:

City of South Pasadena

AND WHEN RECORDED MAILTO:

City of South Pasadena - PW

1414 Mission Street

South Pasadena, CA 91030

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

A.P.N.: Order No.: Escrow No.:

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.

2. The FULL NAME of the OWNER is **City of South Pasadena**.

3. The FULL ADDRESS of the OWNER is **1414 Mission Street, South Pasadena, CA 91030**..

4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: _____ in fee.

5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:

NAMES	ADDRESSES
N/A	

6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

NAMES	ADDRESSES
N/A	

7. A work of improvement on the property hereinafter described was COMPLETED **May 17, 2017**.

8. The work of improvement completed is described as follows:

Install a new traffic signal, poles, mast arms, foundations, pull boxes and vaults, LED signal heads, pedestrian signal and push-buttons, loop detector, battery backup, signage and all other related works in compliance with Manual Uniform Traffic Control Devices (MUTCD) standards.

9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is: **L.A. Traffic Signal Transportation**.

10. The street address of said property is **At the intersection of Monterey Rd. & Via Del Rey, South Pasadena CA 91030**.

11. The property on which said work of improvement was completed is in the City of **South Pasadena**, County of **Los Angeles**, State of California, and is described as follows:

Date: **May 18, 2017**

(Signature of Owner or agent of owner)

Paul Toor, City of South Pasadena

Verification for INDIVIDUAL owner _____:
I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

(Signature of owner named in paragraph 2)

Verification for NON-INDIVIDUAL owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the **Agent** ("PRESIDENT, PARTNER, MANAGER, AGENT, ETC.") of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

May 18, 2017 **South Pasadena**

Date and Place

(Signature of person signing on behalf of owner)

Paul Toor, City of South Pasadena

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City of South Pasadena
Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 17, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: Paul Toor, Public Works Director
Kristine Courdy, Public Works Operations Manager

SUBJECT: **Award of Contract to Studio Spectrum, Inc., for the Library Community Room Audio Video System Upgrades**

Recommendation
It is recommended that the City Council:

1. Accept a bid dated May 2, 2017, from Studio Spectrum, Inc., for the Library Community Room Audio Video (AV) System Upgrades (Project);
2. Reject all other bids received; and
3. Authorize the City Manager to enter into a contract with Studio Spectrum, Inc., for a not-to-exceed amount of $43,771.46 for the Project.

Fiscal Impact
There is sufficient funding available in the Fiscal Year (FY) 2016-17 Library operations budget to fund this project.

Environmental Analysis
Pursuant to Public Resources Code Section 15302, this action does not constitute a 'project' within the meaning of California Environmental Quality Act (CEQA) in that it has no potential to cause either a direct physical change in the environment, or a reasonable foreseeable indirect change in the environment, and therefore does not require environmental review.

Commission Review and Recommendation
This matter was not reviewed by a Commission.

Background
The South Pasadena Public Library (Library) was originally constructed in 1907 and has gone through several major expansions, most recently in 1982. The Library has a Community Room that is utilized for community meetings, classes, concerts, film screenings, trainings, panel discussions, and presentations. The Community Room has an existing AV system that is out of date as it does not meet the needs of the users. Below is a summary of the proposed AV upgrades for the Community Room:

AGENDA ITEM 10

- Remove the existing speakers, rack and equipment and dispose of in accordance with the South Pasadena Municipal Code (SPMC) Section 2.99-29
- Install a new rack with mixers, equalizers, amplifies, and Blu-Ray player
- Provide cables, wired microphones and wireless microphones
- Install new speakers
- Install a ceiling mounted projector and electrical connections
- Provide an assisted listening system in accordance with ADA law
- Program and install AV controls for the system

Analysis
In compliance with the purchasing policy under SPMC Section 2.99-29, a notice inviting sealed bids was published in the South Pasadena Review and on the City website. In addition, the bid documents were sent to five contractors and all five contractors attended the pre-bid meeting on April 6, 2017. On May 2, 2017, the City Clerk received two (2) bids with the results as follows:

Contractor	Bid Amount
Studio Spectrum Inc., *Burbank, CA*	$43,771.46
Golden Star Technology, Inc., *Cerritos, CA*	$46,143.31

Staff has checked Studio Spectrum, Inc.'s references, and their work was verified to be of good quality. Similar projects were satisfactorily completed for many other agencies, including such agencies as the City of Long Beach, Beverly Vista Elementary School, California State University Northridge and Kipp LA Schools. They also satisfactorily completed AV projects for the City of South Pasadena. Staff recommendation is to award the Project to Studio Spectrum Inc.

Legal Review
The City Attorney has reviewed this item.

Public Notification of Agenda Item
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments: Construction Contract with Studio Spectrum Inc.

CONSTRUCTION SERVICES AGREEMENT
Providing Payment of Prevailing Wages

(City of South Pasadena / Studio Spectrum Inc.)

1. IDENTIFICATION

This CONSTRUCTION SERVICES AGREEMENT ("Agreement") is entered into by and between the City of South Pasadena, a California municipal corporation ("City"), and Studio Spectrum Inc. ("Contractor").

2. RECITALS

2.1. City has determined that it requires the following construction services from a contractor: To upgrade the audio video system in the South Pasadena Public Library Community Room.

2.2. Contractor represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Contractor further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Contractor agree as follows:

3. DEFINITIONS

3.1. "Scope of Services": Such professional services as are set forth in Technical Provisions attached hereto as Exhibit A and incorporated herein by this reference.

3.2. "City Reference Specifications": The City's set of Reference Specifications, including the State of California Department of Transportation Standard Specifications, Standard Plans, and Manual of Traffic Controls, latest edition of each, and the Los Angeles County Department of Public Works Standard Plans which are incorporated herein by reference and are hereby accepted as Reference Specifications. These specifications shall provide the technical standards for work as applicable, in the opinion of the Director of Public Works. Copies are available online, or at City Hall. To the extent any provisions in this Agreement or the Scope of Services are inconsistent with the City Reference Specifications, this Agreement's terms shall prevail.

3.3. "Agreement Administrator": The Agreement Administrator for this project is Paul Toor, Public Works Director. The Agreement Administrator shall be the principal point of contact at the City for this project. All services under this Agreement shall be performed at the request of the Agreement Administrator. The Agreement

Administrator will establish the timetable for completion of services and any interim milestones. City reserves the right to change this designation upon written notice to Contractor

3.4. "Maximum Amount": The highest total compensation and costs payable to Contractor by City under this Agreement. The Maximum Amount under this Agreement is not to exceed forty three thousand, seven hundred seventy one Dollars ($43,771.46). Breakdown of the cost of each item is included in the Contractor's Bid Proposal attached hereto as Exhibit B and incorporated herein by this reference.

3.5. "Commencement Date": May 29, 2017.

3.6. "Termination Date": July 31, 2017

4. TERM

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier under Section 18 ("Termination") below. Contractor may request extensions of time to perform the services required hereunder. Such extensions shall be effective if authorized in advance by City in writing and incorporated in written amendments to this agreement.

5. CONTRACTOR'S DUTIES

5.1. **Services**. Contractor shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.

5.2. **Coordination with City**. In performing services under this Agreement, Contractor shall coordinate all contact with City through its Agreement Administrator.

5.3. **Budgetary Notification**. Contractor shall notify the Agreement Administrator, in writing, when fees and expenses incurred under this Agreement have reached eighty percent (80%) of the Maximum Amount. Contractor shall concurrently inform the Agreement Administrator, in writing, of Contractor's estimate of total expenditures required to complete its current assignments before proceeding, when the remaining work on such assignments would exceed the Maximum Amount.

5.4. **Business License.** Contractor shall obtain and maintain in force a City business license for the duration of this Agreement.

5.5. **Professional Standards.** Contractor shall perform all work to the highest standards of Contractor's profession and in a manner reasonably satisfactory to City. Contractor shall keep itself fully informed of and in compliance with all local, state, and federal laws, rules, and regulations in any manner affecting the performance of this Agreement, including all Cal/OSHA requirements, the conflict of interest provisions of Government Code § 1090 and the Political Reform Act (Government Code § 81000 et seq.).

5.6. **Appropriate Personnel.** Contractor has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Contractor or under its supervision or by subcontractor(s) of Contractor, and all personnel engaged in the work shall be qualified to perform such services. John Buckowski shall be Contractor's project administrator and shall have direct responsibility for management of Contractor's performance under this Agreement. No change shall be made in Contractor's project administrator without City's prior written consent.

5.7. **Prevailing Wages.** This Agreement is subject to the prevailing wage law as more fully set forth in Section 8 (Labor Code), for all work performed under this Agreement for which the payment of prevailing wages is required under the California Labor Code. In particular, Contractor acknowledges that prevailing wage determinations are available for work performed under this Agreement.

5.8. **Unauthorized Delay.** In accordance with Government Code 53069.85, and all other applicable law, the Contractor agrees to forfeit and pay City the amount of Two Hundred Dollars ($200.00) per day for each and every day of unauthorized delay beyond the Termination Date, which shall be deducted from any monies due to Contractor. This payment shall be considered liquidated damages. Contractor agrees that such liquidated damages are reasonable under the circumstances existing at the time of execution of the contract, that such liquidated damages are to compensate City for losses that are difficult to measure, and that such damages are not a penalty.

5.9. **Unforeseeable Delay.** Contractor shall not be deemed in breach of this Agreement and no forfeiture due to delay shall be made because of any delays in the completion of the Scope of Services due to unforeseeable causes beyond the control and without the fault or negligence of Contractor provided Contractor requests from the Agreement Administrator an extension of time in writing. Unforeseeable causes of delay beyond the control of Contractor shall include acts of God, acts of a public enemy, acts of the government, acts of City, or acts of another contractor in the performance of a contract with City, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and weather, or delays of subcontractors due to such causes, or delays caused by failure of the owner of a utility to provide for removal or relocation of existing utility facilities. Delays caused by actions or negligence of Contractor or its agents, servants, employees, officers, subcontractors, directors, or of any party contracting to perform part of all of the Scope of Services or to supply any equipment or materials shall not be unforeseeable delays. Unforeseeable delays (those

beyond Contractor's control) shall not entitle Contractor to any additional compensation beyond the Maximum Amount. The sole recourse of Contractor shall be to seek an extension of time from the Agreement Administrator.

5.10. Defective Work. All work which is defective in its construction or deficient in any of the requirements set by City Reference Specifications shall be remedied or replaced by Contractor in an acceptable manner at its own expense. Defective work shall not entitle Contractor to any additional compensation beyond the Maximum Amount.

5.11. Permits and Approvals. Contractor shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary for Contractor's performance of this Agreement. This includes, but shall not be limited to, professional licenses, encroachment permits and building and safety permits and inspections.

5.12. Notification of Organizational Changes. Contractor shall notify the Agreement Administrator, in writing, of any change in name, ownership or control of Contractor's firm or of any subcontractor. Change of ownership or control of Contractor's firm may require an amendment to this Agreement.

5.13. Records. Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Contractor under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of City. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of City, for a period of three (3) years after final payment under this Agreement.

6. SUBCONTRACTING AND ASSIGNMENT

6.1. General Prohibition of Assignment. This Agreement covers construction services of a specific and unique nature. Except as otherwise provided herein, Contractor shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.

6.2. Contractor Responsible. Contractor shall be responsible to City for all services to be performed under this Agreement.

6.3. Subcontracting. Contractor shall not subcontract any portion of the performance contemplated and provided for herein unless (1) such subcontracting is specifically described in the proposal attached hereto or (2) the City provides prior written approval. In any event, Contractor shall supervise all work subcontracted by

Contractor in performing the Services and shall be responsible for all work performed by a subcontractor as if Contractor itself had performed such work. The subcontracting of any work shall not relieve Contractor from any of its obligations under this Agreement with respect to the Services. Contractor is obligated to ensure that any and all subcontractors performing any Services shall be fully insured in all respects and to the same extent as set forth under Section 13, to City's satisfaction.

6.4. Compensation for Subcontractors. Contractor shall be liable and accountable for any and all payments, compensation, and federal and state taxes to all subcontractors performing services under this Agreement. City shall not be liable for any payment, compensation, or federal and state taxes for any subcontractors.

7. COMPENSATION

7.1. General. City agrees to compensate Contractor for the services provided under this Agreement, and Contractor agrees to accept payment, of the Maximum Amount in full satisfaction for such services. Compensation shall not exceed the Maximum Amount. Contractor shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by City in advance.

7.2. Retention. City may retain up to 5% of each payment until project completion. Contractor may at its own expense substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code 22300. At the request and expense of Contractor, securities equivalent to the amount withheld shall be deposited with City, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to City. Upon satisfactory completion of this Agreement, the securities shall be returned to Contractor.

7.3. Invoices. Contractor shall submit to City an invoice, on a monthly basis or as otherwise agreed to by the Agreement Administrator, for services performed pursuant to this Agreement. Each invoice shall identify the Maximum Amount, the services rendered during the billing period, the amount due for the invoice, and the total amount previously invoiced. Contractor shall include a copy of each subcontractor invoice, if any, for which reimbursement is sought in the invoice.

7.4. Taxes. City shall not withhold applicable taxes or other payroll deductions from payments made to Contractor except as otherwise required by law. Contractor shall be solely responsible for calculating, withholding, and paying all taxes.

7.5. Disputes. The parties agree to meet and confer at mutually agreeable times to resolve any disputed amounts contained in an invoice submitted by Contractor.

7.6. Additional Work. Contractor shall not be reimbursed for any expenses incurred for work performed outside the Scope of Services unless prior written approval is given by the City on a time-and-materials basis pursuant to a written change order.

Contractor shall not undertake any such work without prior written approval of the City. A written change order may be issued without amendment to this Agreement, so long as such written change order does not cause the Maximum Amount to be exceeded. Contractor shall only be compensated for such additional work at the rates and costs for labor and materials included in the bid or proposal.

City-Initiated Changes - City may propose in writing changes to Contractor's work within the Scope of Services described. If Contractor is of the opinion that any proposed change causes an increase or decrease in the cost, or a change in the schedule for performance, of the services, Contractor shall notify City in writing of that fact within five (5) days after receipt of written proposal for changes.

Contractor-Initiated Changes – Contractor may propose in writing changes to the Scope of Services, upon identifying a condition which may change the Scope of Services as agreed at the time of execution of this Agreement. Contractor must notify the City's Agreement Administrator of any changed conditions upon discovery and before they are disturbed. The Public Works Director shall investigate, and if the Public Works Director determines that the conditions will materially affect costs, will issue a Change Order adjusting the compensation for such portion of the Scope of Services. If the Public Works Director determines that conditions are changed conditions and they will materially affect performance time, the Contractor, upon submitting a written request, will be granted an extension of time. If the Public Works Director determines that the conditions do not justify an adjustment in compensation or time, the Contractor will be notified in writing. This notice will also advise the Contractor of its obligation to notify the Public Works Director in writing if the Contractor disagrees.

When and if City and Contractor reach agreement on any such proposed change and its effect on the cost and time for performance, they shall confirm such agreement in writing as an amendment to this Agreement. Contractor may not cease work or delay progress on the original project pending negotiations over changes, and must continue to diligently complete the project.

Should the Contractor disagree with the decision, it may submit a written notice of potential claim to the Public Works Director before commencing the disputed work. In the event of such a dispute, the Contractor shall not be excused from any scheduled completion date provided by the Contract and shall proceed with all work to be performed under the Contract. However, the Contractor shall retain any and all rights provided by either Contract or law which pertain to the resolution of disputes and protests between the contracting parties.

The Contractor's failure to give notice of changed conditions promptly upon their discovery and before they are disturbed shall constitute a waiver of all claims in connection therewith.

8. LABOR CODE

8.1. Prevailing Wage Law. This Agreement is subject to the requirements of the prevailing wage laws, including, but not limited to, Labor Code Section 1720 et seq., and Labor Code Section 1770 et seq., as well as Code of Regulations, Title 8, Section 16000 et seq., which require payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. Contractor shall defend, indemnify, and hold harmless City, and its officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of failure or alleged failure of Contractor to comply with such prevailing wage laws.

8.2. Payment of Prevailing Wages. Contractor shall pay the prevailing wage rates for all work performed under this Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Contractor shall pay the wage rate of the craft or classification most closely related to the omitted classification.

8.3. Forfeiture. Contractor shall forfeit as a penalty to City Two Hundred Dollars ($200.00), or any greater penalty provided in the Labor Code, for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under this Agreement employed in the performance of the Scope of Services by Contractor or by any subcontractor of Contractor in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by Contractor.

8.4. Apprentices. Contractor shall comply with the provisions of Labor Code 1777.5 concerning the employment of apprentices on public works projects. Contractor shall be responsible for ensuring compliance by its subcontractors with Labor Code 1777.5.

8.5. Payroll Records. Pursuant to Labor Code 1776, Contractor and any subcontractor(s) shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Contractor in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code 1811 and Labor Code 1815 for any work performed by his or her employees on the public works project. The payroll records shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code 1776.

8.6. 8-Hour Work Day. This Agreement is subject to 8-hour work day and wage and hour penalty laws, including, but not limited to, Labor Code 1810 and Labor Code

1813. Contractor and any subcontractor(s) of Contractor shall strictly adhere to the provisions of the Labor Code regarding 8-hour work day and 40-hour work week requirements, and overtime, Saturday, Sunday, and holiday work. Pursuant to the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Contractor's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Contractor shall forfeit as a penalty to City $25.00, or any greater penalty set forth in the Labor Code, for each worker employed in the execution of the work by Contractor or by any subcontractor(s) of Contractor, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the Labor Code.

8.7. Registration with DIR. Contractor and any subcontractor(s) of Contractor shall comply with the provisions of Labor Code 1771 and Labor Code 1725.5 requiring registration with the Department of Industrial Relations (DIR).

9. PUBLIC CONTRACT CODE.

9.1. Prompt Payment. This Agreement is subject to the provisions of Article 1.7 (commencing at § 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

9.2. Public Works Claims Less Than $375,000. To the extent applicable, this Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than $375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration if the parties fail to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

9.3. Ineligible Subcontractor(s). This Agreement is further subject to the provisions of Public Contracts Code 6109 which prohibits Contractor from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Labor Code 1777.1 or Labor Code 1777.7.

9.4. Assignment of Actions. Contractor and any and all subcontractors shall offer and agree to assign to City all rights, title, and interest in and to all causes of action it/they may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 4) or under the Cartright Act (Chapter 2 [commencing with Section 16700] of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to this Agreement. This assignment shall be made and become effective at the time City tenders final payment to Contractor, without further acknowledgment by the parties.

10. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material ("written products" herein) developed by Contractor in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City except as provided by law. Contractor may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Contractor.

11. RELATIONSHIP OF PARTIES

11.1. General. Contractor is, and shall at all times remain as to City, a wholly independent contractor.

11.2. No Agent Authority. Contractor shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

11.3. Independent Contractor Status. Under no circumstances shall Contractor or its employees look to the City as an employer. Contractor shall not be entitled to any benefits. City makes no representation as to the effect of this independent contractor relationship on Contractor's previously earned California Public Employees Retirement System ("CalPERS") retirement benefits, if any, and Contractor specifically assumes the responsibility for making such a determination. Contractor shall be responsible for all reports and obligations including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation, and other applicable federal and state taxes.

11.4. Indemnification of CalPERS Determination. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Contractor or its

employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

12. INDEMNIFICATION

12.1. Definitions. For purposes of this Section 12, "Contractor" shall include Contractor, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Contractor or its subcontractors, in the performance of this Agreement. "City" shall include City, its officers, agents, employees and volunteers.

12.2. Contractor to Indemnify City. To the fullest extent permitted by law, Contractor shall indemnify, hold harmless, and defend City from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Contractor's alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Contractor or failure to comply with any provision in this Agreement.

12.3. Scope of Indemnity. Personal injury shall include injury or damage due to death or injury to any person, whether physical, emotional, consequential or otherwise, Property damage shall include injury to any personal or real property. Contractor shall not be required to indemnify City for such loss or damage as is caused by the sole active negligence or willful misconduct of the City.

12.4. Attorneys' Fees. Such costs and expenses shall include reasonable attorneys' fees for counsel of City's choice, expert fees and all other costs and fees of litigation. Contractor shall not be entitled to any refund of attorneys' fees, defense costs or expenses in the event that it is adjudicated to have been non-negligent.

12.5. Defense Deposit. The City may request a deposit for defense costs from Contractor with respect to a claim. If the City requests a defense deposit, Contractor shall provide it within 15 days of the request.

12.6. Waiver of Statutory Immunity. The obligations of Contractor under this Section 12 are not limited by the provisions of any workers' compensation act or similar act. Contractor expressly waives its statutory immunity under such statutes or laws as to City.

12.7. Indemnification by Subcontractors. Contractor agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 12 from each and every subcontractor or any other person or entity involved in the performance of this Agreement on Contractor's behalf.

12.8. Insurance Not a Substitute. City does not waive any indemnity rights by accepting any insurance policy or certificate required pursuant to this Agreement. Contractor's indemnification obligations apply regardless of whether or not any insurance policies

are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

13. INSURANCE

13.1. Insurance Required. Contractor shall maintain insurance as described in this section and shall require all of its subcontractors, Contractors, and other agents to do the same. Approval of the insurance by the City shall not relieve or decrease any liability of Contractor. Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.

13.2. Documentation of Insurance. City will not execute this agreement until it has received a complete set of all required documentation of insurance coverage. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. Contractor shall file with City:

- Certificate of Insurance, indicating companies acceptable to City, with a Best's Rating of no less than A:VII showing. The Certificate of Insurance must include the following reference: South Pasadena Library Community Room Audio Video System Upgrades
- Documentation of Best's rating acceptable to the City.
- Original endorsements effecting coverage for all policies required by this Agreement.
- City reserves the right to obtain a full certified copy of any required insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of the right to exercise later.

13.3. Coverage Amounts. Insurance coverage shall be at least in the following minimum amounts:

• Professional Liability Insurance:	$2,000,000 per occurrence, $4,000,000 aggregate
• General Liability:	
• General Aggregate:	$4,000,000
• Products Comp/Op Aggregate	$4,000,000
• Personal & Advertising Injury	$2,000,000
• Each Occurrence	$2,000,000
• Fire Damage (any one fire)	$ 100,000
• Medical Expense (any 1 person)	$ 10,000
• Workers' Compensation:	
• Workers' Compensation	Statutory Limits
• EL Each Accident	$1,000,000
• EL Disease - Policy Limit	$1,000,000

- EL Disease - Each Employee $1,000,000

- Automobile Liability
  - Any vehicle, combined single limit $1,000,000

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured

13.4. General Liability Insurance. Commercial General Liability Insurance shall be no less broad than ISO form CG 00 01. Coverage must be on a standard Occurrence form. Claims-Made, modified, limited or restricted Occurrence forms are not acceptable.

13.5. Worker's Compensation Insurance. Contractor is aware of the provisions of Section 3700 of the Labor Code which requires every employer to carry Workers' Compensation (or to undertake equivalent self-insurance), and Contractor will comply with such provisions before commencing the performance of the work of this Agreement. If such insurance is underwritten by any agency other than the State Compensation Fund, such agency shall be a company authorized to do business in the State of California.

13.6. Automobile Liability Insurance. Covered vehicles shall include owned if any, non-owned, and hired automobiles and, trucks.

13.7. Professional Liability Insurance. If the Contractor is performing any surveying, engineering, architectural, or other design work for the project, Contractor shall provide proof of Professional Liability insurance in the amounts described above. If such work is not included in the Scope of Services, or required by a change order, Professional Liability Insurance shall not be required.

13.8. Claims-Made Policies. If any of the required policies provide coverage on a claims-made basis the Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work. Claims-Made Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

13.9. Additional Insured Endorsements. The City, its City Council, Commissions, officers, and employees of South Pasadena must be endorsed as an additional insured for each policy required herein, other than for Professional Liability if required, for

liability arising out of ongoing and completed operations by or on behalf of the Contractor. Contractor's insurance policies shall be primary as respects any claims related to or as the result of the Contractor's work. Any insurance, pooled coverage or self-insurance maintained by the City, its elected or appointed officials, directors, officers, agents, employees, volunteers, or Contractors shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Contractor's insurance at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37.

13.10. Failure to Maintain Coverage. In the event any policy is canceled prior to the completion of the project and the Contractor does not furnish a new certificate of insurance prior to cancellation, City has the right, but not the duty, to obtain the required insurance and deduct the premium(s) from any amounts due the Contractor under this Agreement. Failure of the Contractor to maintain the insurance required by this Agreement, or to comply with any of the requirements of this section, shall constitute a material breach of this Agreement.

13.11. Notices. Contractor shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. Contractor shall provide no less than 30 days' notice of any cancellation or material change to policies required by this Agreement. Contractor shall provide proof that cancelled or expired policies of insurance have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages. The name and address for Additional Insured Endorsements, Certificates of Insurance and Notices of Cancellation is covered in the Notices section.

13.12. Contractor's Insurance Primary. The insurance provided by Contractor, including all endorsements, shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Contractor's insurance and shall not contribute with it.

13.13. Waiver of Subrogation. Contractor hereby waives all rights of subrogation against the City. Contractor shall additionally waive such rights either by endorsement to each policy or provide proof of such waiver in the policy itself.

13.14. Report of Claims to City. Contractor shall report to the City, in addition to the Contractor's insurer, any and all insurance claims submitted to Contractor's insurer in connection with the services under this Agreement.

13.15. Premium Payments and Deductibles. Contractor must disclose all deductables and self-insured retention amounts to the City. The City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within retention amounts. Ultimately, City must approve all such amounts prior to execution of this Agreement.

City has no obligation to pay any premiums, assessments, or deductibles under any policy required in this Agreement. Contractor shall be responsible for all premiums and deductibles in all of Contractor's insurance policies. The amount of deductibles for insurance coverage required herein are subject to City's approval.

13.16. Duty to Defend and Indemnify. Contractor's duties to defend and indemnify City under this Agreement shall not be limited by the foregoing insurance requirements and shall survive the expiration of this Agreement.

14. MUTUAL COOPERATION

14.1. City Cooperation in Performance. City shall provide Contractor with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Contractor's services under this Agreement.

14.2. Contractor Cooperation in Defense of Claims. If any claim or action is brought against City relating to Contractor's performance in connection with this Agreement, Contractor shall render any reasonable assistance that City may require in the defense of that claim or action.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Contractor's and City's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

Paul Toor, Public Works Director
City of South Pasadena
Public Works
1414 Mission Street
South Pasadena, CA 91030
Telephone: (626) 403-7240
Facsimile: (626) 403-7241

If to Contractor:

John Buckowski
1056 N. Lake Street
Burbank, CA 91502
Telephone: (818) 843-1610
Facsimile: (818) 843-1145

With courtesy copy to:

Teresa L. Highsmith, Esq.
South Pasadena City Attorney
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd., Ste. 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in paragraph 5.12 (Records), paragraph 11.4 (Indemnification of CalPERS Determination), Section 12 (Indemnity), paragraph 13.8 (Claims-Made Policies), paragraph 14.2 (Contractor Cooperation in Defense of Claims), and paragraph 19.1 (Confidentiality) of this Agreement shall survive the expiration or termination of this Agreement, subject to the provisions and limitations of this Agreement and all otherwise applicable statutes of limitations and repose.

17. TERMINATION

17.1. City Termination. City may terminate this Agreement for any reason on five calendar days' written notice to Contractor. Contractor agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.

17.2. Contractor Termination. Contractor may terminate this Agreement for a material breach of this Agreement upon 30 days' notice.

17.3. Compensation Following Termination. Upon termination, Contractor shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Contractor be entitled to receive more than the amount that would be paid to Contractor for the full performance of the services required by this Agreement. The City shall have the benefit of such work as may have been completed up to the time of such termination.

17.4. Remedies. City retains any and all available legal and equitable remedies for Contractor's breach of this Agreement.

18. INTERPRETATION OF AGREEMENT

18.1. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of California.

18.2. Integration of Exhibits. All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Contractor with respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed on by City and Contractor.

18.3. Headings. The headings and captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the language of the section or paragraph shall control and govern in the construction of this Agreement.

18.4. Pronouns. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

18.5. Severability. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to the extent necessary to, cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

18.6. No Presumption Against Drafter. Each party had an opportunity to consult with an attorney in reviewing and drafting this agreement. Any uncertainty or ambiguity shall not be construed for or against any party based on attribution of drafting to any party.

19. GENERAL PROVISIONS

19.1. Confidentiality. All data, documents, discussion, or other information developed or received by Contractor for performance of this Agreement are deemed confidential and Contractor shall not disclose it without prior written consent by City. City shall grant such consent if disclosure is legally required. All City data shall be returned to City upon the termination or expiration of this Agreement.

19.2. Conflicts of Interest. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. Contractor further agrees to file, or shall cause its employees or subcontractor to file, a Statement of Economic Interest with the City's Filing Officer if required under state law in the performance of the services. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

19.3. Non-assignment. Contractor shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Contractor.

19.4. Binding on Successors. This Agreement shall be binding on the successors and assigns of the parties.

19.5. No Third-Party Beneficiaries. Except as expressly stated herein, there is no intended third-party beneficiary of any right or obligation assumed by the parties.

19.6. Time of the Essence. Time is of the essence for each and every provision of this Agreement.

19.7. Non-Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of race, sex (including pregnancy, childbirth, or related medical condition), creed, national origin, color, disability as defined by law, disabled veteran status, Vietnam veteran status, religion, age (40 and above), medical condition (cancer-related), marital status, ancestry, or sexual orientation. Employment actions to which this provision applies shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; or in terms, conditions or privileges of employment, and selection for training. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, the provisions of this nondiscrimination clause.

19.8. Waiver. No provision, covenant, or condition of this Agreement shall be deemed to have been waived by City or Contractor unless in writing signed by one authorized to bind the party asserted to have consented to the waiver. The waiver by City or Contractor of any breach of any provision, covenant, or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other provision, covenant, or condition.

19.9. Excused Failure to Perform. Contractor shall not be liable for any failure to perform if Contractor presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Contractor.

19.10. Remedies Non-Exclusive. Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance from the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any or all of such other rights, powers or remedies.

19.11. Attorneys' Fees. If legal action shall be necessary to enforce any term, covenant or condition contained in this Agreement, each party shall pay its own costs, including any accountants' and attorneys' fees expended in the action.

19.12. Venue. The venue for any litigation shall be Los Angeles County, California and Contractor hereby consents to jurisdiction in Los Angeles County for purposes of resolving any dispute or enforcing any obligation arising under this Agreement.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

"City"
City of South Pasadena

By:_____
Signature

Printed:_____

Title:_____

Date:_____

"Contractor"
Studio Spectrum Inc.

By:_____
Signature

Printed:_____

Title:_____

Date:_____

Attest:

By:_____
Evelyn G. Zneimer, City Clerk

Date:_____

Approved as to form:

By:_____
Teresa L. Highsmith, City Attorney

Date:_____

NON-COLLUSION AFFIDAVIT

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____[date], at _____[city], _____[state]."

WORKER'S COMPENSATION INSURANCE ACKNOWLEDGEMENT

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

_____

[Name and Title]

[Date]

Exhibit A
Scope of Services

A. SCOPE OF WORK

The work consists of furnishing all materials, equipment, tools, labor, and incidentals required to complete the improvements shown on the Plans, Cut Sheets, Specifications and Contract Documents. The work performed under this contract is summarized in the Notice Inviting Sealed Bids. The Scope of Work includes, but is not limited to, each bid item listed in the Contractor's Bid Proposal, as covered in the Plans, Cut Sheets, Specifications, and Contract Documents and as described in the corresponding items on the following pages. More specifically, the work to be performed pursuant to these specifications consists of audio video upgrades to the Library Community Room and miscellaneous items and appurtenances as needed for a complete and proper job. The project includes, new speakers, mixers, equalizers, amplifiers, wired microphones, wireless microphones, permanent HD projector, assisted listening system, Crestron controls, new rack, CD-player, Blu-Ray player, laptop computer inputs (HDMI/VGA) and microphone inputs. A multi cameral recording/streaming system will not be included in this scope, however the new Audio Video system should be able to accommodate this in the future. Work will take place at the following location:

City of South Pasadena Library Community Room
1115 El Centro Street
South Pasadena CA, 91030

B. TECHNICAL PROVISIONS

Below is an overview of the general requirements that shall be included in the project scope:

- The City will not allow for substitutions or equivalent items relating to the audio video equipment listed in the technical provisions. Specific part numbers are provided in the equipment list herein.
- The Contractor must hold a California C-7 license for low voltage electrical work. Infocomm CTS designation is highly desired of the audio video (AV) installation technicians, audio DSP programmers, and Crestron control software programmers. Crestron programmers must be "Crestron Certified Programmers" and hold a DMC-E4K certification. Electrical contractor must hold a California C-10 license for high voltage electrical work.
- Contractor shall remove all existing Audio Video equipment, speakers and equipment racks, and provide to the City.
- Contractor is responsible for furnishing all AV connector plates and internal floor box components to ensure a professional, symmetrical, and seamless appearance.
- All spaces shall be cleaned as an ongoing activity. The Contractor shall vacuum clean all work areas and remove all debris, scrap, and waste at the end of each working day.

- All equipment shall be firmly secured in place unless requirements of portability dictate otherwise. Fastening and supports shall meet all City code requirements.
- All boxes, equipment, face plates, etc. shall be installed plump and square.

Contractor shall include:

- All equipment, wire and accessories for a fully functional audio video system.
- All labor associated with turnkey installation, programming, testing and training.
- All AV cabling, connectors, termination, piece-parts, labels, heat-shrink, cable dressing materials, power supplies, and testing.
- One (1) year warranty coverage of all materials and labor of the audio video system. Warranty goes into effect at the time of final sign off or first beneficial use of the system.
- User training shall be a minimum of two (2) hours.
- Network integration will be required with the audio video installation. Contractor is required network drop in the equipment closet.

Submittals:

Contractor shall prepare a submittal of all equipment for City review and approval before ordering any equipment. If any equipment becomes unavailable between when bids are submitted and the contract is awarded, Contractor shall submit an equivalent product for City review and approval. If there is a cost difference, Contractor shall submit the cost difference with no additional mark up.

Architectural:

Maintain awareness and sensitivity to the historical nature of the room, keeping aesthetics in mind while planning any new installations. The following architectural restrictions apply to this project:

- No equipment shall be mounted to the hand painted beams on the ceiling.
- No surface mounted conduits.
- AV equipment rack shall be installed in the existing equipment closet, Room 206.
- Contractor shall be responsible to patch and paint to restore area to the original condition.
- Contractor shall review the final locations of all audio video fixtures with the City representative

Cable Dressing:

Use ¼ inch Velcro to secure cable bundles entering the rack rather than zip ties. Cables in bundles must be uniform and straight, no overlapping or twists. Know the bend radius of the cable being used to avoid loss of signal or power.

Lacing Bars:

- Use cable lacing bars (LBP-1A) mounted to the rear rack rails behind each piece of equipment in the rack.

- For cables entering the rack use the cross over "X" zip tie method to secure them to the lacing bar.
- Use ¼ inch Velcro to secure bundles of cables running across lacing bars rather than zip ties where possible.

To verify that cables are properly dressed within a rack, verify that they are:

- The correct length, particularly in the case of premade cables.
- Supported by management rings, stress relief loops, lacing bars or other support structures.
- Properly grouped and organized, using appropriate cables ties where necessary (Velcro preferred).
- Trimmed to length.
- Free of splices

Serviceability:

Cable lengths should allow equipment to be removed easily for service. Bundles should be routed and sized in a way that allows a technician to remove the rack and devices without exceeding the bend radius of the cables. Inspect the cables to ensure that equipment is accessible, and that moving certain electronics doesn't interfere with other rack components.

Termination Stress:

Reduce stress on your terminations in one of several ways, including springs, properly tensioned clamps or cable supports.

Cable Labeling:

Standards must follow InfoComm F501.01:2015. This Standard defines requirements for audiovisual system cable labeling for a variety of venues. The Standard provides requirements for easy identification of all power and signal paths in a completed audiovisual system to aid in operation, support, maintenance, and troubleshooting.

Testing and Acceptance Procedures:

Initial System Testing and Adjustment: Contractor shall perform all tests and adjustments, shall furnish all test equipment necessary to perform all work required and verify performance of the system.

Substantial Completion: Once the initial system testing is compete, the Contractor shall perform Substantial Completion testing to verify overall system functionality, internal rack functions, cable dressings, external devices functions, terminations, and device operation. Contractor shall demonstration to the City that the system performance is in compliance with this specification.

Contractor shall complete the following items before the project is deemed substantially complete:

- Contractor shall provide the as-built equipment list.
- Contractor shall provide redlined design drawings, rack layouts, spreadsheets, and any other relevant and current documentation.
- Contractor punchlist: provide an internally constructed punch list of known items that are incomplete.
- Perform all system testing and adjustments needed for proper operation of the system.
- All devices, including floor boxes, racks, termination panels, components, closets, panels, and cables should be terminated and labeled.

Final Acceptance: The following items are required for Final Acceptance of the AV system:

- Completion of all Substantial Completion items listed.
- Demonstration to the City that all outstanding items from the City's punch-list have been resolved.
- Final interface design of the control system interface screens and software provided to the City.
- All training performed and City proficiency demonstrated.
- All operations and maintenance manuals provided to the City.
- Final as-built system documentation included spreadsheets, software, drawings (in final CAD and PDF format).
- All warranty documentation provided to the City.

Training:

The contractor shall provide at least two (2) hours of training for City's Users and Technical Staff to become proficient in the operation, routine maintenance, troubleshooting and other basic AV system support functions. The Contractor shall provide and Operations and Maintenance Manual to trainees for review either at the training session.

Warranty:

Contractor shall warranty all AV systems, including all equipment, parts, material and labor provided, to be free from faults and defects in workmanship. This warranty coverage shall include the overall AV system installation. The warranty shall be effective for a period up to one (1) year upon final sign off or first beneficial use of the system. If equipment modification by the Contractor voids any manufactures' warranty, the Contractor shall assume all responsibilities of the required warranty. Response time for the warranty service work shall be two (2) business days from the time a request for service is submitted to the Contractor by the City. Contractor shall provide all manufacturer warranty documents to the City.

C. DESCRIPTION OF CONTRACT ITEMS

The unit prices to be paid for the items listed in the Contractor's Proposal as defined herein shall be considered full compensation for furnishing all labor, materials, tools, and equipment, and doing all work involved in furnishing and installing the materials complete and in place, in accordance with the details shown on the Plans, as specified herein, and as directed by the City Public Works Department.

All incidental work which is neither shown on the Plans nor otherwise specified, and which is necessary to complete the construction of improvements as shown on the Plans and as specified herein, shall be furnished and installed as though such work were shown on the Plans or specified herein, and no additional compensation will be allowed therefore.

ITEM NO. 1 AUDIO HARDWARE, INSALLATION & PROGRAMMING

Contractor shall supply all equipment, materials and labor for installation and programming of audio hardware. The new audio system including mixers, equalizers, amplifiers, zone controllable preset selections, and sufficient audio channels to accommodate AV sources and six (6) wired microphones and two (2) wireless microphones. Speakers shall be JBL CBT 709J, a slender line array type, black color, (2) wall mounted on each end of the community room. Cabling shall be 12AWG copper speaker wire terminated at both speaker and amplifier ends with a Neutrix NL2FX speak on connector. The Contractor shall include in their bid a stock of XLR microphone cables, for use by the City staff. These cables include six (6) each of 10-foot, 15-foot, 20-foot, 25-foot Hosa CMK series microphone cables, and two (2) each of Hosa SKJ-250 50-foot speaker cables.

Below is the equipment that shall be included with this bid item:

Description	Quantity
JBL CBT 70J Speakers (black) including JBL Speaker Bracket & Swivel-Tilt Wall Bracket	4
BSS BLU-100 DSP Networking Audio Mixer: 12 analog mic/line input, 8 analog output, networked signal processor & BLU link expansion	1
Crown XTI 4002 Amplifier	2
Sennheiser E835S Handheld Microphones wired and including On and Off Switch	6
Sennheiser XSW 12-A Wireless Lav Microphone System XSW Series including	2

Description	Quantity
microphone and transmitter	
Sennheiser GAM3 Rack mount for two Wireless Microphones	1
Tascam CD-200BT Compact Disc Player (Including Bluetooth Capabilities)	1
Gooseneck Microphone Stand for the Podium Atlas Sound AD12B & GN13	1
Hosa CMK-01AU SLR 10 ft. Cables (for stock)	6
Hosa CMK-01AU SLR 15 ft. Cables (for stock)	6
Hosa CMK-01AU SLR 20 ft. Cables (for stock)	6
Hosa CMK-01AU SLR 25 ft. Cables (for stock)	6
Hosa SKJ-250 ¼" Speaker 50 ft. Cables (for stock)	2
Panel Crafters Custom XLR 3 Input 1 Output Wall Plates (Black w/ white text)	2
Monoprice Access Series 12AWG CL2 Rates 2-Conductor Speaker Wire, 500 ft	1
Middle Atlantic AXS-40 and TRACK 50 Equipment Rack with removable tracks, service stand, power accessories & cable management accessories	1
Middle Atlantic UD2 Utility Drawer	2
Middle Atlantic PDT-1415C Vertical Power Strip	1
Miscellaneous Cables and Hardware for Audio installation	1

Payment for **ITEM NO. 1 – AUDIO HARDWARE, INSTALLATION & PROGRAMMING** shall be a lump sum contract bid item price for all the audio hardware and shall include full compensation for all labor, materials, tools, equipment, installation, programming and incidentals necessary to do all the work involved thereof, complete, in place, and accepted. Based on actual work performed, Contractor to verify all site conditions and quantities.

ITEM NO. 2 – ASSISTED LISTENING HARDWARE, INSTALLATION & PROGRAMMING

Contractor shall supply all equipment, materials and labor for installation and programming of assisted listening hardware. An assisted listening system shall be installed, in accordance with ADA law. Room capacity is 184, therefore eight (8) receivers with charging systems shall be installed. Radio frequency (RF) technology is required as the assisted listening solution.

Below is the equipment that shall be included with this bid item:

Description	Quantity
Listen Technologies LT-800-072-01 Stationary RF Transmitter	1
Listen Technologies LA-326 Universal Rack Mounting Kit	1
Listen Technologies LR-4200-072 Intelligent DSP Portable RF Receiver	8
Listen Technologies LA-430 Intelligent Ear Phone / Neck Loop Lanyard	2
Listen Technologies LA-402 Universal Stereo Headphone	8
Listen Technologies LA-381-01 Intelligent 12 Unit Charging Tray	1
Listen Technologies LA-422 USB to Micro USC Charging Cable	2
Listen Technologies LA-304 Assistive Listening Notification Signage Kit	1
Listen Technologies LA-123 Front Mount 90 Degree Helical Antenna (72 MHz)	1

Payment for **ITEM NO. 2 – ASSISTED LISTENING HARDWARE, INSTALLATION & PROGRAMMING** shall be a lump sum contract bid item price for all the audio hardware and shall include full compensation for all labor, materials, tools, equipment, installation, programming and incidentals necessary to do all the work involved thereof, complete, in place, and accepted. Based on actual work performed, Contractor to verify all site conditions and quantities.

ITEM NO. 3 – CONTROL SYSTEM/AUDIO VIDEO ROUTER HARDWARE, INSTALLATION & PROGRAMMING

Contractor shall supply all equipment, materials and labor for installation and programming of control system/video router hardware. A Crestron control system shall be implemented as the means of end user control and simple preset recall. The Crestron system shall be accessed via a color touchscreen interface permanently mounted near the equipment closet. Supplemental control system interfaces shall also be made available on iPad or Windows based PC interfaces.

Crestron Programming Requirements:

The Crestron Program must have advanced equipment control screens for the following pieces of equipment:

1. Room Projector (RS232)
   - Programming must be able to fully control the power state of the projector and maintain timing information and feedback as to the blackout period of the projector after it is powered off.
   - Programming must be able to fully control the source switching of the available projector inputs.
   - Programming must be able to fully control the menu navigation and features of the projector.
   - Programming must be able to fully control the advanced video adjustment features of the projector.
   - In addition to control of the projector, programming must be able to provide full feedback of the projector's status where appropriate.
2. BSS Audio Mixer (Network or RS232)
   - Programming must be able to fully control volume level and muting for microphone inputs, currently selected video source and CD player.
   - Programming must be able to recall multiple room configuration presets.
   - Programming must be able to provide full feedback of the levels and muting states where appropriate.
3. BluRay Player (RS232)
   - Programming must be able to provide full control of disc menu navigation and playback
   - Programming must provide additional menu navigation to allow for control of the network features of the device
   - Programming must be able to provide feedback as to the device state where appropriate.
4. CD Player (RS232 or IR)
   - Programming must provide power and input selection control as needed.
   - Programming must provide navigation and playback control as needed for CD playback.
   - Programming should provide reasonable feedback where appropriate.
5. Cable Tuner (client provided, IR)
   - Programming must be able to fully control channel selection and menu navigation of a client provided cable tuner.
   - Programming should provide reasonable simulated feedback where appropriate.

6. Power Switch(relay)
   - Programming must be able to discretely turn the system on or off via a relay controlled power switch.
   - The audio amplifiers, wireless microphone receivers and any other appropriate equipment, should be power sequenced.
   - Programming should provide accurate state feedback.
7. Crestron DM Signal routing (Crestron network communication)
   - Programming must accommodate routing of all needed video sources for the system. There are a minimum of 5 sources in this design.
     - 1 DM Transmitter plate
     - 1 local HDMI connection
     - 1 local VGA connection
     - 1 BluRay player (HDMI)
     - 1 OFE Cable Tuner (HDMI)
   - Programming must accommodate routing of all needed audio and video destinations in the system. There are a minimum of 2 destinations in this design.
     - 1 Room Projector via DM Receiver
     - 1 Source Audio to BSS Audio Mixer
   - Programming must provide accurate feedback as to the current source selections, where appropriate.

Preset Scenario Requirements: The Crestron Program must have one-button-press preset setups and custom control screens for a minimum of 3 room configurations and uses. This preset should include power, routing and audio settings for each configuration as appropriate.

Multiple User Level Requirements: The Crestron Program must support three user levels. There should be unique control interfaces for a basic user as well as for a slightly more technical staff member. Additionally, there should be separate access to the advanced equipment control area for a more highly trained technical user to have full equipment control. Password protection should be implemented. City staff should be consulted to determine what features are available at what user level and how password protection should be employed.

System Network Integration: City staff will be responsible for ensuring all wired network, wireless network and cable television signals and connections are available to the integrator. The integrator is responsible for working with City staff to place the control and AV equipment on the City network as appropriate for wireless Xpanel and IOS control as well as network functionality of devices such as the Bluray player. The integrator is responsible for providing any unmanaged network switch hardware needed to connect or power the Crestron control and DM equipment.

Below are the X-panel, touch panel, mobile application and program requirements:

- Custom control interfaces should be completed for a networked Crestron Touchscreen, a PC based Xpanel and an IOS interface.

- The interfaces should look and work identically across platforms.
- Client branded graphics should be used as appropriate.
- Xpanel program must be created as both an executable program that can be installed and as a web-based X-panel to be stored on the control system and accessed anywhere within the building.
- Client must be given final approval of all graphics and design work before final creation of any control interfaces.
- Upon completion and approval of the final program and touchpanel, client must be provided with a disc containing:
    - Complete, un-compiled copy of the program file (***.smw)
    - Any modules or IR drivers that are used in the program, but not a part of the standard Crestron database. (***.usp ***.umc ***.ir)
    - Complete, un-compiled copy of the touchpanel file (***.vtp)
    - Any custom graphics created for or used in the final touchpanel (***.jpg ***.bmp ***.gif ***.psd)

Below is the equipment that shall be included with this bid item:

Description	Quantity
Crestron DMPS3-4k-150C Digital Media Presentation System	1
Crestron TSW-760-B-S 7-inch Touch Screen Control Panel (black)	1

Payment for **ITEM NO. 3 – CONTROL SYSTEM/AUDIO VIDEO ROUTER HARDWARE, INSTALLATION & PROGRAMMING** shall be a lump sum contract bid item price for all the audio hardware and shall include full compensation for all labor, materials, tools, equipment, installation, programming and incidentals necessary to do all the work involved thereof, complete, in place, and accepted. Based on actual work performed, Contractor to verify all site conditions and quantities.

ITEM NO. 4 – VIDEO HARDWARE, INSTALLATION & PROGRAMMING

Contractor shall supply all equipment, materials and labor for installation and programming of video hardware. A permanent HD projector shall be installed in the ceiling, and used with the existing electric projection screen. The projector shall be Hitachi CP-WX8255A, capable of widescreen WXGA 1280x800 resolution, and completely fill the width of the existing screen. Contractor shall install the mount and ensure that it is secured code complaint. A new 15amp/120v electrical outlet shall be installed at the projector location in the ceiling. This circuit should share a ground with the outlet in the AV equipment storage room. Contractor shall confirm final projector location with City before installation.

Below is the equipment that shall be included with this bid item:

Description	Quantity
HITACHI CP-WX8255A 5500 Lumen WXGA Widescreen Projector	1
Chief RPA 203 Projector Interface Bracket	1
Chief CMA700 Projector Ceiling Mount Kit	1
Crestron DM-RMC-4K-SCALER-C Scaling Display Receiver	1
Crestron DM-TX-200-C-2G-B-T Laptop Input Wall Plates (VGA/HDMI) Black	1
Panel Crafters PC-G1795-E-P-B Pass-through HDMI/VGA Wall Plate	1
Oppo UDP-203 Professional Blu-Ray DVD Player	1
Oppo Rack mount Kit for UDP-203	1

Payment for **ITEM NO. 4 – VIDEO HARDWARE, INSTALLATION & PROGRAMMING** shall be a lump sum contract bid item price for all the audio hardware and shall include full compensation for all labor, materials, tools, equipment, installation, programming and incidentals necessary to do all the work involved thereof, complete, in place, and accepted. Based on actual work performed, Contractor to verify all site conditions and quantities.

Below is a list of Plans provided for the Community Room Audio Video System Project:

- AV001 – 04 Upper Floor Plan
- Community Room Library AV-1-rev4
- South Pasadena Rack Elevation
- Product cut sheets for the products described in the Technical Provisions

CONTRACTOR'S BID PROPOSAL

LIBRARY COMMUNITY ROOM AUDIO VIDEO UPGRADES

HEREBY PROPOSE to furnish all labor, materials, equipment and transportation, and do all the work required to complete the said work in accordance with the said Plans and Specifications for the following unit prices:

Item No.	Description	Unit	Amount
1.0	AUDIO HARDWARE, INSTALLATION & PROGRAMMING	LS	$ 21,682.30
2.0	ASSISTED LISTENING HARDWARE, INSTALLATION & PROGRAMMING	LS	$2,423.14
3.0	CONTROL SYSTEM/AUDIO VIDEO ROUTER HARDWARE, INSTALLATION & PROGRAMMING	LS	$11,226.56
4.0	VIDEO HARDWARE, INSTALLATION & PROGRAMMING	LS	$8,439.46

TOTAL PROJECT COST IN FIGURES $43,771.46

TOTAL PROJECT COST IN WORDS _____

Forty-Three Thousand, Seven Hundred Seventy-One Dollars, and Forty-Six Cents

The undersigned bidder acknowledges receipt of the following addendum issued for the above project. If no addendum has been received, write "none".

List of Addendum Received: Addendum 1 (received 4/20/2017)

Signature of Bidder _____

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City of South Pasadena
Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA:	May 17, 2017
TO:	Honorable Mayor and City Council
VIA:	Elaine Aguilar, Interim City Manager
FROM:	Lucy Demirjian, Assistant to the City Manager
SUBJECT:	**Authorize Letters of Support for Senate Bills 541, 589, 633, and Assembly Bill 1180 Regarding Municipal Separate Storm Sewer Systems**

Recommendation
It is recommended that the City Council:

1. Authorize a letter of support for Senate Bill (SB) 541(Allen) Stormwater Guidelines for Schools;
2. Authorize a letter of support for SB 589 (Hernandez) Municipal Separate Storm Sewer Systems (MS4): Financial Capability Analysis, as amended April 26, 2017;
3. Authorize a letter of support for SB 633 (Portantino) Use of Existing Infrastructure to Convey Stormwater; and
4. Authorize a letter of support for Assembly Bill (AB) 1180 (Holden) Stormwater Permit Compliance Fund.

Fiscal Impact
There is no fiscal impact.

Commission Review and Recommendation
This matter was not reviewed by a commission.

Background
For decades, California and its cities have been pioneers in removing pollutants from waterways, a history that includes the passage of the Porter-Cologne Water Quality Control Act in 1969. That landmark law provided the basis for sections of the 1972 Federal Clean Water Act.

Cities play an ongoing, critical role in improving the state's water quality while working in an ever-changing regulatory environment. In April 2015, the Governor issued an executive order in response to the ongoing drought, prompting the state's first mandatory water restrictions and mandate for the creation of groundwater management plans.

AGENDA ITEM 17

Along with increasingly strict federal and state stormwater runoff standard, cities face a financial burden as funding for infrastructure and other necessary tools are limited. Paying for stormwater management has become more challenging after the passage of Proposition 218, which requires voter approval to levy a general or special tax to fund the management of storm flows for environmental or flood-control purposes.

Beginning in 1991, the Los Angeles Regional Water Quality Control Board imposed requirements via permit on local jurisdictions' MS4. The requirements were gradually increased in several subsequent permit renewals, culminating in the most recent permit adopted in December 2012. Compliance with the MS4 permit requirements has been estimated to cost several billions of dollars.

Analysis

SB 541(Allen) Stormwater Guidelines for Schools

The League of California Cities (League) has taken a support position on SB 541. It is recommended to submit a letter of support from the City of South Pasadena (City).

Existing law requires the Energy Resources Conservation and Development Commission, in consultation with the State Department of Education and the Division of the State Architect and the Office of Public School Construction within the Department of General Services, to recommend best design practices that include energy efficiency measures for all new public schools, and to report the recommendations to the Governor and the Legislature by October 1, 2003.This bill would require the State Department of Education, the State Water Resources Control Board, the regional water quality control boards, and the Division of the State Architect and the Office of Public School Construction within the Department of General Services, to consult and recommend best design and use practices that include school facility water capture practices for all new, reconstructed, or altered public schools, including school grounds. The bill would require these recommendations to be reported to the Governor and the Legislature on or before January 1, 2019. The bill would define "school facility water capture practices" for these purposes.

SB 589 (Hernandez) Municipal Separate Storm Sewer Systems: Financial Capability Analysis.

The League has taken a support position on SB 589, as amended. On March 15, 2017, the City Council previously authorized a letter of support for SB 589. It is recommended to submit a letter of support from the City.

Under existing law, the State Water Resources Control Board and the California regional water quality control boards prescribe waste discharge requirements for the discharge of stormwater in accordance with the federal National Pollutant Discharge Elimination System (NPDES) Permit Program. Existing law requires the state board or the regional boards to issue waste discharge requirements and ensure compliance with the federal Clean Water Act and to apply more stringent effluent standards or limitations necessary to implement water quality control plans, or for the protection of beneficial uses, or to prevent nuisance.

SB 589 would require the state board, in conjunction with an educational institution, to establish financial capability assessment guidelines for MS4 permittees by an unspecified date. The bill would require the California Regional Water Quality Control Board, Los Angeles region to use the guidelines in a pilot project conducted to assess if a financial capability analysis can be effectively used to help municipalities to implement a municipal separate storm sewer system permit. The bill would require the state board to oversee the use of the guidelines and to make statewide recommendations upon the completion of the pilot project.

SB 589 does not alter, waive, or weaken water quality standards, but provides an effective tool for determining the extent of the financial burden that stormwater management places on local governments and particularly disadvantaged communities. Ultimately, an affordability assessment can help identify revenue shortfalls and find solutions for local governments to comply with water quality objectives under the MS4 permit.

SB 633 (Portantino) Use of Existing Infrastructure to Convey Stormwater
The Los Angeles County Division of the League has taken a support position on SB 633. It is recommended to submit a letter of support from the City.

Existing law requires each California regional water quality control board to adopt water quality control plans and to establish water quality objectives in those plans, considering certain factors, to ensure the reasonable protection of beneficial uses and the prevention of nuisance. This bill would require a regional board preparing a water quality control plan for a region having a population in excess of 10 million residents to additionally consider opportunities to convey stormwater to a regional site within the watershed in which the stormwater originated for capture and infiltration and to consider the opportunity for stormwater capture when determining past and probable future beneficial uses of water, as specified.

Los Angeles County cities seek to use the flood control system to convey stormwater to centralized sites that more cost-effectively enhance local water supplies through stormwater capture. SB 633 offers avenue that balances the requirement to ensure that stormwater is cleansed of pollutants with the regional economies of scale offered by downstream capture and infiltration.

AB 1180 (Holden) Stormwater Permit Compliance Fund
The League has taken a support position on AB 1180. It is recommended to submit a letter of support from the City.

The California Tire Recycling Act, until January 1, 2024, requires a person who purchases a new tire to pay a California tire fee of $1.75 per tire, for deposit, except for 1 1/2% retained by retailers and as provided below, in the California Tire Recycling Management Fund, for expenditure by the Department of Resources Recycling and Recovery upon appropriation by the Legislature for prescribed purposes related to disposal and use of used tires. Commencing January 1, 2024, existing law reduces the California tire fee to $0.75 per tire and changes the

retailers, share to 3%.This bill would increase the California tire fee by $1.50. The bill would deposit the additional moneys in the Stormwater Permit Compliance Fund, which would be established by the bill, and would make the moneys available to the State Water Resources Control Board Division of Financial Assistance. The bill would continuously appropriate moneys in the fund for competitive grants for projects and programs for municipal storm sewer system permit compliance requirements that would prevent or remediate zinc pollutants caused by tires in the state and for an annual audit of the fund. Money in the fund would be available upon appropriation for the administrative expenses of the fund, not to exceed 3% of the overall revenue annually deposited in the fund, except as specified.

Legal Review
The City Attorney has not reviewed this item.

Public Notification of Agenda Item
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachments:
1. Text for SB 541, SB 589, SB 633, and AB 1180
2. Letters of Support for SB 541, SB 589, SB 633, and AB 1180

ATTACHMENT 1
Text for SB 541, SB 589,
SB 633, and AB 1180

AMENDED IN SENATE APRIL 4, 2017

SENATE BILL No. 541

Introduced by Senator Allen

February 16, 2017

An act to add Section 17255.5 to the Education Code, relating to school facilities.

LEGISLATIVE COUNSEL'S DIGEST

SB 541, as amended, Allen. School facilities: *school facility* water capture~~ design standards.~~ *practices.*

Existing law requires the Energy Resources Conservation and Development Commission, in consultation with the State Department of Education and the Division of the State Architect and the Office of Public School Construction within the Department of General Services, to recommend best design practices that include energy efficiency measures for all new public schools, and to report the recommendations to the Governor and the Legislature by October 1, 2003.

This bill would require the State Department of Education, the State Water Resources Control Board, *the regional water quality control boards,* and the Division of the State Architect and the Office of Public School Construction within~~ in~~ the Department of General Services, to consult and recommend best design *and use* practices that include *school facility* water capture~~ design standards~~ *practices* for all new, reconstructed, or altered public schools, including school grounds. The bill would require these recommendations to be reported to the Governor and the Legislature on or before January 1, 2019. The bill would define ~~"water capture"~~ *"school facility water capture practices"* for these purposes.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

The people of the State of California do enact as follows:

SECTION 1. Section 17255.5 is added to the Education Code, to read:

17255.5. (a) The State Department of Education, the State Water Resources Control Board, *the regional water quality control boards,* and the Division of the State Architect and the Office of Public School Construction within the Department of General Services, shall consult and recommend best design *and use* practices that include *school facility* water capture ~~design standards~~ *practices* for all new, reconstructed, or altered public schools, including school grounds.

(b) These recommendations shall be reported to the Governor and the Legislature on or before January 1, 2019.

(c) For purposes of this section ~~"water capture"~~ *"school facility water capture practices"* means *practices* to control water pollutants, pollutant loads, and water runoff volume to the maximum extent feasible by minimizing impervious surface area and controlling runoff from impervious surfaces through infiltration, evapotranspiration, bio-retention, and rainfall ~~harvest and use. Water capture may be used in open space, parks, fields, rooftops, streetscapes, parking lots, sidewalks, and medians.~~ *harvest.*

(d) (1) The reporting requirement pursuant to subdivision (b) shall be inoperative on January 1, 2023, pursuant to Section 10231.5 of the Government Code.

(2) A report submitted ~~by~~ *to* the Legislature pursuant to subdivision (b) shall be submitted in compliance with Section 9795 of the Government Code.

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AMENDED IN SENATE APRIL 26, 2017

AMENDED IN SENATE APRIL 6, 2017

SENATE BILL **No. 589**

Introduced by Senator Hernandez

February 17, 2017

An act to add Section 13185 to the Water Code, relating to water quality.

LEGISLATIVE COUNSEL'S DIGEST

SB 589, as amended, Hernandez. Municipal separate storm sewer systems: financial capability analysis: pilot project.

Under existing law, the State Water Resources Control Board and the California regional water quality control boards prescribe waste discharge requirements for the discharge of stormwater in accordance with the federal national pollutant discharge elimination system permit program. Existing law requires the state board or the regional boards to issue waste discharge requirements that apply and ensure compliance with the federal Clean Water Act and any more stringent effluent standards or limitations necessary to implement water quality control plans, or for the protection of beneficial uses, or to prevent nuisance.

This bill would require the state ~~board~~ *board, in conjunction with an educational institution,* to establish financial capability assessment guidelines *for municipal separate storm sewer system permittees* by an unspecified date. The bill would require the California Regional Water Quality Control Board, Los Angeles region to use the guidelines in a pilot project conducted ~~by an independent or educational entity for assessing the~~ *to assess if a* financial capability ~~of~~ *analysis can be effectively used to help* municipalities to implement a municipal separate storm sewer system permit. The bill would require the state board to

oversee the use of the guidelines and to make statewide recommendations upon the completion of the ~~financial capability analysis.~~ *pilot project.*

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. (a) The Legislature finds and declares as follows:
2 (1) On November 24, 2014, the federal Environmental Protection
3 Agency, Office of Enforcement and Compliance Assurance,
4 announced it had adopted a refined financial capability assessment
5 framework to aid in negotiating schedules for compliance with the
6 municipal federal Clean Water Act requirements and in developing
7 integrated management plans.
8 (2) The financial capability assessment framework does not
9 alter or waive water quality standards, but offers alternative
10 compliance pathways to municipal separate storm sewer system
11 permittees and achievable schedules for compliance for
12 disadvantaged communities.
13 (3) A financial capability assessment is necessary to set
14 achievable schedules for water quality objectives in water quality
15 control plans under the Porter-Cologne Water Quality Control Act
16 (Division 7 (commencing with Section 13000) of the Water Code)
17 and to develop integrated regional water management plans.
18 (b) It is the intent of the Legislature in enacting this measure to
19 do all of the following:
20 (1) Comply with the federal Clean Water Act (33 U.S.C. Sec.
21 1251 et seq.).
22 (2) Help local governments that are making a good faith effort
23 to be stewards of the environment but lack a dedicated revenue
24 source for stormwater.
25 (3) Find solutions and share the cost of compliance for local
26 governments that are participating in a watershed management
27 program or an enhanced watershed management program.
28 (4) Not weaken environmental protections for lower income
29 communities but rather to provide funding to achieve the same
30 protections for all communities.
31 (5) Help the State Water Resources Control Board, the California
32 regional water quality control boards, and local governments to

prioritize the many competing requirements faced by communities as dealing with funding drinking water, groundwater, sanitary sewer, flood protection, and stormwater improvements.

(6) Give communities time to apply for grants to overcome the financial constraints of local government without fear of fines and third-party litigation.

SEC. 2. Section 13185 is added to the Water Code, to read:

13185. (a) The state ~~board~~ *board, in conjunction with an educational institution,* shall establish financial capability assessment guidelines *for municipal separate storm sewer system permittees* by ____. The state board shall ~~consider~~ *consider, but is not limited to considering,* both of the following United States Environmental Protection Agency policies in drafting the financial capability assessment guidelines:

(1) Combined Sewer Overflows—Guidance for Financial Capability Assessment and Schedule Development, dated February 1997.

(2) Affordability Criteria for Small Drinking Water Systems: An EPA Science Advisory Board Report, dated December 2002.

(b) The regional board for the Los Angeles region shall use the guidelines developed by the state board in a pilot project conducted ~~by an independent or educational entity for assessing the~~ *to assess if a* financial capability ~~of~~ *analysis can be effectively used to help* municipalities to implement a municipal separate storm sewer system permit. The state board shall oversee the use of the guidelines and shall make statewide recommendations upon the completion of the ~~financial capability analysis.~~ *pilot project.*

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AMENDED IN SENATE APRIL 26, 2017

AMENDED IN SENATE MARCH 23, 2017

SENATE BILL **No. 633**

Introduced by Senator Portantino
(Coauthor: Senator Stern)

February 17, 2017

An act to add Section 13241.5 to the Water Code, relating to water.

LEGISLATIVE COUNSEL'S DIGEST

SB 633, as amended, Portantino. Water quality objectives: stormwater.

Existing law, the Porter-Cologne Water Quality Control Act, requires each California regional water quality control board to adopt water quality control plans and to establish water quality objectives in those plans, considering certain factors, to ensure the reasonable protection of beneficial uses and the prevention of nuisance.

This bill would require a regional board preparing a water quality control plan for a region having a population in excess of 10 million residents to additionally consider opportunities to convey stormwater to a regional site within the watershed in which the stormwater originated for capture and infiltration and to consider ~~and balance~~ the opportunity for stormwater capture when determining past and probable future beneficial uses of water, as specified.

This bill would make legislative findings and declarations as to the necessity of a special statute for the Los Angeles region.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

The people of the State of California do enact as follows:

SECTION 1. Section 13241.5 is added to the Water Code, to read:

13241.5. (a) In addition to the factors identified in Section 13241 to be considered when establishing water quality objectives, a regional board shall consider opportunities to convey stormwater to a regional site within the watershed in which the stormwater originated for capture and infiltration for the purpose of improving water quality and enhancing local water supply in multiobjective projects. A regional board shall consider ~~and balance~~ the opportunity to ~~cost-effectively~~ *cost effectively* enhance local water supply through stormwater capture when determining past and probable future beneficial uses of water. For the purposes of this section, a regional board may consider all tools available to the regional board.

(b) This section applies only to a water quality control plan prepared for a region having a population in excess of 10 million residents.

SEC. 2. The Legislature finds and declares that a special statute is necessary and that a general statute cannot be made applicable within the meaning of Section 16 of Article IV of the California Constitution because of the unique water quality challenges in the Los Angeles region.

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AMENDED IN ASSEMBLY APRIL 19, 2017

CALIFORNIA LEGISLATURE—2017–18 REGULAR SESSION

ASSEMBLY BILL No. 1180

Introduced by Assembly Member Holden

February 17, 2017

An act to amend Sections 42885 and 42889 of, and to add Section 42888.5 to, the Public Resources Code, relating to tires, making an appropriation therefor, and declaring the urgency thereof, to take effect immediately.

LEGISLATIVE COUNSEL'S DIGEST

AB 1180, as amended, Holden. California tire fee: Stormwater Permit Compliance Fund.

The California Tire Recycling Act, until January 1, 2024, requires a person who purchases a new tire to pay a California tire fee of $1.75 per tire, for deposit, except for 1 ½% retained by retailers and as provided below, in the California Tire Recycling Management Fund, for expenditure by the Department of Resources Recycling and Recovery upon appropriation by the Legislature for prescribed purposes related to disposal and use of used tires. Commencing January 1, 2024, existing law reduces the California tire fee to $0.75 per tire and changes the retailers, share to 3%.

Existing law, until January 1, 2024, requires that $0.75 per tire on which the California tire fee is imposed be deposited in the Air Pollution Control Fund with these moneys to be available upon appropriation by the Legislature for use by the State Air Resources Board and local air districts to fund programs and projects that mitigate or remediate air pollution caused by tires in the state, as provided.

This bill would increase the California tire fee by $1.50. The bill would deposit the additional moneys in the Stormwater Permit Compliance Fund, which would be established by the bill, and would make the moneys available to the State Water Resources Control Board Division of Financial Assistance. The bill would continuously appropriate moneys in the fund for competitive grants for projects and programs for municipal storm sewer system permit compliance requirements that would prevent or remediate zinc pollutants caused by tires in the state and for an annual audit of the fund. Money in the fund would be available upon appropriation for the administrative expenses of the fund, not to exceed 3% of the overall revenue annually deposited in the fund, except as specified.

This bill would make conforming changes.

This bill would declare that it is to take effect immediately as an urgency statute.

Vote: ⅔. Appropriation: yes. Fiscal committee: yes. State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Section 42885 of the Public Resources Code, as
2 amended by Section 31 of Chapter 401 of the Statutes of 2013, is
3 amended to read:
4 42885. (a) For purposes of this section, "California tire fee"
5 means the fee imposed pursuant to this section.
6 (b) (1) A person who purchases a new tire, as defined in
7 subdivision (g), shall pay a California tire fee of three dollars and
8 twenty-five cents ($3.25) per tire.
9 (2) The retail seller shall charge the retail purchaser the amount
10 of the California tire fee as a charge that is separate from, and not
11 included in, any other fee, charge, or other amount paid by the
12 retail purchaser.
13 (3) (A) The retail seller shall collect the California tire fee from
14 the retail purchaser at the time of sale and may retain 1 ½ percent
15 of the fee as reimbursement for any costs associated with the
16 collection of the fee.
17 (B) The retail seller shall remit the remainder to the state on a
18 quarterly schedule for deposit in the California Tire Recycling
19 Management Fund, which is hereby created in the State Treasury,
20 the Air Pollution Control Fund, and the Stormwater Permit

Compliance Fund, established pursuant to Section 42888.5. Of this amount, for each tire subject to the California ~~Tire Fee,~~ *tire fee,* seventy-five cents ($0.75) shall be deposited in the Air Pollution Control Fund pursuant to Section 42889, one dollar and fifty cents ($1.50) shall be deposited in the Stormwater Permit Compliance Fund, and the balance shall be deposited in the California Tire Recycling Management Fund.

(c) The department, or its agent authorized pursuant to Section 42882, shall be reimbursed for its costs of collection, auditing, and making refunds associated with the California Tire Recycling Management Fund, but not to exceed 3 percent of the total annual revenue deposited in the fund.

(d) The California tire fee imposed pursuant to subdivision (b) shall be separately stated by the retail seller on the invoice given to the customer at the time of sale. Any other disposal or transaction fee charged by the retail seller related to the tire purchase shall be identified separately from the California tire fee.

(e) A person or business that knowingly, or with reckless disregard, makes a false statement or representation in a document used to comply with this section is liable for a civil penalty for each violation or, for continuing violations, for each day that the violation continues. Liability under this section may be imposed in a civil action and shall not exceed twenty-five thousand dollars ($25,000) for each violation.

(f) In addition to the civil penalty that may be imposed pursuant to subdivision (e), the department may impose an administrative penalty in an amount not to exceed five thousand dollars ($5,000) for each violation of a separate provision or, for continuing violations, for each day that the violation continues, on a person who intentionally or negligently violates a permit, rule, regulation, standard, or requirement issued or adopted pursuant to this chapter. The department shall adopt regulations that specify the amount of the administrative penalty and the procedure for imposing an administrative penalty pursuant to this subdivision.

(g) For purposes of this section, "new tire" means a pneumatic or solid tire intended for use with on-road or off-road motor vehicles, motorized equipment, construction equipment, or farm equipment that is sold separately from the motorized equipment, or a new tire sold with a new or used motor vehicle, as defined in Section 42803.5, including the spare tire, construction equipment,

or farm equipment. "New tire" does not include retreaded, reused, or recycled tires.

(h) The California tire fee shall not be imposed on a tire sold with, or sold separately for use on, any of the following:

(1) A self-propelled wheelchair.

(2) A motorized tricycle or motorized quadricycle, as defined in Section 407 of the Vehicle Code.

(3) A vehicle that is similar to a motorized tricycle or motorized quadricycle and is designed to be operated by a person who, by reason of the person's physical disability, is otherwise unable to move about as a pedestrian.

(i) This section shall remain in effect only until January 1, 2024, and as of that date is repealed, unless a later enacted statute that is enacted before January 1, 2024, deletes or extends that date.

SEC. 2. Section 42885 of the Public Resources Code, as amended by Section 32 of Chapter 401 of the Statutes of 2013, is amended to read:

42885. (a) For purposes of this section, "California tire fee" means the fee imposed pursuant to this section.

(b) (1) A person who purchases a new tire, as defined in subdivision (g), shall pay a California tire fee of two dollars and twenty-five cents ($2.25) per tire.

(2) The retail seller shall charge the retail purchaser the amount of the California tire fee as a charge that is separate from, and not included in, any other fee, charge, or other amount paid by the retail purchaser.

(3) (A) The retail seller shall collect the California tire fee from the retail purchaser at the time of sale and may retain 3 percent of the fee as reimbursement for any costs associated with the collection of the fee.

(B) The retail seller shall remit the remainder to the state on a quarterly schedule for deposit in the California Tire Recycling Management Fund, which is hereby created in the State Treasury, and the Stormwater Permit Compliance Fund, established pursuant to Section 42888.5. Of this amount, for each tire subject to the California ~~Tire Fee,~~ *tire fee,* one dollar and fifty cents ($1.50) shall be deposited in the Stormwater Permit Compliance Fund and the balance shall be deposited in the California Tire Recycling Management Fund.

(c) The department, or its agent authorized pursuant to Section 42882, shall be reimbursed for its costs of collection, auditing, and making refunds associated with the California Tire Recycling Management Fund, but not to exceed 3 percent of the total annual revenue deposited in the fund.

(d) The California tire fee imposed pursuant to subdivision (b) shall be separately stated by the retail seller on the invoice given to the customer at the time of sale. Any other disposal or transaction fee charged by the retail seller related to the tire purchase shall be identified separately from the California tire fee.

(e) A person or business that knowingly, or with reckless disregard, makes a false statement or representation in a document used to comply with this section is liable for a civil penalty for each violation or, for continuing violations, for each day that the violation continues. Liability under this section may be imposed in a civil action and shall not exceed twenty-five thousand dollars ($25,000) for each violation.

(f) In addition to the civil penalty that may be imposed pursuant to subdivision (e), the department may impose an administrative penalty in an amount not to exceed five thousand dollars ($5,000) for each violation of a separate provision or, for continuing violations, for each day that the violation continues, on a person who intentionally or negligently violates a permit, rule, regulation, standard, or requirement issued or adopted pursuant to this chapter. The department shall adopt regulations that specify the amount of the administrative penalty and the procedure for imposing an administrative penalty pursuant to this subdivision.

(g) For purposes of this section, "new tire" means a pneumatic or solid tire intended for use with on-road or off-road motor vehicles, motorized equipment, construction equipment, or farm equipment that is sold separately from the motorized equipment, or a new tire sold with a new or used motor vehicle, as defined in Section 42803.5, including the spare tire, construction equipment, or farm equipment. "New tire" does not include retreaded, reused, or recycled tires.

(h) The California tire fee shall not be imposed on a tire sold with, or sold separately for use on, any of the following:

(1) A self-propelled wheelchair.

(2) A motorized tricycle or motorized quadricycle, as defined in Section 407 of the Vehicle Code.

(3) A vehicle that is similar to a motorized tricycle or motorized quadricycle and is designed to be operated by a person who, by reason of the person's physical disability, is otherwise unable to move about as a pedestrian.

(i) This section shall become operative on January 1, 2024.

SEC. 3. Section 42888.5 is added to the Public Resources Code, to read:

42888.5. ~~(a)~~ The Stormwater Permit Compliance Fund is hereby established in the State Treasury. Moneys in the Stormwater Permit Compliance Fund shall be available~~ to the State Water Resources Control Board Division of Financial Assistance~~ as follows:

~~(1)~~

(a) Notwithstanding Section 13340 of the Government Code, moneys in the fund shall be continuously appropriated, without regard to fiscal year, *to the following entities* for the following purposes:

~~(A) Competitive~~

(1) To the State Water Resources Control Board Division of Financial Assistance for competitive grants to fund projects and programs for municipal separate storm sewer system permit compliance requirements that would prevent or remediate zinc pollutants caused by tires in the state. Grants that are issued under this subparagraph shall address zinc impairments and zinc total maximum daily loads under the federal Clean Water Act (33 U.S.C. Sec. 1251), and priority shall be given to applicants with zinc levels that exceed the total maximum daily loads. Grants issued under this subparagraph are authorized for the development, administration, and operation of a program to fund a municipal permittee's compliance with municipal separate storm sewer system permit requirements and the costs associated with that program.

~~(B) An~~

(2) To the Department of Finance for an annual audit of the Stormwater Permit Compliance Fund on the financial status of the Stormwater Permit Compliance Fund as of June 30. The audit shall be submitted to the State Water Resources Control Board and shall be posted on the State Water Resources Control Board's Division of Financial Assistance Internet Web site.

~~(2)~~

(b) Moneys in the fund shall be available upon appropriation by the Legislature for the administrative overhead cost of the Stormwater Permit Compliance Fund, not to exceed 3 percent of the total revenue deposited in the Stormwater Permit Compliance Fund annually, or an amount otherwise specified in the annual Budget Act. If moneys for administrative expenses are not timely appropriated, those expenses shall be advanced from the Stormwater Permit Compliance Fund. Expenses advanced pursuant to this paragraph shall be reimbursed in full to the Stormwater Permit Compliance Fund upon enactment of an annual Budget Act that appropriates those moneys.

~~(b) Except as provided in paragraph (2) of subdivision (a), moneys in the fund shall not be used or borrowed for any other purpose.~~

SEC. 4. Section 42889 of the Public Resources Code, as amended by Section 152 of Chapter 35 of the Statutes of 2014, is amended to read:

42889. (a) Of the moneys collected pursuant to subparagraph (B) of paragraph (3) of subdivision (b) of Section 42885, the amount designated there for deposit in the Air Pollution Control Fund shall be transferred by the State Board of Equalization to that fund. The state board shall expend those moneys, or allocate those moneys to the districts for expenditure, to fund programs and projects that mitigate or remediate air pollution caused by tires in the state, to the extent that the state board or the applicable district determines that the program or project remediates air pollution harms created by tires upon which the fee described in Section 42885 is imposed.

(b) The moneys remitted pursuant to subparagraph (B) of paragraph (3) of subdivision (b) of Section 42885 that are designated for deposit in the California Tire Recycling Management Fund shall be used to fund the waste tire program, and shall be appropriated to the department in the annual Budget Act in a manner consistent with the five-year plan adopted and updated by the department. These moneys shall be expended for the payment of refunds under this chapter and for the following purposes:

(1) To pay the administrative overhead cost of this chapter, not to exceed 6 percent of the total revenue deposited in the fund

annually, or an amount otherwise specified in the annual Budget Act.

(2) To pay the costs of administration associated with collection, making refunds, and auditing revenues in the fund, not to exceed 3 percent of the total revenue deposited in the fund, as provided in subdivision (c) of Section 42885.

(3) To pay the costs associated with operating the tire recycling program specified in Article 3 (commencing with Section 42870).

(4) To pay the costs associated with the development and enforcement of regulations relating to the storage of waste tires and used tires. The department shall consider designating a city, county, or city and county as the enforcement authority of regulations relating to the storage of waste tires and used tires, as provided in subdivision (c) of Section 42850, and regulations relating to the hauling of waste and used tires, as provided in subdivision (b) of Section 42963. If the department designates a local entity for that purpose, the department shall provide sufficient, stable, and noncompetitive funding to that entity for that purpose, based on available resources, as provided in the five-year plan adopted and updated as provided in subdivision (a) of Section 42885.5. The department may consider and create, as appropriate, financial incentives for citizens who report the illegal hauling or disposal of waste tires as a means of enhancing local and statewide waste tire and used tire enforcement programs.

(5) To pay the costs of cleanup, abatement, removal, or other remedial action related to waste tire stockpiles throughout the state, including all approved costs incurred by other public agencies involved in these activities by contract with the department. Not less than six million five hundred thousand dollars ($6,500,000) shall be expended by the department during each of the following fiscal years for this purpose: 2001–02 to 2006–07, inclusive.

(6) To make studies and conduct research directed at promoting and developing alternatives to the landfill disposal of waste tires.

(7) To assist in developing markets and new technologies for used tires and waste tires. The department's expenditure of funds for purposes of this subdivision shall reflect the priorities for waste management practices specified in subdivision (a) of Section 40051.

(8) To pay the costs associated with implementing and operating a waste tire and used tire hauler program and manifest system pursuant to Chapter 19 (commencing with Section 42950).

(9) To pay the costs to create and maintain an emergency reserve, which shall not exceed one million dollars ($1,000,000).

(10) To pay the costs of cleanup, abatement, or other remedial action related to the disposal of waste tires in implementing and operating the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program established pursuant to Chapter 2.5 (commencing with Section 48100) of Part 7.

(11) To fund border region activities specified in paragraph (8) of subdivision (b) of Section 42885.5.

(12) For expenditure pursuant to paragraph (3) of subdivision (a) of, and paragraph (3) of subdivision (b) of, Section 17001.

(c) This section shall remain in effect only until January 1, 2024, and as of that date is repealed, unless a later enacted statute that is enacted before January 1, 2024, deletes or extends that date.

SEC. 5. Section 42889 of the Public Resources Code, as amended by Section 153 of Chapter 35 of the Statutes of 2014, is amended to read:

42889. The moneys remitted pursuant to subparagraph (B) of paragraph (3) of subdivision (b) of Section 42885 that are not for deposit in the Stormwater Permit Compliance Fund shall be used to fund the waste tire program and shall be appropriated to the department in the annual Budget Act. The moneys in the fund shall be expended for the payment of refunds under this chapter and for the following purposes:

(a) To pay the administrative overhead cost of this chapter, not to exceed 5 percent of the total revenue deposited in the fund annually, or an amount otherwise specified in the annual Budget Act.

(b) To pay the costs of administration associated with collection, making refunds, and auditing revenues in the fund, not to exceed 3 percent of the total revenue deposited in the fund, as provided in subdivision (c) of Section 42885.

(c) To pay the costs associated with operating the tire recycling program specified in Article 3 (commencing with Section 42870).

(d) To pay the costs associated with the development and enforcement of regulations relating to the storage of waste tires and used tires. The department shall consider designating a city,

county, or city and county as the enforcement authority of regulations relating to the storage of waste tires and used tires, as provided in subdivision (c) of Section 42850, and regulations relating to the hauling of waste *tires* and used tires, as provided in subdivision (b) of Section 42963. If the department designates a local entity for that purpose, the department shall provide sufficient, stable, and noncompetitive funding to that entity for that purpose, based on available resources, as provided in the five-year plan adopted and updated as provided in subdivision (a) of Section 42885.5. The department may consider and create, as appropriate, financial incentives for citizens who report the illegal hauling or disposal of waste tires as a means of enhancing local and statewide waste tire and used tire enforcement programs.

(e) To pay the costs of cleanup, abatement, removal, or other remedial action related to waste tire stockpiles throughout the state, including all approved costs incurred by other public agencies involved in these activities by contract with the department. Not less than six million five hundred thousand dollars ($6,500,000) shall be expended by the department during each of the following fiscal years for this purpose: 2001–02 to 2006–07, inclusive.

(f) To fund border region activities specified in paragraph (8) of subdivision (b) of Section 42885.5.

(g) For expenditure pursuant to paragraph (3) of subdivision (a) of, and paragraph (3) of subdivision (b) of, Section 17001.

(h) This section shall become operative on January 1, 2024.

SEC. 6. This act is an urgency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the California Constitution and shall go into immediate effect. The facts constituting the necessity are:

To help grant recipients achieve municipal separate storm sewer system permit compliance requirements that would prevent or remediate zinc pollutants caused by tires in the state at the earliest possible time, it is necessary that this act take effect immediately.

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ATTACHMENT 2
Letters of Support for
SB 541, SB 589, SB 633,
and AB 1180

CITY OF SOUTH PASADENA
OFFICE OF THE CITY COUNCIL
1414 MISSION STREET, SOUTH PASADENA, CA 91030
TEL: (626) 403-7210 ▪ FAX: (626) 403-7211
WWW.SOUTHPASADENACA.GOV

May 17, 2017

The Honorable Ben Allen
California State Senate
State Capitol, Room 2054
Sacramento, CA 95814

RE: SB 541 (Allen) Stormwater Guidelines for Schools. *NOTICE OF SUPPORT*

Dear Senator Allen:
The City of South Pasadena strongly supports your SB 541 which encourages school districts to partner with local municipalities to address stormwater pollution by calling on the State Water Quality Control Board, the State Department of Education, and the Office of the State Architect to develop best practices for water capture design standards for all new school construction and reconstruction.

Under the 2012 Municipal Separate Storm Sewer System (MS4) permit, adopted by the Los Angeles Regional Water Quality Control Board, cities in Los Angeles County must meet some of the strongest water quality guidelines in the country. In order to meet these standards, municipalities must spend billions of dollars upgrading infrastructure and stormwater capture technology.

The City of South Pasadena's cost for compliance is estimated at $33 million, not including operation and maintenance costs.

In many cases cities are working with their local park districts to find suitable open space sites to capture and treat stormwater, but in many urban areas particularly in Los Angeles County and the Bay Area, school sites are among the largest parcels in otherwise fully built-out cities. However, because schools are not currently subject to an MS4 permit, there are no water capture standards or best practices for schools to follow.

School sites offer a unique opportunity to partner with municipalities to capture and treat stormwater. During construction or reconstructio a campus can be retrofitted to capture, treat, store and use rainwater with rain gardens, bioswales, cisterns, and native plants. Adding these natural features will also offer students more healthy environments that have been shown to improve concentration, reduce stress, and stimulate creativity.

SB 541 provides useful guidelines and best practices standards for schools to partner with cities to locate stormwater projects that improve water quality and sustainability while improving our campuses for generations.

For these reasons the City of South Pasadena supports SB 541.

Thank you for your leadership on this important issue facing municipalities. If you should have any questions, or if you need any additional assistance with this matter, please feel free to contact City Manager's Office at (626) 403-7210 or via email at cmoffice@southpasadenaca.gov.

Sincerely,

Michael A. Cacciotti
Mayor

Richard D. Schneider, M.D.
Mayor Pro Tem

Robert S. Joe
Councilmember

Marina Khubesrian, M.D.
Councilmember

Diana Mahmud
Councilmember

cc: Tina Andolina, Office of Senator Allen, tina.andolina@sen.ca.gov
Senator Anthony J. Portantino, Senate District 25
Assembly Member Chris Holden, Assembly District 41
Kristine Guerrero, League of California Cities, kguerrero@cacities.org

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May 17, 2017

The Honorable Dr. Ed Hernandez
California State Senate, District 22
State Capitol, Room 2080
Sacramento, CA 95814

RE: SB 589 (Hernandez) Municipal Separate Storm Sewer Systems: Financial Capability Analysis Pilot Program (As Amended April 26, 2017). ***NOTICE OF SUPPORT***

Dear Senator Hernandez:

The City of South Pasadena strongly supports your SB 589 to establish a financial capability assessment pilot project through the Los Angeles Regional Water Quality Control Board and an accompanying educational institution to assist local governments in setting achievable schedules for water quality objectives in water quality control plans under the Porter-Cologne Water Quality Control Act.

A U.S. Conference of Mayors (USCM) report, *Public Water Costs Per Household: Assessing Financial Impact of EPA Affordability Criteria for California Cities* found that integrated water quality requirements of drinking water, sanitary sewer, flood control, and storm water programs require significant investments which often compete with other public services. The study reviewed over 30 California cities (a majority in Los Angeles County) using EPA's affordability criteria under the Clean Water Act and found that many communities are paying greater than 4.5% of Median Household Income on water costs. This creates what EPA considers a "high burden" on the average household. This study was completed prior to the implementation of the most recent Municipal Separate Storm Sewer System (MS4) permit adopted by the Los Angeles Regional Water Quality Control Board, which is estimated to cost over $20 billion over the next 20 years, so financial burdens are likely higher.

The City of South Pasadena's cost for compliance is estimated at $33 million, not including operation and maintenance costs.

SB 589 does not alter, waive, or weaken water quality standards, but provides an effective tool for determining the extent of the financial burden that stormwater management places on local governments and particularly disadvantaged communities. Ultimately, an affordability assessment can help identify revenue shortfalls and find solutions for local governments to comply with water quality objectives under the MS4 permit.

For these reasons, the City of South Pasadena supports SB 589.

Sincerely,

Thank you for your leadership on this important issue facing municipalities. If you should have any questions, or if you need any additional assistance with this matter, please feel free to contact City Manager's Office at (626) 403-7210 or via email at cmoffice@southpasadenaca.gov.

Sincerely,

Michael A. Cacciotti
Mayor

Richard D. Schneider, M.D.
Mayor Pro Tem

Robert S. Joe
Councilmember

Marina Khubesrian, M.D.
Councilmember

Diana Mahmud
Councilmember

cc: Susan Reyes, Office of Senator Hernandez, susan.reyes@sen.ca.gov
Senator Anthony J. Portantino, Senate District 25
Assembly Member Chris Holden, Assembly District 41
Kristine Guerrero, League of California Cities, kguerrero@cacities.org

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May 17, 2017

The Honorable Anthony Portantino
California State Senate
State Capitol Building, Room 3086
Sacramento, CA 95814

RE: <u>SB 633 (Portantino) Use of Existing Infrastructure to Convey Stormwater.</u>
NOTICE OF SUPPORT

Dear Senator Portantino:

The City of South Pasadena strongly supports your SB 633 to require the Los Angeles Regional Water Quality Control Board to consider opportunities to convey stormwater to a regional site within the watershed in which the stormwater is captured for the purpose of improving water quality and enhancing local water supply. The board must consider and balance the opportunity to cost-effectively enhance local water supply through stormwater capture when determining past and probable future beneficial uses of water.

The 2012 National Pollutant Discharge Elimination System (NPDES) stormwater permits for the Los Angeles area highly encourage stormwater capture and infiltration at the jurisdictional level as a means of limiting downstream pollution caused by dry weather and stormwater runoff. Los Angeles County cities (permittees) seek to use the flood control system to convey stormwater to centralized sites that more cost-effectively enhance local water supplies through stormwater capture. SB 633 offers avenue that balances the requirement to ensure that stormwater is cleansed of pollutants with the regional economies of scale offered by downstream capture and infiltration.

Under the 2012 Municipal Separate Storm Sewer System (MS4) permit adopted by the Los Angeles Regional Water Quality Control Board, cities in Los Angeles County must meet the strongest water quality guidelines in the country. Estimates of the total capital costs to comply with the permit exceed $20 billion to upgrade infrastructure and implement stormwater capture technology. The City of South Pasadena's cost for compliance is estimated at $33 million, not including operation and maintenance costs. SB 633 offers a much needed tool to maximize efficiencies in water capture, offset capital costs, and benefit the region's water quality and supply.

Thank you for your leadership on this important issue facing municipalities. If you should have any questions, or if you need any additional assistance with this matter, please feel free to contact City Manager's Office at (626) 403-7210 or via email at cmoffice@southpasadenaca.gov.

Sincerely,

Michael A. Cacciotti
Mayor

Richard D. Schneider, M.D.
Mayor Pro Tem

Robert S. Joe
Councilmember

Marina Khubesrian, M.D.
Councilmember

Diana Mahmud
Councilmember

cc: Tara McGee, Office of Senator Portantino, tara.mcgee@sen.ca.gov
Assembly Member Chris Holden, Assembly District 41
Kristine Guerrero, League of California Cities, kguerrero@cacities.org

CITY OF SOUTH PASADENA
OFFICE OF THE CITY COUNCIL
1414 MISSION STREET, SOUTH PASADENA, CA 91030
TEL: (626) 403-7210 ▪ FAX: (626) 403-7211
WWW.SOUTHPASADENACA.GOV

May 17, 2017

The Honorable Chris R. Holden
California State Assembly, District 41
State Capitol, Room 5136
Sacramento, CA 95814

RE: AB 1180 (Holden) Stormwater Permit Compliance Fund. *NOTICE OF SUPPORT*

Dear Assembly Member Holden:

The City of South Pasadena strongly supports your AB 1180 to create the Stormwater Permit Compliance Fund to offer competitive grants for statewide and regional programs that address the effects of metals and contaminants in stormwater runoff.

AB 1180 increases the California tire fee by a modest $1.50 to raise revenue to fund projects and programs for Municipal Separate Storm Sewer Systems Permit (MS4) compliance requirements that would limit zinc pollutants caused by tires or other sources. When a vehicle is driven, the rubber tire tread slowly wears off and mixes with other materials, like pavement debris and soils, which eventually are washed into storm drains. This is becoming a high-level water quality threat to the current collection of stormwater.

Under the 2012 MS4 permit adopted by the Los Angeles Regional Water Quality Control Board, cities in Los Angeles County must meet the strongest water quality guidelines in the country. Estimates of the total capital costs to comply with the permit exceed $20 billion to upgrade infrastructure and implement stormwater capture technology.

The City of South Pasadena's cost for compliance is estimated at $33 million, not including operation and maintenance costs.

AB 1180 offers a much-needed funding tool to offset the costs of zinc pollutants and invests resources into local and regional projects that benefit the state's water quality and supply.

For these reasons, the City of South Pasadena supports AB 1180.

Thank you for your leadership on this important issue facing municipalities. If you should have any questions, or if you need any additional assistance with this matter, please feel free to contact City Manager's Office at (626) 403-7210 or via email at cmoffice@southpasadenaca.gov.

Sincerely,

Michael A. Cacciotti
Mayor

Richard D. Schneider, M.D.
Mayor Pro Tem

Robert S. Joe
Councilmember

Marina Khubesrian, M.D.
Councilmember

Diana Mahmud
Councilmember

cc: Victor Munoz, Office of Assembly Member Holden, victor.munoz@asm.ca.gov
Senator Anthony J. Portantino, Senate District 25
Kristine Guerrero, League of California Cities, kguerrero@cacities.org

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City of South Pasadena
Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 17, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: Anthony J. Mejia, Chief City Clerk

SUBJECT: **Authorize a Letter of Support for Assembly Constitutional Amendment 10 Which Lowers the Voting Age**

Recommendation
It is recommended that the City Council authorize a Letter of Support for Assembly Constitutional Amendment 10 (ACA 10) which lowers the voting age from 18-years-old to 17-years-old.

Fiscal Impact
There is no fiscal impact.

Commission Review and Recommendation
This matter was not reviewed by a Commission.

Background
On May 8, 2017, Councilmember Khubesrian, requested and received a second by Mayor Pro Tem Schneider to authorize a letter of support for ACA 10.

Youth voters (ages 18-24 years old) in California have the lowest turnout rate of any age demographic. According to data from the UC Davis Center for Regional Change's California Civic Engagement Project, only 30.9% of California's eligible voters turned out to vote in the November 2014 election. Youth voter turnout was the lowest of all age groups in the November 2014 general election. Only 8.2% of California's eligible youth voted. This translates into only 285,000 of 3.5 million eligible youth who cast a ballot.

The California Constitution and Elections Code Section 2101 permit a person who is a United States citizen, a resident of California, not in prison or on parole for the conviction of a felony, and at least 18 years of age at the time of the next election, to register to vote and vote in any local, state, or federal election.

While the 26th Amendment to the U.S. Constitution is often believed to set the voting age at 18-years-old for federal elections, the Amendment only prevents states from denying suffrage to 18-year-olds, and does not prevent states from establishing a lower voting age.

AGENDA ITEM 18

Analysis
ACA 10 lowers the voting age from 18-years-old to 17-years-old. It is believed that ACA 10 will promote youth becoming involved in matters that affect them personally and promote early civic engagement.

Currently, eleven states allow 16-year-olds to preregister to vote, including California. And twenty-two states and the District of Columbia permit 17-year olds to vote in the primary elections or caucuses if the voter will turn 18 before the general election.

Legal Review
The City Attorney has not reviewed this item.

Public Notification of Agenda Item
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Upon posting of the May 17, 2017 City Council Agenda, the agenda and staff report were transmitted to members of the City's Youth Commission.

Attachments:
1. Draft Letter of Support for ACA 10

CITY OF SOUTH PASADENA

OFFICE OF THE CITY COUNCIL
1414 MISSION STREET, SOUTH PASADENA, CA 91030
TEL: (626) 403-7210 ▪ FAX: (626) 403-7211
WWW.SOUTHPASADENACA.GOV

May 17, 2017

The Honorable Evan Low
State Capitol, Room 4126
Sacramento, CA 95814

Re: Assembly Constitutional Amendment 10 – Voting Age

Dear Assemblymember Low:

The City of South Pasadena is pleased to support Assembly Constitutional Amendment 10 (ACA 10), which lowers the voting age from 18-years-old to 17-years-old.

Research has shown that the earlier in life one votes, the more likely they are to form a lifelong habit of voting. As a result, there has been a nationwide movement to engage youth in the electoral process earlier in their lives. California has already taken some important steps to promote youth engagement, and is one of eleven states that allow 16-year-olds to preregister to vote. However, there is more that the state can do to promote youth voter participation. Twenty-two states and the District of Columbia permit 17-year-olds to vote in the primary elections or caucuses if the voter will turn 18 before the general election. Two localities–Takoma Park and Hyattsville, Maryland–have gone even further, and allow 16-year-olds to vote in their municipal elections. Here in California, voters in the City of Berkeley approved a charter amendment last November that will allow the City Council to lower the voting age to 16-years-old for elections for school director.

For most young adults, their first contact with the political process is in their high school government class during their senior year, or through volunteering on campaigns for community service credit. Many 18-year-olds are in a time of transition–graduating from high school, going to college, or getting a job. Lowering the voting age to 17-years-old will catch youth at a time when they are still connected to their school, their home, and their community.

By lowering the voting age from 18- to 17-years-old, ACA 10 will give youth a voice in the democratic process, and will help instill a lifelong habit of voting.

For all those reasons, the City of South Pasadena supports ACA 10.

Sincerely,

Michael A. Cacciotti
Mayor

Richard D. Schneider, M.D.
Mayor Pro Tem

Robert S. Joe
Councilmember

Marina Khubesrian, M.D.
Councilmember

Diana Mahmud
Councilmember

cc: Assemblymember Chris Holden

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City of South Pasadena
Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
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Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 17, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: Arthur Miller, Chief of Police
Mike Neff, Police Captain

SUBJECT: **First Reading and Introduction of Ordinance Prohibiting the Retail Sale of Commercially Bred Dogs, Cats, and Rabbits From Retail Pet Stores, Retail Businesses or Other Commercial Establishments within the City of South Pasadena**

Recommendation
It is recommended that the City Council Introduce for First Reading an Ordinance of the South Pasadena Municipal Code (SPMC) to prohibit the sale of commercially bred dogs, cats, and rabbits in pet stores, retail businesses, or other commercial establishments within South Pasadena.

Fiscal Impact
The enactment of an ordinance prohibiting the retail sales of commercially bred dogs, cats, and rabbits from retail pet stores, retail businesses, or other commercial establishments within South Pasadena would not have any direct financial impact to the City of South Pasadena (City).

Commission Review and Recommendation
On March 6, 2017, the Animal Commission recommended that the City Council approve an ordinance prohibiting the sale of commercially bred dogs, cats, and rabbits from retail pet stores, retail businesses, or other commercial establishments within South Pasadena.

Background
Puppy mills are difficult to outlaw completely because the sale of commercial bred dogs, cats and rabbits has become an interstate business facilitated by and conducted over the internet. It is staff's opinion that the most direct way to protect the welfare and safety of companion animals is to adopt an ordinance that would prohibit the sale of all commercially bred dogs, cats and rabbits in retail pet stores, retail businesses, or other commercial establishments within South Pasadena. Such an ordinance will assist in reducing the demand for animals bred in substandard facilities.

AGENDA ITEM 19

Federal Law
Commercial breeding of dogs is regulated on the federal level. The laws discussed below are civil laws, distinct from animal cruelty laws, which are criminal laws.

Animal Welfare Act *(7* U.S.C. §2131 *et* seq.)
The Animal Welfare Act (AWA) is a federal law passed in 1966, which regulates certain animal activities, including commercial dog and cat breeding. The AWA defines the minimum standards of care for dogs, cats, and certain other species of animals bred for commercial resale and exhibition. It also requires that certain commercial breeders be licensed and routinely inspected by the United States Department of Agriculture (USDA).

State Law
In California, there are several state laws that seek to protect pet buyers and set standards for pet store conditions.

Pet Store Animal Care Act (California Health & Safety Code § 122350 *et* seq.)
Requires every pet store that sells live companion animals and fish to maintain the facility in good repair, provide proper care to animals, and clean grooming areas daily. The law mandates that dogs and cats must be over eight weeks of age and weaned prior to sale. It also requires pet store operators to formulate a documented program consisting of routine care, preventative care, emergency care, disease control and prevention, veterinary treatment, and euthanasia.

Analysis
The City of South Pasadena and the Animal Commission have received inquiries regarding outlawing puppy mills and staving off business from puppy mills within South Pasadena. Puppy mills are substandard breeding facilities that operate with an emphasis on maximizing profits above animal welfare. Dogs bred in puppy mills and cats bred in kitten factories are more likely to have behavioral and/or health problems. Because the sale of dogs, cats and rabbits is an interstate business and could be conducted over the internet, it is difficult to outlaw puppy mills outright. Adopting an ordinance that would prohibit the sale of all commercially bred dogs, cats, and rabbits by pet stores, retail businesses, or other commercial establishments is the most direct way to protect the welfare and safety of companion animals. It reduces the demand for animals bred in such substandard facilities. Given that animals can be purchased over the internet from other states, it is difficult to adopt a local ordinance that would truly outlaw puppy mills or kitten factories. However, by banning the retail sale of commercially bred dogs, cats, and rabbits in pet stores, retail businesses, or other commercial establishments within the City, the ordinance would reduce some of the demand for dogs from puppy mills and cats from kitten factories. Additionally, it encourages pet adoptions from local animal shelters, which in turn, reduces the number of animals euthanized every year. Such a ban would promote the City's goal of protecting animal welfare because puppy mills and kitten factories continue to exist in part because of public demand. A ban would also advance community awareness of animal welfare in turn fostering a more humane environment

in South Pasadena. It will encourage pet consumers to adopt dogs and cats from shelters, thereby saving animals' lives and reduce the cost to shelter animals. Therefore, staff recommends that City Council adopt the proposed ordinance in order to promote community awareness of animal welfare and foster a more humane environment within the City of South Pasadena community.

Legal Review
The City Attorney has reviewed this item.

Public Notification of Agenda Item
The public was made aware that this item is to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News.*

Attachments:
1. Proposed Ordinance
2. Support Documents, The Humane Society of the United States
3. Letter, The Humane Society of the United States
4. Correspondences received prior to Agenda posting Date

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ATTACHMENT 1
Proposed Ordinance

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA ADDING SECTION 5.22-2 TO ARTICLE I OF CHAPTER 5 (ANIMALS AND FOWL) AND AMENDING SECTION 5-22.1 (MISTREATING BABY FOWL OR RABBITS) OF CHAPTER 5 (ANIMALS AND FOWL) OF THE SOUTH PASADENA MUNICIPAL CODE TO PROHIBIT THE SALE OF COMMERCIALLY BRED DOGS, CATS, AND RABBITS IN PET STORES, RETAIL BUSINESSES, OR OTHER COMMERCIAL ESTABLISHMENTS IN SOUTH PASADENA.

WHEREAS, the City Council has determined that it desires South Pasadena to be a place to be a humane example for others cities and counties to follow; and

WHEREAS, the City Council finds that the backyard breeding and subsequent sales of commercially bred dogs, cats, and rabbits contribute to the proliferation of homeless or unwanted animals that end up in public animal shelters and humane societies; and

WHEREAS, the need exists to regulate pet stores, retail businesses, or other commercial establishment that sell dogs, cats, and rabbits from backyard breeding practices or from other substandard breeding practices, such as inhumane, commercial breeding facilities where the health of dogs, cats, and rabbits is disregarded in order to maintain a low overhead and maximize profits; and

WHEREAS, according to the Humane Society of the United States, hundreds of thousands of dogs and cats in the United States have been housed and bred at these substandard breeding facilities, known as "puppy mills" or "kitten factories," which mass-produce animals for sale to the public, and many of these animals are sold at retail pet stores, retail businesses, or other commercial establishments; and

WHEREAS, on May 17, 2017, the City Council directed that South Pasadena Municipal Code (SPMC) Section 5.22-2 be added to prohibit the sale of commercially bred dogs, cats, and rabbits in pet stores, retail businesses, or other commercial establishments in South Pasadena.

WHEREAS, on May 17, 2017, the City Council approved for first reading and introduction an ordinance adding SPMC Section 5.22-2 to prohibit the sale of commercially bred dogs, cats, and rabbits in pet stores, retail businesses, or other commercial establishments in South Pasadena.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH PASADENA, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. SPMC Section 5.22-2 is added to Article 1 of Chapter 5 of the South Pasadena Municipal Code to read as follows:

5.22-2 Sale of commercially bred dogs, cats, and rabbits in pet stores, retail businesses, or other commercial establishments prohibited.

(a) It shall be unlawful for any person to sell any live dog, cat, or rabbit in any pet store, retail business, or other commercial establishment located in the City of South Pasadena, unless the dog, cat, or rabbit was obtained from an animal shelter, or a non-profit rescue and humane organization.

(b) This Section shall not affect a consumer's ability to obtain a dog or cat of his or her choice directly from a breed-specific or other rescue organization, or directly from a breeder of breed-specific pedigreed dogs or cats where the consumer can see the conditions in which the dogs or cats are bred or can confer with the breeder concerning those conditions.

(c) For purposes of this Section, the following terms shall have the following meanings:

"Animal shelter" means a public animal shelter operated by any city or any county or other public agency, or an entity operating under contract with any city or county, such as a humane society, whose mission and practice is, in whole or significant part, the rescue and placement of animals in permanent homes or rescue organizations.

"Rescue and humane organization" means a California non-profit corporation that is exempt from taxation under Internal Revenue Code Section 501 (c)(3) and which participates in early age spay/neuter of animals; complies with State and local laws regarding the humane treatment of animals; and whose mission and practice is, in whole or in significant part, the rescue and placement of animals in permanent homes.

"Person" means an individual, firm, association, partnership, corporation, joint venture, or combination of individuals.

"Sale" or "sell" means to sell, auction, barter, or otherwise transfer for money or other compensation.

SECTION 2. Section 5-22.1 (Mistreating Baby Fowl or Rabbits) of Article 1 of Chapter 5 (Animals and Fowl) is amended to read as follows:

5.22-1 Mistreating baby fowl or rabbits.

A business licensee shall not:

(a) Sell, offer for sale, barter or give away, as pets, toys, premiums or novelties any baby chickens, ducklings or other fowl under three months of age, or rabbits under two months of age; or

(b) Color, dye, stain or otherwise change the natural color of the above described fowl or rabbits; or

(c) Bring or transport the above described fowl or rabbits into the city for sale or resale.

SECTION 3. SEVERABILITY. If any provision, section, paragraph, sentence or word of this Ordinance, or the application thereof to any person or circumstance, is rendered or declared invalid by any court of competent jurisdiction, the remaining provisions, sections, paragraphs, sentences or words of this ordinance, and their application to other persons or circumstances, shall not be affected thereby and shall remain in full force and effect and, to that end, the provisions of this ordinance are severable.

PASSED, APPROVED, AND ADOPTED ON this 17th day of May, 2017.

_____
Michael Cacciotti, Mayor

ATTEST:

_____
Evelyn G. Zneimer, City Clerk

APPROVED AS TO FORM:

_____
Teresa L. Highsmith, City Attorney

Date: _____

I HEREBY CERTIFY the foregoing ordinance was duly adopted by the City Council of the City of South Pasadena, California, at a regular meeting held on the 17th day of May, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

_____

Evelyn G. Zneimer, City Clerk

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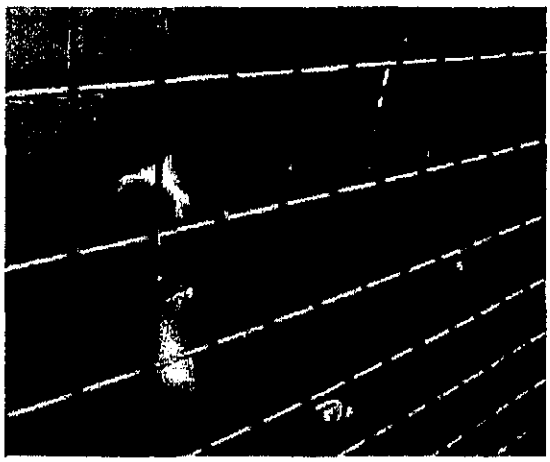
ATTACHMENT 2
Supporting Documents, The Humane Society of the United States

Puppy Mill Doublespeak

What shady puppy producers might tell you—decoded



Canine caveat: Sellers claiming to have "farm raised" or "family raised" dogs may be puppy mills. Anne Sterling/HSUS

There are many responsible breeders who treat their dogs with care, never over-breed them, and ensure they have clean and spacious living quarters and plenty of exercise and personal attention.

Unfortunately, there are also more than 10,000 puppy mills in the United States—and almost all of them promote themselves as "responsible" breeders, or promise "home-raised" puppies.

So how do you know which producers might actually be puppy mills?

Despite what they may tell you, many people who sell their puppies online, through the classifieds, and to pet stores are actually puppy mill operators. Here's a list of statements commonly made by questionable puppy sellers, and what they may really mean.

Puppy mills say: "My place is hard to find. I'll meet you in the local parking lot."

What they mean is: "I don't want you to see where I keep my dogs."

Be extremely wary of anyone who discourages you from visiting their facility, or who invites you to their home or property but only shows you one puppy at a time. Responsible breeders have nothing to hide and will be glad to show you not only the puppy you are interested in, but his or her parents and the other dogs on the property as well. They will also show you the areas where both the adult breeding dogs and the puppies spend their time. They may ask you to sanitize your hands or shoes before you enter or touch the dogs.

> Only the public can stop the cruel cycle of puppy mills...by refusing to make the purchases that keep underhanded breeders in business.

Truly responsible breeders want to meet their puppy buyers face to face and will likely interview you as much as you interview them. They do not sell their puppies to the first person who shows up with cash in hand. They will be proud to show you where they keep their animals—in a clean, spacious, and comfortable area.

Puppy mills say: "My puppies come with a health guarantee."

What they mean is: "If you sign this, it limits my liability if your puppy gets sick."

While a health guarantee itself is not a sign of a bad breeder, it's important to read health guarantees or contracts with a critical eye. They are often designed to protect the seller's interests more than yours. They can be full of exclusions and loopholes, and often require you to return a sick puppy to the seller in order to get a refund—which might be the last thing on your mind when you are trying to save a sick animal's life. These guarantees often list more exclusions than inclusions.

Puppy mills say: "Our puppies come with a health record on our kennel's letterhead listing all the care we provided."

What they mean is: "We 'play vet' to save money."

A truly responsible breeder will be able to provide you with the name and number of their veterinarian, as well as proof of the puppy's full veterinary examination on their veterinarian's letterhead. Many will also provide you with health reports and screening results for the puppy's parents. Less reputable breeders will give you a list of treatments they administered themselves, rather than a record from a licensed vet. Amateur breeders who skip veterinary exams to cut costs are likely to be cutting costs elsewhere as well—often at the expense of the dogs in their care.

If the seller has administered their own vaccinations, ask for a detailed explanation. Each vaccination listed on the record should be accompanied by a small label with the expiration date and lot number of the vaccine (which the manufacturers provide in self-stick format with each vaccine for this very purpose). Without these records, you have no proof that the seller administered the correct vaccinations on schedule. Be wary of breeders who take shortcuts.

> Too many families have taken home a puppy who had "all his shots" only to have their pet become gravely ill with a disease the pup was supposedly already vaccinated for.

Note that some pet stores or breeders who sell animals across state lines may assure you their puppies come with a "health certificate." A health certificate is not a guarantee that the puppy was fully examined. It is a standard form that is required for any puppy sold commercially across state lines. It only means that the puppy has had a very brief visual inspection by a veterinarian. The inspection usually does not include testing the puppy or his or her parents for genetic disorders, parasites, or testing for diseases such as Giardia and Brucellosis, both of which are contagious to humans and are frequently seen in puppy mill puppies.

Puppy mills say: "I am USDA approved."

What they mean is: "I've met the bare minimum standards required to obtain a license."

There are no USDA "approved" breeders. There are USDA licensed breeders. While having a state or USDA kennel license certainly doesn't make one a puppy mill, neither does possessing a license make one a quality breeder. If a breeder is USDA licensed that means they sell their puppies to brokers or pet stores. Truly responsible breeders do not sell their puppies to pet stores; they want to meet their puppy buyers in person and do not sell their puppies to the first person who shows up with cash in hand.

USDA standards under the Animal Welfare Act are bare minimum survival standards, not optimal standards of care.

Under USDA standards, it is legal to keep dozens or even hundreds of breeding dogs in small wire cages for their entire lives with only the basics of food, water and rudimentary shelter. But many USDA facilities have been found in violation of even these minimal standards. It is extremely rare for the USDA to revoke a commercial breeder's license or even fine a puppy mill that has repeated violations. As a result, there are hundreds of USDA-licensed puppy mills in operation that have a history of documented animal care violations that are still licensed.

The best advice once again is to visit the facility yourself. If you see breeding dogs in rows of small cages, consider whether this is the life your puppy's mother and father should endure. Those who purchase from these facilities are supporting the way these dogs are kept. Without such buyers, puppy mills could not survive.

Puppy mills say: "Ours is a family business. We raise healthy puppies on our 20-acre farm."

What they mean is: "We produce puppies."

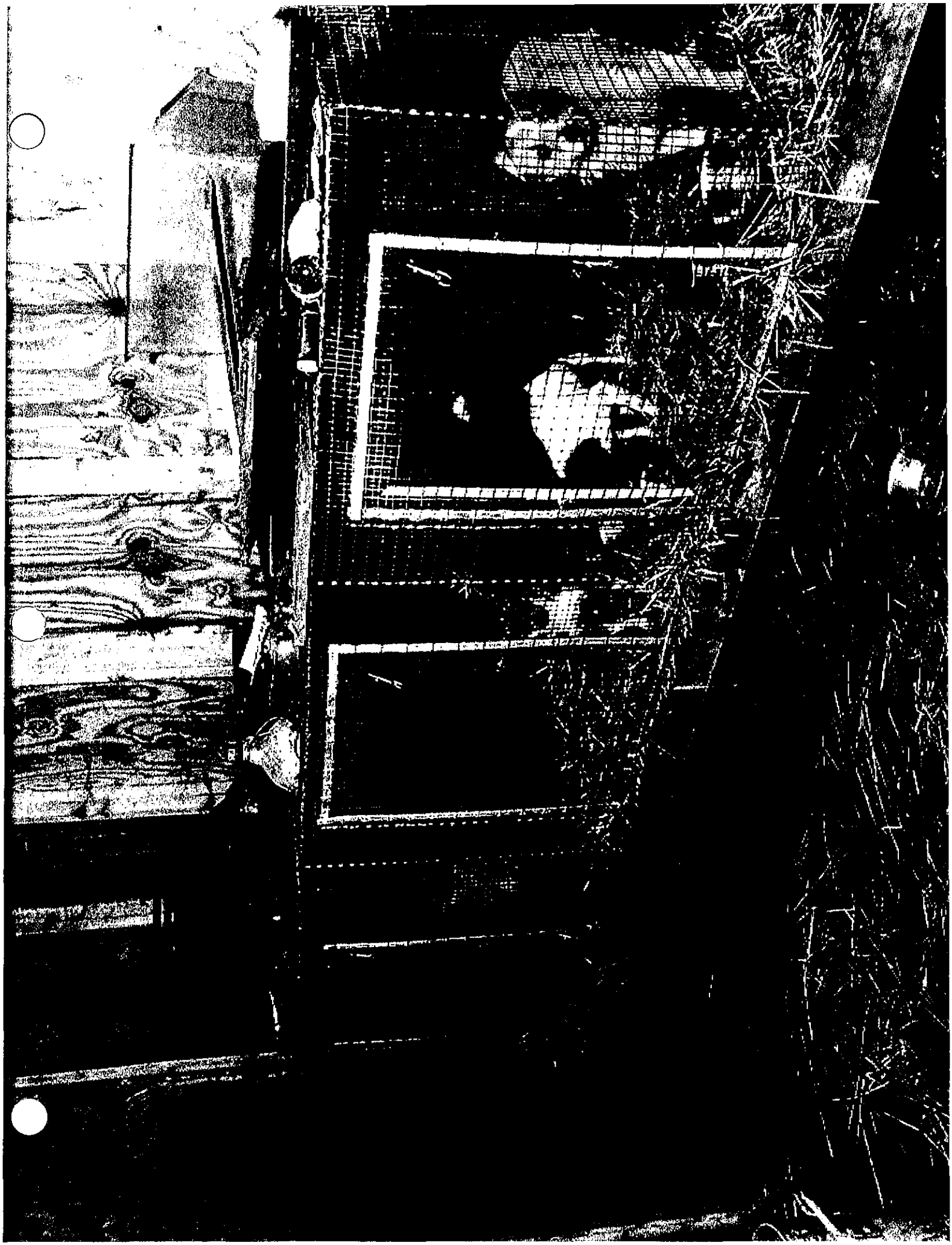
Almost every breeder, even disreputable ones, has a family, and many commercial breeders breed puppies on family-owned farms. Don't assume that a website offering "farm raised" or "family raised" puppies isn't a puppy mill. Once again, you need to see the property for yourself and view the areas where the dogs are living.

Unfortunately, being raised on a 20-acre farm doesn't mean that the dogs have access to the space. Too often, the breeding dogs at puppy mills are forced to live in small cages on the property; frequently they can see open, grassy spaces but never run and play in them. The parent dogs live behind bars from birth until death, without ever feeling the ground under their feet, enjoying a treat or toy, or having loving human contact or proper veterinary care. They are bred repeatedly until they can no longer reproduce, and then they are destroyed or discarded.

The real tragedy of puppy mills is that keeping breeding dogs in such a way is, in most cases, perfectly legal. Only the public can stop the cruel cycle of puppy mills, by refusing to buy the puppies that keep these kinds of breeders in business.

Now you know some of the warning signs of a disreputable breeder. Find out more about how to locate a responsible breeder.

X



Puppy Mills: Frequently Asked Questions

Learn more about this cycle of cruelty
The Humane Society of the United States

Michelle Riley/The HSUS

Here are the answers to some frequently asked questions about puppy mills.

What is a puppy mill?

What is The HSUS doing about puppy mills?

Are there any laws that regulate puppy mills?

There is a puppy mill in my area. How can I get the authorities to investigate and it shut down?

I bought a puppy and she got sick. What can I do?

I think my local pet store might be selling dogs from puppy mills. How can I find out?

Where can I find a list of known puppy mills?

Why can't we just outlaw puppy mills?

Isn't it against the law to sell a sick puppy?

What about anti-cruelty laws? Don't those affect puppy mills?

How are puppy mills regulated at the state level?

How do I file a complaint against someone who sold me a sick pet?

What is a puppy mill?

A puppy mill is an inhumane, commercial dog-breeding facility in which the health of the dogs is disregarded in order to maintain a low overhead and maximize profits.

What is The HSUS doing about puppy mills?

The HSUS takes a stand against puppy mills on all possible levels, including supporting legislative changes, conducting investigations and litigation, and promoting public awareness and education. The HSUS also works with local authorities when called upon to help shut down the most abusive puppy mills.

It's important to know that, in many cases, puppy mills are not illegal. In most states, a breeding kennel can legally keep dozens, even hundreds, of dogs in cages for their entire lives, as long as the dogs are given the basics of food, water, and shelter. When documented cruelty exists, The HSUS assists in shutting down puppy mills with the cooperation of local law enforcement. The HSUS has assisted in the rescue of almost 5,000 dogs from puppy mills over the past two years alone. But while The HSUS is opposed to puppy mills, The HSUS cannot shut down or raid legal businesses. The HSUS is not a government, law enforcement, or regulatory agency.

Because most puppy mills are not illegal, we need help from the public to put an end to the consumer demand for their "product." You can help The HSUS put a stop to puppy mills by getting your next dog from an animal shelter, rescue group, or a humane and responsible breeder that you have carefully screened in person.

back to top

Read more about adopting or buying a puppy.

Are there any laws that regulate puppy mills?

In 1966 Congress passed the Animal Welfare Act, which outlines specific minimum standards of care for dogs, cats, and some other kinds of animals bred for commercial resale.

The AWA is enforced by the United States Department of Agriculture. Under the AWA, certain large-scale commercial breeders are required to be licensed and regularly inspected by the USDA. But there are many inefficiencies and loopholes in the system.

Only large-scale commercial facilities that breed or broker animals for resale—to pet stores for example—or sell puppies sight-unseen, such as over the Internet, are required to be licensed and inspected by the USDA because they are considered "wholesale" operations. Those that sell directly to the public face-to-face—thousands of facilities that breed and sell just as many puppies as their wholesale counterparts—are not required to adhere to the Animal Welfare Act or to any federal humane care standards.

Inspection records obtained by The HSUS show that many USDA-licensed breeders get away with repeated violations of the Animal Welfare Act. These violators are rarely fined and their licenses are rarely suspended. Facilities with long histories of repeated violations for basic care conditions are often allowed to renew their licenses again and again.

For decades, The HSUS has been a leader in promoting legislative and regulatory changes that would address all large-scale breeding facilities. We also continue to encourage better staffing and funding for USDA inspection programs, which would increase enforcement capabilities.

Click here to see a chart of puppy mill laws by state »

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There is a puppy mill in my area. How can I get the authorities to investigate and it shut down?

First, please be aware that operating a commercial breeding kennel may not be illegal in your area. But if you have seen specific evidence of cruelty or neglect, the first agency to contact is a local agency with law enforcement powers, such as the local humane society, animal control agency or police or sheriff's department.

Cruelty or neglect laws vary by state but typically address conditions such as animals without food and water, sick dogs who are not being medically treated, or dogs without adequate shelter from the elements. Prepare specific details of your complaint in advance, and after you have made a report get a case number or contact information related to your case. If you do not hear back from the local authorities within a week, please call them back to ask for an update, but be aware that if there is an ongoing investigation some information may not be available to the public. If you can't get local help for the situation or are not sure who to call, please contact The HSUS at stoppuppymills@humanesociety.org.

You may also wish to contact the United States Department of Agriculture Animal Care Division and find out if the USDA licenses the facility owner. Only "wholesale" breeding facilities (those that sell puppies to other businesses who in turn sell the puppies to the public) are required to be USDA licensed—this is a small portion of all the large-scale breeders in the country. Currently licensed breeders and some of their most recent inspection reports are available on the USDA/APHIS website.

The HSUS Puppy Mill Task Force tipline, **1-877-MILL-TIP**, is available to anyone with information on a possible crime involving puppy mills—especially information from those with "insider" knowledge, or from law enforcement officials who might be aware of such operations. If you witnessed deplorable conditions in person and wish to file a complaint with the HSUS, please call 1-877-MILL-TIP or report it here ». You can also file a complaint with the USDA by clicking here.

If you have purchased a puppy and wish to report problems to The HSUS, please complete the Pet Seller Complaint form. This form allows us to track data accurately and ensure that we have as much information as possible to help us in our fight to stop puppy mills.

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I bought a puppy and she got sick. What can I do?

Step 1: Please take your puppy to a veterinarian as soon as possible, if you have not already done so. Save all records and receipts.

Step 2: Prepare your complaint. It is imperative that you put together as much information as possible to support your case. Please gather as many of the following items as possible:

Name, address and phone number of breeder or pet store (or both, if applicable)
Name of kennel (if any)
Copies of your veterinary bills
Copies of your purchase agreements or bill of sale
Copies of any registration papers given to you at sale
Photographs or other documentation of your dog's medical conditions
A necropsy report from a veterinarian, if the dog has passed away
A brief timeline of events related to the dog's sale and health problems.

Step 3: Contact the breeder or pet store where you purchased the dog. Your purchase agreement or store or breeder policy may provide you with some financial recourse. Please note that many sellers will encourage you to return the puppy for an exchange or refund, but that may not be in the best interests of your puppy. You may have other reimbursement options that do not require you to return the pet. For example, many states have puppy lemon laws that require pet sellers to reimburse a pet owner for veterinary bills up to the purchase price of the puppy, if the puppy becomes ill with a condition that existed at the time of sale. Contact your state Attorney General's office to find out more about puppy lemon laws in your state or to report a seller if you feel a law has been broken. For specific advice on how to handle your particular case, consult a local attorney or consider going to small claims court.

Click here to see a chart of puppy mill laws by state »

Step 4: Complete the Pet Seller Complaint form. This form enables The HSUS to keep track of problem sellersand ensures that we have as much information as possible to help us in our fight to stop puppy mills. It also allows us to help other puppy buyers and report chronic abusers to relevant agencies. This information is also compiled for reference and statistical purposes, and will help us gather general information needed to advocate against puppy mills. You can also use this form to organize your case for possible further action. Please note that The HSUS is not a government or law-enforcement agency and cannot guarantee action on every complaint.

See our state-by-state list of Puppy Lemon Laws »

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I think my local pet store might be selling dogs from puppy mills. How can I find out?

Almost all pet store puppies come from puppy mills. Ask the pet store employee to show you the paperwork identifying the puppy's breeder and origins. If he or she refuses to do so or is reluctant to show you the paperwork, consider that a red flag. If you do inspect the paperwork, you may notice that the puppy has been shipped from out of state, often by a "broker" service. These are just a few indications that the store's dog may have come from a puppy mill. The bottom line is that responsible breeders do not sell their puppies to pet stores; they want to meet their puppy buyers in person and do not sell their puppies to the first person who shows up with cash in hand.

Read more about how to tell if a puppy came from a puppy mill »

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Where can I find a list of known puppy mills?

For many reasons, The HSUS does not publish a list of known puppy mills. There are literally thousands of puppy mills in existence all over the country, and most of them are not required to register with any one agency. There are so many unregulated puppy mills that to publish a list of the known or "problem" mills may give the public a false impression that any establishment that is not on the list is "safe." Nothing could be further from the truth. In fact, some problematic puppy mills have been known to change their names and locations frequently to evade their reputations.

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Why can't we just outlaw puppy mills?

The Puppy Mills Campaign for The Humane Society of the United States works to improve standards of care for dogs in commercial breeding operations through policy efforts and by educating consumers and sellers on the issue. The campaign has made important strides toward significantly increasing standards of care for these dogs by getting laws passed in 35 states. HSUS investigations of puppy mills and pet stores have led to multiple consumer lawsuits, and have shut down dozens of puppy mills and pet stores nationwide. Through awareness events, we have educated millions about the problems in the large-scale commercial dog breeding industry.

We've also rescued more than 10,000 dogs from more than 50 different puppy mills since 2006—dogs who are now in loving homes.

In addition to persuading the United States Department of Agriculture to regulate breeders who sell directly to the public, we also encouraged the agency to finalize an import rule that will prevent the suffering of thousands of puppies from foreign mills. For far too long, puppies have been subjected to harsh overseas transport at a young age, often before they are fully vaccinated or weaned. The new regulations require puppies to be at least six months old and healthy before they can be shipped to the United States.

We're also working to affect the demand with a consumer education and outreach program that encourages adoption or the purchase of dogs only from responsible breeders. Our corporate outreach efforts provide positive reinforcement for pet stores that choose to not sell puppies. We also offer help to those that do sell puppies, assisting them in making the switch to a business model that promotes adoption. By offering puppies from shelters or rescues instead of commercial breeders, stores can save the lives of animals in search of homes and ultimately help save the breeding dogs trapped in puppy mills. So far, the eleven stores we have helped to convert have adopted out more than 3,000 dogs and puppies.

While legislation is the key to ensuring lasting change for animals, simply passing a law to ban puppy mills—an idea that's often proposed—is impractical. Anyone who has worked on legislation—even on something as basic as stopping abuse—can tell you that bringing a bill from an idea into a law is a long and difficult process. Even bills that pass into law often do not contain all the protections we would desire.

Sadly, some purebred dog registries and kennel clubs (which often receive registration fees from puppy mills) have lobbied heavily against these changes—and they have even recruited other animal-use industry groups to help them. Scare tactics are used by those who profit the most from a lack of regulation in the pet industry to frighten small breeders into mistakenly thinking that the proposed laws will apply to them. This strategy has led some smaller breeders and local kennel clubs to oppose bills that would only impact the worst and biggest puppy mills.

This makes public support all the more vital. Join our online community to receive action alerts about our legislative efforts in your state »

We ask responsible breeders to join us in this effort to change conditions for dogs who are warehoused in a life of misery in a puppy mill. If you are a breeder who wants to help stop the abuses of large scale puppy mills, please get in touch with us.

Read about what you can do to help stop puppy mills »

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Isn't it against the law to sell a sick puppy?

Because puppies from puppy mills are more likely to have health problems due to poor care, many consumers are faced with significant veterinary bills or even the death of their puppy soon after purchase.

In an attempt to hold breeding facilities and sellers responsible, several states have passed consumer protection laws that specifically address puppies. These laws, often called "puppy lemon laws," have good intentions and theory behind them, but most have limitations.

Under most of the laws, the dog owner is offered a refund, another puppy, or reimbursement of veterinary bills up to the purchase price of the puppy within a certain period of time. But when faced with a sick or dying puppy, most people choose not to give the puppy back but rather focus their efforts on saving the animal. A common fear is that the seller will simply destroy the puppy rather than invest the money and time into restoring the animal's health. Should the puppy die, most families are not ready to risk the heartbreak of yet another sick puppy from the same seller, so providing them with another puppy is not an acceptable option.

Nevertheless, an effective puppy lemon law can provide at least some recourse to unsuspecting families who purchase sick puppies, and may provide a financial incentive for pet sellers to provide improved conditions and veterinary attention for the dogs and puppies in their care. See our state-by-state list of Puppy Lemon Laws »

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What about anti-cruelty laws? Don't those affect puppy mills?

Although all 50 states have anti-cruelty laws intended to prevent neglect and mistreatment of dogs, most large-scale breeding facilities continue to operate in ways that mock these laws. In many cases, dogs in puppy mills are kept in physically and emotionally damaging conditions under which an individual pet dog would never be allowed to suffer. Anti-cruelty laws are seldom applied to puppy mills as long as the animals have the rudimentary basics of shelter, food, and water. Puppy mill dogs are often treated as agricultural "crops" and not as pets.

Some local humane societies and governmental agencies investigate conditions at puppy mills and intervene to rescue the animals if necessary. In many cases, though, local authorities may not set foot on a puppy mill unless they have received a complaint from a credible person who has personally witnessed substandard conditions and animal suffering. Because so few puppy mills invite customers onto their property to purchase dogs, it can be extremely difficult for law enforcement to intervene. This is why The HSUS supports legislation requiring regular unannounced inspections of large scale puppy mills.

In those cases where local authorities are empowered to investigate, the sheer magnitude of the problem can place and extraordinary burden on human, physical, and financial resources.

Shelters that have been able to intervene on the animals' behalf may suddenly find themselves with a large number of animals in need of immediate veterinary care. Additionally, the shelter may become responsible for housing the dogs throughout what can often be a lengthy legal process. The cost for veterinary care and basic food and housing can run into the tens of thousands of dollars within weeks of seizing as few as 50 dogs from a poorly run facility.

Most shelters consider protecting these vulnerable animals part of their mission and are generally eager to remove animals from such poor conditions. It is important to remember though, that regular shelter operations do not stop when a raid is conducted. The shelter will still need to be open to the public and will still need to provide care and housing for the normal number of animals being brought to it by the community. If a shelter is able to enter an inhumane breeding operation and remove dogs, financial and community support during the aftermath is essential to ensuring the animals receive the help they need.

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How are puppy mills regulated at the state level?

Click here to see a chart of puppy mill laws by state »

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How do I file a complaint against someone who sold me a sick pet?

Please print out our Pet Seller Complaint Form. The document can be a very helpful tool in organizing your complaint, because you can make copies of the form, along with supporting documents such as vet bills and purchase records, to send to The HSUS and other agencies such as your local consumer affairs or Attorney General's office. These forms are used to track problem pet sellers and target the worst offenders for possible further action. Additional instructions are included on the form.

You may also report a problem online on our Tell Us Your Story form.

If there appears to be cruelty or neglect (unsanitary conditions, sick animals, lack of food/water/shelter, etc.) please also immediately contact the breeder's or pet store's local animal control agency, humane society, or animal shelter and request that they inspect the facility. If none of these exists in the area, call the police, sheriff or health department. If you witnessed deplorable conditions in person and wish to file a complaint with the HSUS, please call 1-877-MILL-TIP or report it here »

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SAVE THE DATE
We're dedicating Day of Giving on May 15 to fighting puppy mills.

JOIN US

Top Reasons to Adopt a Pet

It's not just the right thing to do; adoption is a reward.

Pet lovers know: Adoption is the snuggliest option. Photo by iStockphoto

Thinking of adding a pet to your family? Here are ten reasons to adopt your new best friend.

Contents

Because you'll save a life.
Because you'll get a great animal.
Because it'll cost you less.
Because of the bragging rights.
Because it's one way to fight puppy mills.
Because your home will thank you.
Because all pets are good for your health, but adoptees offer an extra boost.
Because The Shelter Pet Project makes it easy.

Because you'll save a life.

Each year, 2.7 million adoptable dogs and cats are euthanized in the United States, simply because too many pets come into shelters and too few people consider adoption when looking for a pet.

The number of euthanized animals could be reduced dramatically if more people adopted pets instead of buying them. When you adopt, you save a loving animal by making them part of your family and open up shelter space for another animal who might desperately need it.

Create a Fundraiser to Help Animals»

Because you'll get a great animal.

Animal shelters and rescue groups are brimming with happy, healthy pets just waiting for someone to take them home. Most shelter pets wound up there because of a human problem like a move or a divorce, not because the animals did anything wrong. Many are already housetrained and used to living with families.

Because it'll cost you less.

Usually when you adopt a pet, the cost of spay/neuter, first vaccinations (and sometimes even microchipping!) is included in the adoption price, which can save you some of the up front costs of adding a new member to your family. Depending on the animal, you may also save on housebreaking and training expenses.

Adopted pets turn your selfies into solid gold.
Photo by Grace Markarian/The HSUS

Because of the bragging rights.

No one needs to see another selfie—unless it's a selfie of you with the adorable pet you just adopted! Adopt a pet, post those pictures and let the well-earned likes roll in.

Because it's one way to fight puppy mills.

If you buy a dog from a pet store,online seller or flea market, you're almost certainly getting a dog from a puppy mill.

Puppy mills are factory-style breeding facilities that put profit above the welfare of dogs. Animals from puppy mills are housed in shockingly poor conditions with improper medical care, and are often very sick and behaviorally troubled as a result. The moms of these puppies are kept in cages to be bred over and over for years, without human companionship and with little hope of ever joining a family. And after they're no longer profitable, breeding dogs are simply discarded—either killed, abandoned or sold at auction.

These puppy mills continue to stay in business through deceptive tactics — their customers are unsuspecting consumers who shop in pet stores, over the Internet or through classified ads. Puppy mills will continue to operate until people stop supporting them. By adopting a pet, you can be certain you aren't giving them a dime.

Because your home will thank you.

Many of the pets from shelters and rescues are already housetrained, which means you're not only saving a pet's life, you may be saving your rug. Adopting a mature pet not only gives older animals a second chance, it often means introducing them to your family will be much easier.

Because all pets are good for your health, but adoptees offer an extra boost.

Not only do animals give you unconditional love, but they have been shown to be psychologically, emotionally and physically beneficial to their companions. Caring for a petcan provide a sense of purpose and fulfillment and lessen feelings of loneliness. And when you adopt, you can also feel proud about helping an animal in need!

Because adoption helps more than just one animal.

Overburdened shelters take in millions of stray, abused, and lost animals every year, and by adopting an animal, you're making room for others. Not only are you giving more animals a second chance, but the cost of your adoption goes directly towards helping those shelters better care for the animals they take in!

Because The Shelter Pet Project makes it easy.

You can go to the Shelter Pet Project to find pets near you, of every size, color, temperament and breed. Purebred and mixed breed animals alike are waiting for their forever homes!

Because you'll change a homeless animal's whole world.

And get a new best friend out of the deal. Seriously, what could be better than that?

Tell your friends why pet adoption rocks.

Share on Twitter Share on Facebook

X

SAVE THE DATE

We're dedicating Day of Giving on May 15 to fighting puppy mills.

JOIN US

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ATTACHMENT 3
Letter, The Humane Society of the United States

THE HUMANE SOCIETY
OF THE UNITED STATES

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Lona Williams

May 9, 2017

Honorable South Pasadena Mayor and Councilmembers,

On behalf of the Humane Society of the United States (HSUS), the nation's largest and most effective animal protection organization, I am writing in support of the South Pasadena ordinance that would prohibit the sale of puppy mill dogs in pet stores.

We have worked directly with more than 230 localities across the country, including over 30 in California alone, that have enacted pet shop ordinances similar to the one you are considering in South Pasadena.

As of date, pet shop ordinances have been upheld on constitutional grounds 6 times in federal district courts (in Rhode Island, Florida, Arizona, New York and twice in Illinois) and once in Florida state court, and have never been struck down.

Pet shop ordinances protect consumers

The HSUS has conducted numerous hidden-camera investigations[1][2][3] which consistently reveal that pet stores supply unsuspecting consumers with puppies from inhumane large-scale commercial breeders, despite claims by pet stores that they would "never obtain dogs from puppy mills."

Across the board, pet stores claim that they obtain animals from small-scale, humane breeders. The reality is that pet stores do not have the option to obtain dogs from responsible breeders because responsible breeders do not sell puppies to pet stores. The HSUS reviewed Codes of Ethics for the National Breed Clubs representing all 178 dog breeds recognized by the AKC, and found that 96% of those National Clubs include statements to the effect that their breeders should not and/or do not sell to pet stores.

Pet store puppies are often sick and have behavioral problems

At the HSUS, we receive a constant stream of complaints from consumers who have spent thousands of dollars in veterinary bills caring for their sick pet store puppies. Puppies in pet stores are often sick because they are born into deplorable conditions, taken from their mothers very early, exposed to a wide range of diseases, and very susceptible to genetic disorders. Yet, repeatedly, customers report that pet shops claim all their animals are healthy and came from only the highest quality breeders.

A 2013 study published in the *Journal of American Veterinary Medicine*, entitled "Differences in behavioral characteristics between dogs obtained as puppies from pet

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1 http://www.humanesociety.org/news/news/2011/11/ny_puppy_mill_110911.html#.UvkvXWJdWAg

2 http://www.humanesociety.org/news/press_releases/2012/12/puppy-mill-investigation-chicago-121012.html

3 http://www.humanesociety.org/assets/pdfs/pets/puppy_mills/investigation-report-texas.pdf

stores and those obtained from noncommercial breeders,"[4] concluded that obtaining dogs from pet stores versus noncommercial breeders represented a significant risk factor for the development of a wide range of undesirable behavioral characteristics, especially aggressive behavior and biting. Due to the results of the study, the authors stated that they cannot recommend that puppies be obtained from pet stores.

Pet shop ordinances are business friendly

Pet shop ordinances are designed to require pet shops to obtain animals from humane sources, not to put pet stores out of business. In fact, the largest and most successful pet store chains in the country (PetSmart and PetCo) do not sell puppies. The HSUS works directly with pet shops willing to switch to the humane model, where they only acquire dogs from shelters and rescues. We have seen many pet shops thrive on this new model. In fact, initial successes have led us to create specifically designed programs to assist pet store owners seeking transition to the humane model.[5]

Pets Plus Natural, with 8 stores throughout NJ and PA, used to sell commercially-raised puppies but switched to the humane model after learning of the high kill rates in some shelters. The owners decided to become part of the pet overpopulation solution rather than continuing to add to the problem. As of date, they have adopted out nearly 2,700 rescue animals and business is thriving. The owners credit their success to having a much better reputation in the community.

Similarly, in the Los Angeles area, Pet Rush is thriving and recently expanded to a larger location. The owner, Rene Karapedian explained: "Dogs sold in pet stores come from puppy mills. We should not support puppy mills....I switched over to what I call the "humane model"—animal adoption instead of animal sales... Most of these shelters that I go pick up dogs from, they are putting down anywhere from 50 to 70 dogs a day. So this is one way to stop that from happening." Pet Rush now focuses on boarding and daycare services.[6]

Pet shop ordinances support responsible breeders

Pet shop ordinances prohibit the sale of pet shop dogs acquired from puppy mills. Ordinances do not affect responsible breeders. We find that across the country responsible breeders are in favor of pet shop ordinances because they understand better than anyone how horrible the pet shop and puppy mill industries are for dogs and consumers. Responsible breeders would never sell their puppies to pet shops because responsible breeders want to know where their puppies will end up.

The HSUS established a Breeder Advisory and Resource Council (BARC)[7], comprised of responsible dog breeders from around the nation who share an interest in curbing the mistreatment of dogs in puppy mills. Even the AKC, who is funded by the puppy mill industry, agrees with the HSUS and responsible breeders everywhere, that "the best way for a person to obtain a new pet is through personal interaction with the pet's breeder and the pet under consideration." When purchasing a puppy from a pet store, this is simply not possible.

Pet shop ordinances support shelters and rescues

Pet shop ordinances support shelters by encouraging consumers to adopt and requiring pet stores to obtain dogs from shelters and rescues, rather than from puppy mills. Also, ordinances lessen the burden on shelters that take in pet store dogs. Many pet store dogs end up in shelters because they come with a wide

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[4] McMillan, Franklin D, DVM, DACVIM; James A. Serpell, PhD; Deborah L. Duffy, PhD; Elmabrok Masaoud, PhD; Ian R. Dohoo, DVM, PhD, "Differences in behavioral characteristics between dogs obtained as puppies from pet stores and those obtained from noncommercial breeders," Journal of the American Veterinary Medical Association 242, No.10 (2013), 1359-1363.

[5] http://www.humanesociety.org/issues/puppy_mills/facts/puppy_friendly_pet_stores.html#.UqI-ZxXTnVQ

[6] http://petrush.net/about-us/

[7] http://www.humanesociety.org/issues/puppy_mills/facts/breeders_advisory_resource_council.html#.UqI9lBXTnVQ (accessed 6 Dec. 2013).

range of behavioral problems—a result of a lack of necessary socialization. Data shows that shelter intake and euthanasia rates decline in cities that prohibit the sale of puppy mill dogs. In some cities, such as Albuquerque, NM and Los Angeles, CA these declines are dramatic.

Federal and state laws do not protect consumers or dogs

Pet stores claim that they do not obtain dogs from puppy mills because they only source from USDA certified facilities. But, as the USDA explains on its website's FAQ page, "we do not 'certify' establishments. . . a USDA license is not a 'seal of approval' but rather a legal designation that a facility has successfully passed its pre-license inspection and is legally entitled to use regulated animals for regulated activities."[8] The USDA has repeatedly asserted that their regulations and standards are *minimum* requirements that should be built upon by the states and that regulated businesses should exceed.[9] Moreover, the last time the USDA audited itself, the Inspector General reported that the USDA does a horrible job of enforcing these minimum standards. The USDA "was not aggressively pursuing enforcement actions against violators" and "assessed minimal monetary penalties" against violators. [10]

USDA standards allow commercial breeders to keep dogs in cramped, stacked, wire cages for their entire lives. The USDA does not require that dogs be regularly let outside of their cages for exercise, nor does it mandate socialization. Dogs can be kept in extreme temperatures for prolonged periods of time. Females are bred as early and often as possible and personnel without veterinary training often perform surgical births. Breeders are not required to vaccinate dogs from many highly infectious deadly diseases or to provide regular veterinary care. When dogs are no longer able to reproduce, breeders often abandon or inhumanely euthanize them. Thus, even if a breeder complies with all USDA requirements, a breeder can keep animals in extremely inhumane conditions.

Conclusion

The morals and values of South Pasadena cannot be represented by allowing the sale of dogs from puppy mills – an industry so intrinsically linked to unnecessary animal suffering. South Pasadena customers should not be duped into supporting the cruel puppy mill industry and into buying sick and behaviorally challenged puppies. South Pasadena residents should not have to accept the importing of puppies from puppy mills while their tax dollars are spent sheltering and euthanizing dogs for which there are no homes.

Thank you for considering such an important ordinance.

Sincerely,

Amy Jesse
Public Policy Manager, Puppy Mills Campaign
ajesse@humanesociety.org
t 301-721-6448 **c** 240-753-2428

The Humane Society of the United States
2100 L Street NW Washington, DC 20037

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[8] https://acissearch.aphis.usda.gov/LPASearch/faces/CustomerSearch.jspx
[9] See 7 U.S.C. § 2143(A)(8), stating that the federal Animal Welfare Act does not preempt state laws; U.S. Department of Agriculture, Animal Plant and Health Inspection Service, "Fact Sheet: Animal Care. The Animal Welfare Act," in http://ca-biomed.org/pdf/media-kit/oversight/USDAAWA.pdf (accessed 5 Dec, 2013).
[10] U.S. Department of Agriculture, Office of Inspector General, "Animal and Plant Health Inspection Service Animal Care Program Inspections of Problematic Dealers," Audit Report 33002-4-SF (May 2010), 1.

ATTACHMENT 4
Correspondences Received Prior to Agenda Posting Date

Desiree Jimenez

From:	Elizabeth Oreck [redacted]
Sent:	Wednesday, May 10, 2017 10:33 AM
To:	CCO
Subject:	Support for a Retail Pet Sales Ordinance from Best Friends Animal Society
Attachments:	So. Pas Pet Sales Ordinance Letter May 2017.pdf; Jurisdictions with Retail Pet Sales Bans (By State) May 2017.pdf; AKC Breeders Code of Ethics re Pet Stores.pdf; Dr. Frank McMillan Executive Summary PM Studies.pdf; JAVMA Pet Store Puppies Study.pdf; Responsible vs. Irresponsible Breeding.jpg

Honorable Mayor Cacciotti, Mayor Pro Tem Schneider and Council members,

Attached please find a letter from Best Friends Animal Society in support of an ordinance to restrict the retail sale of dogs and cats in So. Pasadena pet stores. Also attached are a few resource documents that may be of use to you.

Best Friends is one of the leading animal welfare organizations in the United States. We are committed to fighting the cruelty of puppy and kitten mills, and we believe that an ordinance to restrict retail pet sales in So. Pasadena will be a positive step to that end.

We have been proud to work with the majority of the more than 230 communities throughout California and the U.S. that have enacted retail pet sales ordinances, and I hope you will not hesitate to contact me if you should have any questions.

Thank you for your consideration of this important proposal.

Sincerely,

Elizabeth Oreck
National Manager, Puppy Mill Initiatives
Best Friends Animal Society
(818) 922-2445
bestfriends.org
facebook.com/bestfriendsanimalsociety | twitter.com/bestfriends

Best Friends Animal Society

SAVE THEM ALL™

10 May 2017

South Pasadena Mayor and Council
1414 Mission Street
South Pasadena, CA 91030

Re: Support for a Retail Pet Sales Ordinance

Dear Mayor Cacciotti, Mayor Pro Tem Schneider and Council members,

On behalf of Best Friends Animal Society, a national animal welfare organization in its thirty-fourth year, I respectfully urge you to support an ordinance to restrict the retail sale of dogs and cats in South Pasadena pet stores. We encourage you to join more than 230 municipalities (including 28 in Southern California) that have made the change to no longer allow pet stores to sell commercially bred pets, unless the pets come from shelters or rescue groups.

Pet mills, particularly puppy mills, are a serious problem in the U.S. These facilities, which supply nearly 100% of retail pet stores and online retailers, are cruel and inhumane breeding factories in which profit takes priority over the health, comfort and welfare of the animals.

Although the USDA regulates these breeders, the minimum federal standards do not ensure a humane life for dogs. These types of kennels can legally have more than a thousand dogs in one facility, and these dogs are allowed to be confined to very small cages for their entire lives, breeding continuously in order to produce as many puppies as possible for the pet trade. And USDA inspection reports show that many USDA-licensed breeders continue to sell animals to local pet stores even after being cited for serious violations at their facilities.

Pet stores rely on high-volume commercial puppy (and kitten) mills -- and their distributors -- to supply their stores because reputable breeders won't sell to pet stores for two simple reasons: it's not financially viable and they don't sell to third parties. And this pledge never to sell a puppy to a pet store can be found in every reputable breeder's code of ethics, including virtually all of the parent breed clubs on the American Kennel Club website.

Because the goal is to make a profit, pet mill owners cut all possible corners to keep their overhead low, at the expense of the well-being of their animals. For the unsuspecting consumer, this frequently results in the purchase of a pet facing an array of immediate veterinary problems or harboring genetic diseases that surface down the line. This creates a financial burden on the consumer and results in many of these animals being surrendered to overcrowded shelters. Thus, this is not just an animal welfare issue but a consumer protection concern.

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It makes little sense to continue manufacturing dogs and cats when so many are being killed for lack of space. Public education has been effective, but until communities take the initiative to limit the supply of pets being imported from substandard commercial facilities, there can be no hope of preventing these unnecessary deaths.

Those who benefit most from companion animal sales in pet stores are the retailers themselves. While they may profit from the practice of buying these pets at a low price from commercial brokers and then selling them (typically without first spaying or neutering them) at a high price, it is the taxpaying public who pays for animal control to house and kill unwanted animals in the community.

Puppy mill-supplied pet stores can choose to be part of the solution rather than the problem by phasing out the sale of commercially bred pets in favor of other common revenue streams such as pet product sales, grooming and day care, and by offering space for animal rescue organizations to adopt out animals from those stores.

Best Friends has partnered with several of the many pet stores that have transitioned from selling milled dogs and cats to offering rescued pets for adoption, and we have found this humane model to be both viable and embraced by the communities in which the stores are located. Thus, a restriction on the retail sale of pets would not preclude existing pet stores from staying in business (particularly if there is a provision in the ordinance to allow a reasonable grace period to phase out the sale of those animals), but it would alleviate a significant burden on local shelters by increasing pet adoptions. Further, it would not prevent anyone from purchasing a pet directly from a private breeder.

Best Friends and our members thank you in advance for taking a compassionate, common sense initiative to addressing the pet mill problem in South Pasadena and setting a positive example for the rest of the country to follow. We have been proud to work with the majority of municipalities throughout California and the rest of the U.S. (including Los Angeles, San Diego, Glendale, Burbank, San Francisco, Chicago, Boston and Las Vegas) that have enacted similar ordinances, and we will do all we can to help South Pasadena do the same.

Thank you for your consideration of this important reform.

Respectfully,

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Differences in behavioral characteristics between dogs obtained as puppies from pet stores and those obtained from noncommercial breeders

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Objective—To compare the owner-reported prevalence of behavioral characteristics in dogs obtained as puppies from pet stores with that of dogs obtained as puppies from noncommercial breeders.

Design—Cross-sectional study.

Animals—Dogs obtained as puppies from pet stores (n = 413) and breeder-obtained dogs (5,657).

Procedures—Behavioral evaluations were obtained from a large convenience sample of current dog owners with the online version of the Canine Behavioral Assessment and Research Questionnaire, which uses ordinal scales to rate either the intensity or frequency of the dogs' behavior. Hierarchic linear and logistic regression models were used to analyze the effects of source of acquisition on behavioral outcomes when various confounding and intervening variables were controlled for.

Results—Pet store–derived dogs received significantly less favorable scores than did breeder-obtained dogs on 12 of 14 of the behavioral variables measured; pet store dogs did not score more favorably than breeder dogs in any behavioral category. Compared with dogs obtained as puppies from noncommercial breeders, dogs obtained as puppies from pet stores had significantly greater aggression toward human family members, unfamiliar people, and other dogs; greater fear of other dogs and nonsocial stimuli; and greater separation-related problems and house soiling.

Conclusions and Clinical Relevance—Obtaining dogs from pet stores versus noncommercial breeders represented a significant risk factor for the development of a wide range of undesirable behavioral characteristics. Until the causes of the unfavorable differences detected in this group of dogs can be specifically identified and remedied, the authors cannot recommend that puppies be obtained from pet stores. (*J Am Vet Med Assoc* 2013;242:1359–1363)

It has long been an article of faith among veterinarians and canine professionals that dogs obtained as puppies from pet stores have a higher prevalence of health and behavioral problems.[1] However, there has been a dearth of empirical studies to support this notion. In a retrospective survey of the owners of 737 adult dogs, Jagoe[a] found that dogs obtained from pet shops had a significantly higher prevalence of owner-directed (dominance-type) aggression and social fears (fear of strangers, children, and unfamiliar dogs) than did dogs from 5 other sources: breeders, animal shelters, friends or relatives, found or rescued off the streets, and home bred (ie, bred and reared in the current owner's home).[2] However, the sample size of pet store dogs in that study[a] was small (n = 20).

Bennett and Rohlf[3] investigated the frequency of potential problematic behavior patterns as reported by owners in a convenience sample of 413 companion dogs, of which 47 were obtained from pet stores. Results indicated that dogs purchased from pet shops or shelters were considered by their owners to be more unfriendly or aggressive than were dogs purchased from breeders and significantly more nervous than dogs bred by the present owner. However, by using broadly defined behavioral subscales rather than discrete behaviors, the researchers were not able to ascertain whether pet shop dogs had specific problematic behaviors more frequently than did dogs from other sources.

Mugford[4] reported analyzing a sample of 1,864 dogs with various behavioral problems and determined that "only 10% of purebred dogs obtained directly from breeders presented separation-related problems, whereas 55% of purebred dogs originating from so-called 'puppy farms' or 'puppy mills' present such problems." Sample sizes and the way in which it was determined

Abbreviations

C-BARQ	Canine Behavioral Assessment and Research Questionnaire
CBE	Commercial breeding establishment
NCB	Noncommercial breeder

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that the dogs came from puppy farms or puppy mills were not reported.

Some inconsistent findings have also been reported. Pierantoni et al[5] compared owner-reported behaviors between 70 adult dogs separated from their litters at 30 to 40 days of age and 70 adult dogs separated from their litters at 2 months of age. Their analysis included the source of the dog classified into 3 categories: breeder, pet shop, or friend or relative. The researchers found no significant association between the source of the dog and the behavioral categories examined. In a study of the efficacy of a dog-appeasing pheromone in reducing stress associated with social isolation in puppies recently acquired from pet stores, Gaultier et al[6] noted that their data did not seem to support the hypothesis that puppies from pet stores constitute a special, at-risk population for the development of behavioral problems. The researchers reported that the puppies in that study[6] (n = 66) did not appear to disturb their owners any more than those in a previous study by Taylor and Mills[7] involving puppies acquired from local pedigree dog breeders. However, the breeders in the latter study[7] included a semicommercial breeder and at least 1 puppy mill.[b]

Most puppies sold by pet stores in the United States are purchased from brokers, who may themselves be breeders but overwhelmingly acquire their puppies from high-volume breeding facilities, or CBEs, located throughout the United States.[8] Conditions in the CBEs, which supply tens of thousands of puppies to retail pet stores each year, vary widely. Conditions in CBEs range from modern, clean, and well-kept to squalid, noxious, and gravely detrimental to animal health and welfare.[9-11]

The purpose of the study reported here was to evaluate the hypothesis that dogs obtained as puppies from pet stores would be reported to have an increased prevalence of behavioral problems, compared with dogs obtained as puppies from NCBs.

Materials and Methods

Data collection—Behavioral evaluations of the dogs were obtained by use of the online version of the C-BARQ, a standardized survey instrument with established reliability and validity characteristics.[12] The C-BARQ is designed to provide quantitative assessments of a wide array of behavioral characteristics of dogs and has been widely used as a research tool for comparing behavior in different dog populations.[13-15] The questionnaire consists of 100 items that ask respondents to indicate on a series of 5-point ordinal rating scales their dogs' typical responses to a variety of everyday situations during the recent past. The scales rate either the intensity (aggression, fear, and excitability subscales) or frequency (all remaining subscales and miscellaneous items) of the behaviors, with a score of 0 indicating the absence of the behavior and a score of 4 indicating the most intense or frequent form of the behavior. The C-BARQ currently comprises 14 behavioral factors or subscales and a further 22 miscellaneous stand-alone items. Higher scores are generally less favorable for all items and subscales, with the exception of trainability, for which higher scores are more desirable. Owners were also asked to indicate the dog's current age at the time the survey was completed, whether there were other dogs living in the same household, and whether the dog was used for specific working or recreational roles, including breeding or showing, field trials or hunting, other sports (eg, agility, racing, or sledding), and working roles (eg, search and rescue, service, or sheep herding). To obtain information on the source from which the dog was acquired, owners were also asked to respond to the question, "where did you acquire this dog?" Possible responses included the following: bred him/her myself; from a breeder; from a shelter or rescue group; from a neighbor, friend, or relative; bought from a pet store; adopted as a stray; and other. Consistent with the 2 previous studies[3,a] that offered pet-owning participants the choice of breeder as the source of the dog, the question in the C-BARQ regarding the source of the dog does not define the term breeder.

Sample—The online C-BARQ was advertised originally via an article in the newsmagazine of the Veterinary Hospital of the University of Pennsylvania and by notices sent to Philadelphia-area veterinary clinics and the top 20 US breed clubs, as determined on the basis of American Kennel Club registrations. Availability of the survey then spread via word of mouth. No geographic limitations were applied, and participation included residents of the United States as well as other countries. A subset of these data consisting entirely of pet dogs whose owners reported obtaining them either from breeders (n = 5,657) or pet stores (413) was used for analysis. Breeder-obtained dogs were selected as the comparison group for the following reasons: age at the time of acquisition would most closely match pet store–obtained dogs; for the most part, breeder-obtained dogs are purebred as are those from pet stores; and the life history of the dog prior to purchase in breeder-obtained puppies is relatively standardized, thereby reducing the amount of environmental variability among the dogs of this group. These assumptions apply to the United States and may have less validity in other countries.

Statistical analysis—Two-level hierarchic linear or logistic regression models were used to analyze the data on behavioral measures.[16] The outcome variables (attachment and attention seeking, chasing, trainability, excitability, and energy) in the hierarchic linear model were treated as normally distributed continuous variables. All other behavioral variables were dichotomized (eg, 0 or > 0) because they were typically highly skewed and it was impossible to identify a suitable transformation method to normalize their distribution. These were analyzed with 2-level mixed logistic models. Both types of model aimed to assess the relationship between source of acquisition (eg, pet store vs breeder) and behavior while controlling for various confounding variables (other dogs in household, working or recreational roles, sex, and body weight) or intervening variables (neutered vs sexually intact and age at the time of evaluation). All possible 2-way interactions between source of acquisition and confounding and intervening variables were explored and accounted for in the modeling process. Nonsignificant confounding and intervening variables and interaction effects were removed from the

model. Breed was also included in both models as a random effect to account for clustering of dogs at the breed level. Linear and logistic models were fit via restricted and full maximum likelihood estimation procedures. The analysis was performed with statistical software[17] by use of subject-specific models.[c,d] For all comparisons, a value of $P < 0.05$ was considered significant.

Results

According to the results of the multiple regression analyses, dogs acquired from pet stores differed significantly from those acquired from breeders on 12 of 14 of the C-BARQ behavioral subscales. In no category did pet store dogs have a more desirable score than breeder dogs (**Tables 1 and 2**). The strongest effects were observed in relation to aggressive behavior. For example, sexually intact pet store dogs were 3 times as likely to have owner-directed aggression as were sexually intact dogs acquired from breeders, and pet store dogs were nearly twice as likely to have aggression toward unfamiliar dogs (dog-directed aggression). Pet store dogs were also 30% to 60% more likely to have stranger-directed aggression, aggression to other household dogs, fear of dogs and nonsocial stimuli, separation-related problems, and touch sensitivity. In addition, they were somewhat more excitable, energetic, and attention seeking and generally less trainable, although this was only true for dogs that did not participate in working or recreational activities. The only C-BARQ subscales that were not significantly different between pet store and breeder-derived dogs were chasing and stranger-directed fear. In addition, pet store–obtained dogs had a range of miscellaneous behavioral problems at significantly higher frequencies than did those acquired from breeders (eg, escaping from the home, sexual mounting of people and objects, and most forms of house-soiling).

Discussion

Results of this study supported the view that dogs obtained as puppies from pet stores are more likely to develop behavioral problems as adults, compared with dogs obtained from NCBs. The retrospective nature of the data used in this analysis did not permit determinations of causality. However, there are several potential explanations for the differences between pet store and NCB dogs.

Table 1—Results of linear regression models comparing behavioral variables in dogs obtained from pet stores versus dogs obtained from NCBs.

Variable	Other variables controlled	Predictor	Effect	95% CI	*P* value
Excitability	1,2,3,4,6	PS	0.204	0.12 to 0.29	< 0.001
Energy	1,2,3,4,6	PS	0.109	0.004 to 0.21	0.043
Chasing		PS	0.002	–0.13 to 0.10	0.769
Attachment and attention seeking	1,2,3,4,5,6	PS	0.204	0.12 to 0.29	< 0.001
Trainability	1,2,3,4,5,6	PS–Not working dog	–0.195	–0.26 to –0.13	< 0.001
		PS–Working dog	0.098	–0.07 to 0.27	0.262

PS = Acquired from pet store.
Other variables controlled were as follows: 1 = other dogs, 2 = dogs with working or recreational roles, 3 = sex, 4 = weight, 5 = neutered, 6 = age at time of evaluation (nonsignificant intervening variables [those variables that intervene the relationship between variable and predictor] were removed from the analyses).

Table 2—Results of logistic regression models comparing behavioral variables in dogs obtained from pet stores versus dogs obtained from NCBs.

Variable	Other variables controlled	Predictor	OR	95% CI	*P* value
Separation-related behavior	1,2,3,4,5,6	PS	1.58	1.19–2.11	0.002
Owner-directed aggression	1,2,3,4,5,6	PS–Not neutered	3.13	1.87–5.23	< 0.001
	1,2,3,4,5,6	PS–Neutered	1.54	1.16–2.06	0.003
Stranger-directed aggression	1,2,3,4,5,6	PS	1.59	1.18–2.16	0.003
Nonsocial fear	1,2,3,4,5	PS	1.44	1.01–2.07	0.047
Dog rivalry	1,2,3,4,6	PS	1.35	1.05–1.74	0.021
Dog-directed fear	1,2,3,4,5	PS	1.33	1.03–1.71	0.030
Dog-directed aggression	1,2,3,4,5,6	PS	1.96	1.44–2.67	< 0.001
Touch sensitivity	1,2,3,4,5,6	PS	1.58	1.18–2.11	0.002
Escapes from home or yard	1,2,3,4,5,6	PS	4.14	1.75–9.83	0.001
Rolls in odorous material		PS	0.86	0.67–1.09	0.214
Coprophagia			1.08	0.86–1.36	0.502
Chews objects			1.07	0.84–1.36	0.590
Mounts objects or people	1,2,3,4,5		1.39	1.1–1.75	0.006
Urinates against objects or furnishings	1,2,3,4,5,6	PS	1.77	1.32–2.39	< 0.001
Submissive urination	1,2,3,4,5,6	PS	1.53	1.13–2.07	0.007
Urinates when left alone	1,2,3,4,5,6	PS	1.96	1.52–1.52	< 0.001
Defecates when left alone	1,2,3,4,5	PS	1.68	1.31–2.16	< 0.001

See Table 1 for key.

The formative stages of the puppy's life in the CBE are periods where stress may exert an impact on brain development. Although no studies on sources of stress in CBEs or their potential effects on the well-being of the dogs have been published, sources of stress have been investigated in dogs living in confinement in kennels,[18–21] animal shelters,[22,23] and laboratories.[24,25] Similar stressors have been documented in the CBE environment,[10] and it is therefore reasonable to suggest that the effects applied also to the dogs in the present study, despite some differences in background, housing, and husbandry. Specific factors that have been determined to be associated with stress in dogs living in confined environments include spatial restriction,[18,19,23] extreme temperatures,[9,26] aversive interactions with kennel staff,[26,27] lack of perceived control or the capacity to avoid or regulate exposure to aversive stimuli,[20–23] and limited access to positive human and conspecific social interactions.[18,24,25] A recent study[11] on the mental health of dogs formerly used as breeding stock in CBEs found severe and long-lasting adverse effects in dogs living in this type of environment, offering evidence of the magnitude of stressors in CBEs.

The stressors in the CBE environment may have acted at 2 stages of the developing puppies' lives: the prenatal period and the first 8 weeks after birth. A large body of research in humans and other animals has convincingly determined that prenatal stress (ie, stress experienced by a pregnant female) causes alterations to the hypothalamic-pituitary-adrenal axis of the developing fetus that may manifest later in life as an impaired ability to cope with stress,[22] abnormal social behavior,[28,29] and increased emotionality and fear-related behavior.[30] All of these outcomes are consistent with the differences detected in pet store– versus NCB-obtained dogs (ie, increased aggression, fear of dogs and nonsocial stimuli, and excitability). Substantial evidence in humans and other animals indicates that stressful experiences in early life may have extensive and enduring effects with strong correlations to later development of behavioral abnormalities and psychopathologic abnormalities.[31–35] In dogs, Fox and Stelzner[36] detected a short period at approximately 8 weeks of age when puppies are hypersensitive to distressing psychological or physical stimuli and during which a single unpleasant experience could result in long-term aversive or abnormal effects. Transport-related stress was suggested by both Mugford[4] and Gaultier et al[6] to be a potentially critical factor in the early lives of puppies from CBEs as they are shipped to pet stores throughout North America. Mugford,[4] Serpell and Jagoe,[2] and Bennett and Rohlf[3] have each suggested that a reason for pet store and CBE puppies to have a high prevalence of behavioral problems later in life is inadequate early socialization. In addition, genetic influences may play a role in the differences between pet store and NCB dogs, because a genetic basis for behavioral traits in dogs is consistent with findings observed in dogs of the present study, including fear, aggression, emotional reactivity, and nonspecific alterations in temperament and personality.[27,37,38]

The reported differences in the 2 groups of dogs in the present study could be attributable to a number of owner-related factors. It is possible that people who buy puppies from pet shops may use different degrees or methods of training than people who buy puppies from an NCB. The importance of training in the development of problem behaviors was recently elucidated in the study[3] of the relationship of potentially problematic behaviors with other variables. The researchers found that for the 5 behavioral subscales, the strongest predictor for scoring undesirably in 3 of the 5 subscales was the level of training the dog received. The present study did not attempt to collect demographic or background information on the dog owners; therefore, the degree to which such factors may have contributed to the findings could not be assessed. An additional owner-related consideration is that it is possible that people who buy puppies from pet stores simply report potentially problematic behaviors more readily than do others, irrespective of the dog's actual behavior.

The data support the notion that dogs obtained as puppies from pet stores have substantial adverse behavioral differences, compared with dogs obtained from NCBs. Taken individually, however, the specific factors that differ between the 2 groups are not readily attributable to a single definitive explanation. For example, stranger-directed aggression may be attributable to inadequate socialization, maltreatment by humans, genetic factors, and prenatal stress. Taken collectively, no single explanatory factor appears capable of accounting for the differences between the 2 groups. For example, although inadequate socialization may explain increased aggression, the most prominent emotional consequence of insufficient socialization is fear,[27,39] and whereas aggression toward humans (owners and unfamiliar people) was increased, fear toward humans was not.

There were a number of limitations to the present study. The sample of dog owners was self-selected and therefore a potential source of bias. The question in the C-BARQ regarding the source of the dogs did not define breeder, leaving the participants to define the term for themselves. Accordingly, a breeder source could have indicated either type of NCB (hobby breeder or backyard breeder), and the level and type of care differ between the 2 types. These differences are presumably minor in comparison to the differences between NCBs and CBEs. It is also conceivable that the source of some dogs specified by the owner as breeder was a CBE; however, it is reasonable to conclude that there would be no overlap between breeder and pet store categories (ie, no owner with a dog coming from a pet store would select breeder as a source, and no owner with a dog coming from a breeder would select pet store as a source).

Results of the present study indicated that compared with dogs obtained as puppies from NCBs, dogs obtained as puppies from pet stores had significantly greater aggression toward human family members, unfamiliar people, and other dogs; fear of other dogs and nonsocial stimuli; separation-related problems; and urination and defecation problems in the home. On almost all behavioral variables measured, pet store dogs received less favorable scores than breeder-obtained dogs. The diversity of behavioral differences between pet store–obtained and breeder-obtained dogs suggests a multifactorial cause and, accordingly, a multifactorial approach to correction; however, the data did not permit determination of the specific contributory factors and the degree of influence they exerted. In addition,

because we did not compare the 2 groups of dogs in this study with other sources of dogs, the results should not be interpreted as an endorsement of any particular source of dogs. On the basis of these findings combined with earlier findings regarding pet store–obtained dogs, until the causes of the unfavorable differences detected in this group of dogs can be specifically identified and remedied, we cannot recommend that puppies be obtained from pet stores.

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39. Horwitz DF, Neilson JC. *Blackwell's five-minute veterinary consult clinical companion—canine and feline behavior.* Ames, Iowa: Blackwell Publishing, 2007.

Retail Pet Sales Bans Enacted in North America

(Links to ordinances available at bestfriends.org/puppymills)
(5-9-17)

ARIZONA

Phoenix, AZ – Enacted December 2013; effective January 2014

Tempe, AZ – Enacted February 2016; effective May 2016

CALIFORNIA

South Lake Tahoe, CA – Enacted April 2009; effective May 2011

West Hollywood, CA – Enacted February 2010; effective March 2010

Hermosa Beach, CA – Enacted March 2010; effective April 2010

Turlock, CA – Enacted May 2010; effective June 2010

Glendale, CA – Enacted August 2011; effective August 2012

Irvine, CA – Enacted October 2011; effective immediately

Dana Point, CA – Enacted February 2012; effective immediately

Chula Vista, CA – Enacted March 2012; effective April 2012

Laguna Beach, CA – Enacted May 2012; effective immediately

Aliso Viejo, CA – Enacted May 2012; effective immediately

Huntington Beach, CA – Enacted June 2012; effective June 2014

Los Angeles, CA – Enacted October 2012; effective June 2013

Burbank, CA – Enacted February 2013; effective August 2013

Rancho Mirage, CA – Enacted February 2013; effective March 2013

San Diego, CA – Enacted July 2013; effective September 2013

Ventura County, CA – Enacted December 2013; effective December 2014

Chino Hills, CA – Enacted October 2014; effective November 2014

Oceanside, CA – Enacted January 2015; effective September 2015

Long Beach, CA – Enacted March 2015; effective October 2015

Garden Grove, CA – Enacted March 2015; effective March 2016

Best Friends Animal Society
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Encinitas, CA – Enacted July 2015; effective immediately

Beverly Hills, CA – Enacted August 2015; effective September 2015

Vista, CA – Enacted September 2015; effective October 2015

Palm Springs, CA – Enacted October 2015; effective immediately

San Marcos, CA – Enacted January 2016; effective February 2016

Cathedral City, CA – Enacted January 2016; effective February 2016

Truckee, CA – Enacted February 2016; effective immediately

Indio, CA – Enacted April 2016; effective immediately

La Quinta, CA – Enacted April 2016; effective May 2016

Carlsbad, CA – Enacted May 2016; effective June 2016

Colton, CA – Enacted June 2016; effective July 2016

Solana Beach, CA – Enacted July 2016; effective immediately

San Francisco, CA – Enacted February 2017; effective March 2017

COLORADO

Fountain, CO – Enacted May 2011; effective May 2011

FLORIDA

Flagler Beach, FL – Enacted June 2009; effective immediately

Lake Worth, FL – Enacted February 2011; effective February 2011

Coral Gables, FL (applies to dogs only)

Opa-Locka, FL (applies to dogs only)

North Bay Village, FL (applies to dogs only)

Hallandale Beach, FL – Enacted April 2012; effective immediately

Margate, FL – Enacted October 2013; effective immediately

Pinecrest, FL – Enacted October 2013; effective immediately

Palmetto Bay, FL – Enacted December 2013; effective immediately

Coconut Creek, FL – Enacted January 2014; effective immediately

Wellington, FL – Enacted January 2014; effective immediately

Surfside, FL – Enacted February 2014; effective immediately

Aventura, FL – Enacted March 2014; effective immediately

Wilton Manors, FL – Enacted March 2014; effective immediately

Greenacres, FL – Enacted April 2014; effective immediately

North Lauderdale, FL – Enacted April 2014; effective immediately

Bay Harbor Islands, FL – Enacted April 2014; effective immediately

Pompano Beach, FL – Enacted May 2104; effective immediately

North Miami Beach, FL – Enacted May 2014; effective immediately

Miami Beach, FL – Enacted May 2014; effective January 2015

Bal Harbour Village, FL – Enacted May 2014; effective immediately

Sunny Isles Beach, FL – Enacted May 2014; effective immediately

Dania Beach, FL – Enacted June 2014; effective immediately

Palm Beach Gardens, FL – Enacted July 2014; effective immediately

Juno Beach, FL – Enacted July 2014; effective immediately

Cutler Bay, FL – Enacted August 2014; effective immediately

North Palm Beach, FL – Enacted August 2014; effective immediately

Hypoluxo, FL – Enacted September 2014; effective immediately

Jupiter, FL - Enacted October 2014; effective immediately

Homestead, FL – Enacted October 2014; effective immediately

Tamarac, FL – Enacted December 2014; effective immediately

Palm Beach, FL – Enacted January 2015; effective immediately

North Miami, FL – Enacted April 2015; effective immediately

Lauderhill, FL – Enacted April 2015; effective immediately

Fernandina Beach, FL – Enacted July 2015; effective immediately

Jacksonville Beach, FL – Enacted August 2015; effective immediately

Deerfield Beach, FL – Enacted November 2015; effective May 2016

West Melbourne, FL – Enacted November 2015; effective immediately

Casselberry, FL – Enacted November 2015; effective immediately

Neptune Beach, FL – Enacted January 2016; effective February 2016

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Sarasota County, FL – Enacted January 2016; effective January 2017

South Miami, FL – Enacted January 2016; effective immediately

Delray Beach, FL – Enacted March 2016; effective immediately

Hollywood, CA – Enacted June 2016; effective December 2016

St. Petersburg, FL – Enacted July 2016; effective immediately

Key West, FL – Enacted August 2016; effective immediately

Miramar, FL – Enacted August 2016; effective immediately

Palm Beach County, FL – Enacted September 2016; effective November 2016

Safety Harbor, FL – Enacted November 2016; effective immediately

Holmes Beach, FL – Enacted February 2017; effective immediately

GEORGIA

Canton, GA – Enacted March 2017; effective immediately

ILLINOIS

Waukegan, IL – Enacted June 2012; effective immediately

Chicago, IL – Enacted March 2014; effective March 2015

Cook County, IL – Enacted April 2014; effective October 2014

Warrenville, IL – Enacted February 2016; effective immediately

MAINE

Portland, ME – Enacted September 2016; effective immediately

MARYLAND

Montgomery County, MD – Enacted March 2015; effective June 2015

MASSACHUSETTS

Boston, MA – Enacted March 2016; effective immediately

Stoneham, MA – Enacted May 2017; effective immediately

MICHIGAN

Eastpointe, MI – Enacted September 2015; effective January 2016

Memphis, MI – Enacted September 2015; effective immediately

Fraser, MI – Enacted December 2015; effective immediately

MINNESOTA

Roseville, MN – Enacted March 2017; effective September 2017

NEVADA

Las Vegas, NV – Enacted January 2016; effective January 2018

Mesquite, NV – Enacted May 2016; effective June 2016

North Las Vegas, NV – Enacted December 2016; effective immediately

NEW JERSEY

Point Pleasant, NJ – Enacted May 2012; effective immediately

Brick, NJ – Enacted July 2012; effective immediately

Manasquan, NJ – Enacted September 2012; effective immediately

Point Pleasant Beach, NJ – Enacted October 2012; effective immediately

Hoboken, NJ – Enacted May 2013; effective immediately

Oceanport, NJ – Enacted August 2013; effective immediately

North Brunswick, NJ – Enacted October 2013; effective November 2013

Randolph, NJ – Enacted September 2014; effective immediately

Camden County, NJ – Enacted September 2015; effective immediately

Voorhees, NJ – Enacted October 2015; effective immediately

Brooklawn, NJ – Enacted October 2015; effective immediately

Audubon, NJ – Enacted October 2015; effective immediately

Waterford, NJ – Enacted October 2015; effective January 2016

Cherry Hill, NJ – Enacted November 2015; effective immediately

Merchantville, NJ – Enacted November 2015; effective immediately

Runnemede, NJ – Enacted December 2015; effective March 2016

Somerdale, NJ – Enacted December 2015; effective March 2016

Laurel Springs, NJ – Enacted December 2015; effective March 2016

Oaklyn, NJ – Enacted December 2015; effective immediately

Westville, NJ – Enacted December 2015; effective March 2016

Haddon Heights, NJ – Enacted December 2015; effective March 2016

Gloucester Township, NJ – Enacted December 2015; effective January 2016

Glassboro, NJ – Enacted December 2015; effective March 2016

Magnolia, NJ – Enacted December 2015; effective March 2016

Bellmawr, NJ – Enacted January 2016; effective immediately

Berlin Township, NJ – Enacted February 2016; effective May 2016

Clementon, NJ – Enacted March 2016; effective June 2016

Pine Hill, NJ – Enacted March 2016; effective immediately

Haddon Township, NJ – Enacted March 2016; effective immediately

Winslow, NJ – Enacted March 2016; effective immediately

Jackson, NJ – Enacted March 2016; effective immediately

Collingswood, NJ – Enacted April 2016; effective immediately

Audubon Park, NJ – Enacted April 2016; effective immediately

Mount Ephraim, NJ – Enacted April 2016; effective immediately

Barrington, NJ – Enacted April 2016; effective immediately

Berlin Borough, NJ – Enacted April 2016; effective immediately

East Brunswick, NJ – Enacted April 2016; effective May 2016

Gloucester City, NJ – Enacted April 2006; effective July 2016

Chesilhurst, NJ – Enacted May 2016; effective August 2016

Greenwich, NJ – Enacted May 2016; effective June 2016

West Deptford, NJ – Enacted May 2016; effective immediately

Pennsauken, NJ – Enacted May 2016; effective immediately

Beverly, NJ – Enacted May 2016; effective immediately

Clayton, NJ – Enacted May 2016; effective August 2016

Mantua, NJ – Enacted May 2016; effective immediately

Washington (Gloucester County), NJ – Enacted June 2016; effective July 2016

Gibbsboro, NJ – Enacted June 2016; effective September 2016

Little Ferry, NJ – Enacted June 2016; effective September 2016

Wyckoff, NJ – Enacted June 2016; effective immediately

Lindenwold, NJ – Enacted June 2016; effective immediately

Hackensack, NJ – Enacted June 2016; effective September 2016

Bordentown, NJ – Enacted June 2016; effective immediately

Hi-Nella, NJ – Enacted June 2016; effective September 2016

Mount Holly, NJ – Enacted July 2016; effective October 2016

Pitman, NJ – Enacted July 2016; effective October 2016

Camden City, NJ – Enacted July 2016; effective August 2016

Maywood, NJ – Enacted July 2016; effective immediately

East Rutherford, NJ – Enacted July 2016; effective October 2016

Union City, NJ – Enacted July 2016; effective immediately

Glen Rock, NJ – Enacted July 2016; effective October 2016

Woodlynne, NJ – Enacted July 2016; effective October 2016

Woodcliff Lake, NJ – Enacted August 2016; effective immediately

Saddle Brook, NJ – Enacted August 2016; effective November 2016

Washington (Burlington County), NJ – Enacted August 2017; effective immediately

Upper Saddle River, NJ – Enacted September 2016; effective immediately

Eatontown, NJ – Enacted September 2016; effective December 2016

Swedesboro, NJ – Enacted September 2016; effective December 2016

Ridgefield, NJ – Enacted September 2016; effective December 2016

Fanwood, NJ – Enacted September 2016; effective immediately

Fairview, NJ – Enacted September 2016; effective December 2016

Wallington, NJ – Enacted September 2016; effective immediately

New Milford, NJ – Enacted September 2016; effective immediately

Hamilton, NJ – Enacted September 2016; effective October 2016

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Ridgewood, NJ – Enacted October 2016; effective November 2016

Edgewater, NJ – Enacted October 2016; effective January 2016

Woodbury Heights, NJ – Enacted October 2016; effective immediately

Marlboro, NJ – Enacted October 2016; effective January 2017

Fair Lawn, NJ – Enacted October 2016; effective immediately

Ocean, NJ – Enacted October 2016; effective November 2016

North Arlington, NJ – Enacted November 2016; effective immediately

Watchung, NJ – Enacted November 2016; effective immediately

Frenchtown, NJ – Enacted December 2016; effective March 2017

Palisades Park, NJ – Enacted December 2016; effective immediately

Union Beach, NJ – Enacted December 2016; effective immediately

Cliffside Park, NJ – Enacted December 2016; effective immediately

Bradley Beach, NJ – Enacted January 2017; effective immediately

Stratford, NJ -- Enacted February 2017; effective May 2017

Burlington, NJ – Enacted February 2017; effective March 2017

Haddonfield, NJ – Enacted February 2017; effective May 2017

Bound Brook, NJ – Enacted February 2017; effective immediately

Livingston, NJ – Enacted March 2017; effective June 2017

Franklin, NJ – Enacted March 2017; effective June 2017

Secaucus, NJ – Enacted March 2017; effective immediately

Manalapan, NJ – Enacted April 2017; effective immediately

Scotch Plains, NJ – Enacted April 2017; effective immediately

Lodi, NJ – Enacted April 2017; effective April 2017

East Newark, NJ – Enacted April 2017; effective July 2017

Roselle Park, NJ – Enacted May 2017; effective immediately

Harrison (Gloucester County), NJ – Enacted May 2017; effective immediately

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NEW MEXICO

Albuquerque, NM – Enacted June 2006; effective August 2007

Bernalillo County, NM – Enacted February 2013; effective August 2013

NEW YORK

Mamaroneck Village, NY – Enacted February 2016; effective immediately

Mount Pleasant, NY – Enacted March 2016; effective immediately

Yorktown, NY – Enacted July 2016; effective immediately

Rye Brook, NY – Enacted August 2016; effective immediately

Port Chester, NY – Enacted October 2016; effective immediately

OHIO

Toledo, OH – Enacted December 2013; effective January 2014

Grove City, OH – Enacted March 2016; effective January 2017

PENNSYLVANIA

Pittsburgh, PA – Enacted December 2015; effective June 2016

Philadelphia, PA – Enacted April 2016; effective July 2016

RHODE ISLAND

East Providence, RI – Enacted June 2014; effective immediately

TEXAS

El Paso, TX – Enacted October 2010; effective January 2011

Austin, TX – Enacted December 2010; effective December 2010

UTAH

Salt Lake County, UT – Enacted October 2015; effective immediately

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CANADA

Richmond, British Columbia – Enacted November 2010; effective April 2011

Toronto, Ontario – Enacted September 2011, effective September 2012

Rosemont-La Petite Patrie, Quebec – Enacted December 2011; effective immediately

Mississauga, Ontario – Enacted July 2012; effective January 2013

New Westminster, British Columbia – Enacted November 2012; effective immediately

Kingston, Ontario – Enacted August 2013; effective November 2013

Vaughan, Ontario – Enacted April 2014; effective immediately

Hudson, Quebec – Enacted September 2014; effective immediately

Waterloo, Ontario – Enacted September 2014; effective January 2015

Mount Royal, Quebec – Enacted May 2015; effective immediately

Oakville, Ontario – Enacted November 2015; effective immediately

Beaconsfield, Quebec – Enacted December 2015; effective immediately

Ottawa, Ontario – Enacted April 2016; effective immediately

Cambridge, Ontario – Enacted October 2016; effective immediately

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Best Friends Animal Society

Executive Summary: Scientific studies of dogs and puppies from commercial dog-breeding establishments (puppy mills)

BACKGROUND

Commercial breeding establishments, or puppy mills, are large-scale facilities where dogs are confined in small enclosures for their entire reproductive lives with little to no exercise or positive human contact. The sole purpose of such facilities is to mass-produce puppies to sell them for profit through retail pet stores and via the Internet.

SYNOPSIS

In two large-scale studies of dogs from high-volume commercial breeding establishments (one study focusing on the adult breeding dogs and the other on the puppies sold through pet stores), the evidence showed conclusively that these breeding facilities are highly injurious to both groups of dogs, resulting in severe, extensive and long-term harm to the behavioral and psychological well-being of the dogs.

Study 1: The adult breeding dogs

WHAT THE STUDY LOOKED AT

This study compared a wide array of psychological and behavioral characteristics of 1,169 dogs formerly kept for breeding purposes in commercial breeding establishments with pet dogs owned by members of the general public.

RESEARCHERS

Franklin D. McMillan, DVM, Best Friends Animal Society
Deborah L. Duffy, PhD, University of Pennsylvania School of Veterinary Medicine
James A. Serpell, PhD, University of Pennsylvania School of Veterinary Medicine

THE PUBLISHED PAPER

Mental health of dogs formerly used as 'breeding stock' in commercial breeding establishments. FD McMillan, DL Duffy, JA Serpell. *Applied Animal Behaviour Science* 2011; 135: 86-94.

WHAT THE STUDY FOUND

- The results showed a broad range of abnormal behavioral and psychological characteristics in the former breeding dogs from large-scale commercial breeding establishments, including significantly elevated levels of fears and phobias; pronounced compulsive and repetitive behaviors, such as spinning in tight circles and pacing; house soiling; and a heightened sensitivity to being touched and picked up.
- The psychological harm demonstrated in these dogs is severe and long-lasting. Much of the harm is irreparable and will remain a continued source of suffering for years after the dogs leave the breeding facility, in some cases for the entire lifetime of the dog.

CONCLUSIONS

- Current laws at both the national and state levels are not based on current scientific knowledge of animal psychology, quality of life, suffering, and welfare, and are thus inadequate to protect dogs from the psychological harm resulting from living in commercial breeding establishments.
- Legislation to adequately protect the welfare of dogs in confinement needs to be updated to reflect current scientific knowledge.

To obtain a copy of the published study, contact Dr. Frank McMillan (dr.frank@bestfriends.org).

Study 2: The puppies

WHAT THE STUDY LOOKED AT

This study compared the psychological and behavioral characteristics of 431 adult dogs who were purchased as puppies from pet stores with adult dogs purchased as puppies from small-scale, private breeders.

RESEARCHERS

Franklin D. McMillan, DVM, Best Friends Animal Society
James A. Serpell, PhD, University of Pennsylvania School of Veterinary Medicine
Deborah L. Duffy, PhD, University of Pennsylvania School of Veterinary Medicine
Elmabrok Masaoud, PhD, Atlantic Veterinary College, University of Prince Edward Island
Ian Dohoo, DVM, PhD, Atlantic Veterinary College, University of Prince Edward Island

THE PUBLISHED PAPER

Differences in behavioral characteristics between dogs obtained as puppies from pet stores and those obtained from noncommercial breeders. FD McMillan, JA Serpell, DL Duffy, E Masaoud, IR Dohoo. *Journal of the American Veterinary Medical Association* 2013; 242: 1359-1363.

WHAT THE STUDY FOUND

- Dogs obtained as puppies from pet stores received significantly less favorable scores than breeder-obtained dogs on most behavioral variables measured. Compared with dogs obtained as puppies from noncommercial breeders, dogs from pet stores had significantly greater aggression toward human family members, unfamiliar people and other dogs; greater fear of other dogs and typical life events; and greater separation-related problems and house soiling.
- For no behavior evaluated in the study did pet store dogs score more favorably than noncommercial breeder dogs.
- The chances of a dog developing serious behavior problems is much higher for dogs purchased as puppies from pet stores, as compared to dogs obtained from small, noncommercial breeders.

CONCLUSIONS

- On the basis of these findings, combined with findings from earlier small-scale studies of dogs obtained from pet stores, until the causes of the unfavorable differences detected in this group of dogs can be specifically identified and remedied, the authors of this study withhold any recommendation that puppies be obtained from pet stores.

- Dogs sold by pet stores are misrepresented to consumers as a high-quality product, because the data now shows that consumers are not receiving what they believe they are paying for. The increased risk of behavior problems that pet store customers face as their dog matures includes aggression issues, which pose a significant risk of human injury. Consumer protective legislation is urgently needed in th area.
- Legislation to improve the conditions in the large-scale commercial breeding facilities supplying puppies to pet stores is needed to assure that the puppies are not at any increased risk of maturing into adult dogs with serious behavior problems.

To obtain a copy of the published study, contact Dr. Frank McMillan (dr.frank@bestfriends.org).

Overall Conclusions

- Current laws provide inadequate protection against harm to breeding dogs and puppies associated with commercial breeding establishments.
- Consumers purchasing puppies from pet stores are unknowingly assuming a risk of difficult and serious behavior problems in their dogs, including dog behavior that can endanger their own safety.
- If dogs are to be bred to produce puppies for sale, all of the dogs and puppies should be assured a decent quality of life based on the most current scientific research.

For More Information

For more about Best Friends Animal Society, go to **bestfriends.org**. To learn about Best Friends' puppy mill initiatives and what you can do to help, visit **puppymills.bestfriends.org**.

Best Friends Animal Society

AKC Breeder Code of Ethics re: Pet Store Puppies

If one visits the website of the American Kennel Club (AKC), one of the oldest and most respected breed club registries in the world, one can access the Breeder Code of Ethics on any of the websites listed in their national parent club directory for AKC-recognized breeds.* One of the most common provisos is that ***breeders must agree never to sell their puppies to pet stores.***

Below are several examples.

Airedale Terrier Club of America
(airedale.org)
Code of Ethics: *In sale/placement transactions, we endeavor to refuse to sell an Airedale Terrier of any age to pet dealers, catalog houses, or any other commercial sources of distribution.*

Alaskan Malamute Club of America, Inc.
(alaskanmalamute.org)
Code of Ethics: *No member shall knowingly be involved in the sale/placement of puppies/dogs through retail or wholesale outlets, mail order businesses, dog dealers/agents/brokers, or act as a finder for such operations.*

American Bloodhound Club
(bloodhounds.org)
Code of Ethics: *As a member of the American Bloodhound Club: I agree not to engage in the practice of providing any Bloodhound to any individual, commercial wholesaler, or retailer for the purpose of resale.*

American Cavalier King Charles Spaniel Club, Inc.
(ackcsc.org)
General Code of Conduct: *I will not: 1. Knowingly falsify a pedigree, health screening or breeding information. 2. Sell Cavaliers to pet shops, brokers or third party dealers. 3. Supply or sell Cavaliers for auctions, raffles, flea markets or any other such enterprise. 4. Knowingly sell to unethical breeders, or sell to persons whose intention is resale. 5. Purchase any Cavalier or any litter for resale either to an individual or a commercial establishment.*

American Fox Terrier Club
(aftc.org)
Code of Ethics: *Under no condition shall dogs be sold to pet dealers or any other source of commercial distribution.*

American Whippet Club, Inc.
(americanwhippetclub.net)
Code of Ethics: *No member of this club shall engage in the wholesaling of litters of Whippet puppies, or the sale of breeding stock or individuals to pet shops or other commercial sources of distribution.*

Basset Hound Club of America
(basset-bhca.com)
Breeder Code of Ethical Conduct: *No member of this club shall engage in the wholesaling of litters or the selling of breeding stock to commercial sales operations.*

American Maltese Association, Inc.
(americanmaltese.org)
Member Code of Ethics: *I will not knowingly deal with dog wholesalers, commercial retailers, brokers or unethical dog breeders, nor supply dogs for raffles, "give away" prizes or other such projects.*

American Miniature Schnauzer Club, Inc.
(amsc.us)
Code of Ethics: *The breeder will not sell or dispose of any dog through pet shops, wholesalers, commercial dealers or paid agents.*

American Pomeranian Club, Inc.
(americanpomeranianclub.org)
Code of Ethics: *I will not sell my puppies to pet shops or commercial pet mill establishments, nor will I donate puppies for raffles or auctions.*

American Spaniel Club, Inc.
(asc-cockerspaniel.org)
Code of Ethics: *Breeders shall refrain from selling puppies to pet shops either outright or on consignment; refrain from supplying puppies for auctions, raffles, or other such enterprises; refrain from selling to persons whose intention to resell is known or suspected; refrain from breeding litters primarily for the pet market.*

Australian Cattle Dog Club of America
(acdca.org)
Breeder Code of Ethics: *As an ACDCA Code of Ethics Breeder, I agree that no puppies will be knowingly sold to franchised commercial facilities, puppy brokers, puppy mills or agents thereof.*

Boston Terrier Club of America, Inc.
(bostonterrierclubofamerica.org)
Code of Ethics: *I will sell no Boston Terrier to a commercial facility, puppy broker, pet shop, puppy mill or their agent.*

Bulldog Club of America
(bulldogclubofamerica.org)
Breeder's Code of Ethics: *Responsible breeders refuse to sell or recommend breeders who do not conform to the ideals and obligations expressed in this Code and shall not engage in wholesaling litters or in individual sales or consignments of pups or adults to pet shops, dealers, catalog houses or other commercial establishments, nor shall they be donated or given as prizes in contests, raffles, or fund-raising events, no matter how charitable.*

Chihuahua Club of America, Inc.
(chihuahuaclubofamerica.com)
Code of Ethics: *I pledge to be responsible for all Chihuahuas that I have produced for their entire life-time by never buying, selling or trading my/our Chihuahuas to research laboratories, pet stores, or to auctions nor placing them in rescue groups.*

Chinese Shar-Pei Club of America, Inc.
(cspca.com)
Breeders Code of Conduct: *I agree to never sell or give any puppy or dog to pet stores either on consignment or outright.*

Collie Club of America, Inc.
(collieclubofamerica.org)
Code of Ethics: *No member shall knowingly sell or place, trade or give any Collie of any age to pet dealers, catalog houses, or other commercial sources; nor shall Collies be given as prizes, auctioned, or exploited to the detriment of the breed.*

Dachshund Club of America, Inc.
(dachshund-dca.org)
Code of Ethics: *To never supply a Dachshund to pet shops, commercial brokers or dealers, raffles or similar projects.*

Dalmatian Club of America, Inc.
(thedca.org)
Ethical Guidelines: I hereby pledge to ensure that puppies and adults produced by my brood bitch or stud dog are never knowingly sold or consigned to pet stores, wholesalers, or commercial dealers.

French Bull Dog Club of America
(frenchbulldogclub.org)
Code of Ethics and Sportsmanship: *As a member of the French Bull Dog Club of America, I will not sell a French Bulldog to anycommercial facility, puppy brokers, pet shop, puppy mill or agent thereof.*

German Shepherd Dog Club of America
(gsdca.org)
Club Code of Conduct: *No GSD will be sold to wholesalers or retail stores for the purpose of resale.*
Breeders Code: *I hereby pledge to refuse to sell or recommend breeders who do not conform to the ideals and obligations expressed in this Code and refuse all sales to dog wholesalers and retailers.*

Golden Retriever Club of America
(grca.org)
Responsibilities as a Breeder: *Members should not sell dogs at auction, or to brokers or commercial dealers.*

Greyhound Club of America
(greyhoundcluboramericainc.org)
Ethical Standards: *Breeders shall not knowingly sell or consign puppies or adult dogs to pet stores, puppy brokers or other commercial dealers.*

Havanese Club of America
(havanese.org)
Code of Ethics: *No Havanese will be sold to pet dealers, pet stores, pet wholesalers, or pet brokers either singly or in litter lots.*

Miniature Pinscher Club of America, Inc.
(minpin.org)
Code of Ethics: *No Miniature Pinscher shall be sold to commercial facilities; research laboratories; pet shops; brokers who purchase litter lots or individuals for re-sale to pet shops or other commercial facilities, puppy mills or their agents.*

Newfoundland Club of America, Inc.
(ncanewfs.org)
Ethics Guide: *Responsibilities of Members: To refuse to sell Newfoundland dogs to any pet shop, or any wholesale dealer in dogs, or knowingly to sell or aid or abet the sale of any Newfoundland to a person or agent who will sell the animal through a pet shop.*

Old English Sheepdog Club of America, Inc.
(oldenglishsheepdogclubofamerica.org)
Code of Ethics: *Puppies may not be sold from any temporary marketplace or transient headquarters, no litters purchased or taken on consignment for resale, nor dogs wholesaled to pet shops, auctions, dealers, contest sponsors, raffles, etc.*

Papillon Club of America, Inc.
(papillonclub.org)
Code of Ethics: *No member of the Papillon Club of America will sell at wholesale or to retail outlets, brokers, pet shops, mail order houses, or businesses of similar commercial enterprise, or donate a dog to be offered as a prize.*

Portugese Water Dog Club of America, Inc.
(pwdca.org)
Section 1 All PWDCA Members shall: *Not sell, place or consign any Portuguese Water Dog to a commercial facility, business or agent thereof.*

Pug Dog Club of America, Inc.
(pugs.org)
Code of Ethics: *No member shall EVER sell or donate dogs for auctions or raffles, or to pet shops, catalog houses, brokers or for resale purposes.*

Rhodesian Ridgeback Club of the United States
(rrcus.org)
Code of Ethics: *Members will not knowingly furnish puppies or adult dogs for wholesale, pet shops, puppy brokers, commercial facilities, guard dog businesses or agents thereof, or dispose of them as "Give away" prizes or auction items; neither will they sell puppies to nor breed to dogs owned by those whom they have reason to believe may do so.*

Samoyed Club of America, Inc.
(samoyedclubofamerica.org)
Code of Ethics: *The SCA member does not sell, consign, or transfer puppies, or adults to pet shops, wholesale dealers, contest sponsors, or anyone who is known to degrade the Samoyed breed or purebred dogs, or to individuals contemplating breeding and/or sale to the aforementioned.*

Scottish Terrier Club of America
(stca.biz)
Code of Ethics: *Not knowingly sell a Scottish Terrier of any age to a pet shop, catalog house, laboratory or any wholesale dealer in dogs (a dealer being a person who regularly buys dogs for sale at profit), or to any person who sells to any of the above.*

Siberian Husky Club of America, Inc.
(shca.org)
Code of Ethics: *I pledge that I will refuse to deal with dog wholesalers or to sell puppies or dogs to pet shops, and I will include in all stud contracts an agreement to be signed by the owner of the bitch that no puppies resulting from the mating will be wholesaled or sold to pet shops.*

Skye Terrier Club of America
(clubs.akc.org/skye)
Code of Ethics: *To refrain from knowingly selling, trading, or giving Skye Terriers or providing stud service to a commercial breeder, pet shop, research laboratory or any person known to be unethical in his/her dealings in purebred dogs.*

Spinone Club of America
(spinoneclubofamerica.com)
Code of Conduct: *Members will not sell, transfer or consign a dog to pet shops, unethical breeders, or other commercial ventures including lotteries, raffles or auctions.*

Staffordshire Bull Terrier Club of America
(sbtca.com)
Code of Ethics: *Litters shall not be sold to a person en-bloc, to commercial sources, or for purposes of resale.*

St. Bernard Club of America, Inc.
(saintbernardclub.org)
Guidelines and Statement of Policy: *No member shall buy or sell St. Bernards through commercial pet outlets, nor buy or sell in litter lots, nor sell to persons whose activities tend to degrade the Breed.*

Tibetan Terrier Club of America, Inc.
(ttca-online.org)
Guidelines for Responsible Breeders: *A responsible breeder does not sell or consign Tibetan Terriers to pet shops or other commercial dealers, nor does he breed his animals to their animals.*

Weimaraner Club of America
(weimaranerclubofamerica.org)
Code of Ethics: *The owner/breeder shall not breed, sell or consign puppies or adults to pet shops or other commercial dealers.*

*** http://www.akc.org/clubs/search/index.cfm?action=national&display=on**

Responsible vs. Irresponsible

Responsible	Irresponsible
Breed for love/improvement of breed	Breed solely for profit
Screen for genetic defects	Do not screen for genetic defects
Have a small number of dogs	Have a large number of dogs
Usually breed only one breed	Breed multiple breeds
Only sell directly to buyer	Will sell to 3rd parties (pet stores, brokers, online)
Usually spay & neuter	Do not spay & neuter
Dog can always be returned to breeder	Dogs cannot be returned
Dogs generally live in the home	Dogs do not live in the home
Typically breed only once a year	Typically breed every cycle
Will allow you to see where dogs are raised	Will not allow you to visit facility

Mike Neff

From: Desiree Jimenez
Sent: Wednesday, May 10, 2017 1:26 PM
To: Mike Neff
Subject: FW: Email the Council - Ban the Sale of Puppy Mill Dogs

From: Tanya Phillips [redacted]
Sent: Wednesday, May 10, 2017 10:32 AM
To: CCO
Subject: Email the Council - Ban the Sale of Puppy Mill Dogs

South Pasadena City Council,

It has come to my attention that you will be deciding on whether or not to ban the sale of dogs from puppy mills in your city. We moved to Pasadena around 6 months ago and came from Carlsbad, CA where they and other cities in San Diego have already banned the practice. Unbeknownst to those purchasing these animals, puppy mills keep animals in the most inhumane conditions with no quality of life and breed animals with many health problems. In addition, they sell dogs intact which contributes to the overpopulation problem that plagues this country. I've seen stores that knowingly purchase their dogs from puppy mills yet deceptively post signs saying their dogs are not from puppy mills. Sadly, when there is money on the line you cannot trust businesses to always make the right decision.

I urge you to please do the right thing and do your part in eradicating this business.

Thank you,
Tanya

Desiree Jimenez

From: adrienne guss [redacted]
Sent: Wednesday, May 10, 2017 5:25 PM
To: Michael Cacciotti
Subject: Puppy Mill animal sales Ordinance

Dear Mayor and Councilmembers,

I would like to encourage you to pass the proposed ordinance to ban the sale of Puppy Mill animals in pet stores in South Pasadena. These animals have be born and raised under deplorable an inhumane conditions and only in the interest of capitol gain. You know as well as I that there are an over abundance of animals that need good homes. Should consumers desire a purebred animal, they should go through the proper channels of contacting the AKC in order to find reputable, responsible breeders.

Please do the right thing.

Many thanks,

Adrienne Guss

Desiree Jimenez

From: TheDogRescuers [redacted]
Sent: Wednesday, May 10, 2017 6:32 PM
To: CCO; City Clerk's Division; Anthony Mejia; Desiree Jimenez; Natalie Sanchez; Mike Neff; Michael Cacciotti; Robert Joe; Richard D. Schneider; Marina Khubesrian; Diana Mahmud
Subject: Puppy Mill Violation
Attachments: Pet store adoption contract.png

Dear Honorable Mayor and City Council Members,

Thank you for taking into consideration the ordinance that will ban the sale of commercially bred USDA Puppy Mill dogs, cats, and rabbits in pets stores in South Pasadena.

I have attached an actual purchase contract of a puppy that was sold to a South Pasadena resident in a South Pasadena pet store in February 2017.

I have also attached the USDA VIOLATIONS given to this out of state USDA Commercial Puppy Mill owner.

This proves, this is NOT a reputable breeder. This proves this puppy was not raised in a breeders home but in a horrific, dirty, dangerous, lack of veterinary care with120 other dogs - puppy mill.

Again this purchase was sold to a trusting South Pasadena resident just last February 2017 who unknowingly purchased a puppy mill puppy. Thinking she was purchasing a puppy from a respectable breeder never wanting to support an inhumane Puppy Mill. Yet one with known USDA VIOLATIONS. Sadly this deceptive purchase is one of many.

This is allowed in South Pasadena?

Please Vote Yes in favor of helping to end this shady, greed driven, inhumane business of puppy mill purchases in South Pasadena.

Thank you.

Respectfully,

Veronica Ferrantelli

www.TheDogRescuers.com

https://www.facebook.com/thedogrescuerspasadena

725 Fair Oaks Ave
South Pasadena, CA 91030
626/799-2935

BUYERS PROTECTION AGREEMENT – ANIMAL PURCHASE

SOLD TO: [redacted]

ADDRESS: [redacted] CITY: So Pas ZIP: 91030

PHONE (HOME): CELL: (626) [redacted]

CANINE/FELINE (circle one) SEX: Female COLOR: white

CHIP # (if app): [redacted]

PURCHASE PRICE: 400 DEPOSIT: 400 PURCHASE DATE: 2-16-17

TAKE HOME DATE: 2-16-17 TAKE HOME WEIGHT: X SALES PERSON: Dezy

[redacted]

PROVIDED BY PETS DELIGHT

725 FAIR OAKS AVE. RETAIL DEALER

NAME: [redacted]

ADDRESS: SO. PASADENA, CA 91030

(626) 799-2935 CITY STATE ZIP

I certify that the information below is accurate and have orally disclosed all medical information to the buyer.

Seller Signature Date of Sale

SOURCE OF DOG: BREEDER DEALER OTHER

NAME: Gene Baker

ADDRESS: Oscar Lake IA

STATE ZIP

If source is United States Department of Agriculture (USDA) dealer, please provide USDA federal dealer identification number

IDENTIFYING INFORMATION

DATE OF BIRTH: 12-25-15 DATE DOG RECEIVED BY DEALER: 3-2-16

If the dog is not advertised or sold as purebred, registered or registerable, the date of the birth may be approximated if not known by seller.

BREED: Jack Russell SEX: F COLOR: white IDENTIFYING MARKS:

If the dog is from a USDA licensed source, please indicate the individual identifying tag, tattoo or collar number

Is Breed Unknown

IOWA Lake kennels owner Gene Baker's was cited for five new violations in the most recent inspection of his operation by the U.S. Department of Agriculture.

Violations were two pens that had sharp points protruding from them, causing possible injury to animals; improper materials inside the welping house; improper lighting in the welping house; not enough shelters in one of the kennels to house 35 dogs found in them; flooring so thin that puppies' feet go through it as well as slats that needed repair for the same reason.

Several residents also wrote or called the USDA demanding action.

When inspected the kennels he found violations in four categories: an excessive amount of cobwebs and hair in the whelping area; hair, dirt and fecal material in the large kennel; lack of ventilation and strong ammonia odor in the whelping house, probably due to urine and fecal material under the wire cages; and lack of veterinary care. The report indicated 120 dogs were in the kennel.

Desiree Jimenez

From: Sayuri Hanna [redacted]
Sent: Wednesday, May 10, 2017 8:14 PM
To: Michael Cacciotti; Robert Joe; Richard D. Schneider; Marina Khubesrian; Diana Mahmud; CCO
Subject: Puppy Mill Ordinance

Dear Mayor Cacciotti and South Pasadena City Council,

My name is Sayuri Desai Hanna. I am a former resident of South Pasadena and a current homeowner in Altadena who continues to shop in South Pasadena's retail districts and rely on professional services based in South Pasadena.

I grew up enjoying family friendships with residents of South Pasadena and cheering its Rose Parade floats in person, even before matriculating at Caltech in 1987 and establishing personal and professional roots of my own in the area.

In my heart and mind, South Pas is the epitome of a classy community. I have always felt blessed by the many wonderfully good, kind, decent and responsible residents and business owners who strive to make South Pasadena a city to be immensely proud of (and very worth supporting in its fight against freeway bisection!).

I am writing to express my strongest support for the proposed city ordinance banning puppy mill puppy sales in South Pasadena pet stores.

I personally experienced physical nausea when my husband and I entered the Pet's Delight pet store located on 725 Fair Oaks Ave. a number of years ago. The filth, odors, and visibly appalling, neglectful conditions for live animals on display caused my husband and I to experience deep emotional pain and frustrated anger in our hearts. Tears in our eyes, we quickly exited the store.

The incident, which was especially disturbing because it occurred in South Pasadena, the last place that we would have expected it to occur in, highlights the need for more stringent animal abuse regulations and enforcement at various levels of government, all the way from the USDA down to our own local city governments. Children, especially, learn basic human values of kindness and responsibility through the process of bringing home and learning to care for a beloved animal friend. I believe that all of us would like the children in our lives to practice thinking about the impacts of individual and communal choices through such formative experiences.

In this day and age, it is not difficult for responsible would be pet owners to find responsible breeders and rescue organizations from which to purchase or adopt pets. Usually, those who purchase puppy mill puppies from pet stores are simply ignorant about the sourcing of animals on display and the realities of the puppy mill industry that their dollars are supporting.

The actual cost of lost tax revenue *specifically from profits made on pet store puppy mill puppy sales* is, I trust, negligible and a non-issue for the City of South Pasadena.

As South Pasadena, Pasadena, Altadena, Alhambra, and surrounding community residents and business owners, we are not just a legally defined group of bordering cities, but we are a group of closely interdependent, heart-connected communities, as well.

I thank each of you very much in advance for voting to reflect the shared basic values that almost all of us share, specifically by voting on May 17th to ban puppy mill puppy sales in the City of South Pasadena.

Sincerely,
Sayuri D. Hanna
for Rob and Sayuri Hanna
Current Altadena Homeowners and South Pasadena

Desiree Jimenez

From: TheDogRescuers [redacted]
Sent: Thursday, May 11, 2017 1:24 PM
To: CCO; City Clerk's Division; Anthony Mejia; Desiree Jimenez; Natalie Sanchez; Mike Neff; Michael Cacciotti; Robert Joe; Richard D. Schneider; Marina Khubesrian; Diana Mahmud
Subject: A letter from a California Breeder

Dear Honorable Mayor and City Council Members,

I would like to share with you one important fact: Reputable dog breeders Do Not and Can Not sell their puppies to pets stores because of their pledge in their National Breed Clubs Code of Ethics. This fact proves pets stores who sell puppies can only get their puppies from Unethical breeders and inhumane Puppy Mills.

Here is a letter I received from a California dog Breeder.

> *Hi my name is Linda Logan I am a reputable California dog Breeder. Meaning, I am with good standing with my Parent Club and must withhold our Code Of Ethics and standards.*
>
> *I do background checks on potential families from our puppy questionnaire, and I do home checks. The prospective family comes to my home to meet the mother of the pups. I do not sell my puppies to the first person who walks in with cash in hand. I want to be sure my puppy will be well taken care of, and stay in that home for it's life time. Reputable breeders only breed 1 litter a year per female and I wait until she is two years old and they live in our home.*
>
> *No Reputable breeder would ever sell to a pet store because as it states in our Code of Ethics: I pledge to be responsible for all pups that I have produced for their entire life-time by: carefully screening the prospective buyer with the intent of placing the puppy in a permanent home,* ***never selling*** *to USDA license brokers,* ***pet shops****, research laboratories, or animal shelters. The breeder will be prepared to keep every puppy for as long as it takes to find the right home.*
>
> *Do NOT let any pet store owner tell you their dogs come from reputable breeders because that is a lie. It is against our Code of Ethics. Only puppies sold in pets stores come from Non Reputable Breeders or Puppy Mill Factories. And thats a fact!*
>
> *The city council is welcome to contact me if they have questions.*
>
> *Linda Logan*
> *www.KisekiAkita.com*

Reviewed in the National Breed Clubs Codes of Ethics representing all 178 dog breeds, found that 96% of those National Clubs include statements / pledges that their breeders Do Not sell to pet stores.

Example:**Breeder Club Code of Ethics:**

Pomeranian
Code of Ethics: I will **not sell my puppies to pet shops** or commercial pet mill establishments, nor will I donate puppies for raffles or auctions.

Pug
Code of Ethics: No member shall **EVER sell** or donate dogs for auctions or raffles, or to **pet shops**, catalog houses, brokers or for resale purposes.

Shih Tzu
Code of Ethics: I will **not sell my puppies to pet shops** or commercial pet mill establishments, nor will I donate puppies for raffles or auctions.

Yorkshire Terrier
Code of Ethics: Puppies will **not be sold to pet stores**, agents, or other commercial enterprises nor sold to disreputable breeders, and neither puppies, adult dogs, nor stud services will be offered as prizes or for raffles.

This single important fact proves pets stores who sell puppies can only get their dogs from Unethical breeders and inhumane Puppy Mills.
Which in the end, this tells us that, these deceptive purchases have been going on for years to our unknowing South Pasadena residents.
Please vote Yes in favor of establishing an ordinance that would **protect our residents** by banning the sale of commercially bred puppy mill dogs, cats, and rabbits in pet stores in South Pasadena.

Thank you.

Respectfully,

Veronica Ferrantelli

www.TheDogRescuers.com

https://www.facebook.com/thedogrescuerspasadena

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City of South Pasadena
Agenda Report

Michael A. Cacciotti, Mayor
Richard D. Schneider, M.D., Mayor Pro Tem
Robert S. Joe, Councilmember
Marina Khubesrian, M.D., Councilmember
Diana Mahmud, Councilmember

Evelyn G. Zneimer, City Clerk
Gary E. Pia, City Treasurer

COUNCIL AGENDA: May 17, 2017

TO: Honorable Mayor and City Council

VIA: Elaine Aguilar, Interim City Manager

FROM: David Batt, Finance Director

SUBJECT: **Direction Regarding Proposed Budget for Fiscal Year 2017-18**

Recommendation
It is recommended that the City Council provide direction regarding revenues, expenditures, supplemental and capital outlay requests, street improvement program, designated reserve funds, and undesignated reserve levels for Fiscal Year (FY) 2017-18.

Fiscal Impact
General Fund (GF) revenues for FY 2017-18 are estimated at $26.7 million. GF expenditures for City of South Pasadena (City) operations in FY 2017-18 are projected to be $26.1 million. City Council actions will have a variety of impacts on the City's annual budget and reserve levels.

Commission Review and Recommendation
Several public meetings were held to encourage input from the general public, local organizations, and City Commissions. On March 11, 2017, the City held a "Community Forum on Budget and Priorities" to kick off the process. On March 8, 2017, the Public Works Commission also reviewed the proposed Capital Improvement Program. The Finance Commission also reviewed the City's financial position at its meeting on April 27, 2017, and has scheduled a meeting on May 24, 2017 to further review budgetary issues.

Background
At the Budget Study Session on March 21, 2017, the City Council reviewed proposed operational budgets, capital outlay requests, and street improvement program recommendations. Department presentations allowed the City Council an opportunity to ask questions and provide input on department work plans and budgets. On May 3, 2017, the City Council provided direction on supplemental requests, the street improvement program, and reserve levels.

Analysis
At the May 3, 2017 City Council meeting, staff provided the City Council with a list of supplemental requests and preliminary budget for the street improvement program. In addition, staff recommended funding for facility improvements, equipment replacement, and special projects. Staff also updated the City Council on potential short-term and long-term liabilities. For example, the costs for employee pensions continue to be a significant concern with a projected 97% increase in the employers' contribution in the next five years for classic safety employees and a 45% increase for classic miscellaneous employees. The dramatic increase is due to the

AGENDA ITEM 20

recalculation of the Unfunded Actuarial Liability and the reduction in the discount rate for participating agencies. Projections of the five-year cash-flow model indicate that there may be a need to augment the street improvement program with other funding sources such as special revenue funds.

Summary of Funds Available based on City Council Direction:

FY 2017-18 – General Fund Operations

Anticipated Revenues	$26,734,642	Includes funds from designated reserves budgeted for projects to begin FY 2017-18
General Operations	$26,096,470	Funding for City operations, including $1,300,000 for Street Improvements. The majority of department increases are due to increases in personnel costs related to PERS

The General Fund is also contributing $165,000 to the Insurance Fund to bring that fund's balance up to $500,000. This is a result of a Self-Insured Retention of $125,000 being adopted for our Workers' Compensation Insurance Program. (The retention and increased balance were recommended by the Finance Commission).

Undesignated Reserve Levels
In 2007, the City Council adopted a policy to strive to maintain undesignated General Fund Reserves equal to at least 30%. The City Council has the discretion to decrease reserve levels to fund necessary projects. With the FY 2016-17 Budget adoption, City Council approved drawing down reserve levels to fund the Facilities & Equipment Replacement Fund (Fund 105) and designated reserve accounts.

Based on City Council direction at the May 3, 2017 City Council meeting, the reserve level is being reduced to 25% to allow for approximately $260,000 to replenish the Facilities & Equipment Replacement Fund.

Reserve Level	25% or $6.67 million

Designated Reserves
The City Council has the discretion to allocate reserve funds to other funds, programs, and projects.

Fund	*Current Balance*	*FY 2017-18 Proposed*	*Reserve Transfers*
Arroyo Seco Golf Course/ Pedestrian and Bicycle Trail	$1,100,000	$600,000	$500,000 budgeted for trail project
Renewable Energy Sources	$350,000	$350,000	
Legal Services	$500,000	$500,000	
Retiree Benefits (Pension/Health)	$1,000,000	$1,000,000	
Maintenance Yard/ Community Center	$600,000	$442,720	$157,280 budgeted for Community Center EIR
Emergency Operations Center	$300,000	$400,000	$100,000 from GF balance
Library Expansion	$200,000	$200,000	
Tree Replacement/Management	$50,000	$0	$50K for tree planting/maintenance
Sidewalk Improvements	$0	$0	
CalTrans Vacant Lot Purchases	$750,000	$350,000	$400,000 budgeted for purchase of 2 properties, pending California Transportation Commission approval
Monterey Road Improvements	$500,000	$0	
General Plan/Mission Street Specific Plan Reserve	$205,000	$205,000	
StormWater	$300,000	$300,000	
Library Park Drainage	$125,000	$0	Project completed under budget; balance is being moved to Equipment replacement fund

FY 2017-18 – Capital Outlay and Supplemental Requests

The Facilities & Equipment Replacement Fund was created with transfers from the General Fund. These monies were used to fund various capital outlay projects identified through input from the community as well as facility and operational needs identified by City departments. The current balance in the fund is $396,000. The fund is being replenished with a transfer of the balance of the Library Park Drainage Project Reserve Fund and the reduction of undesignated reserves (to 25%), for an increase of $385,000.

Funds to purchase vehicles for the Police Department and Public Works Department are being appropriated from the Facilities & Equipment Replacement Fund. The Police Department has requested funding to purchase one motorcycle, one patrol vehicle, one detective and one administrative vehicle (alternative fuel), totaling $150,000 (includes costs for outfitting of emergency equipment, radio, etc.). The Public Works Department has also requested $50,000 for the purchase of a CNG truck for the Street Division. The remaining balance in the fund by June 30, 2018, is anticipated to be $581,000.

Fund	*Current Balance*	*Transfers*	*Beginning Balance (FY 2017-18)*	*Proposed Allocations (FY 2017-18*
Facilities & Equipment Replacement Fund (105)	$396,000	$125,000 (Library Drainage) $260,000 (1% of reserves)	$781,000	$200,000

Funding of supplementals and one-time purchases/allocations use the following funding sources:

Department	**Supplemental Requests**	**Cost**	**GF**	**Other Fund**
Police	Vehicle purchase (4) – 1 patrol, 1 motorcycle, 1 detective, 1 captain (alt fuel)	$150,000		Equip. Replace. Fund $150,000
Public Works	Tree Maintenance	$150,000	$100,000	Designated reserves $50,000
Public Works	Sidewalks	$200,000	$100,000	CDBG $100,000
Public Works	Vehicle Purchase – CNG Truck for Streets Division	$50,000		Equip. Replace. Fund $50,000
Public Works	Heritage Park drainage/improvements	$60,000	$60,000	
TOTAL from GF operating balance			**$260,000**	

At the May 3, 2017 City Council meeting, approval was given to appropriate $150,000 for the Garfield Park Band Shell and $150,000 for the Garfield Park Picnic Shelter from the Park Impact Fee Fund and the Capital Growth Fund respectively. However, at their May 8, 2017 meeting, the Parks and Recreation Commission recommended against funding these items at this time.

FY 2017-18 – Street Improvement Program

The Public Works Commission (PWC) reviewed the proposed Capital Improvement Program (CIP) at its meeting of March 8, 2017. The City Council was presented with recommendations from both staff and PWC during the Budget Study Session. The City Council discussed the various projects and provided direction on the CIP.

The proposed CIP, totaling $2,145,000, includes the following funding sources: $1,300,000 from the General Fund, and $845,000 from other special funds (e.g. Measure R, Measure M, HUTA).

Street Improvement Projects	*Estimated Cost*
Monterey Rd. - Via Del Rey to Pasadena Ave. "Final Phase"	$425,000
Preventative Maintenance – Various	$300,000
Bushnell Ave. - Oak St. to Huntington Dr.	$400,000
Diamond Ave. - Monterey Rd. to Lyndon St.	$180,000
Camino Del Sol - Saint Albans Ave. to Santa Teresa	$450,000
Alpha Ave. - La Fremontia to Valley View Rd.	$390,000
TOTAL projects identified	**$2,145,000**

A final FY 2017-18 Budget will be prepared based on City Council discussion and direction, and a Public Hearing to adopt the Budget will be held on June 7, 2017.

Legal Review
The City Attorney did not review this report.

Public Notification of Agenda Item
The public was made aware that this item was to be considered this evening by virtue of its inclusion on the legally publicly noticed agenda, posting of the same agenda and reports on the City's website and/or notice in the *South Pasadena Review* and/or the *Pasadena Star-News*.

Attachment:
Revenue and Expenditure Detail

REVENUE DETAIL

	I	J	U	V	Z	AE	A	AG	AH	AI	AJ
1			Actual		Actual	Actual		Budget	Mid-Year	Estimated	Proposed
2	Acct	Account Title	2013/14		2014/15	2015/16		2016/17	2016/17	2016/17	2017/18
3	4000-000	Property Tax - Current Secured	8,389,757		8,791,225	9,281,790		9,817,264	3,952,961	9,800,000	10,185,044
4	4010-000	Property Tax - Unsecured	347,536		360,840	367,703		345,000	331,256	360,000	345,000
5	4020-000	Property Tax - Prior Years	(16,427)		(16,958)	(19,676)		-	(10,856)	(25,000)	-
6	4030-000	Property Tax - Int & Pen	57,410		44,325	37,557		40,000	16,021	33,000	33,000
7	4040-000	Highway Rental	126,027		129,862	131,986		132,000	-	126,237	127,000
8	4050-000	Homeowners Exemption	63,955		65,423	64,301		66,000	9,524	66,000	66,000
9	4060-000	Supplemental - Sec/Unsec	229,649		246,382	270,736		185,000	58,497	200,000	200,000
10	5002-000	Motor Vehicle In Lieu Adj.	2,264,678		2,368,975	2,498,587		2,611,723	-	2,624,200	2,708,935
11	**Property Tax**		**11,462,586**		**11,990,074**	**12,632,984**		**13,196,987**	**4,357,403**	**13,184,437**	**13,664,979**
12	4150-000	Library Special Tax	231,667		232,388	231,645		306,000	123,914	306,000	312,120
13	**Assessments & Special Taxes**		**231,667**		**232,388**	**231,645**		**306,000**	**123,914**	**306,000**	**312,120**
14	4200-000	Sales & Use Tax	1,578,206		1,597,717	1,916,945		2,276,667	662,598	2,277,000	2,350,000
15	4200-001	Sales Tax "In Lieu"	510,445		541,455	443,497		-	-	-	-
16	4201-000	PSAF - Prop 172 Sales Tax	262,130		275,325	275,525		249,000	119,179	275,000	275,000
17	**Sales Tax**		**2,350,781**		**2,414,498**	**2,635,968**		**2,525,667**	**781,777**	**2,552,000**	**2,625,000**
18	4230-001	Utility Tax - Water	626,249		615,133	576,531		620,000	327,702	620,000	620,000
19	4230-002	Utility Tax - Electric	1,213,785		1,312,071	1,295,323		1,400,000	602,098	1,300,000	1,300,000
20	4230-003	Utility Tax - Gas	358,715		347,058	370,356		360,000	105,000	360,000	360,000
21	4230-004	Utility Tax - Telephone	1,059,754		744,390	769,388		750,000	273,504	750,000	750,000
22	4230-006	Utility Tax - Cable	228,272		404,565	403,230		370,000	127,019	400,000	400,000
25	**Utility Users Tax**		**3,486,776**		**3,423,217**	**3,414,827**		**3,500,000**	**1,435,323**	**3,430,000**	**3,430,000**
26	4210-001	Franchise - Refuse	361,673		415,079	424,775		420,000	207,332	420,000	420,000
27	4210-002	Franchise - Cable TV	282,382		298,666	294,533		300,000	69,439	280,000	280,000
28	4210-003	Franchise - Electric	94,654		98,131	99,680		98,000	-	90,840	90,000
29	4210-004	Franchise - Gas	66,286		66,456	56,316		66,000	-	47,477	50,000
30	4220-000	Real Property Transfer	127,745		146,567	125,360		120,000	84,216	135,000	120,000
31	**Other Taxes**		**932,740**		**1,024,898**	**1,000,664**		**1,004,000**	**360,987**	**973,317**	**960,000**
32	4400-000	Business License	361,074		372,130	383,950		400,000	181,680	400,000	400,000
34	4420-000	Bus Lic Penalties & Trans	12,861		13,561	13,812		12,000	10,667	13,500	12,000
36	4440-000	Tobacco Retail Permit	1,200		1,440	1,440		1,440	-	1,440	1,440
37	4445-000	Filming Permits	116,464		116,290	116,960		116,000	46,620	100,000	100,000
38	4460-000	Parking Permits	405,140		464,379	459,405		440,000	246,043	450,000	450,000
39	4465-001	Fire Permits	3,005		3,025	4,033		2,500	1,344	2,500	2,500
40	4470-002	Street / Curb Permits	16,058		25,975	35,849		20,000	29,158	35,000	30,000
41	4470-004	Street Closure Permits	4,753		2,457	6,197		4,500	285	2,500	2,500
42	4470-005	Newsrack Permits	220		820	800		460	-	-	-
43	4480-000	FOG Wastewater Permit	13,043		10,703	6,138		8,000	5,900	8,000	8,000
44	**Licenses & Permits**		**933,816**		**1,010,779**	**1,028,583**		**1,004,900**	**521,697**	**1,012,940**	**1,006,440**
45	4600-000	Vehicle Code Fines	90,338		73,383	61,912		65,000	17,932	57,000	57,000
46	4610-000	Parking Citations	312,652		267,840	366,096		296,000	180,612	300,000	300,000
47	4620-000	Other Court Fines	9,758		6,362	16,549		5,000	4,999	13,000	10,000
48	**Fines & Forfeitures**		**412,748**		**347,585**	**444,556**		**366,000**	**203,543**	**370,000**	**367,000**
49	4800-000	Interest Income	26,886		48,309	136,294		125,000	59,169	125,000	125,000
50	4802-000	Gain / Loss on Investments	-		3,360	9,461		-	3,771	3,905	-
51	4805-000	Unrealized Gain / Loss	(744)		(6,459)	29,897		-	(114,582)	-	-
52	4815-000	Chamber Farmers Mkt Cap Impr	3,246		3,683	3,879		3,500	-	3,800	3,800
53	4820-000	Rental - Stables	52,037		52,511	53,214		55,000	26,424	54,897	55,650
54	4825-000	Rental - Tennis	39,000		39,000	39,430		39,120	22,820	61,560	84,000
57	4830-002	Rental - Cell Phone Site	37,891		39,028	40,198		39,702	17,039	40,893	42,120
58	4830-003	Rental - Cell Site - AT&T	29,418		30,301	30,748		30,748	12,812	30,748	31,693
59	4830-004	Cell Phone - CW/Bilicke	32,985		33,974	34,993		35,277	17,875	36,338	42,120
60	4830-005	Cell Phone - Verizon - San Pascual	24,687		25,427	26,190		25,804	13,289	27,374	28,195
61	4830-006	Cell Phone - Cingular OG	28,591		29,448	29,860		29,860	12,442	29,856	30,755
62	4830-009	Cell Phone - Metro PCS	34,022		35,723	36,979		37,268	15,715	37,826	38,961
63	4830-010	Cell Phone - Verizon - MH	-		-	30,266		21,564	11,105	22,206	22,877
64	4835-000	Rental - TWC	6,000		1,516	-		-	-	-	-
65	4840-000	Rental - War Memorial Building	72,209		86,882	71,328		45,992	20,685	49,175	40,000
66	4850-000	Rental - Eddie Park	6,375		3,633	3,745		3,000	3,532	4,647	1,500
67	4860-000	Rental - Library Comm Room	24,310		27,290	24,430		20,000	5,450	13,000	15,000
69	4885-000	Rental - Sr Citizen Ctr	3,150		2,648	2,160		2,000	1,035	1,455	2,000
70	4890-000	Rental - Farmer's Market	4,870		5,892	9,697		8,500	4,168	8,500	8,500
71	4891-000	Rental - Orange Grove	1,950		1,400	3,266		5,000	2,943	5,768	5,500
72	4892-000	Rental - Misc	42,150		38,550	49,663		40,000	10,650	40,000	40,000
73	4893-000	Rental - Batting Cages	11,900		16,056	12,637		10,000	7,624	13,000	10,000
74	4894-000	Rental - Youth House	2,908		2,705	2,739		3,250	2,833	5,069	5,000
75	**Use of Money & Property**		**483,839**		**520,879**	**681,073**		**580,585**	**156,799**	**615,017**	**632,671**
76	5000-000	Motor Vehicle In Lieu	-		16,845	10,561		-	-	11,660	-
77	5020-000	State Reimb - Police Training	9,572		12,471	1,104		10,000	2,999	5,000	5,000
78	5030-000	State Mandated Cost	5,594		356,398	24,055		5,000	-	80	5,000
80	5071-003	Miscellaneous Grants	117,095		35,153	71,307		-	1,500	1,500	-
81	5071-005	Non-Federal Grants - Pub. Works	142,040		-	29,302		-	-	-	660,000
82	5073-001	Grants-Police	7,869		12,912	-		-	-	-	-
83	5073-002	Grants-Fire	8,426		5,954	-		-	-	-	-
85	**Revenue From Other Agencies**		**290,596**		**439,733**	**136,328**		**15,000**	**4,499**	**18,240**	**670,000**

REVENUE DETAIL

	I	J	U	V	Z	AE	A	AG	AH	AI	AJ
1			Actual		Actual	Actual		Budget	Mid-Year	Estimated	Proposed
2	Acct	Account Title	2013/14		2014/15	2015/16		2016/17	2016/17	2016/17	2017/18
86	5150-001	Business License App Fee	15,032		14,057	15,091		15,000	9,758	15,000	15,000
87	4405-000	Business License SB1186 Fee	1,811		1,845	1,913		2,000	1,041	2,000	2,000
88	5150-002	Non Sufficient Fund Chg	189		243	135		200	216	300	200
89	**Current Services-Finance**		**17,032**		**16,145**	**17,139**		**17,200**	**11,015**	**17,300**	**17,200**
90	5200-001	Community Devlopment Misc Fee	-		870	175		250	45	100	150
91	5200-002	Planning Fees	115,392		134,395	108,808		135,000	49,741	105,000	105,000
92	5200-003	Plan Check	294,594		234,024	234,716		180,000	154,315	250,000	225,000
93	5200-004	Building Permits	309,544		539,993	393,792		320,000	187,306	375,000	370,000
95	5200-007	Administrative Citations	300		1,100	1,300		1,000	300	500	1,000
96	**Current Services-Planning & Building**		**719,829**		**910,382**	**738,791**		**636,250**	**391,707**	**730,600**	**701,150**
97	5220-001	Engineering Fees - Misc	54,877		53,982	87,444		30,000	32,488	65,000	50,000
98	5220-002	Engineering Plan Check	32,623		4,075	1,600		9,000	1,520	3,000	3,000
99	5221-000	Public Works Plan Check Fees	-		1,200	-		-	-	-	-
101	5223-000	NPDES	132,570		123,988	136,354		124,000	66,631	128,000	124,000
102	**Current Services-Public Works**		**220,070**		**183,244**	**225,398**		**163,000**	**100,639**	**196,000**	**177,000**
103	5230-001	Police Special Svcs	4,755		3,081	5,070		5,000	265	1,600	2,000
104	5230-004	Vehicle Impound Fees	26,961		22,725	19,855		20,000	11,800	22,000	20,000
105	5230-005	Police Svcs - Filming	234,990		196,858	214,645		200,000	97,685	200,000	200,000
107	5280-001	Animal Control Fees	1,713		1,253	1,367		1,000	488	1,000	1,000
108	**Current Services-Police**		**268,419**		**223,916**	**240,937**		**226,000**	**110,238**	**224,600**	**223,000**
109	5255-000	Passport Services	-		-	-		-	-	10,000	15,000
110	**Current Services-Clerk**		-		-	-		-	-	**10,000**	**15,000**
111	5260-002	Library Fines	78,264		67,666	63,131		62,000	28,334	62,000	62,000
112	5260-003	Library Replacements	9,194		5,339	5,183		5,000	2,197	5,000	5,000
113	**Current Services-Library**		**87,458**		**73,004**	**68,315**		**67,000**	**30,531**	**67,000**	**67,000**
114	5265-002	Sr. Citizens Classes	13,959		14,143	17,816		17,000	12,331	20,000	28,000
115	5265-003	Sr. Citizens Membership	9,907		10,026	9,888		10,000	4,338	9,000	9,500
116	5265-004	Sr. Citizens Bus Trips	2,700		3,733	5,617		8,200	4,149	8,200	10,700
117	5265-005	Snr. Citizens Center Programs	1,373		1,860	910		1,800	-	1,800	3,300
118	5265-006	Bingo - Coffee - Med. I.D.	1,874		1,425	1,535		1,800	754	1,500	1,500
119	5270-001	Camp Med Fees	316,524		312,582	304,615		305,000	144,357	316,000	320,000
120	5270-002	Recreation Classes	199,345		204,294	196,207		185,000	69,909	17,000	190,000
121	5270-003	Special Events	4,890		5,082	10,181		9,250	3,210	9,400	9,500
122	5270-004	MTA Bus Pass - General	-		(1,190)	-		-	-	-	-
123	5270-005	Park/Field Reservations	42,154		38,648	48,374		38,000	24,445	40,000	40,000
124	5270-007	Adult Sports	1,244		855	366		-	150	-	-
125	5270-008	Concerts in the Park	10,749		12,949	9,734		13,000	3,001	11,000	13,000
126	5270-009	War Memorial Kitchen	-		-	-		-	900	1,050	1,200
127	**Current Services-Community Services**		**604,718**		**604,407**	**605,243**		**589,050**	**267,544**	**434,950**	**626,700**
128	5289-001	Fire Dept - Filming	148,305		164,863	178,955		120,000	72,730	140,000	140,000
129	5289-002	Fire Dept - Plan Check	44,825		19,491	16,389		18,000	7,313	18,000	18,000
133	5290-001	Paramedic Fees	495,671		525,660	522,738		380,000	163,104	380,000	380,000
136	5300-000	Paramedic Subscriptions	22,905		22,745	16,629		22,000	14,730	21,000	21,000
137	5302-000	Tri-City Reimbursements	-		230,267	174,647		175,000	61,486	188,000	-
138	5305-001	Fire Miscellaneous	(3)		-	300		-	-	-	-
139	**Current-Services-Fire**		**711,703**		**963,026**	**909,658**		**715,000**	**319,363**	**747,000**	**559,000**
140	***Current-Services-ALL***		***2,629,229***		***2,974,124***	***2,805,481***		***2,413,500***	***1,231,037***	***2,427,450***	***2,386,050***
141	5400-000	Sale of Property	7,027		1,177	6,371		7,000	5,311	6,000	6,000
142	5420-000	Workers Comp Reimb	208,049		122,953	25,638		20,000	7,250	20,000	20,000
143	5425-000	Gen. Liability Insurance Reimb	7,070		2,646	129,199		20,000	267,590	280,000	20,000
144	5430-000	Damage to City Property	-		1,973	-		-	-	2,280	-
145	5440-000	Candidate Filing Fee	1,927		200	684		-	-	-	-
146	5450-000	Commissions	54		-	-		-	-	-	-
147	5460-000	Recycling Revenue	118,815		67,252	63,038		80,000	29,264	80,000	80,000
148	5460-001	Recycling Container	-		7,067	14,469		-	-	7,000	7,000
149	5490-000	Cash Over/Short Fin.	(25)		(5)	113		-	-	-	-
150	5490-001	Over/Short - Library	(8)		-	(1)		-	0	-	-
151	5490-002	Over/Short - Police	(22)		(10)	65		-	81	-	-
152	5490-003	Over/Short - Sr. Ctr & Rec	(4)		(2)	1		-	-	-	-
153	5490-004	Over Short - Senior Center	(98)		7	15		-	3	-	-
154	5490-005	Cash Over/Short - Clerk	-		-	-		-	-	-	-
155	5490-006	Cash Over/Short - Pub. Works	(0)		-	-		-	-	-	-
156	5501-001	Donations - Misc	101		666	21		-	-	-	-
157	5501-003	Donations - Senior Meals	19,041		10,223	10,727		25,000	(122)	6,000	10,000
158	5501-005	Donations - Library	-		(44)	125		-	-	-	-
159	5505-000	Miscellaneous	276,409		135,786	809,034		70,000	34,709	50,000	50,000
160	5505-001	Duplication Fees	4,654		3,877	4,300		4,000	1,381	4,000	4,000
161	5550-000	Prior Year Adjustment	2,132		(1,792)	(69,238)		-	(15,573)	(15,573)	-
162	**Other Revenue**		**645,121**		**351,974**	**994,561**		**226,000**	**329,894**	**439,707**	**197,000**
163	5610-000	Reimbursement-Sewer Fund	69,022		69,022	69,022		69,022	-	69,022	69,022
165	5630-000	Reimbursement-CRA Fund	27,484		-	-		-	-	-	-
166	5640-000	Reimbursement-Water Fund	389,361		389,361	414,362		414,360	-	414,360	414,360
167	**Reimbursements From Other Funds**		**485,867**		**458,383**	**483,384**		**483,382**	-	**483,382**	**483,382**
170	**101 - GENERAL FUND TOTAL**		**24,345,766**		**25,188,530**	**26,490,054**		**25,622,021**	**9,506,873**	**25,812,490**	**26,734,642**

REVENUE DETAIL

	I	J	U	V	Z	AE	A	AG	AH	AI	AJ
1			Actual		Actual	Actual		Budget	Mid-Year	Estimated	Proposed
2	Acct	Account Title	2013/14		2014/15	2015/16		2016/17	2016/17	2016/17	2017/18
171											
172	9911-000	Transfers from Other Fund	-		303,640	46,397		60,000	-	60,000	275,000
173	**Transfers In**		-		303,640	46,397		60,000	-	60,000	275,000
174	**103 - INSURANCE FUND TOTAL**		-		303,640	46,397		60,000	-	60,000	275,000
175											
176	5071-005	Non-Federal Grants - Pub. Works	-		-	-		-	-	-	150,000
177	**Revenue From Other Agencies**		-		-	-		-	-	-	150,000
178	9911-000	Transfers from Other Fund	-		-	-		1,739,000	-	1,739,000	1,500,000
179	**Transfers In**		-		-	-		1,739,000	-	1,739,000	1,500,000
180	**104 - STREET IMPROVEMENTS PROGRAM**		-		-	-		1,739,000	-	1,739,000	1,650,000
181											
182	9911-000	Transfers from Other Fund	32,000		146,000	500,000		1,536,061	125,590	1,661,591	385,000
183	**Transfers In**		32,000		146,000	500,000		1,536,061	125,590	1,661,591	385,000
184	**105 - FACILITIES & EQUIP REPLACEMENT**		32,000		146,000	500,000		1,536,061	125,590	1,661,591	385,000
185											
186	5077-004	MTA Grant - Pedestrian Imp	30,000		-	-		-	-	-	-
187	9911-000	Transfers from Other Fund	168,371		172,497	-		-	-	-	-
188	**Revenue From Other Agencies**		198,371		172,497	-		-	-	-	-
189	**201 - MTA PEDESTRIAN IMPROVEMENT**		198,371		172,497	-		-	-	-	-
190											
196	4200-000	Sales & Use Tax	438,840		457,288	469,505		479,568	238,062	479,568	484,086
197	**Sales Tax**		438,840		457,288	469,505		479,568	238,062	479,568	484,086
198	4800-000	Interest Income	883		1,913	6,651		6,000	4,094	7,500	7,800
199	4802-000	Gain / Loss on Investments	-		139	516		-	218	228	-
200	4805-000	Unrealized Gain / Loss	(61)		(257)	1,234		-	(9,272)	-	-
201	**Use of Money & Property**		822		1,794	8,401		6,000	(4,960)	7,728	7,800
202	5266-000	Dial - A - Ride Charges	3,722		4,922	4,984		5,000	2,265	4,615	5,000
203	**Charges for Current Services**		3,722		4,922	4,984		5,000	2,265	4,615	5,000
204	5500-000	MTA Bus Pass - Senior	(49)		852	(50)		1,000	1,040	1,250	1,200
205	5504-000	Prop A - NTD Disc. Incentive	18,092		16,967	15,135		15,000	-	10,452	10,000
206	5505-000	Miscellaneous	-		3,720	-		-	-	-	-
207	5550-000	Prior Year Adjustment	-		48	-		-	-	-	-
208	**Other Revenue**		18,043		21,586	15,085		16,000	1,040	11,702	11,200
209	**205 - LOCAL TRANSIT RETURN "A" TOTAL**		461,426		485,591	497,975		506,568	236,407	503,613	508,086
210											
211	4200-000	Sales & Use Tax	363,409		378,782	388,693		397,789	197,372	397,789	401,536
212	**Sales Tax**		363,409		378,782	388,693		397,789	197,372	397,789	401,536
213	4800-000	Interest Income	537		1,226	4,234		4,000	3,001	4,300	4,500
214	4802-000	Gain / Loss on Investments	-		87	335		-	151	158	-
215	4805-000	Unrealized Gain / Loss	(45)		(61)	889		-	(6,980)	-	-
216	**Use of Money & Property**		492		1,253	5,458		4,000	(3,828)	4,458	4,500
217	4460-001	Parking Revenue	-		34,915	38,526		35,000	17,263	40,000	40,000
218	**Charges for Current Services**		-		34,915	38,526		35,000	17,263	40,000	40,000
219	5550-000	Prior Year Adjustment	-		-	-		-	-	-	-
220	**Other Revenue**		-		-	-		-	-	-	-
221	**207 - LOCAL TRANSIT RETURN "C" TOTAL**		363,901		414,949	432,677		436,789	210,807	442,247	446,036
222											
223	4800-000	Interest Income	-		1,198	4,305		2,000	2,205	4,000	2,000
224	4802-000	Gain / Loss on Investments	-		84	275		-	121	126	-
225	4805-000	Unrealized Gain / Loss	-		(430)	656		-	(4,945)	-	-
226	**Use of Money & Property**		-		853	5,236		2,000	(2,619)	4,126	2,000
227	5077-041	MTA Grant - Ped. Improv. - LTF	-		373,302	-		-	-	-	-
228	**Revenue From Other Agencies**		-		373,302	-		-	-	-	-
229	**208 - TEA/METRO TOTAL**		-		374,155	5,236		2,000	(2,619)	4,126	2,000
230											
231	4800-000	Interest Income	2,754		5,541	19,685		18,000	13,139	26,000	28,000
232	4802-000	Gain / Loss on Investments	-		422	1,729		-	644	675	-
233	4805-000	Unrealized Gain / Loss	(177)		(124)	5,087		-	(30,798)	-	-
234	**Use of Money & Property**		2,576		5,839	26,501		18,000	(17,015)	26,675	28,000
235	5310-000	Sewer Service Charges	1,250,871		1,347,965	1,534,401		1,400,000	778,217	1,465,000	1,465,000
236	5315-000	Penalty - Sewer	5,811		5,267	5,335		5,000	2,287	4,600	5,000
237	5335-000	Capacity Charges	-		-	4,188		-	2,094	6,366	-
238	**Charges for Current Services**		1,256,682		1,353,231	1,543,924		1,405,000	782,598	1,475,966	1,470,000
239	5550-000	Prior Year Adjustment	-		60	-		-	-	-	-
241	**Other Revenue**		-		60	-		-	-	-	-
242	9911-000	Transfers from Other Fund	-		-	-		-	-	-	-
243	**Transfers In**		-		-	-		-	-	-	-
244	**210 - SEWER TOTAL**		1,259,258		1,359,131	1,570,425		1,423,000	765,583	1,502,641	1,498,000
245											
246	5071-006	Federal Grant - Rogan HR 5394	103		61	54		-	131	200	200
247	**Revenue From Other Agencies**		103		61	54		-	131	200	200
252	**211 - CTC TRAFFIC IMPROVEMENT TOTAL**		103		61	54		-	131	200	200
253											
264	4100-000	Street Light Assessments	896,465		895,798	891,305		890,000	358,128	890,000	890,000

REVENUE DETAIL

	I	J	U	V	Z	AE	A	AG	AH	AI	AJ
1			Actual		Actual	Actual		Budget	Mid-Year	Estimated	Proposed
2	Acct	Account Title	2013/14		2014/15	2015/16		2016/17	2016/17	2016/17	2017/18
265	Assessments & Special Taxes		896,465		895,798	891,305		890,000	358,128	890,000	890,000
266	5425-000	Gen. Liability Insurance Reimb	-		1,495	2,213		-	-	-	-
267	5430-000	Damage to City Property	8,575		10,870	7,478		5,000	2,735	4,310	-
268	5501-012	Donations - Tree Dedications	12,455		1,735	1,410		-	8,690	47,385	-
270	5550-000	Prior Year Adjustment	-		208	(15,743)		-	-	-	-
271	Other Revenue		21,030		14,308	(4,642)		5,000	11,425	51,695	-
272	9911-000	Transfers from Other Fund	-		-	-		-	-	-	50,000
273	Transfers In		-		-	-		-	-	-	50,000
274	215 - STREET LIGHT & LANDSCAPE TOTAL		917,496		910,105	886,664		895,000	369,553	941,695	890,000
279											
280	5250-000	PEG Fees	20,991		25,173	23,472		24,000	4,976	24,000	24,000
281	Revenue From Other Agencies		20,991		25,173	23,472		24,000	4,976	24,000	24,000
282	217 - PUBLIC, EDUC., & GOV'T. TOTAL		20,991		25,173	23,472		24,000	4,976	24,000	24,000
283											
284	4800-000	Interest Income	455		362	1,189		1,200	784	1,600	1,700
285	4802-000	Gain / Loss on Investments	-		27	451		-	56	58	-
286	4805-000	Unrealized Gain / Loss	(27)		(27)	(84)		-	(1,553)	-	-
287	Use of Money & Property		428		363	1,556		1,200	(713)	1,658	1,700
291	5082-000	AB 2766 (SCAQMD) Fees	31,929		32,272	33,213		32,000	8,607	32,000	32,000
292	Revenue From Other Agencies		31,929		32,272	33,213		32,000	8,607	32,000	32,000
295	218 - CLEAN AIR ACT TOTAL		32,357		32,635	34,769		33,200	7,894	33,658	33,700
296											
297	5412-000	Business Improvemt Tax	114,870		119,454	125,405		115,000	59,762	115,000	115,000
298	5412-001	BIT - Filming Permits	43,689		43,591	43,645		40,000	17,506	40,000	40,000
299	Other Revenue		158,559		163,045	169,050		155,000	77,268	155,000	155,000
300	220 - BUSINESS IMPROVEMENT TAX TOTAL		158,559		163,045	169,050		155,000	77,268	155,000	155,000
301											
304	9911-000	Transfers from Other Fund	120,749		-	-		-	-	-	-
305	Transfers In		120,749		-	-		-	-	-	-
306	223 - GOLD LINE MITIGATION FUND TOTAL		120,749		-	-		-	-	-	-
318											
323	4875-000	Rental - MMV Parking	-		-	1,155		3,960	990	990	990
324	Use of Money & Property		-		-	1,155		3,960	990	990	990
329	226 - MISSION MERIDIAN PUBLIC GARAGE		-		-	1,155		3,960	990	990	990
330											
335	4800-000	Interest Income	2,211		2,399	4,047		1,600	222	3,368	-
336	4880-000	Rental - Nursery Property	18,300		12,075	12,000		12,000	6,000	6,000	-
337	Use of Money & Property		20,511		14,474	16,047		13,600	6,222	9,368	-
338	5550-000	Prior Year Adjustment	-		-	10,239		-	-	-	-
339	Other Revenue		-		-	10,239		-	-	-	-
342	9911-000	Transfers from Other Fund	254,227		642,838	308,736		221,102	35,851	190,237	197,945
343	Transfers In		254,227		642,838	308,736		221,102	35,851	190,237	197,945
344	227 - SA-CRA TOTAL		274,739		657,312	335,022		234,702	42,073	199,605	197,945
345											
346	4800-000	Interest Income	15		64	227		250	170	300	350
347	4802-000	Gain / Loss on Investments	-		5	19		-	9	10	-
348	4805-000	Unrealized Gain / Loss	(1)		(10)	53		-	(390)	-	-
349	4810-000	Rental - Arroyo House	8,019		9,477	8,748		8,748	3,645	8,748	8,748
350	4880-000	Rental - Nursery Property	-		-	-		-	-	6,000	12,000
351	Use of Money & Property		8,033		9,536	9,047		8,998	3,434	15,058	21,098
352	228 - HOUSING AUTHORITY TOTAL		8,033		9,536	9,047		8,998	3,434	15,058	21,098
369											
370	4800-000	Interest Income	2,388		3,240	9,491		8,000	(5,824)	12,000	13,000
371	4802-000	Gain / Loss on Investments	-		240	727		-	326	338	-
372	4805-000	Unrealized Gain / Loss	(142)		260	1,943		-	(12,947)	-	-
373	Use of Money & Property		2,246		3,740	12,161		8,000	(18,445)	12,338	13,000
375	5038-000	State Gas Tax - 2103	357,482		275,225	134,455		61,734	46,560	63,231	104,211
376	5039-000	State Gas Tax - 2105	174,496		154,187	146,954		163,474	74,319	154,021	151,281
377	5040-000	State Gas Tax - 2106	84,565		95,698	90,981		84,593	46,451	97,818	96,169
378	5050-000	State Gas Tax - 2107	186,685		198,554	191,354		227,010	89,824	198,952	195,433
379	5060-000	State Gas Tax - 2107.5	6,000		12,000	6,000		6,000	6,000	6,000	6,000
380	5070-000	State Gas Tax - RMRA	-		-	-		-	-	-	150,096
381	Revenue From Other Agencies		809,228		735,663	569,743		542,811	263,154	520,022	703,190
382	5550-000	Prior Year Adjustment	-		(79,956)	-		-	-	-	-
383	Other Revenue		-		(79,956)	-		-	-	-	-
384	9911-000	Transfers from Other Fund	-		-	58,083		-	-	-	-
385	Transfers In		-		-	58,083		-	-	-	-
386	230 - STATE GAS TAX TOTAL		811,474		659,447	639,987		550,811	244,709	532,360	716,190
387											
388	5084-006	County Park Bond - (Prop A)	-		-	-		-	78,300	309,028	-
389	5084-008	County Park Bond - Maint	-		-	125,882		-	-	86,838	43,500
390	Revenue From Other Agencies		-		-	125,882		-	78,300	395,866	43,500
393	232 - COUNTY PARK BOND TOTAL		-		-	125,882		-	78,300	395,866	43,500
394											

REVENUE DETAIL

	I	J	U	V	Z	AE	A	AG	AH	AI	AJ
1			Actual		Actual	Actual		Budget	Mid-Year	Estimated	Proposed
2	Acct	Account Title	2013/14		2014/15	2015/16		2016/17	2016/17	2016/17	2017/18
395	4200-000	Sales & Use Tax	271,655		284,546	292,258		298,320	148,361	298,320	301,158
396	**Sales Tax**		**271,655**		**284,546**	**292,258**		**298,320**	**148,361**	**298,320**	**301,158**
397	4800-000	Interest Income	1,825		2,639	8,266		5,000	5,895	10,700	2,000
398	4802-000	Gain / Loss on Investments			174	665		-	315	325	-
399	4805-000	Unrealized Gain / Loss	(122)		(272)	1,868		-	(13,704)	-	-
400	**Use of Money & Property**		**1,703**		**2,541**	**10,799**		**5,000**	**(7,494)**	**11,025**	**2,000**
403	**233 - MEASURE R TOTAL**		**273,358**		**287,087**	**303,057**		**303,320**	**140,867**	**309,345**	**303,158**
404											
405	4200-000	Sales & Use Tax	-		-	-		-	-	-	324,241
406	**Sales Tax**		-		-	-		-	-	-	**324,241**
407	4800-000	Interest Income	-		-	-		-	-	-	1,500
408	4802-000	Gain / Loss on Investments	-		-	-		-	-	-	-
409	4805-000	Unrealized Gain / Loss	-		-	-		-	-	-	-
410	**Use of Money & Property**		-		-	-		-	-	-	**1,500**
411	**236 - MEASURE M TOTAL**		-		-	-		-	-	-	**325,741**
412											
413	5071-014	MSRC Grant	125,930		-	-		-	-	-	322,000
414	**Revenue From Other Agencies**		**125,930**		-	-		-	-	-	**322,000**
415	9911-000	Transfers from Other Fund	100,000		90,000	90,539		-	-		
416	**Transfers In**		**100,000**		**90,000**	**90,539**		-	-	-	-
417	**238 - MSRC GRANT TOTAL**		**225,930**		**90,000**	**90,539**		-	-	-	**322,000**
418											
419	4800-000	Interest Income	-		-	-		-	-	-	100
420	4802-000	Gain / Loss on Investments	-		-	-		-	-	-	-
421	4805-000	Unrealized Gain / Loss	-		-	-		-	-	-	-
422	**Use of Money & Property**		-		-	-		-	-	-	**100**
423	5035-000	SB 821 State Grants	14,818		89,519	-		17,053	-	11,205	79,198
424	**Revenue From Other Agencies**		**14,818**		**89,519**	-		**17,053**	-	**11,205**	**79,198**
429	**245 - BIKE & PEDESTRIAN PATHS TOTAL**		**14,818**		**89,519**	-		**17,053**	-	**11,205**	**79,298**
430											
433	9911-000	Transfers from Other Fund	391		-			-	-	-	-
434	**Transfers In**		**391**		-			-	-	-	-
435	**247 - SGVCOG GRANT TOTAL**		**391**		-			-	-	-	-
436											
437	5071-017	Mission St. Bikeway-BTA Grant	-		-	-		224,000	-	-	234,000
438	5071-018	Bicycle Parking-BTA Grant	-		-	-			-	-	184,500
439	**Revenue From Other Agencies**		-		-	-		**224,000**	-	-	**418,500**
440	**248 - BTA GRANTS TOTAL**		-		-	-		**224,000**	-	-	**418,500**
441											
442	5071-045	MSRC Grant - Golden Streets	-		-	-		-	-	-	
443	5077-045	Metro Grant - Golden Streets	-		-	-		-	-	593,600	
444	**Revenue From Other Agencies**		-		-	-		-	-	**593,600**	-
445	**249 - GOLDEN STREETS GRANT TOTAL**		-		-	-		-	-	**593,600**	-
456											
457	4800-000	Interest Income	250		667	2,122		1,500	1,390	2,500	1,000
458	4802-000	Gain / Loss on Investments	-		55	162		-	73	76	-
459	4805-000	Unrealized Gain / Loss	(17)		(39)	408		-	(3,173)	-	-
460	**Use of Money & Property**		**233**		**684**	**2,692**		**1,500**	**(1,710)**	**2,576**	**1,000**
461	5215-000	Growth Requirement - Residen	27,353		39,856	49,331		30,000	24,448	40,000	30,000
462	5216-000	Growth Requiremnt - Comm/Indus	2,588		97,127	-		2,000	-	1,000	2,000
464	**Charges for Current Services**		**29,941**		**136,983**	**49,331**		**32,000**	**24,448**	**41,000**	**32,000**
465	**255 - CAPITAL GROWTH TOTAL**		**30,174**		**137,667**	**52,023**		**33,500**	**22,738**	**43,576**	**33,000**
466											
469	5075-032	Sr. Program - D99575	18,446		18,503	18,222		10,500	-	10,500	18,000
470	5075-049	ADA Sidewalk Repairs	116,431		106,324	64,528		103,913	-	103,913	101,835
475	**Revenue From Other Agencies**		**134,877**		**124,827**	**82,750**		**114,413**	-	**114,413**	**119,835**
476	5501-003	Donations - Senior Meals	12,421		21,613	19,117		21,000	14,723	21,000	21,000
477	5550-000	Prior Year Adjustment	(0)		-	(362)		-	-	-	-
478	**Other Revenue**		**12,421**		**21,613**	**18,755**		**21,000**	**14,723**	**21,000**	**21,000**
479	**260 - CDBG TOTAL**		**147,298**		**146,440**	**101,505**		**135,413**	**14,723**	**135,413**	**140,835**
480											
487	4800-000	Interest Income	68		73	166		-	32	50	-
488	4802-000	Gain / Loss on Investments	-		5	12		-	1	-	-
489	4805-000	Unrealized Gain / Loss	(4)		7	29		-	(58)	-	-
490	**Use of Money & Property**		**64**		**85**	**207**		-	**(25)**	**50**	-
491	5075-001	Asset Forfeiture - DOJ	-		-	-		-	-	-	-
492	**Revenue From Other Agencies**		-		-	-		-	-	-	-
493	**270 - ASSET FORFEITURE TOTAL**		**64**		**85**	**207**		-	**(25)**	**50**	-
494											
500	4800-000	Interest Income	370		408	1,421		1,500	582	1,300	1,500
501	4802-000	Gain / Loss on Investments	-		29	120		-	11	14	-
502	4805-000	Unrealized Gain / Loss	(24)		12	370		-	(1,502)	-	-
503	**Use of Money & Property**		**347**		**448**	**1,910**		**1,500**	**(909)**	**1,314**	**1,500**
504	5005-000	State Grant - COPS (AB3229)	100,000		106,230	114,618		100,000	93,285	129,324	115,000

REVENUE DETAIL

	I	J	U	V	Z	AE	A	AG	AH	AI	AJ
1			Actual		Actual	Actual		Budget	Mid-Year	Estimated	Proposed
2	Acct	Account Title	2013/14		2014/15	2015/16		2016/17	2016/17	2016/17	2017/18
506	**Revenue From Other Agencies**		**100,000**		**106,230**	**114,618**		**100,000**	**93,285**	**129,324**	**115,000**
507	**272 - POLICE GRANTS - STATE TOTAL**		**100,347**		**106,678**	**116,529**		**101,500**	**92,376**	**130,638**	**116,500**
508											
509	4800-000	Interest Income	16		20	51		-	22	22	-
510	4802-000	Gain / Loss on Investments	-		1	4		-	3	3	-
511	4805-000	Unrealized Gain / Loss	(1)		(1)	9		-	(31)	-	-
512	**Use of Money & Property**		**15**		**20**	**64**		**-**	**(6)**	**25**	**-**
513	**273 - POLICE SUBVENTIONS - CLEEP TOTA**		**15**		**20**	**64**		**-**	**(6)**	**25**	**-**
514											
515	5036-000	Homeland Security Grant	189,747		47,500	-		-	-	16,230	-
517	**Revenue From Other Agencies**		**189,747**		**47,500**	**-**		**-**	**-**	**16,230**	**-**
518	**274 - HOMELAND SECURITY GRANT TOTA**		**189,747**		**47,500**	**-**		**-**	**-**	**16,230**	**-**
519											
520	5200-008	Park Impact Fees	49,557		307,786	97,901		30,000	41,467	75,000	40,000
521	**Charges for Current Services**		**49,557**		**307,786**	**97,901**		**30,000**	**41,467**	**75,000**	**40,000**
522	**275 - PARK IMPACT FEE**		**49,557**		**307,786**	**97,901**		**30,000**	**41,467**	**75,000**	**40,000**
523											
524	5071-015	Historic Preservation Grant	-		15,000	-		-	-	-	-
525	**Revenue From Other Agencies**		**-**		**15,000**	**-**		**-**	**-**	**-**	**-**
526	**276 - HISTORIC PRESERVATION GRANT T**		**-**		**15,000**	**-**		**-**	**-**	**-**	**-**
527											
528	5071-016	HSIP Grant				18,336		-	-	4,489	315,900
529	**Revenue From Other Agencies**		**-**		**-**	**18,336**		**-**	**-**	**4,489**	**315,900**
532	**277 - HSIP GRANT TOTAL**		**-**		**-**	**18,336**		**-**	**-**	**4,489**	**315,900**
533											
534											
549	4800-000	Interest Income	-		711	3,923		4,000	1,434	2,500	2,800
550	4802-000	Gain / Loss on Investments	-		95	243		-	81	84	-
551	4805-000	Unrealized Gain / Loss	-		(876)	590		-	(3,021)	-	-
552	**Use of Money & Property**		**-**		**(69)**	**4,756**		**4,000**	**(1,506)**	**2,584**	**2,800**
553	5275-001	Green Fees / Mini Golf	685,346		597,539	596,524		619,970	291,432	582,864	626,965
554	5275-002	Range	357,635		335,826	284,421		333,125	126,074	275,147	329,365
555	5275-003	Golf Shop	48,273		51,143	50,097		58,990	26,625	53,250	62,709
556	5275-004	Food	59,587		88,711	107,926		166,858	48,176	96,352	170,225
557	5275-005	Filming	46,206		60,343	90,959		53,000	36,375	72,750	66,050
558	**Charges for Current Services**		**1,197,047**		**1,133,562**	**1,129,927**		**1,231,943**	**528,682**	**1,080,363**	**1,255,314**
559	**295-ARROYO SECO GOLF COURSE**		**1,197,047**		**1,133,493**	**1,134,683**		**1,235,943**	**527,176**	**1,082,947**	**1,258,114**
560											
561	4800-000	Interest Income	83		103	99		-	-	-	-
562	4802-000	Gain / Loss on Investments	-		2	0		-	-	-	-
563	4805-000	Unrealized Gain / Loss	1		307	(224)		-	-	-	-
564	**Use of Money & Property**		**83**		**413**	**(125)**		**-**	**-**	**-**	**-**
565	5586-000	Loan Proceeds	527,283		-	-		4,000,000	-	4,051,412	808,884
566	**Revenue From Other Agencies**		**527,283**		**-**	**-**		**4,000,000**	**-**	**4,051,412**	**808,884**
567	9911-000	Transfers from Other Fund	250,000		250,000	180,000		3,000	-	-	-
568	**Transfers In**		**250,000**		**250,000**	**180,000**		**3,000**	**-**	**-**	**-**
569	**310 - SEWER CAPITAL PROJECTS TOTAL**		**777,366**		**250,413**	**179,875**		**4,003,000**	**-**	**4,051,412**	**808,884**
570											
571	4800-000	Interest Income	-		-	-		-	5,183	9,600	7,000
572	4802-000	Gain / Loss on Investments	-		-	-		-	287	297	-
573	4805-000	Unrealized Gain / Loss	-		-	-		-	(11,011)	-	-
574	**Use of Money & Property**		**-**		**-**	**-**		**-**	**(5,541)**	**9,897**	**7,000**
575	9911-000	Transfers from Other Fund	-		-	-		-	901,436	901,436	-
576	**Transfers In**		**-**		**-**	**-**		**-**	**901,436**	**901,436**	**-**
577	**327 - 2000 TAX ALLOCATION BONDS TOTA**		**-**		**-**	**-**		**-**	**895,895**	**911,333**	**7,000**
578											
579	4800-000	Interest Income	27,054		34,880	86,515		80,000	49,254	112,000	115,000
580	4802-000	Gain / Loss on Investments	-		2,269	5,867		-	2,989	4,764	-
581	4805-000	Unrealized Gain / Loss	(1,337)		849	14,010		-	(106,775)	-	-
582	**Use of Money & Property**		**25,718**		**37,999**	**106,391**		**80,000**	**(54,532)**	**116,764**	**115,000**
583	5320-000	Water Sales	8,582,618		8,437,693	7,833,943		8,925,000	4,456,456	8,000,000	8,000,000
584	5325-000	Standby Service Charge	-		-	-		14,000	8,150	14,000	14,000
586	5327-000	Efficiency Fee	248,596		221,584	184,134		220,000	107,810	190,000	190,000
587	5330-000	Private Fire Service	32,027		35,598	32,736		35,000	15,817	32,000	32,000
588	5335-000	Capacity Charges	-		-	43,537		-	79,156	244,908	-
589	**Charges for Current Services**		**8,863,241**		**8,694,876**	**8,094,351**		**9,194,000**	**4,667,389**	**8,480,908**	**8,236,000**
591	5360-000	Rubbish Clearing	-		(11,430)	-		-	246,107	-	-
592	5370-000	Penalty - Water/Rubbish	79,857		62,000	55,266		60,000	30,240	60,000	60,000
595	5430-000	Damage to City Property	7,029		4,695	10,500		-	763	763	-
596	5505-000	Miscellaneous	150		30	-		-	210	210	-
597	5510-000	Misc Service Revenue	2,964		3,375	3,240		3,000	1,231	3,000	3,000
599	5525-000	Yard Waste	-		-	-		-	8,633	-	-
600	5530-000	Rubbish Billing Fees	162,274		105,867	117,597		112,000	56,003	112,000	112,000
601	5540-000	Service Fees	66,923		25,693	20,451		20,000	11,250	20,000	20,000

REVENUE DETAIL

	I	J	U	V	Z	AE	A	AG	AH	AI	AJ
1			Actual		Actual	Actual		Budget	Mid-Year	Estimated	Proposed
2	Acct	Account Title	2013/14		2014/15	2015/16		2016/17	2016/17	2016/17	2017/18
602	5550-000	Prior Year Adjustment	(66,363)		(47,194)	4,176,047		-	-	-	-
603	5560-000	Sewer Billing Fees	38,687		41,690	47,456		47,000	24,068	47,000	47,000
604	**Other Revenue**		**291,520**		**184,725**	**4,430,557**		**242,000**	**378,505**	**242,973**	**242,000**
605	5586-000	Loan Proceeds	-		-	-		-	-	-	3,000,000
606	**Revenue From Other Agencies**		-		-	-		-	-	-	**3,000,000**
607	9911-000	Transfers from Other Fund	7,312,524		6,360,379	10,782,388		8,600,000	3,073,813	9,920,338	-
608	**Transfers In**		**7,312,524**		**6,360,379**	**10,782,388**		**8,600,000**	**3,073,813**	**9,920,338**	-
609	**500 - WATER TOTAL**		**16,493,002**		**15,277,978**	**23,413,686**		**18,116,000**	**8,065,175**	**18,760,983**	**11,593,000**
610											
611	4800-000	Interest Income	-		-	-		-	(80,378)	(69,000)	-
612	4802-000	Gain / Loss on Investments	-		-	-		-	-	-	-
613	4805-000	Unrealized Gain / Loss	-		-	-		-	-	-	-
614	**Use of Money & Property**		-		-	-		-	**(80,378)**	**(69,000)**	-
615	9911-000	Transfers from Other Fund	-		-	-		-	10,280,607	10,917,550	2,611,838
616	**Transfers In**		-		-	-		-	**10,280,607**	**10,917,550**	**2,611,838**
617	**505 - 2016 WATER REVENUE BONDS TOTAL**		-		-	-		-	**10,200,229**	**10,848,550**	**2,611,838**
618											
619	4800-000	Interest Income	-		-	-		45,000	36,225	36,215	-
620	4802-000	Gain / Loss on Investments	-		(11,974)	-		-	(8,656)	-	-
621	**Use of Money & Property**		-		**(11,974)**	-		**45,000**	**27,569**	**36,215**	-
624	9911-000	Transfers from Other Fund	2,870,788		2,832,561	2,633,392		2,760,013	1,779,550	2,143,739	-
625	9912-000	Transfers from Other Fund	518,558		536,819	554,531		553,587	448,444	557,337	562,238
626	**Transfers In**		**3,389,346**		**3,369,381**	**3,187,923**		**3,313,600**	**2,227,994**	**2,701,076**	**562,238**
627	**550 - PUBLIC FINANCING TOTAL**		**3,389,346**		**3,357,407**	**3,187,923**		**3,358,600**	**2,255,563**	**2,737,291**	**562,238**
628											
629	4000-000	Property Tax - Current Secured	425,493		350,398	315,886		234,702	-	199,605	197,945
630	**Property Tax**		**425,493**		**350,398**	**315,886**		**234,702**	-	**199,605**	**197,945**
631	**927 - REDEV. OBLIGATIONS TOTAL**		**425,493**		**350,398**	**315,886**		**234,702**	-	**199,605**	**197,945**
632											
633		**CITYWIDE TOTAL**	**52,319,176**		**52,499,276**	**60,780,079**		**61,024,141**	**33,928,147**	**73,935,832**	**52,765,338**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7010	000	Salaries - Temp / Part	21,840	21,949	21,731	22,800	10,920	21,840	22,800
7110	000	Workers Compensation	751	1,092	1,292	894	520	1,040	353
7170	000	FICA - Medicare	317	295	339	331	158	316	330
		<WAGES & BENEFITS>	22,908	23,336	23,362	24,025	11,598	23,196	23,483
	000	Office Supplies	-	-	49	-	-		
8010	000	Postage	42	84	204	250	1	100	250
8020	000	Special Department Expense	2,234	3,251	958	4,000	589	4,000	4,000
8021	000	Discretionary Fund Program	5,171	7,599	12,233	20,000	250	20,000	20,000
8040	000	Advertising	-	1,075	-	-	-	-	-
8060	000	Dues & Memberships	1,795	16,381	7,631	4,500	-	4,500	4,500
8090	000	Conference & Meeting Expense	14,158	-	9,562	13,000	1,443	13,000	10,000
8150	000	Telephone	1,751	-	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	25,152	28,390	30,637	41,750	2,283	41,600	38,750
[101-1011] City Council Total			48,059	51,726	53,999	65,775	13,881	64,796	62,233

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	195,557	196,644	201,440	249,217	127,233	253,500	259,061
7010	000	Salaries - Temp / Part	5,102	21,316	35,553	5,000	2,280	5,000	5,000
7020	000	Overtime	2,899	3,775	2,914	2,000	1,903	3,300	2,0
7070	000	Leave Buyback	14,430	6,797	702	3,000	1,156	3,000	3,0
7100	000	Retirement	26,463	26,190	34,575	41,490	31,497	42,765	48,163
7108	000	Deferred Compensation	1,138	842	787	1,172	590	1,180	1,243
7110	000	Workers Compensation	2,775	4,503	5,187	9,936	5,329	10,515	4,077
7130	000	Group Health Insurance	18,451	18,822	19,588	23,580	10,876	22,050	23,580
7140	000	Vision Insurance	389	417	537	720	285	570	720
7150	000	Dental Insurance	1,041	1,793	1,546	2,700	1,060	2,120	2,700
7160	000	Life Insurance	169	314	234	558	151	300	297
7170	000	FICA - Medicare	3,245	3,502	3,865	4,100	2,062	4,000	4,184
		<WAGES & BENEFITS>	271,660	284,915	306,928	343,473	184,422	348,300	354,025
8000	000	Office Supplies	386	1,057	792	1,750	25	1,750	1,750
8010	000	Postage	296	306	508	500	34	500	3,500
8020	000	Special Department Expense	2,574	1,685	2,469	3,500	398	3,500	3,500
8040	000	Advertising	2,985	3,374	2,396	4,000	1,200	4,000	4,000
8050	000	Printing/Duplicating	-	-	44	200	370	400	2,000
8060	000	Dues & Memberships	7,717	390	735	1,500	1,218	1,500	1,500
8070	000	Mileage/Auto Allowance	178	208	877	300	604	650	500
8090	000	Conference & Meeting Expense	2,100	3,695	3,601	4,000	3,780	4,000	4,000
8110	000	Equipment Maintenance	3,402	233	1,932	2,000	59	2,000	2,000
8150	000	Telephone	1,143	-	-	-	-	-	-
8170	000	Professional Services	35,503	66,643	62,259	-	12,427	17,000	-
8180	000	Contract Services	-	-	-	74,000	20,023	74,000	78,500
8200	000	Training Expense	1,961	595	5,167	5,000	1,041	5,000	5,000
8300	000	Lease Payment	2,753	3,234	3,104	-	397	397	-
		<OPERATIONS & MAINTENANCE>	60,996	81,420	83,884	96,750	41,576	114,697	106,250
8520	000	Machinery & Equipment	209	217	2,410	3,600	-	3,600	3,600
8530	000	Computer Equipment	4,761	-	-	-	-	-	-
		<CAPITAL OUTLAY>	4,970	217	2,410	3,600	-	3,600	3,600
[101-1021] City Clerk Total			337,626	366,552	393,222	443,823	225,998	466,597	463,8
8010	000	Postage	-	-	7	-	-		
8020	000	Special Department Expense	152	470	880	1,000	497	1,000	5,000
8040	000	Advertising	1,213	865	3,027	1,600	756	1,600	1,600
8170	000	Professional Services	47,849	(48)	60,235	1,000	3,861	11,000	2,000
		<OPERATIONS & MAINTENANCE>	49,214	1,287	64,149	3,600	5,114	13,600	8,600
[101-1022] Elections Total			49,214	1,287	64,149	3,600	5,114	13,600	8,600

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	539,385	577,304	486,533	587,564	277,982	575,850	602,886
7010	000	Salaries - Temp / Part	36,022	25,685	41,844	60,000	23,451	60,000	70,000
7[illegible]5	000	Salaries - Golden Streets	-	-	31	-	-	-	-
[illegible]	000	Overtime	1,696	4,613	3,884	2,500	745	2,500	2,500
7070	000	Leave Buyback	23,883	6,207	2,477	6,000	2,256	5,000	6,000
7100	000	Retirement	82,370	88,354	90,114	115,568	84,476	104,460	133,524
7108	000	Deferred Compensation	3,597	4,094	3,407	8,592	1,954	4,040	8,830
7110	000	Workers Compensation	12,109	17,876	14,833	24,114	13,038	26,400	9,423
7120	000	Disability Insurance	4,688	-	-	-	4,934	-	-
7122	000	Unemployment Insurance	11,929	-	-	-	-	-	-
7130	000	Group Health Insurance	41,769	42,789	43,915	41,594	21,461	42,460	42,868
7140	000	Vision Insurance	1,237	1,320	1,329	1,385	661	1,320	1,384
7150	000	Dental Insurance	3,624	3,862	4,721	5,193	2,408	4,880	5,193
7160	000	Life Insurance	541	606	573	1,073	286	570	571
7170	000	FICA - Medicare	8,658	8,702	7,866	9,426	4,440	9,120	9,793
7180	000	Car/Uniform Allowance	4,800	4,400	6,600	6,000	3,000	6,000	6,000
		<WAGES & BENEFITS>	776,308	785,812	708,127	869,009	441,092	842,600	898,972
8000	000	Office Supplies	6,213	2,875	5,725	5,000	26	3,000	4,000
8010	000	Postage	1,489	291	336	1,500	401	1,000	1,500
8020	000	Special Department Expense	2,315	2,422	3,002	4,500	3,401	4,500	4,500
8050	000	Printing/Duplicating	208	1,170	541	1,000	-	1,000	1,000
8060	000	Dues & Memberships	4,297	7,508	2,622	2,000	1,000	2,000	2,000
8090	000	Conference & Meeting Expense	10,539	7,242	6,487	12,000	3,018	10,500	12,000
8100	000	Vehicle Maintenance	1,828	1,693	2,199	3,000	636	2,000	2,000
8110	000	Equipment Maintenance	1,415	375	1,169	1,000	59	1,000	1,000
8150	000	Telephone	812	76	-	-	-	-	-
8170	000	Professional Services	34,123	15,465	11,166	40,000	9,215	10,000	30,000
8180	000	Contract Services	1,237	546	906	4,000	2,721	14,000	4,000
8200	000	Training Expense	49	245	-	2,000	-	1,000	1,000
8272	000	CM Emergency	5,825	1,461	1,636	10,000	3,186	10,000	10,000
8300	000	Lease Payment	2,753	3,235	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	73,102	44,604	35,789	86,000	23,663	60,000	73,000
[illegible]	000	Computer Equipment	1,759	-	-	-	-	-	-
		<CAPITAL OUTLAY>	1,759	-	-	-	-	-	-
[101-2011] City Manager Total			**851,169**	**830,416**	**743,916**	**955,009**	**464,755**	**902,600**	**971,972**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8000	000	Office Supplies	-	-	70	-	-	-	-
8010	000	Postage	167	323	467	300	416	750	350
8020	000	Special Department Expense	10,069	10,638	11,857	12,000	9,803	12,000	12,0
8040	000	Advertising	5,761	6,226	4,906	6,000	4,860	6,000	4,0
8050	000	Printing/Duplicating	821	275	227	1,100	-	1,100	1,100
8060	000	Dues & Memberships	2,957	3,557	2,940	3,900	2,790	3,900	3,550
8090	000	Conference & Meeting Expense	3,714	10,918	6,100	11,300	2,668	11,300	9,125
8110	000	Equipment Maintenance	233	304	151	200	59	200	200
8160	000	Legal Service	215,591	185,136	49,826	100,000	47,128	100,000	150,000
8170	000	Professional Services	49,541	28,197	32,965	30,500	24,217	30,500	33,075
8200	000	Training Expense	614	1,790	3,719	6,000	1,794	6,000	6,000
		<OPERATIONS & MAINTENANCE>	289,468	247,364	113,228	171,300	93,735	171,750	219,400
[101-2013] Human Resources Total			**289,468**	**247,364**	**113,228**	**171,300**	**93,735**	**171,750**	**219,400**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8010	000	Postage	178	2,162	304	1,500	4	200	1,500
8020	000	Special Department Expense	-	-	27	-	-	-	-
[illegible]	000	Printing/Duplicating	241	4,437	65	2,000	-	200	2,000
[illegible]	000	Dues & Memberships	200	-	170	1,000	-	200	1,000
8090	000	Conference & Meeting Expense	146	1,835	2,566	2,500	84	100	2,500
8150	000	Telephone	209	-	-	-	-	-	-
8160	000	Legal Service	34,348	81,946	85,856	80,000	7,281	20,000	50,000
8170	000	Professional Services	36,000	131,993	116,611	100,000	58,934	100,000	100,000
		<OPERATIONS & MAINTENANCE>	71,322	222,373	205,599	187,000	66,303	120,700	157,000
[101-2021] Transportation Planning Total			**71,322**	**222,373**	**205,599**	**187,000**	**66,303**	**120,700**	**157,000**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8020	000	Special Department Expense	-	-	-	-	-	-	1,000
8060	000	Dues & Memberships	-	-	-	-	-	-	200
8110	000	Equipment Maintenance	-	-	-	-	-	-	2,00
8150	000	Telephone	-	-	-	-	-	-	199,4
8170	000	Professional Services	-	-	-	-	-	-	121,190
8180	000	Contract Services	-	-	-	-	-	-	67,400
8300	000	Lease Payment	-	-	-	-	-	-	22,600
8301	000	Copier Usage Charges		-	-	-	-	-	12,800
		<OPERATIONS & MAINTENANCE>	-	-	-	-	-	-	426,590
8530	000	Computer Equipment	-	-	-	-	-	-	64,400
		<CAPITAL OUTLAY>	-	-	-	-	-	-	64,400
[101-2032] Information Services Total			**-**	**-**	**-**	**-**	**-**	**-**	**490,990**
8020	000	Special Department Expense	4,079	747	720	1,000	1,761	2,000	-
8060	000	Dues & Memberships	-	130	-	200	160	200	-
8110	000	Equipment Maintenance	45,450	2,636	195	2,000	33	2,000	-
8150	000	Telephone	5,477	89,306	107,771	114,000	52,360	120,000	-
8170	000	Professional Services	144,275	144,081	190,387	178,790	31,970	121,000	-
8180	000	Contract Services	15,254	65,535	92,981	107,500	76,907	107,500	-
8300	000	Lease Payment	-	-	15,055	33,500	17,857	35,000	-
		<OPERATIONS & MAINTENANCE>	214,535	302,435	407,109	436,990	181,048	387,700	-
8530	000	Computer Equipment	587	372	230	54,000	10,447	54,000	-
8531	000	Computer Equip.-Cy Pres Grant	-	-	-	-	-	-	-
		<CAPITAL OUTLAY>	587	372	230	54,000	10,447	54,000	-
[101-3032] Information Services Total			**215,122**	**302,807**	**407,339**	**490,990**	**191,495**	**441,700**	**-**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8160	000	Legal Service	421,647	255,007	261,455	265,000	104,606	265,000	265,000
8161	000	Settlements	-	-	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	421,647	255,007	261,455	265,000	104,606	265,000	265,000
	501	Legal Services Total	421,647	255,007	261,455	265,000	104,606	265,000	265,000

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	269,232	418,413	383,963	486,233	197,767	406,000	478,469
7010	000	Salaries - Temp / Part	-	-	-	-	-	-	-
7020	000	Overtime	942	6,889	1,386	1,000	776	1,300	1,000
7040	000	Holiday	-	43	176	-	-	-	-
7070	000	Leave Buyback	4,664	13,967	6,043	5,500	7,436	10,760	7,5
7100	000	Retirement	39,079	56,853	67,271	82,841	58,527	76,700	80,066
7108	000	Deferred Compensation	194	667	739	1,216	609	1,030	1,133
7110	000	Workers Compensation	3,464	8,648	8,520	19,069	8,337	16,642	7,428
7120	000	Disability Insurance	-	1,685	-	-	-	-	-
7130	000	Group Health Insurance	35,877	43,657	45,288	40,123	20,972	43,060	48,085
7140	000	Vision Insurance	1,061	1,163	1,446	1,630	637	1,330	1,629
7150	000	Dental Insurance	3,927	4,394	4,986	6,111	2,267	4,295	6,111
7160	000	Life Insurance	485	633	590	1,263	278	524	672
7170	000	FICA - Medicare	3,373	5,797	5,394	7,050	2,779	5,538	6,952
		<WAGES & BENEFITS>	362,297	562,809	525,802	652,036	300,385	567,179	639,045
8000	000	Office Supplies	4,977	5,781	3,890	3,000	2,786	4,000	4,000
8010	000	Postage	5,527	5,759	6,201	5,500	1,123	3,500	5,000
8020	000	Special Department Expense	17,968	41,895	40,965	22,730	10,728		20,430
8050	000	Printing/Duplicating	1,797	3,761	2,849	2,300	2,096	2,900	2,300
8060	000	Dues & Memberships	745	1,055	1,045	745	795	745	745
8070	000	Mileage/Auto Allowance	111	104	59	100	-	70	100
8090	000	Conference & Meeting Expense	2,764	3,387	1,622	2,480	1,100	1,750	2,480
8110	000	Equipment Maintenance	4,148	3,872	1,798	1,600	1,787	900	1,300
8150	000	Telephone	228	38	-	-	-	-	-
8170	000	Professional Services	116,796	24,909	34,860	27,400	14,004	27,400	26,000
8180	000	Contract Services	-	-	-	6,500	-	7,085	7,000
8200	000	Training Expense	55	590	18	500	-	-	500
		<OPERATIONS & MAINTENANCE>	155,116	91,151	93,307	72,855	34,419	48,350	69,855
8530	000	Computer Equipment	1,673	-	-	-	-	-	-
		<CAPITAL OUTLAY>	1,673	-	-	-	-	-	-
[101-3011] Finance Total			519,086	653,960	619,109	724,891	334,804	615,529	708,900

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7010	000	Salaries - Temp / Part	8,472	8,541	8,403	8,472	4,236	8,472	8,472
7110	000	Workers Compensation	109	156	190	332	167	332	131
[illegible]	000	FICA - Medicare	648	594	702	648	324	648	648
		<WAGES & BENEFITS>	9,229	9,291	9,295	9,452	4,727	9,452	9,251
[101-3021] City Treasurer Total			**9,229**	**9,291**	**9,295**	**9,452**	**4,727**	**9,452**	**9,251**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7131	000	Retiree Health Insurance	456,254	440,493	478,618	480,000	288,821	520,000	520,000
		<WAGES & BENEFITS>	456,254	440,493	478,618	480,000	288,821	520,000	520,000
8020	000	Special Department Expense	7,897	208	-	-	-	-	-
8060	000	Dues & Memberships	23,868	22,738	22,602	23,080	14,392	24,311	24,3
8150	000	Telephone	24,851	14,921	9,512	-	-	-	-
8170	000	Professional Services	23,900	37,315	64,005	53,380	36,838	56,800	84,040
8180	000	Contract Services	-	-	-	11,000	-	11,000	11,000
8191	000	Liability & Surety Bonds	491,428	151,805	122,426	136,000	145,383	145,383	145,000
8300	000	Lease Payment	61,308	61,308	61,309	-	-	-	-
8335	000	Property Tax Admin. Fee	125,260	123,771	128,064	130,000	133,186	133,186	134,000
		<OPERATIONS & MAINTENANCE>	758,512	412,066	407,918	353,460	329,799	370,680	398,351
[101-3041] Non-Dept/Overhead Total			1,214,766	852,559	886,536	833,460	618,620	890,680	918,351

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	3,456,965	3,668,850	3,519,131	4,247,815	1,933,698	3,932,000	4,320,382
7010	000	Salaries - Temp / Part	128,224	117,399	173,552	112,200	91,059	139,000	140,000
7030	000	Overtime	444,519	608,357	665,799	400,000	389,712	615,016	500,000
[illegible]	000	Holiday	124,641	136,015	133,843	120,000	108,325	165,902	145,000
7045	000	Overtime - Special Detail	226,463	206,028	218,155	210,000	98,805	194,320	210,000
7050	000	Overtime - DUI Checkpoint	15,400	8,761	-	-	-	-	-
7055	000	IOD - Non Safety	-	-	128	-	-	-	-
7060	000	IOD - Safety	163,075	118,621	1,025	-	1,417	16,000	-
7070	000	Leave Buyback	57,987	80,405	63,530	61,000	49,990	61,000	61,000
7100	000	Retirement	748,777	773,185	1,034,607	1,251,636	899,710	1,230,950	1,431,380
7108	000	Deferred Compensation	2,899	3,279	4,615	4,485	2,297	4,600	4,529
7110	000	Workers Compensation	120,480	200,874	215,699	360,168	238,336	467,400	162,344
7120	000	Disability Insurance	-	6,220	59,386	-	7,305	7,305	-
7122	000	Unemployment Insurance	13,778	4,308	1,978	-	-	-	-
7130	000	Group Health Insurance	289,333	268,804	315,198	345,760	160,049	318,450	349,560
7140	000	Vision Insurance	9,743	8,925	10,647	12,240	5,274	13,990	12,240
7150	000	Dental Insurance	32,622	29,458	32,876	45,000	16,773	33,800	45,900
7160	000	Life Insurance	4,887	4,977	4,572	10,050	2,276	4,600	5,049
7170	000	FICA - Medicare	64,744	70,334	75,730	73,805	39,566	74,580	77,073
7180	000	Car/Uniform Allowance	43,621	44,058	40,792	45,000	43,501	45,000	45,000
		<WAGES & BENEFITS>	5,948,160	6,358,858	6,571,263	7,299,159	4,088,093	7,323,913	7,509,457
8000	000	Office Supplies	29,267	33,687	41,504	25,000	25,708	48,000	35,000
8010	000	Postage	4,759	6,148	5,601	4,000	1,580	2,807	4,000
8020	000	Special Department Expense	82,871	117,570	90,387	72,500	40,974	80,000	72,500
8034	000	K9 Expenses	73	5,922	2,040	6,500	6,927	5,700	6,500
8035	000	Narco K9 Expenses	3,829	4,731	2,997	12,000	6,340	7,566	12,000
8040	000	Advertising	-	96	-	-	-	-	-
8050	000	Printing/Duplicating	2,861	4,831	6,795	6,000	2,503	4,019	6,000
8060	000	Dues & Memberships	3,442	3,931	4,972	2,000	-	2,000	2,000
8090	000	Conference & Meeting Expense	12,443	5,762	8,720	9,000	3,528	5,142	9,000
8100	000	Vehicle Maintenance	157,335	83,918	92,373	95,000	37,189	98,000	98,662
[illegible]	000	Fuel	-	66,499	42,296	55,000	24,576	55,000	55,000
[illegible]	000	Equipment Maintenance	20,689	49,613	29,069	18,000	5,604	10,593	18,000
8120	000	Building Maintenance	8,893	14,065	21,554	-	3,935	-	-
8134	000	Safety Clothing/Equipment	24,498	20,268	30,682	33,500	14,299	24,024	33,500
8150	000	Telephone	34,448	5,892	126	-	-	-	-
8170	000	Professional Services	128,853	105,140	190,028	94,000	50,797	137,499	143,000
8180	000	Contract Services	292,425	255,961	339,984	523,441	210,907	474,441	583,476
8200	000	Training Expense	26,190	38,654	18,159	20,000	12,950	18,871	27,215
8210	000	Training Expense - POST Reimb.	17,792	16,248	21,734	20,000	17,124	25,000	22,000
		<OPERATIONS & MAINTENANCE>	850,667	838,936	949,021	995,941	464,941	998,662	1,127,853
8520	000	Machinery & Equipment	-	717	123	-	-	-	-
8530	000	Computer Equipment	9,744	-	-	-	-	-	-
8540	000	Automotive Equipment	83,418	-	9,411	-	28	28	-
		<CAPITAL OUTLAY>	93,163	717	9,534	-	28	28	-
[101-4011] Police Total			**6,891,989**	**7,198,511**	**7,529,818**	**8,295,100**	**4,553,062**	**8,322,603**	**8,637,310**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	1,502,919	1,485,211	1,601,238	1,859,847	837,071	1,670,375	1,988,689
7010	000	Salaries - Temp / Part	41,729	48,858	48,663	60,000	17,429	42,697	60,000
7020	000	Overtime	547,203	570,949	525,404	490,000	316,014	580,000	530,00
7030	000	Overtime - FLSA	97,926	91,996	101,920	110,000	46,511	94,899	110,0
7040	000	Holiday	62,528	58,494	63,820	64,000	45,730	62,079	65,000
7045	000	Overtime - Special Detail	140,685	171,703	179,725	140,000	74,410	138,625	140,000
7060	000	IOD - Safety	100,354	109,616	46,890	-	3,787	5,000	-
7065	000	Fitness	6,000	6,200	7,500	9,000	5,700	5,700	9,000
7070	000	Leave Buyback	106,016	77,507	71,048	75,000	76,126	80,398	77,000
7100	000	Retirement	381,879	376,647	540,400	607,432	439,555	594,160	727,624
7108	000	Deferred Compensation	356	1,443	1,596	1,570	797	1,615	2,775
7110	000	Workers Compensation	178,300	274,358	304,017	414,931	326,521	617,610	171,906
7122	000	Unemployment Insurance	(137)	-	-	-	-	-	-
7130	000	Group Health Insurance	129,276	114,925	141,838	142,500	63,262	121,350	148,260
7140	000	Vision Insurance	3,767	3,463	4,346	4,560	1,957	3,796	4,800
7150	000	Dental Insurance	13,131	12,410	14,657	17,100	6,770	12,635	18,000
7160	000	Life Insurance	1,800	1,872	1,827	3,534	888	1,637	1,980
7170	000	FICA - Medicare	29,568	32,989	36,971	39,496	19,963	37,780	41,958
7180	000	Car/Uniform Allowance	13,008	12,644	12,137	13,000	12,700	12,699	13,000
		<WAGES & BENEFITS>	3,356,308	3,451,285	3,703,997	4,051,970	2,295,191	4,083,055	4,109,992
8000	000	Office Supplies	3,846	4,153	4,074	3,700	1,011	3,550	3,700
8010	000	Postage	708	820	892	1,000	267	850	1,000
8020	000	Special Department Expense	42,029	44,022	40,330	43,000	15,557	42,500	43,000
8025	000	Medical Supplies	21,863	25,464	21,801	24,000	11,618	23,900	25,000
8026	000	Hazardous Materials	-	1,973	2,018	2,000	1,327	1,327	1,500
8040	000	Advertising	40	-	-	-	-	-	-
8050	000	Printing/Duplicating	909	1,119	952	1,000	1,685	1,685	1,000
8060	000	Dues & Memberships	65	665	818	800	75	200	800
8080	000	Books & Periodicals	1,886	1,996	807	2,000	665	1,900	2,000
8090	000	Conference & Meeting Expense	277	527	-	500	74	75	500
8100	000	Vehicle Maintenance	48,329	45,820	47,867	50,000	38,301	49,800	37,500
8105	000	Fuel	-	-	-	-	-	-	12,5
8110	000	Equipment Maintenance	7,440	12,313	7,908	11,000	1,368	10,700	11,0
8120	000	Building Maintenance	3,797	11,844	10,889	10,000	7,125	9,800	10,000
8132	000	Uniform Expense/Cleaning	-	500	-	500	-	-	-
8134	000	Safety Clothing/Equipment	14,967	15,653	26,159	27,000	12,907	26,480	27,000
8150	000	Telephone	8,025	329	633	-	-	-	-
8170	000	Professional Services	61,006	24,584	22,819	32,000	11,568	31,700	33,600
8180	000	Contract Services	107,066	106,143	121,232	123,000	68,488	127,116	128,000
8183	000	Contract Services - Command Sharing	-	671,695	529,159	580,000	89,342	480,000	137,500
8200	000	Training Expense	2,905	9,674	11,354	9,000	8,095	8,950	9,000
		<OPERATIONS & MAINTENANCE>	325,160	979,294	849,712	920,500	269,473	820,533	484,600
8520	000	Machinery & Equipment	9,552	36,232	73,031	24,000	-	23,970	-
8530	000	Computer Equipment	3,484	250	-	-	-	-	-
		<CAPITAL OUTLAY>	13,036	36,482	73,031	24,000	-	23,970	-
[101-5011] Fire Total			3,694,504	4,467,061	4,626,740	4,996,470	2,564,664	4,927,558	4,594,592

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8020	000	Special Department Expense	-	-	25,470	10,000	550	10,000	25,000
		<OPERATIONS & MAINTENANCE>	-	-	25,470	10,000	550	10,000	25,000
8520	000	Machinery & Equipment	-	-	11,046	15,000	6,530	12,600	10,000
		<CAPITAL OUTLAY>	-	-	11,046	15,000	6,530	12,600	10,000
[	012]	Emergency Preparedness Total	-	-	36,516	25,000	7,080	22,600	35,000

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	150,503	239,918	248,637	268,872	120,079	238,240	260,707
7010	000	Salaries - Temp / Part	-	2,197	-	7,500	737	6,600	20,000
7020	000	Overtime	20	160	206	-	-	200	[illegible]
7070	000	Leave Buyback	3,439	1,584	9,382	3,500	2,787	2,787	3,5[illegible]
7100	000	Retirement	21,771	35,127	43,523	53,376	34,996	43,970	57,415
7108	000	Deferred Compensation	885	1,083	1,099	1,017	174	348	912
7110	000	Workers Compensation	5,609	12,521	15,083	18,129	9,281	18,515	6,503
7130	000	Group Health Insurance	11,155	17,876	23,264	22,935	8,933	17,777	22,155
7140	000	Vision Insurance	335	450	626	708	275	550	708
7150	000	Dental Insurance	1,100	1,748	2,259	2,655	1,000	1,924	2,655
7160	000	Life Insurance	177	266	290	549	122	244	292
7170	000	FICA - Medicare	2,153	3,445	3,785	4,007	1,799	4,158	4,070
		<WAGES & BENEFITS>	197,147	316,375	348,154	383,248	180,183	335,313	378,917
8000	000	Office Supplies	-	27	697	1,000	302	1,000	1,000
8010	000	Postage	1,591	1,810	2,160	1,500	433	1,500	1,500
8020	000	Special Department Expense	6,850	9,215	9,031	9,940	4,515	9,900	9,500
8040	000	Advertising	1,508	4,539	3,092	1,800	520	1,000	1,000
8050	000	Printing/Duplicating	5,508	13,908	4,105	8,000	2,905	6,000	6,000
8060	000	Dues & Memberships	1,182	1,182	794	1,900	160	1,000	1,400
8090	000	Conference & Meeting Expense	-	-	-	1,700	559	1,700	1,700
8100	000	Vehicle Maintenance	2,082	2,653	1,749	1,500	743	1,500	1,500
8110	000	Equipment Maintenance	233	383	839	290	145	290	290
8150	000	Telephone	1,441	-	-	-	-	-	-
8170	000	Professional Services	51,479	70,058	111,384	105,000	4,915	50,000	88,000
8180	000	Contract Services	1,835	595	-	-	-	-	-
8300	000	Lease Payment	3,604	3,236	3,044	-	397	397	-
		<OPERATIONS & MAINTENANCE>	77,312	107,606	136,895	132,630	15,594	74,287	111,890
8530	000	Computer Equipment	1,261	-	-	-	-		
		<CAPITAL OUTLAY>	1,261	-	-	-	-	-	-
[101-6011] PW Admin & Engineering Total			275,720	423,981	485,049	515,878	195,777	409,600	490,807

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	49,660	53,786	58,219	79,495	32,814	64,355	75,104
7010	000	Salaries - Temp / Part	-	-	-	-	-	-	-
7030	000	Overtime	-	-	9	-	-	-	-
	000	Leave Buyback	196	89	4,048	-	115	115	-
7100	000	Retirement	7,065	7,994	10,163	15,515	9,620	11,670	16,540
7108	000	Deferred Compensation	288	305	338	334	-	-	277
7110	000	Workers Compensation	1,269	2,146	2,815	3,589	1,460	2,818	1,191
7130	000	Group Health Insurance	4,077	3,898	5,249	6,645	1,558	2,832	4,695
7140	000	Vision Insurance	104	97	135	204	68	136	204
7150	000	Dental Insurance	423	379	488	765	172	292	765
7160	000	Life Insurance	55	58	65	158	22	51	84
7170	000	FICA - Medicare	674	746	912	1,153	485	846	1,089
		<WAGES & BENEFITS>	63,812	69,498	82,441	107,858	46,314	83,115	99,949
8010	000	Postage	-	-	-	1,000	-	500	500
8020	000	Special Department Expense	16,732	35,509	46,044	120,800	23,585	70,000	120,800
8040	000	Advertising	-	192	-	2,500	-	1,000	2,500
8050	000	Printing/Duplicating	-	-	-	1,000	-	500	1,000
8060	000	Dues & Memberships	-	-	-	-	-	-	-
8090	000	Conference & Meeting Expense	1,192	7	5	500	-	500	500
8140	000	Utilities	499	488	494	-	100	215	-
8170	000	Professional Services	35,711	38,716	34,836	45,000	17,524	45,000	45,000
8172	000	Professional Svcs. - Oil Recycling	840	2,770	1,690	2,000	96	1,500	2,000
8173	000	Professional Svcs. - Bottles & Cans	1,248	1,112	9,535	2,000	-	-	2,000
8180	000	Contract Services	977	220	1,913	25,000	3,982	15,000	25,000
		<OPERATIONS & MAINTENANCE>	57,198	79,014	94,517	199,800	45,287	134,215	199,300
8500	000	Building & Improvements	-	-	-	-	-	17,000	-
		<CAPITAL OUTLAY>	-	-	-	-	-	17,000	-
[101-6015] Environmental Services Total			**121,010**	**148,512**	**176,958**	**307,658**	**91,601**	**234,330**	**299,249**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	84,560	88,740	92,835	100,199	43,725	70,240	97,472
7020	000	Overtime	2,765	1,895	3,180	2,000	834	2,000	2,000
7040	000	Holiday	344	-	132	-	108	108	-
7055	000	IOD - Non Safety	-	-	-	-	194	194	-
7070	000	Leave Buyback	2,041	291	2,098	1,500	4,618	4,618	1,500
7100	000	Retirement	12,336	13,268	15,084	19,556	13,310	16,300	21,466
7108	000	Deferred Compensation	307	308	226	269	100	200	270
7110	000	Workers Compensation	4,330	6,871	8,341	9,713	5,836	8,620	3,535
7130	000	Group Health Insurance	8,062	6,818	9,378	10,395	4,177	6,730	10,395
7140	000	Vision Insurance	288	260	350	324	145	230	324
7150	000	Dental Insurance	1,010	775	1,006	1,215	516	800	1,215
7160	000	Life Insurance	130	131	120	251	58	92	133
7170	000	FICA - Medicare	1,257	1,277	1,487	1,482	717	1,103	1,442
		<WAGES & BENEFITS>	117,430	120,634	134,237	146,903	74,338	111,235	139,752
8000	000	Office Supplies	919	523	391	800	127	800	800
8020	000	Special Department Expense	19,306	23,637	21,552	25,500	8,728	25,500	25,500
8100	000	Vehicle Maintenance	687	1,762	2,522	1,500	546	1,500	1,500
8110	000	Equipment Maintenance	375	772	915	2,500	340	1,500	2,500
8140	000	Utilities	39,072	38,927	37,096	40,000	13,914	40,000	40,000
8170	000	Professional Services	18,212	19,874	-	15,000	1,745	15,000	15,000
8180	000	Contract Services	207,866	148,351	202,583	250,000	66,089	250,000	275,000
8200	000	Training Expense	98	120	122	1,500	-	500	1,500
8262	000	Graffitti Removal	11,172	12,740	10,579	10,000	3,773	10,000	10,000
		<OPERATIONS & MAINTENANCE>	297,707	246,706	275,760	346,800	95,262	344,800	371,800
8520	000	Machinery & Equipment	-	-	-	20,000	-	-	20,000
8530	000	Computer Equipment	986	-	-	-	-	-	-
		<CAPITAL OUTLAY>	986	-	-	20,000	-	-	20,000
[101-6410] Park Maintenance Total			416,123	367,340	409,997	513,704	169,600	456,035	531,552

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	216,066	212,735	206,211	244,331	118,068	241,034	246,550
7020	000	Overtime	2,167	2,566	1,874	2,500	1,164	2,500	2,500
[illegible]	000	Holiday	170	-	-	-	-	-	-
[illegible]	000	Leave Buyback	6,096	190	2,262	1,500	3,555	3,555	1,500
7100	000	Retirement	30,319	28,227	33,113	41,149	30,315	40,630	46,368
7108	000	Deferred Compensation	306	211	163	269	100	200	270
7110	000	Workers Compensation	12,065	18,191	19,615	29,501	16,197	32,185	11,470
7130	000	Group Health Insurance	22,690	20,922	25,173	28,020	13,037	26,345	28,020
7140	000	Vision Insurance	704	621	766	888	383	766	888
7150	000	Dental Insurance	2,521	2,316	2,772	3,330	1,403	2,806	3,330
7160	000	Life Insurance	344	354	353	688	182	364	366
7170	000	FICA - Medicare	3,135	2,973	3,024	3,579	1,737	3,500	3,611
		<WAGES & BENEFITS>	296,584	289,306	295,326	355,755	186,141	353,885	344,873
8000	000	Office Supplies	1,676	20	1,440	1,200	487	1,200	1,200
8020	000	Special Department Expense	51,360	45,059	39,411	45,000	31,717	45,000	45,000
8060	000	Dues & Memberships	-	-	138	700	-	700	700
8100	000	Vehicle Maintenance	2,542	1,767	1,403	1,500	(80)	1,500	1,500
8110	000	Equipment Maintenance	1,056	1,492	2,400	1,500	368	1,500	1,500
8120	000	Building Maintenance	70,362	73,444	75,110	70,000	34,383	70,000	70,000
8130	000	Small Tools	3,440	1,263	2,108	3,000	192	3,000	3,000
8132	000	Uniform Expense/Cleaning	1,571	1,503	1,559	2,000	735	2,000	2,000
8134	000	Safety Clothing/Equipment	747	1,027	1,279	1,000	1,158	1,200	1,200
8140	000	Utilities	82,855	88,991	83,646	90,000	35,946	90,000	144,600
8150	000	Telephone	258	-	-	-	-	-	-
8180	000	Contract Services	100,179	144,001	144,218	112,000	39,527	112,000	112,000
8200	000	Training Expense	-	-	1,333	1,500	-	1,500	1,500
		<OPERATIONS & MAINTENANCE>	316,047	358,567	354,045	329,400	144,433	329,600	384,200
8520	000	Machinery & Equipment	21,255	12,473	5,001	10,000	3,483	10,000	10,000
8530	000	Computer Equipment	986	-	-	-	-	-	-
8540	000	Automotive Equipment	40,275	-	-	-	-	-	-
		<CAPITAL OUTLAY>	62,516	12,473	5,001	10,000	3,483	10,000	10,000
[illegible]	[illegible]	601] Facilities Maintenance Total	675,147	660,346	654,372	695,155	334,057	693,485	739,073

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	375,583	365,982	392,724	425,990	208,230	410,020	419,840
7010	000	Salaries - Temp / Part	37,129	42,172	48,322	60,000	27,722	50,000	60,000
7020	000	Overtime	1,756	1,997	1,403	1,500	2,383	5,000	3,0
7070	000	Leave Buyback	2,560	331	294	1,500	1,579	1,600	1,6
7100	000	Retirement	59,411	61,837	75,175	90,341	65,592	87,000	86,693
7108	000	Deferred Compensation	1,175	1,213	1,296	1,347	677	1,350	1,360
7110	000	Workers Compensation	12,475	19,043	22,244	19,777	11,457	21,500	6,697
7120	000	Disability Insurance	-	4,455	48	-	-	-	-
7130	000	Group Health Insurance	28,616	23,738	26,579	38,580	12,683	27,760	30,780
7140	000	Vision Insurance	1,041	934	1,146	1,200	541	1,070	1,200
7150	000	Dental Insurance	3,265	2,918	3,462	4,500	1,576	2,780	4,500
7160	000	Life Insurance	519	509	518	930	251	450	495
7170	000	FICA - Medicare	5,967	6,007	6,723	7,069	4,314	7,660	7,001
		<WAGES & BENEFITS>	529,496	531,136	579,934	652,734	337,005	616,190	623,166
8000	000	Office Supplies	2,997	2,783	3,107	2,750	1,059	2,750	2,750
8010	000	Postage	5,951	9,062	6,206	8,000	2,395	6,000	6,000
8020	000	Special Department Expense	17,156	32,883	15,280	8,000	1,322	8,000	8,000
8040	000	Advertising	2,481	4,127	6,451	4,000	1,000	4,000	4,000
8050	000	Printing/Duplicating	2,492	2,863	3,243	4,000	1,956	4,000	4,000
8060	000	Dues & Memberships	2,032	1,466	2,516	1,850	497	1,850	1,850
8090	000	Conference & Meeting Expense	24	450	885	1,500	390	1,500	500
8100	000	Vehicle Maintenance	1,696	1,734	1,259	1,200	569	1,200	1,200
8110	000	Equipment Maintenance	7,162	6,510	1,783	1,500	1,900	2,000	1,500
8150	000	Telephone	671	-	-	-	-	-	-
8170	000	Professional Services	42,658	29,779	62,078	54,300	14,498	50,000	51,500
8180	000	Contract Services	294,190	470,924	319,798	360,000	150,576	360,000	390,000
8200	000	Training Expense	326	-	-	1,000	1,000	1,000	1,000
8257	000	Boards & Commissions	-	-	-	500	-	-	500
		<OPERATIONS & MAINTENANCE>	379,836	562,581	422,606	448,600	177,162	442,300	472,800
8530	000	Computer Equipment	2,538	161	-	-	-	-	-
		<CAPITAL OUTLAY>	2,538	161	-	-	-	-	-
[101-7011] Planning & Building Total			911,870	1,093,878	1,002,540	1,101,334	514,167	1,058,490	1,095,9

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	661,704	681,547	578,300	717,826	281,589	570,800	740,442
7010	000	Salaries - Temp / Part	226,587	234,436	273,318	230,000	137,503	235,000	230,000
7020	000	Overtime	771	1,543	1,845	1,500	97	500	1,500
[illegible]	000	Holiday	334	355	144	500	320	320	500
7055	000	IOD - Non Safety	9,726	-	-	-	-	-	-
7070	000	Leave Buyback	6,818	2,808	19,297	10,000	3,350	5,000	10,000
7100	000	Retirement	115,553	118,588	132,119	160,588	108,588	138,850	169,902
7108	000	Deferred Compensation	1,174	1,208	1,309	1,273	640	1,280	2,278
7110	000	Workers Compensation	11,710	18,567	19,469	28,211	17,170	34,270	11,495
7120	000	Disability Insurance	-	4,927	-	-	-	-	-
7122	000	Unemployment Insurance	209	72	5,043	-	495	495	-
7130	000	Group Health Insurance	67,122	60,500	62,517	76,080	27,106	55,270	73,260
7140	000	Vision Insurance	1,956	1,761	1,999	2,400	885	1,770	2,400
7150	000	Dental Insurance	6,955	6,401	6,645	9,000	3,020	6,040	9,000
7160	000	Life Insurance	1,017	1,026	882	1,860	402	798	990
7170	000	FICA - Medicare	17,193	18,860	22,611	13,772	11,712	23,680	14,100
		<WAGES & BENEFITS>	1,128,827	1,152,599	1,125,498	1,253,010	592,877	1,074,073	1,265,867
8000	000	Office Supplies	13,231	10,532	10,659	10,000	5,377	10,000	10,000
8010	000	Postage	1,863	3,725	3,924	5,000	3,112	4,000	4,000
8020	000	Special Department Expense	26,770	27,839	27,029	30,000	10,210	30,000	30,000
8030	000	Library Periodicals	15,262	15,650	14,722	15,000	13,404	14,500	13,500
8031	000	Electronic Reference	29,293	35,714	25,908	40,000	13,144	35,000	40,000
8040	000	Advertising	-	1,114	3,196	3,500	1,292	3,000	4,000
8050	000	Printing/Duplicating	4,748	5,205	6,140	6,000	1,221	3,000	6,000
8060	000	Dues & Memberships	613	840	1,887	3,000	1,125	3,000	4,000
8070	000	Mileage/Auto Allowance	169	81	53	1,000	3	300	500
8080	000	Books & Periodicals	141,394	145,411	119,796	125,000	59,633	125,000	125,000
8085	000	City-wide Reading Program	-	1,325	-	3,000	-	3,000	-
8090	000	Conference & Meeting Expense	424	1,475	1,213	2,000	-	500	2,000
8110	000	Equipment Maintenance	51,159	50,564	52,562	10,000	37,639	50,000	10,000
8120	000	Building Maintenance	14,716	17,902	13,124	15,500	6,811	15,500	15,000
[illegible]	000	Utilities	42,331	36,905	41,331	45,000	18,051	40,000	-
[illegible]	000	Telephone	3,993	-	-	-	307	650	-
8155	000	Rental/Lease	647	1,262	1,229	-	304	800	-
8170	000	Professional Services	5,695	5,724	5,724	13,146	7,518	13,146	14,000
8171	000	Prof. Svcs. - Library Ops. Study	-	-	-	-	-	-	20,000
8180	000	Contract Services	12,476	16,698	18,198	80,000	1,099	80,000	60,000
8200	000	Training Expense	2,000	2,131	450	3,000	125	2,925	3,000
8257	000	Boards & Commissions	3,006	1,144	804	3,000	-	3,000	3,000
		<OPERATIONS & MAINTENANCE>	369,790	381,241	347,949	413,146	180,375	437,321	364,000
8521	000	Mach. & Equip. - Library Ops. Study	-	-	-	-	-	-	60,000
8530	000	Computer Equipment	-	-	-	40,000	2,942	20,000	20,000
		<CAPITAL OUTLAY>	-	-	-	40,000	2,942	20,000	80,000
[101-8011] Library Total			1,498,617	1,533,840	1,473,447	1,706,156	776,194	1,531,394	1,709,867

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	74,848	75,807	33,849	76,334	38,506	73,820	77,079
7010	000	Salaries - Temp / Part	63,983	86,470	88,784	132,764	39,532	132,764	132,764
7070	000	Leave Buyback	1,611	30	-	2,100	-	2,100	2,1
7100	000	Retirement	15,974	18,632	15,963	21,398	14,503	18,150	26,1
7108	000	Deferred Compensation	701	722	400	763	383	763	770
7110	000	Workers Compensation	2,544	4,839	4,664	2,999	3,336	6,600	1,196
7122	000	Unemployment Insurance	-	294	-	-	-	2,223	-
7130	000	Group Health Insurance	8,580	7,865	5,005	8,580	4,290	8,580	8,580
7140	000	Vision Insurance	240	220	140	240	120	240	240
7150	000	Dental Insurance	900	825	525	900	450	900	900
7160	000	Life Insurance	108	108	54	186	50	100	99
7170	000	FICA - Medicare	3,570	4,695	4,580	3,032	3,281	6,900	9,349
		<WAGES & BENEFITS>	173,060	200,507	153,964	249,296	104,451	253,140	259,223
8000	000	Office Supplies	4,307	3,972	3,570	3,200	2,138	3,200	3,000
8010	000	Postage	1,961	2,741	3,876	2,000	64	1,200	2,000
8020	000	Special Department Expense	16,713	15,857	14,926	13,200	8,120	13,200	13,200
8040	000	Advertising	820	218	620	400	-	100	400
8050	000	Printing/Duplicating	4,537	4,265	3,144	4,200	1,607	4,200	4,200
8060	000	Dues & Memberships	190	165	180	500	-	180	500
8090	000	Conference & Meeting Expense	1,224	1,179	767	1,000	-	500	500
8110	000	Equipment Maintenance	3,015	4,228	2,757	3,500	1,148	3,500	3,500
8120	000	Building Maintenance	7,001	3,394	3,841	3,600	78	3,600	3,600
8140	000	Utilities	14,399	12,686	12,404	12,500	7,261	12,500	-
8150	000	Telephone	865	-	-	-	-	-	-
8170	000	Professional Services	1,750	3,500	1,750	3,000	1,750	3,000	3,000
8180	000	Contract Services	36,386	25,669	22,987	29,000	1,195	24,000	30,900
8200	000	Training Expense	-	591	298	500	199	199	500
8264	000	Special Events	1,066	3,247	3,536	3,000	3,438	5,000	5,000
8267	000	Classes	12,758	13,627	15,189	15,500	9,359	15,500	19,200
8300	000	Lease Payment	(448)	1,426	653	1,900	128	400	780
		<OPERATIONS & MAINTENANCE>	106,546	96,765	90,498	97,000	36,485	90,279	90,280
8530	000	Computer Equipment	3,045	-	-	-	-	-	-
		<CAPITAL OUTLAY>	3,045	-	-	-	-	-	-
[101-8021] Senior Services Total			282,651	297,272	244,462	346,296	140,936	343,419	349,503

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	128,152	172,464	169,296	175,255	83,482	162,400	108,338
7010	000	Salaries - Temp / Part	7,624	7,601	5,052	10,500	272	10,500	10,500
[illegible]	000	Overtime	(2,228)	(3,054)	(1,941)	2,000	(473)	-	-
[illegible]	000	Holiday	-	-	-	-	154	154	-
7070	000	Leave Buyback	3,098	178	783	3,000	847	3,000	3,000
7100	000	Retirement	19,984	27,012	31,384	34,204	24,526	32,750	67,415
7108	000	Deferred Compensation	828	1,153	1,230	1,126	536	1,072	1,083
7110	000	Workers Compensation	3,686	7,765	8,589	7,822	4,087	7,820	1,736
7122	000	Unemployment Insurance	4,116	-	-	-	-	-	-
7130	000	Group Health Insurance	11,123	12,363	15,728	13,935	6,787	13,650	6,435
7140	000	Vision Insurance	225	228	340	420	144	288	180
7150	000	Dental Insurance	758	1,076	1,261	1,575	534	1,060	675
7160	000	Life Insurance	133	206	205	326	88	176	74
7170	000	FICA - Medicare	2,304	2,840	3,108	2,722	1,528	3,135	2,221
		<WAGES & BENEFITS>	179,804	229,832	235,035	252,885	122,512	236,005	201,657
8000	000	Office Supplies	1,235	1,385	1,447	1,500	738	1,350	1,500
8010	000	Postage	779	1,150	864	1,000	7	700	1,000
8020	000	Special Department Expense	5,290	15,449	10,175	10,500	1,421	10,000	10,250
8040	000	Advertising	456	312	2,125	150	350	350	150
8050	000	Printing/Duplicating	157	336	375	400	-	100	400
8060	000	Dues & Memberships	1,010	770	1,105	920	-	920	640
8090	000	Conference & Meeting Expense	1,892	2,386	839	3,900	1,059	3,900	1,500
8110	000	Equipment Maintenance	98	632	6,509	6,960	1,272	6,500	6,335
8120	000	Building Maintenance	11,730	9,958	10,168	14,750	4,959	14,750	15,250
8140	000	Utilities	1,299	1,016	1,981	1,100	403	-	-
8150	000	Telephone	2,304	-	-	-	-	-	-
8180	000	Contract Services	3,224	4,213	6,689	7,110	2,865	6,000	7,430
8200	000	Training Expense	995	488	398	250	261	261	250
8264	000	Special Events	-	10,000	1,990	-	-	-	-
8267	000	Classes	-	-	94	-	-	-	-
8300	000	Lease Payment	1,616	1,298	257	500	183	400	500
		<OPERATIONS & MAINTENANCE>	32,085	49,393	45,016	49,040	13,518	45,231	45,205
[illegible]	000	Computer Equipment	1,548	-	-	-	-	-	-
		<CAPITAL OUTLAY>	-	-	-	-	-	-	-
[101-8031] Community Services Total			213,437	279,225	280,051	301,925	136,030	281,236	246,862

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	79,265	116,992	98,014	124,774	58,161	117,595	192,918
7010	000	Salaries - Temp / Part	166,020	187,394	202,696	224,222	127,453	254,906	267,562
7020	000	Overtime	-	-	143	1,500	-	-	5,0
7055	000	IOD - Non Safety	-	-	42	-	-	-	-
7070	000	Leave Buyback	-	28	-	2,100	-	2,100	2,100
7100	000	Retirement	17,898	20,470	30,545	26,072	20,322	27,630	53,351
7108	000	Deferred Compensation	635	730	796	749	410	820	792
7110	000	Workers Compensation	6,547	12,877	15,244	9,419	8,920	15,060	4,746
7120	000	Disability Insurance	-	-	2,028	-	-	-	-
7122	000	Unemployment Insurance	(935)	4,306	12,676	-	988	988	-
7130	000	Group Health Insurance	5,767	9,136	10,834	16,080	5,093	10,336	18,600
7140	000	Vision Insurance	320	440	520	480	240	480	720
7150	000	Dental Insurance	900	1,500	1,950	1,800	900	1,800	2,700
7160	000	Life Insurance	99	189	216	372	100	200	297
7170	000	FICA - Medicare	10,293	13,246	14,464	5,082	9,232	14,473	19,696
		<WAGES & BENEFITS>	286,810	367,308	390,168	412,650	231,819	446,388	568,482
8000	000	Office Supplies	2,364	2,218	2,500	2,500	1,356	2,500	2,500
8010	000	Postage	778	628	506	500	-	200	500
8020	000	Special Department Expense	28,796	7,428	10,523	10,500	3,357	10,200	10,800
8040	000	Advertising	336	777	474	1,150	220	700	1,150
8050	000	Printing/Duplicating	439	-	-	250	-	125	250
8060	000	Dues & Memberships	331	315	315	315	-	315	555
8090	000	Conference & Meeting Expense	2,016	3,794	2,245	3,650	2,327	3,650	2,630
8110	000	Equipment Maintenance	1,337	2,136	1,217	850	-	600	850
8120	000	Building Maintenance	8,663	11,547	7,055	9,300	6,053	8,530	20,300
8180	000	Contract Services	15,923	13,712	19,609	20,355	3,878	19,890	20,215
8200	000	Training Expense	270	325	324	300	-	55	300
8264	000	Special Events	26,723	26,809	41,343	49,700	20,710	49,550	56,700
8267	000	Classes	133,750	139,390	136,759	120,250	58,798	125,256	123,500
8268	000	Camp Services	385	35,952	47,156	47,125	15,032	47,000	47,125
8300	000	Lease Payment	1,616	1,254	257	260	128	260	26
		<OPERATIONS & MAINTENANCE>	223,727	246,285	270,283	267,005	111,859	268,831	287,6
8530	000	Computer Equipment	1,469	-	-	-	-	-	-
		<CAPITAL OUTLAY>	1,469	-	-	-	-	-	-
[101-8032] Recreation and Youth Services Total			512,005	613,593	660,451	679,655	343,678	715,219	856,117

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9000	000	CIP for Budgeting	179,237	68,703	-	-	-	-	-
9039	000	Heritage Park Drainage/Improve.	-	-	-	-	-	-	60,000
[illegible]58	000	Arroyo Pedestrian Paths	75	-	-	-	-	-	-
[illegible]0	000	Arroyo Seco Bike & Pedestrian Trail	-	-	-	-	-	-	1,160,000
9181	000	Removal/Replacement Tree Program	-	191,011	-	-	-	-	-
9185	000	Community Garden	-	35,443	14,000	-	-	-	-
9190	000	Dog Park	-	-	-	-	-	-	-
9203	000	Street Repairs	6,195	150,087	2,073,816	-	-	-	-
9226	000	FD Locker Room Improvements	-	6,148	-	-	-	-	-
9227	000	FD Restroom Improvements	-	15,136	-	-	-	-	-
9229	000	PD Locker/Restroom Improvements	-	2,276	31,858	-	-	-	-
9238	000	City Hall HVAC	-	11,363	-	-	-	-	-
9258	000	War Memorial Waterproofing/Rehab	-	37,429	35,870	-	-	-	-
9264	000	Sidewalk Repairs	-	-	-	-	-	-	-
9269	000	War Memorial Bldg. HVAC	-	-	15,810	-	20,190	20,190	-
9270	000	OG Park Bleachers	-	-	7,484	-	-	-	-
9272	000	OG Rec Center Capital Improv.	-	14,482	-	-	-	-	-
9284	000	Traffic Signal Battery Backups	-	18,328	-	-	-	-	-
9287	000	Sidewalk, Curb & Gutter Imprvm	127,864	153,643	34,698	-	-	-	-
9307	000	CNG Fueling Station (MSRC)	126,749	-	-	-	-	-	-
9313	000	Library Comm. Room AV System	-	-	4,400	-	-	-	-
9314	000	Library Electrical Repairs	-	10,142	-	-	-	-	-
9316	000	Library Stair Carpeting	-	368	44,650	-	-	-	-
9319	000	Library Maintenance - Painting	-	96	34,035	-	-	-	-
9323	000	Library Elevator Replacement	39,414	-	-	-	-	-	-
9324	000	Library Flood Repairs	-	-	421,024	-	22,643	375,575	-
9325	000	Merrell Gage Art Restoration	764	-	-	-	-	-	-
9326	000	Iron Works Museum Ext. Painting	-	-	8,847	-	91,710	91,710	-
9333	000	Senior Center Kitchen Fixtures	-	10,608	-	-	-	-	-
9335	000	Garfield Park Tennis Lights	-	23,966	-	-	-	-	-
9337	000	Garfield Park Electrical Panel	-	6,000	-	-	-	-	-
[illegible]	000	Foothill St. Improvements	5,129	313,318	-	-	-	-	-
[illegible]	000	San Pasqual Ave. Improvements	4,055	324,022	-	-	-	-	-
9354	000	Monterey Road Improvements	1,253	-	-	-	-	-	-
9358	000	Hawthorne St. Improvements	43,805	405,059	-	-	-	-	-
9365	000	Gino's Abatement/Demolition		156	-	-	-	-	-
9374	000	Park Ave Improvements	222,717	1,497	-	-	-	-	-
9383	000	Orange Grove Street Improvement	5,654	347,293	1,690	-	-	-	-
9386	000	Hanscom Dr Street Improvement	1,191,858	-	-	-	-	-	-
9390	000	Mission St. Improvements	41,856	320,004	-	-	-	-	-
9391	000	Moffat St Improvements	144,140	2,724	-	-	-	-	-
9392	000	Mound Ave Improvements	183,876	-	-	-	-	-	-
9393	000	Oxley St Improvements	219,860	1,641	-	-	-	-	-
9394	000	Rollin St Improvements	297,046	2,327	-	-	-	-	-
9500	000	Purchase of Land	-	-	-	-	-	17,920	400,000
		<CAPITAL PROJECTS>	2,841,547	2,473,270	2,728,182	-	134,543	505,395	1,620,000
[101-9000s] CIP Total			2,841,547	2,473,270	2,728,182	-	134,543	505,395	1,620,000
9811	000	Transfers Out	406,598	596,137	676,460	3,311,061	125,590	3,436,651	1,515,000
		<TRANSFER OUT>	406,598	596,137	676,460	3,311,061	125,590	3,436,651	1,515,000
101 - GENERAL FUND TOTAL			22,767,927	23,946,308	24,742,890	26,945,692	12,211,017	26,900,419	26,996,470

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8020	000	Special Department Expense	-	1,291	15,667	10,000	4,593	15,000	15,000
8161	000	Settlements	-	12,916	30,163	50,000	29,854	45,000	50,000
		<OPERATIONS & MAINTENANCE>	-	14,207	45,830	60,000	34,447	60,000	65,0
103 - INSURANCE FUND TOTAL			-	14,207	45,830	60,000	34,447	60,000	65,0

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9203	000	Street Repairs	-	-	-	1,559,000	570,020	1,680,000	1,450,000
9287	000	Sidewalk, Curb & Gutter Imprvm	-	-	-	180,000	-	180,000	100,000
		<CAPITAL PROJECTS>	-	-	-	1,739,000	570,020	1,860,000	1,550,000
[104-9000s] CIP Total			-	-	-	1,739,000	570,020	1,860,000	1,550,000
104 - STREET IMPROVEMENTS PROGRAM TOT			-	-	-	1,739,000	570,020	1,860,000	1,550,000
8170	000	Professional Services	-	-	-	100,000	-	-	100,000
8170	000	Professional Services	-	-	-	110,000	-	-	110,000
		<OPERATIONS & MAINTENANCE>	-	-		210,000	-	-	210,000
8530	000	Computer Equipment	-	52,205	203,032	-	-	-	-
8540	000	Automotive Equipment	-	105,817	57,386	95,000	60,747	100,080	150,000
8540	000	Automotive Equipment	-	-	-	700,000	946,311	946,311	-
8540	000	Automotive Equipment	-	-	-	-	-	-	50,000
		<CAPITAL OUTLAY>	-	158,022	260,418	795,000	1,007,058	1,046,391	200,000
9034	000	Eddie Park House	-	-	-	75,000	2,675	75,000	-
9041	000	Skate Park Fence & Painting	-	-	-	10,000	9,000	9,000	-
9195	000	Comm. Center Feasibility Study	-	-	-	-	38,441	115,590	157,280
9223	000	Civic Center Roof Project	-	-	-	92,000	-	-	92,000
9224	000	City Hall Elevator Upgrade	-	-	-	55,000	-	20,000	-
9229	000	PD Locker/Restroom Improvements	-	-	-	60,000	-	60,000	-
9230	000	FD Improvements	-	-	-	35,000	-	35,000	-
9258	000	War Memorial Waterproofing/Rehab	-	-	-	200,000	-	40,000	200,000
9262	000	Arroyo Park Imprv. - Const.	-	123,271	-	15,000	15,005	15,005	-
9321	000	Library Comm. Room Repainting	-	-	-	20,000	-	20,000	-
9327	000	Iron Works Museum Roof	-	-	-	20,000	21,585	21,585	-
9383	000	Orange Grove Street Improvement	-	14,683	4,100	-	-	-	-
		<CAPITAL PROJECTS>	-	137,954	4,100	582,000	86,706	411,180	449,280
[105-9000s] CIP Total			-	137,954	4,100	582,000	86,706	411,180	449,280
105 - FACILITIES & EQUIP. REPLACEMENT TO			-	295,976	264,518	1,587,000	1,093,764	1,457,571	859,280

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	24,489	5,532	9,758	11,264	5,112	14,010	10,870
7020	000	Overtime	35	-	1	-	-	-	-
7070	000	Leave Buyback	464	-	-	-	18	18	
7100	000	Retirement	3,606	1,185	1,618	2,198	1,539	2,290	2,2
7108	000	Deferred Compensation	193	71	92	105	49	100	101
7110	000	Workers Compensation	759	378	524	530	250	640	173
7130	000	Group Health Insurance	1,871	368	571	631	272	620	636
7131	000	Retiree Health Insurance	9,441	9,404	10,140	-	-	-	-
7140	000	Vision Insurance	31	6	13	19	6	17	19
7150	000	Dental Insurance	146	30	43	72	21	45	72
7160	000	Life Insurance	24	8	8	15	4	7	7
7170	000	FICA - Medicare	363	110	141	163	76	108	157
		<WAGES & BENEFITS>	41,421	18,279	22,909	14,997	7,347	17,855	14,314
8060	000	Dues & Memberships	3,000	1,550	3,000	-	1,550	1,550	-
8250	000	Bus Pass Subsidy	7,273	7,890	7,125	-	2,295	4,618	-
		<OPERATIONS & MAINTENANCE>	10,273	9,440	10,125	-	3,845	6,168	-
[205-2210] Prop "A" Administration Total			**51,694**	**27,719**	**33,034**	**14,997**	**11,192**	**24,023**	**14,314**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	-	-	-	22,525	11,276	22,190	21,667
7010	000	Salaries - Temp / Part	-	-		-	-	-	-
7020	000	Overtime	-	-		-	-	-	-
[illegible]	000	Leave Buyback	-	-		-	-	-	-
[illegible]	000	Retirement	-	-	-	4,396	3,154	4,190	4,771
7108	000	Deferred Compensation	-	-	-	225	107	215	216
7110	000	Workers Compensation	-	-	-	1,072	537	1,060	347
7130	000	Group Health Insurance	-	-	-	1,287	598	1,240	1,287
7140	000	Vision Insurance	-	-	-	36	12	30	36
7150	000	Dental Insurance	-	-	-	135	45	97	135
7160	000	Life Insurance	-	-	-	28	8	15	14
7170	000	FICA - Medicare	-	-	-	327	163	321	314
		<WAGES & BENEFITS>	-	-	-	30,031	15,900	29,358	28,787
8020	000	Misc. Supplies - Parking	-	-	-	3,000	3,377	3,500	3,000
8060	000	Dues & Memberships	-	-	-	6,000	-	6,000	6,000
8061	000	HOA Dues	-	-	-	32,041	-	30,000	32,041
8180	000	Contract Services	-	-	-	75,776	22,358	75,255	76,260
8250	000	Bus Pass Subsidy	-	-	-	10,000	-	6,155	10,000
		<OPERATIONS & MAINTENANCE>	-	-	-	126,817	25,735	120,910	127,301
8540	000	Automotive Equipment	-	-	-	90,000	-	90,000	-
		<CAPITAL OUTLAY>	-	-	-	90,000	-	90,000	-
[205-8024] Transit Planning Total			**-**	**-**	**-**	**246,848**	**41,635**	**240,268**	**156,088**
7000	000	Salaries - Permanent	4,483	(914)	34,873	90,398	42,681	89,110	93,542
7010	000	Salaries - Temp / Part	115,870	116,808	68,262	90,000	23,942	56,000	150,000
7020	000	Overtime	989	-	-	1,500	137	545	2,000
7055	000	IOD - Non Safety	-	-	-	-	179	179	-
7070	000	Leave Buyback	-	-		-	267	267	300
7100	000	Retirement	7,395	4,701	19,432	12,092	11,569	17,130	23,893
7108	000	Deferred Compensation	-	-	372	-	-	-	-
7110	000	Workers Compensation	4,529	5,228	5,044	11,734	6,210	12,275	4,703
7122	000	Unemployment Insurance	10,294	-	-	-	-	-	-
[illegible]	000	Group Health Insurance	-	-	4,290	15,000	5,536	11,180	11,100
[illegible]	000	Vision Insurance	-	-	120	480	202	405	480
7150	000	Dental Insurance	-	-	450	1,800	305	610	1,800
7160	000	Life Insurance	-	-	54	372	101	200	198
7170	000	FICA - Medicare	5,924	6,340	1,504	2,616	1,022	2,010	10,780
		<WAGES & BENEFITS>	149,484	132,163	134,401	225,992	92,151	189,911	298,796
8000	000	Office Supplies	2,770	960	2,800	2,000	497	1,750	-
8010	000	Postage	509	728	371	1,000	10	750	-
8020	000	Special Department Expense	7,038	7,184	5,716	12,500	2,510	8,562	-
8040	000	Advertising	144	324	849	500	150	300	-
8050	000	Printing/Duplicating	801	2,030	1,841	4,000	142	1,200	-
8060	000	Dues & Memberships	-	-	-	700	-	700	-
8090	000	Conference & Meeting Expense	-	-	-	1,000	-	200	-
8100	000	Vehicle Maintenance	40,125	20,788	33,138	38,400	6,814	15,520	-
8105	000	Fuel	3,982	4,360	3,436	6,000	601	1,750	-
8132	000	Uniform Expense/Cleaning	1,475	64	1,269	2,000	424	650	-
8150	000	Telephone	1,020	-	-	-	-	-	-
8180	000	Contract Services	8,682	28,950	26,634	17,110	8,889	14,563	-
8200	000	Training Expense	529	2,054	2,361	1,800	199	1,758	-
8300	000	Lease Payment	1,616	1,299	855	1,898	227	6,750	-
8301	000	Copier Usage Charges	-	-	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	68,691	68,741	79,270	88,908	20,463	54,453	-
8530	000	Computer Equipment	9,158	-	28,194	-	35,034	35,034	-
8540	000	Automotive Equipment	-	59,100	88,763	-	-	-	-
		<CAPITAL OUTLAY>	9,158	59,100	116,957	-	35,034	35,034	-
[205-8025] Dial-A-Ride Total			**227,333**	**260,004**	**330,628**	**314,900**	**147,648**	**279,398**	**298,796**
9220	000	Bus Stop Improvement Program	-	-	-	90,000	-	90,000	-
		<CAPITAL PROJECTS>	-	-	-	90,000	-	90,000	-
[205-9000s] CIP Total			**-**	**-**	**-**	**90,000**	**-**	**90,000**	**-**
[illegible] PROP "A" TOTAL			**279,027**	**287,723**	**363,662**	**666,745**	**200,475**	**633,689**	**469,198**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	27,432	3,621	4,398	5,257	2,443	4,200	5,092
7010	000	Salaries - Temp / Part	-	244	-	-	-	-	-
7020	000	Overtime	-	-	1	-	-	-	-
7070	000	Leave Buyback	846	-	-	-	18	18	-
7100	000	Retirement	4,165	813	738	1,026	724	890	1,006
7108	000	Deferred Compensation	238	49	40	45	23	35	43
7110	000	Workers Compensation	903	253	229	244	120	200	81
7130	000	Group Health Insurance	1,866	215	255	287	148	220	293
7131	000	Retiree Health Insurance	-	2,576	8,124	-	-	-	-
7140	000	Vision Insurance	30	4	6	10	3	5	9
7150	000	Dental Insurance	142	17	19	36	11	19	36
7160	000	Life Insurance	29	5	3	7	2	3	3
7170	000	FICA - Medicare	415	76	64	76	37	62	73
		<WAGES & BENEFITS>	36,066	7,873	13,877	6,988	3,529	5,652	6,636
8020	000	Misc. Supplies - Parking	-	-	981	-	124	124	-
8060	000	Dues & Memberships	3,000	3,000	3,000	-	3,000	3,000	3,000
8061	000	HOA Dues	20,400	18,700	20,089	-	10,381	20,762	20,762
8180	000	Contract Services	8,301	5,587	8,546	-	-	-	-
		<OPERATIONS & MAINTENANCE>	31,701	27,287	32,616	-	13,505	23,886	23,762
8540	000	Automotive Equipment	-	-	33,985	-	-	-	-
		<CAPITAL OUTLAY>	-	-	33,985	-	-	-	-
[207-2260] Prop "C" Administration Total			**67,768**	**35,160**	**80,478**	**6,988**	**17,034**	**29,538**	**30,398**
8170	000	Professional Services	-	-	2,536	-	103	103	-
		<OPERATIONS & MAINTENANCE>	-	-	2,536	-	103	103	-
[207-6011] PW Admin & Engineering Total			**-**	**-**	**2,536**	**-**	**103**	**103**	**-**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	64,292	96,934	152,368	174,379	56,955	116,156	122,688
7010	000	Salaries - Temp / Part	5,566	2,713	181	-	-	-	-
7030	000	Overtime	4,883	777	3,216	2,500	2,654	2,958	3,000
	000	Holiday	84	105	97	-	-	-	-
7035	000	IOD - Non Safety	411	-	-	-	-	-	-
7070	000	Leave Buyback	-	1,515	583	-	-	-	-
7100	000	Retirement	9,523	10,723	22,964	19,579	14,255	19,050	8,475
7110	000	Workers Compensation	1,854	7,573	8,007	17,246	2,400	4,880	6,168
7120	000	Disability Insurance	2,740	32,515	-	-	-	-	-
7130	000	Group Health Insurance	11,142	20,537	22,024	22,500	6,915	12,160	11,100
7140	000	Vision Insurance	383	638	709	720	202	405	480
7150	000	Dental Insurance	900	1,587	966	2,700	610	1,218	1,800
7160	000	Life Insurance	108	234	189	558	92	190	198
7170	000	FICA - Medicare	1,241	1,928	2,375	2,600	883	1,785	1,822
		<WAGES & BENEFITS>	103,126	177,779	213,679	242,782	84,966	158,802	155,731
8000	000	Office Supplies	-	-	-	-	-	-	2,000
8010	000	Postage	-	-	-	-	-	-	650
8020	000	Special Department Expense	-	-	-	-	-	-	7,000
8040	000	Advertising	-	-		-	-	-	500
8050	000	Printing/Duplicating	-	-	-	-	-	-	2,000
8060	000	Dues & Memberships	-	-	-	-	-	-	700
8090	000	Conference & Meeting Expense	-	-	-	-	-	-	1,000
8100	000	Vehicle Maintenance	-	-	-	-	-	-	36,000
8105	000	Fuel	-	-	-	-	-	-	3,000
8132	000	Uniform Expense/Cleaning	-	-	-	-	-	-	2,000
8180	000	Contract Services	-	-	-	-	-	-	16,575
8200	000	Training Expense	-	-	-	-	-	-	1,800
8300	000	Lease Payment	-	-	-	-	-	-	1,898
8301	000	Copier Usage Charges	-	-	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	-	-	-	-	-	-	75,123
8520	000	Machinery & Equipment	-	-	-	-	-	-	-
	000	Computer Equipment	-	-	-	-	-	-	-
	000	Automotive Equipment	-	-	-	-	-	-	-
		<CAPITAL OUTLAY>	-	-	-	-			
[207-8025] Dial-A-Ride Total			**103,126**	**177,779**	**213,679**	**242,782**	**84,966**	**158,802**	**230,854**
9160	000	Arroyo Seco Bike & Pedestrian Trail	-	-	-	500,000	-	-	500,000
9205	000	Fair Oaks/Mission Ped. Improv.	-	-	-	-	-	-	165,000
9220	000	Bus Stop Improvement Program	-	-	8,842	-	-	-	-
9390	000	Mission St. Improvements	95,356	81,089	-	-	-	-	-
		<CAPITAL PROJECTS>	95,356	81,089	8,842	500,000	-	-	665,000
[207-9000s] CIP Total			**95,356**	**81,089**	**8,842**	**500,000**	**-**	**-**	**665,000**
207 - PROP "C" TOTAL			**266,249**	**294,028**	**305,535**	**749,770**	**102,103**	**188,443**	**926,252**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9000	000	CIP for Budgeting	-	-	-	380,000	-	-	-
9191	000	Orange Grove Signal	-	-	-	-	-	-	380,000
		<CAPITAL PROJECTS>	-	-	-	380,000	-	-	380,000
[208-9000s] CIP Total			-	-	-	380,000	-	-	380,000
208 - TEA/METRO TOTAL			-	-	-	380,000	-	-	380,000
9811	000	Transfers Out	14,913	-	-	-	-	-	-
		<TRANSFER OUT>	14,913	-	-	-	-	-	-
209 - MTA GOLD LINE BETTERMENTS GRANT			14,913	-	-	-	-	-	-

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	237,910	222,047	293,965	320,764	147,391	288,530	321,640
7010	000	Salaries - Temp / Part	-	116	-	-	-	-	-
7020	000	Overtime	1,254	4,228	(362)	2,500	2,415	5,000	3,000
[illegible]	000	Holiday	603	-	-	-	662	662	-
[illegible]70	000	Leave Buyback	2,491	2,495	7,135	2,500	3,930	8,947	2,500
7100	000	Retirement	34,061	32,572	456	54,319	39,028	50,800	60,244
7108	000	Deferred Compensation	683	818	1,068	1,549	492	990	1,525
7110	000	Workers Compensation	11,254	14,707	21,059	27,659	14,678	29,570	10,650
7120	000	Disability Insurance	1,660	99	-	-	-	397	
7130	000	Group Health Insurance	25,056	18,772	29,300	33,589	13,775	27,950	32,431
7131	000	Retiree Health Insurance	10,987	10,943	40,885	-	-	11,590	12,000
7140	000	Vision Insurance	736	498	888	1,058	396	772	1,058
7150	000	Dental Insurance	2,703	1,861	3,083	3,969	1,432	2,750	3,969
7160	000	Life Insurance	385	304	396	820	201	400	436
7170	000	FICA - Medicare	3,264	3,182	4,360	4,687	2,262	4,900	4,707
9997	000	OPEB Expense	-	15,196	-	-	-	-	-
9990	000	Pension Expense	-	199	29,599	-	-	-	-
		<WAGES & BENEFITS>	333,047	328,037	431,832	453,414	226,662	433,258	454,160
8000	000	Office Supplies	3,663	378	600	600	4	600	600
8010	000	Postage	-	545	-	600	-	300	600
8020	000	Special Department Expense	29,285	20,633	18,123	27,000	6,313	25,000	27,000
8050	000	Printing/Duplicating	-	-	-	200	-	200	200
8060	000	Dues & Memberships	-	500	-	500	255	500	800
8090	000	Conference & Meeting Expense	175	-	-	500	-	500	500
8100	000	Vehicle Maintenance	9,330	14,262	17,559	15,000	2,003	10,000	15,000
8110	000	Equipment Maintenance	1,166	-	-	5,000	-	1,000	5,000
8120	000	Building Maintenance	-	500	1,200	1,200	-	1,200	1,200
8130	000	Small Tools	633	-	-	1,500	-	1,500	1,500
8132	000	Uniform Expense/Cleaning	1,171	1,665	539	1,200	231	1,200	1,200
8134	000	Safety Clothing/Equipment	691	213	646	1,000	364	1,000	1,000
8170	000	Professional Services	33,416	12,432	-	30,000	-	20,000	30,000
[illegible]9	000	Contract Services	10,541	16,167	15,486	100,000	1,410	20,000	100,000
	000	Liability & Surety Bonds	40,790	12,488	9,768	11,500	11,947	11,947	12,000
8200	000	Training Expense	1,196	-	470	1,000	-	1,000	1,000
8301	000	Copier Usage Charges	-	-	-	-	-	-	-
8400	000	Overhead Allocation	69,022	69,022	69,022	69,022	-	69,022	69,022
		<OPERATIONS & MAINTENANCE>	201,080	148,805	133,413	265,822	22,527	164,969	266,622
8540	000	Automotive Equipment	3,563	128	-	420,000	-	426,000	120,000
		<CAPITAL OUTLAY>	3,563	128	-	420,000	-	426,000	120,000
[210-6501] Sewer Operations Total			537,690	476,970	565,245	1,139,237	249,189	1,024,227	840,782

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9999	000	Depreciation	89,036	88,025	77,414	-	-	-	-
9254	000	Asset Management Software	8,945	2,107	-	-	-	-	-
9392	000	Mound Ave Improvements	(600)	-	-	-	-	-	-
		<CAPITAL PROJECTS>	97,380	90,132	77,414	-	-	-	-
[210-9000s] CIP Total			97,380	90,132	77,414	-	-	-	-
9811	000	Transfers Out	250,000	264,500	182,320	3,000	-	3,000	27,500
		<TRANSFER OUT>	250,000	264,500	182,320	3,000	-	3,000	27,500
210 - SEWER TOTAL			885,070	831,602	824,979	1,142,237	249,189	1,027,227	868,282

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	103	237	-	-	-	233	-
7100	000	Retirement	-	11	-	-	-	23	-
7108	000	Deferred Compensation	-	-	-	-	-	3	-
	000	Workers Compensation	-	1	-	-	-	11	-
	000	Group Health Insurance	-	15	-	-	-	-	-
7140	000	Vision Insurance	-	-	-	-	-	-	-
7150	000	Dental Insurance	-	1	-	-	-	-	-
7170	000	FICA - Medicare	-	1	-	-	-	4	-
		<WAGES & BENEFITS>	103	266	-	-	-	274	-
[211-2011] City Manager Total			103	266	-	-	-	274	-
211 - CTC TRAFFIC IMPROVEMENT TOTAL			103	266	-	-			

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8020	000	Special Department Expense	5,686	9,486	24,538	30,900	3,364	30,900	30,900
8140	000	Utilities	42,059	42,278	37,764	60,000	11,310	40,000	60,000
8150	000	Telephone	2,453	-	-	-	-	-	-
8180	000	Contract Services	39,328	49,152	50,148	70,000	34,141	70,000	70,0
		<OPERATIONS & MAINTENANCE>	89,526	100,916	112,450	160,900	48,815	140,900	160,90
8520	000	Machinery & Equipment	18,329	18,490	11,309	20,000	-	-	20,000
		<CAPITAL OUTLAY>	18,329	18,490	11,309	20,000	-	-	20,000
[215-6115] Traffic Signals Total			107,855	119,406	123,759	180,900	48,815	140,900	180,900

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8020	000	Special Department Expense	-	-	11,232	10,000	-	10,000	10,000
		<OPERATIONS & MAINTENANCE>	-	-	11,232	10,000	-	10,000	10,000
[215-6118] Sidewalk Maintenance Total			**-**	**-**	**11,232**	**10,000**	**-**	**10,000**	**10,000**

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8000	000	Office Supplies	838	500	1,288	600	120	600	600
8020	000	Special Department Expense	39,345	29,007	40,093	45,500	8,135	45,500	45,500
8100	000	Vehicle Maintenance	8,465	5,431	4,843	7,500	1,874	7,500	7,500
8110	000	Equipment Maintenance	548	454	-	3,000	-	724	3,0[illegible]
8130	000	Small Tools	1,364	1,124	904	1,000	499	1,000	1,00[illegible]
8132	000	Uniform Expense/Cleaning	1,578	1,290	1,258	1,500	376	1,500	1,500
8134	000	Safety Clothing/Equipment	-	206	1,109	800	336	800	800
8140	000	Utilities	144,109	138,353	167,575	165,000	61,536	165,000	165,000
8170	000	Professional Services	3,040	3,200	23,600	31,400	16,891	52,400	10,000
8191	000	Liability & Surety Bonds	81,580	24,976	19,537	22,700	23,894	23,894	-
8200	000	Training Expense	-	-	-	800	-	-	800
		<OPERATIONS & MAINTENANCE>	280,868	204,541	260,207	279,800	113,661	298,918	235,700
8520	000	Machinery & Equipment	-	-	-	30,000	-	-	-
		<CAPITAL OUTLAY>	-	-	-	30,000	-	-	-
[215-6201] Street Lighting Total			**280,868**	**204,541**	**260,207**	**309,800**	**113,661**	**298,918**	**235,700**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	94,350	190,029	187,703	118,738	61,871	123,800	118,292
7020	000	Overtime	3,790	2,487	5,900	3,000	1,478	3,000	3,000
7040	000	Holiday	-	-	132	-	260	260	-
[illegible]	000	IOD - Non Safety	-	-	-	-	324	324	-
[illegible]	000	Leave Buyback	4,000	2,353	3,099	3,000	3,569	3,569	3,000
7100	000	Retirement	13,339	26,729	32,107	20,372	15,407	19,720	22,653
7108	000	Deferred Compensation	-	194	127	101	50	100	107
7110	000	Workers Compensation	5,670	15,317	17,292	13,164	7,745	13,490	5,030
7130	000	Group Health Insurance	10,856	18,302	21,905	13,608	6,231	11,220	11,658
7131	000	Retiree Health Insurance	15,017	14,958	14,783	-	-	-	-
7140	000	Vision Insurance	360	577	673	432	208	378	432
7150	000	Dental Insurance	1,294	2,053	2,395	1,620	748	1,280	1,620
7160	000	Life Insurance	161	304	305	335	97	176	178
7170	000	FICA - Medicare	1,417	2,623	2,857	1,765	964	1,725	1,758
		<WAGES & BENEFITS>	150,254	275,926	289,278	176,135	98,952	179,042	167,728
8000	000	Office Supplies	-	-	246	500	39	300	500
8010	000	Postage	-	-	-	50	-	50	50
8020	000	Special Department Expense	8,634	8,116	5,609	15,000	737	5,000	15,000
8040	000	Advertising	-	-	-	200	-	200	200
8060	000	Dues & Memberships	170	-	-	400	-	200	400
8090	000	Conference & Meeting Expense	-	-	-	200	-	-	200
8100	000	Vehicle Maintenance	5,019	6,864	7,346	15,000	987	5,000	15,000
8110	000	Equipment Maintenance	1,741	3,842	102	3,000	163	1,500	3,000
8130	000	Small Tools	2,766	2,257	1,509	3,000	591	2,000	3,000
8132	000	Uniform Expense/Cleaning	1,369	2,749	1,783	2,100	931	2,100	2,100
8134	000	Safety Clothing/Equipment	1,800	374	219	1,600	352	1,600	1,600
8170	000	Professional Services	6,439	9,101	10,000	15,000	1,285	15,000	15,000
8180	000	Contract Services	159,672	192,021	210,703	230,000	139,863	230,000	230,000
8181	000	Contracted Tree Planting	273	7,118	8,235	10,000	(500)	10,000	10,000
8200	000	Training Expense	-	310	100	800	75	400	800
		<OPERATIONS & MAINTENANCE>	187,883	232,752	245,852	296,850	144,523	273,350	296,850
8181	000	Removal/Replacement Tree Program	-	-	-	120,000	-	120,000	150,000
		<CAPITAL OUTLAY>	-	-	-	120,000	-	120,000	150,000
[illegible]-6310] Street Trees Total			338,137	508,678	535,130	592,985	243,475	572,392	614,578

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8020	000	Special Department Expense	3,499	3,375	2,388	3,500	542	3,500	3,500
8180	000	Contract Services	60,148	60,148	30,074	60,500	15,675	60,500	60,500
		<OPERATIONS & MAINTENANCE>	63,647	63,523	32,462	64,000	16,217	64,000	64,000
[215-6416] Median Strips Total			**63,647**	**63,523**	**32,462**	**64,000**	**16,217**	**64,000**	**64,0**
9811	000	Transfers Out	-	29,000	4,640	6,000	-	-	-
		<TRANSFER OUT>	-	29,000	4,640	6,000	-	-	-
215 - STREET LIGHT & LANDSCAPE TOTAL			**790,508**	**925,148**	**967,430**	**1,163,685**	**422,168**	**1,086,210**	**1,105,178**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7080	000	Rideshare	289	466	-	-	714	714	-
7108	000	Deferred Compensation	-	1	-	-	1	1	-
7110	000	Workers Compensation	7	24	-	-	38	38	-
7130	000	Group Health Insurance	-	7	-	-	49	49	-
[illegible]	000	Vision Insurance	-	-		-	3	3	-
[illegible]	000	Dental Insurance	-	1	-	-	11	11	-
7160	000	Life Insurance	1	1	-	-	1	1	-
7170	000	FICA - Medicare	4	10	-	-	10	10	-
		<WAGES & BENEFITS>	300	510	-	-	827	827	-
8540	000	Automotive Equipment	96,598	(81)	-	40,000	40,231	40,231	-
		<CAPITAL OUTLAY>	96,598	(81)	-	40,000	40,231	40,231	-
[218-2270] Clean Air Act Total			**96,899**	**429**	**-**	**40,000**	**41,058**	**41,058**	**-**
9160	000	Arroyo Seco Bike & Pedestrian Trail	-	-	-	-	-	-	52,000
9307	000	CNG Fueling Station (MSRC)	-	-	-	-	-	-	-
		<CAPITAL PROJECTS>	-	-	-	-	-	-	52,000
[218-9000s] CIP Total			**-**	**-**	**-**	**-**	**-**	**-**	**-**
218 - CLEAN AIR ACT TOTAL			**96,899**	**429**	**-**	**40,000**	**41,058**	**41,058**	**52,000**

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8020	000	Special Department Expense	1,673	-		-	-	-	-
8185	000	Chamber of Commerce	120,500	148,500	135,500	135,500	77,300	135,500	135,500
8254	000	Rose Parade Float	2,500	-	-	-	-	-	-
8255	000	Public Events Promotion	7,169	15,000	2,500	2,500	49,500	49,500	2,5
		<OPERATIONS & MAINTENANCE>	131,842	163,500	138,000	138,000	126,800	185,000	138,00
[220-2301] Community Promotion Total			**131,842**	**163,500**	**138,000**	**138,000**	**126,800**	**185,000**	**138,000**
220 - BUSINESS IMPROVEMENT TAX TOTAL			**131,842**	**163,500**	**138,000**	**138,000**	**126,800**	**185,000**	**138,000**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9288	000	Gold Line Mitigations	244,791	-	-	60,381	-	20,000	40,381
		<CAPITAL PROJECTS>	244,791	-	-	60,381	-	20,000	40,381
[223-9000s] CIP Total			244,791	-	-	60,381	-	20,000	40,381
GOLD LINE MITIGATION FUND TOTAL			244,791	-	-	60,381	-	20,000	40,381

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8020	000	Special Department Expense	1,371	643	1,776	500	462	500	500
8060	000	Dues & Memberships	27,298	25,023	15,276	10,000	4,825	10,000	10,000
8120	000	Building Maintenance	-	4,716	-	-	-	-	-
8140	000	Utilities	-	-	-	5,500	-	5,500	5,5
8170	000	Professional Services		-	1,886	10,000	-	2,000	10,0
		<OPERATIONS & MAINTENANCE>	28,669	30,382	18,938	26,000	5,287	18,000	26,000
[226-2029] Mission Meridian Public Garage Total			28,669	30,382	18,938	26,000	5,287	18,000	26,000
226 - MISSION MERIDIAN PUBLIC GARAGE TO			28,669	30,382	18,938	26,000	5,287	18,000	26,000

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	126,568	165,282	116,780	-	-	-	-
7020	000	Overtime	294	352	248	-	-	-	-
7070	000	Leave Buyback	2,225	1,249	66	-	-	-	-
[illegible]	000	Retirement	18,259	22,107	18,770	-	-	-	-
[illegible]	000	Deferred Compensation	1,122	1,494	1,082	-	-	-	-
7110	000	Workers Compensation	3,816	6,537	4,570	-	-	-	-
7130	000	Group Health Insurance	6,035	8,139	7,205	-	-	-	-
7131	000	Retiree Health Insurance	3,920	3,904	-	-	-	-	
7140	000	Vision Insurance	246	261	223	-	-	-	-
7150	000	Dental Insurance	448	643	688	-	-	-	-
7160	000	Life Insurance	97	128	99	-	-	-	-
7170	000	FICA - Medicare	1,845	2,374	1,756	-	-	-	-
		<WAGES & BENEFITS>	164,873	212,470	151,487	-	-	-	-
8160	000	Legal Service	10,098	2,231	2,132	25,000	493	1,000	-
8170	000	Professional Services	50,069	7,000	3,350	13,000	-	1,890	-
8400	000	Overhead Allocation	27,484	-	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	87,650	9,231	5,482	38,000	493	2,890	-
[227-7210] CRA Downtown Revitalization Total			**252,523**	**221,701**	**156,969**	**38,000**	**493**	**2,890**	**-**
8170	000	Professional Services	3,728	3,833	1,908	2,000	2,013	2,013	-
8330	000	Debt Service - Principal	-	-	-	115,000	-	115,000	125,000
8331	000	Debt Service - Interest	96,890	91,446	85,018	79,702	39,851	79,702	72,945
		<OPERATIONS & MAINTENANCE>	100,618	95,279	86,926	196,702	41,864	196,715	197,945
[227-7211] CRA Debt Service Total			**100,618**	**95,279**	**86,926**	**196,702**	**41,864**	**196,715**	**197,945**
9811	000	Transfers Out	-	-	-	-	901,436	901,436	-
		<TRANSFER OUT>	-	-	-	-	901,436	901,436	-
227 - SUCCESSOR AGENCY TO CRA TOTAL			**353,141**	**316,980**	**243,895**	**234,702**	**943,793**	**1,101,041**	**197,945**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8120	000	Building Maintenance	-	-	500	-	-	-	-
		<OPERATIONS & MAINTENANCE>	-	-	500	-	-	-	-
9811	000	Transfers Out	-	27,381	-	-	-	-	-
		<TRANSFER OUT>	-	27,381	-	-	-	-	-
228 - HOUSING AUTHORITY TOTAL			**-**	**27,381**	**500**	**-**	**-**	**-**	**-**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	264,465	310,836	233,870	306,462	126,224	273,220	298,422
7020	000	Overtime	1,993	4,748	5,183	3,000	2,628	5,000	4,000
7040	000	Holiday	544	224	-	-	832	-	-
	000	IOD - Non Safety	-	-	-	-	129	-	-
	000	Leave Buyback	3,679	2,998	3,655	3,000	2,585	3,005	3,000
7100	000	Retirement	34,077	39,660	37,729	54,271	37,010	48,700	58,645
7108	000	Deferred Compensation	306	432	341	371	150	300	377
7110	000	Workers Compensation	13,490	25,558	21,113	32,952	15,757	34,100	12,134
7120	000	Disability Insurance	1,660	-	-	-	-	-	-
7130	000	Group Health Insurance	34,269	34,757	32,533	39,003	13,945	30,100	33,153
7131	000	Retiree Health Insurance	16,453	16,388	17,672	-	-	17,672	17,672
7140	000	Vision Insurance	1,054	1,127	1,022	1,236	483	1,030	1,236
7150	000	Dental Insurance	2,799	3,817	3,306	4,635	1,589	3,175	4,635
7160	000	Life Insurance	382	597	439	958	208	417	509
7170	000	FICA - Medicare	3,630	4,299	3,504	4,487	1,943	4,200	4,385
		<WAGES & BENEFITS>	378,803	445,441	360,367	450,375	203,483	420,919	438,168
8000	000	Office Supplies	1,973	324	1,000	1,000	98	500	1,000
8020	000	Special Department Expense	105,233	101,354	81,766	80,000	37,753	80,000	80,000
8060	000	Dues & Memberships	-	500	-	300	172	300	300
8100	000	Vehicle Maintenance	21,476	34,189	24,984	20,000	5,499	20,000	20,000
8110	000	Equipment Maintenance	8,432	9,245	1,943	6,400	-	6,400	6,400
8130	000	Small Tools	886	-	380	3,000	261	1,000	3,000
8132	000	Uniform Expense/Cleaning	1,986	2,361	2,400	3,000	1,433	3,000	3,000
8134	000	Safety Clothing/Equipment	1,112	1,976	1,617	1,750	367	1,750	1,750
8170	000	Professional Services	1,792	-	-	2,000	-	2,000	2,000
8180	000	Contract Services	4,759	22,318	75,095	80,000	23,612	80,000	80,000
8200	000	Training Expense	8	-	177	400	-	400	400
		<OPERATIONS & MAINTENANCE>	147,657	172,267	189,362	197,850	69,195	195,350	197,850
8540	000	Automotive Equipment	29,661	95,741	-	160,000	-	160,000	-
		<CAPITAL OUTLAY>	29,661	95,741	-	160,000	-	160,000	-
[230-6116] Street Maintenance Total			556,122	713,449	549,729	808,225	272,678	776,269	636,018
230 STATE GAS TAX TOTAL			556,122	713,449	549,729	808,225	272,678	776,269	636,018

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8180	000	Contract Services	-	8,390	177	-	-	-	-
		<OPERATIONS & MAINTENANCE>	-	8,390	177	-	-	-	-
[232-6301] Street Trees Total			**-**	**8,390**	**177**	**-**	**-**	**-**	**-**
8020	000	Special Department Expense	7,907	8,809	15,385	-	85,616	90,000	25,0
8110	000	Equipment Maintenance	-	139	-	-	1,325	1,325	5,000
8140	000	Utilities	1,906	1,717	1,101	1,200	335	1,200	3,500
8170	000	Professional Services	-	-	7,603	-	-	-	-
8180	000	Contract Services	9,277	4,922	15,252	2,700	4,775	7,200	10,000
		<OPERATIONS & MAINTENANCE>	19,090	15,587	39,341	3,900	92,051	99,725	43,500
[232-6417] Prop "A" Park Maintenance Total			**19,090**	**15,587**	**39,341**	**3,900**	**92,051**	**99,725**	**43,500**
9190	000	Dog Park	-	-	1,660	-	244,840	244,840	-
		<CAPITAL PROJECTS>	-	-	1,660	-	244,840	244,840	-
[232-9000s] CIP Total			**-**	**-**	**1,660**	**-**	**244,840**	**244,840**	**-**
232 - COUNTY PARK BOND TOTAL			**19,090**	**23,977**	**41,178**	**3,900**	**336,891**	**344,565**	**43,500**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9000	000	CIP for Budgeting	-	-	-	746,000	-	-	686,760
9354	000	Monterey Road Improvements	-	-	28,989	-	327,995	885,244	-
9358	000	Hawthorne St. Improvements	-	295,968	-	-	-	-	-
[illegible]	000	Mission St. Improvements	27,318	-	-	-	-	-	-
		<CAPITAL PROJECTS>	27,318	295,968	28,989	746,000	327,995	885,244	686,760
[233-9000s] CIP Total			27,318	295,968	28,989	746,000	327,995	885,244	686,760
233 - MEASURE R TOTAL			27,318	295,968	28,989	746,000	327,995	885,244	686,760

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9000	000	CIP for Budgeting	-	-	-	-	-	-	300,000
		<CAPITAL PROJECTS>	-	-	-	-	-	-	300,000
[236-9000s] CIP Total			-	-	-	-	-	-	300,0
236 - MEASURE M TOTAL			-	-	-	-	-	-	300,0
9160	000	Arroyo Seco Bike & Pedestrian Trail	-	-	-	-	-	-	142,000
9307	000	CNG Fueling Station (MSRC)	125,930	-	-	-	-	-	180,000
		<CAPITAL PROJECTS>	125,930	-	-	-	-	-	322,000
[238-9000s] CIP Total			125,930	-	-	-	-	-	322,000
238 - MSRC GRANT TOTAL			125,930	-	-	-	-	-	322,000

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9264	000	Sidewalk Repairs	14,818	89,519	-	-	-	-	79,198
9387	000	Bikeway Improvement	-	-	-	17,053	-	11,205	-
		<CAPITAL PROJECTS>	14,818	89,519	-	17,053	-	11,205	79,198
		9000s] CIP Total	14,818	89,519	-	17,053	-	11,205	79,198
		- BIKE & PEDESTRIAN PATHS TOTAL	14,818	89,519	-	17,053	-	11,205	79,198

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8020	000	Special Department Expense	-	-	187	-	20	20	-
8170	000	Professional Services	-	-	-	44,000	-	-	-
		<OPERATIONS & MAINTENANCE>	-	-	187	44,000	20	20	
9387	000	Bikeway Improvement	-	-	-	180,000	-	-	234,0
9388	000	Bicycle Parking	-	-		-	-	-	184,500
		<CAPITAL PROJECTS>	-	-	-	180,000	-	-	418,500
[248-9000s] CIP Total			-	-	-	180,000	-	-	418,500
248 - BTA GRANTS TOTAL			-	-	187	224,000	20	20	418,500
8020	000	Special Department Expense	-	-	10,403	-	(129)	(129)	-
8170	000	Professional Services	-	-	340,790	-	18,277	593,600	-
		<OPERATIONS & MAINTENANCE>	-	-	351,193	-	18,148	593,471	-
[249-2011] City Manager Total			-	-	351,193	-	18,148	593,471	-
249 - GOLDEN STREETS GRANT TOTAL			-	-	351,193	-	18,148	593,471	-

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9222	000	City Council Chambers Design	-	31,931	28,297	-	-	-	-
		<CAPITAL PROJECTS>	-	31,931	28,297	-	-	-	-
[255-9000s] CIP Total			-	31,931	28,297	-	-	-	-
CAPITAL GROWTH TOTAL			-	31,931	28,297	-	-	-	-

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8180	000	Contract Services	30,867	39,314	37,339	31,500	25,124	31,500	39,000
		<OPERATIONS & MAINTENANCE>	30,867	39,314	37,339	31,500	25,124	31,500	39,000
[260-8023] CDBG Senior Nutrition Prog Total			30,867	39,314	37,339	31,500	25,124	31,500	39,0
9264	000	Sidewalk Repairs	116,431	106,764	64,528	103,913	-	103,913	101,835
		<CAPITAL PROJECTS>	116,431	106,764	64,528	103,913	-	103,913	101,835
[260-9000s] CIP Total			116,431	106,764	64,528	103,913	-	103,913	101,835
260 - CDBG TOTAL			147,299	146,078	101,867	135,413	25,124	135,413	140,835

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8520	000	Machinery & Equipment	-	4,639	-	-	13,407	16,968	-
		<CAPITAL OUTLAY>	-	4,639	-	-	13,407	16,968	-
[270-4015] Police Asset Forfeiture Total			**-**	**4,639**	**-**	**-**	**13,407**	**16,968**	**-**
ASSET FORFEITURE TOTAL			**-**	**4,639**	**-**	**-**	**13,407**	**16,968**	**-**
8180	000	Contract Services	12,496	14,560	-	-	-	-	-
8200	000	Training Expense	10,400	4,485	-	-	17,822	17,822	-
		<OPERATIONS & MAINTENANCE>	22,896	19,045	-	-	17,822	17,822	-
8520	000	Machinery & Equipment	75,653	81,632	112,700	75,000	49,782	78,000	100,000
8540	000	Automotive Equipment	-	7,701	-	-	-	-	-
		<CAPITAL OUTLAY>	75,653	89,333	112,700	75,000	49,782	78,000	100,000
[272-4018] Police State Grant - AB 3229 Total			**98,549**	**108,378**	**112,700**	**75,000**	**67,604**	**95,822**	**100,000**
272 - POLICE GRANTS - STATE (COPS) TOTAL			**98,549**	**108,378**	**112,700**	**75,000**	**67,604**	**95,822**	**100,000**
8520	000	Machinery & Equipment	-	-	-	-	5,241	5,271	-
		<CAPITAL OUTLAY>	-	-	-	-	5,241	5,271	-
[273-4019] Police Grant Total			**-**	**-**	**-**	**-**	**5,241**	**5,271**	**-**
273 - POLICE SUBVENTIONS - CLEEP TOTAL			**-**	**-**	**-**	**-**	**5,241**	**5,271**	**-**
8090	000	Conference & Meeting Expense	957	-	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	957	-	-	-	-	-	-
8520	000	Machinery & Equipment	166,328	47,500	-	-	-	9,167	-
		<CAPITAL OUTLAY>	166,328	47,500	-	-	-	9,167	-
[274-4019] Police Grant Total			**167,285**	**47,500**	**-**	**-**	**-**	**9,167**	**-**
7050	000	Overtime - DUI Checkpoint	-	3,563	-	-	-	-	-
7110	000	Workers Compensation	-	383	-	-	-	-	-
7130	000	Group Health Insurance	-	175	-	-	-	-	-
7140	000	Vision Insurance	-	5	-	-	-	-	-
7150	000	Dental Insurance	-	25	-	-	-	-	-
7170	000	FICA - Medicare	-	51	-	-	-	-	-
		<WAGES & BENEFITS>	-	4,202	-	-	-	-	-
	200	Training Expense	-	-	307	-	-	-	-
		<OPERATIONS & MAINTENANCE>	-	-	307	-	-	-	-
8520	000	Machinery & Equipment	-	-	-	-	-	-	-
		<CAPITAL OUTLAY>	-	-	-	-	-	-	-
[274-5019] Fire Grant Total			**-**	**4,202**	**307**	**-**	**-**	**-**	**-**
274 - HOMELAND SECURITY GRANT TOTAL			**167,285**	**51,702**	**307**	**-**	**-**	**9,167**	**-**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8170	000	Professional Services	13,007	67,178	45,478	20,000	4,689	8,000	-
		<OPERATIONS & MAINTENANCE>	13,007	67,178	45,478	20,000	4,689	8,000	-
8500	000	Building & Improvements	-	-	-	-	-	6,109	
8520	000	Machinery & Equipment	-	-	-	-	-	-	
		<CAPITAL OUTLAY>	-	-	-	-	-	6,109	-
9190	000	Dog Park	-	-	6,005	200,000	52,834	145,000	-
		<CAPITAL PROJECTS>	-	-	6,005	200,000	52,834	145,000	-
[275-6410] Park Maintenance Total			13,007	67,178	51,483	220,000	57,523	159,109	-
275 - PARK IMPACT FEES TOTAL			13,007	67,178	51,483	220,000	57,523	159,109	-

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8170	000	Professional Services	15,000	-	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	15,000	-	-	-	-	-	-
[276-7011] Planning & Building Total			**15,000**	**-**	**-**	**-**	**-**	**-**	**-**
HISTORIC PRESERVATION GRANT TOTA			**15,000**	**-**	**-**	**-**	**-**	**-**	**-**
8170	000	Professional Services	-	-	22,824	-	927	927	-
		<OPERATIONS & MAINTENANCE>	-	-	22,824	-	927	927	-
[277-6011] PW Admin & Engineering Total			**-**	**-**	**22,824**	**-**	**927**	**927**	**-**
9192	192	Signal Software Improvements	-	-	-	-	-	-	315,900
9351	351	Flashing Crosswalks	-	-	-	-	-	-	140,000
		<CAPITAL PROJECTS>	-	-	-	-	-	-	455,900
[277-9000s] CIP Total			**-**	**-**	**-**	**-**	**-**	**-**	**455,900**
277 - HSIP GRANT TOTAL			**-**	**-**	**22,824**	**-**	**927**	**927**	**455,900**
8110	000	Equipment Maintenance	-	-	6,446	-	-	-	-
		<OPERATIONS & MAINTENANCE>	-	-	6,446	-	-	-	-
[280-8016] Public Library Fund Grant Total			**-**	**-**	**6,446**	**-**	**-**	**-**	**-**
280 - PUBLIC LIBRARY FUNDS GRANT TOTAL			**-**	**-**	**6,446**	**-**	**-**	**-**	**-**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	67,942	46,000	-	-	-	-	-
7110	000	Workers Compensation	2,962	4,040	-	-	-	-	-
7130	000	Group Health Insurance	-	-	-	-	-	-	
7170	000	FICA - Medicare	13,712	12,494	-	-	-	-	-
		<WAGES & BENEFITS>	84,617	62,534	-	-	-	-	-
8000	000	Office Supplies	4,218	2,019	5,132	4,200	1,224	4,150	3,800
8010	000	Postage	-	-	28	-	23	23	
8020	000	Special Department Expense	38,265	40,373	46,681	33,602	21,267	38,500	39,777
8040	000	Advertising	1,065	700	135	3,000	786	1,508	1,200
8120	000	Building Maintenance	18,696	14,683	10,323	24,204	2,188	11,562	18,504
8140	000	Utilities	8,460	9,769	8,032	9,000	5,231	9,000	10,950
8150	000	Telephone	5,383	8,274	9,857	9,900	4,840	9,900	9,900
8160	000	Legal Service	33,610	-	-	-	550	550	-
8170	000	Professional Services	3,999	96,000	103,878	101,996	50,000	100,965	101,996
8180	000	Contract Services	96,000	4,000	114,053	118,938	58,286	116,572	125,135
8191	000	Liability & Surety Bonds	3,480	4,273	3,537	5,400	4,412	5,400	10,800
8229	000	Taxes	540	552	505	600	861	861	925
8300	000	Lease Payment	4,959	5,074	5,206	5,160	2,636	5,160	5,280
		<OPERATIONS & MAINTENANCE>	218,675	185,717	307,367	316,000	152,304	304,151	328,267
[295-8041] General Administration Total			**303,293**	**248,251**	**307,367**	**316,000**	**152,304**	**304,151**	**328,267**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	192,776	207,978	-	-	-	-	-
7110	000	Workers Compensation	10,862	9,651	-	-	-	-	-
7170	000	FICA - Medicare	17,777	19,215	-	-	-	-	-
		<WAGES & BENEFITS>	221,415	236,844	-	-	-	-	-
[illegible]20	000	Special Department Expense	21,962	29,765	23,423	6,100	5,207	6,100	6,300
8100	000	Vehicle Maintenance	10,293	10,982	10,316	18,000	4,537	8,697	15,600
8120	000	Building Maintenance	29,945	24,736	29,852	41,000	27,719	39,580	41,100
8130	000	Small Tools	-	450	35	2,400	5,635	6,035	2,400
8132	000	Uniform Expense/Cleaning	5,901	4,469	5,459	5,400	2,684	5,350	6,000
8140	000	Utilities	67,486	62,878	53,240	59,600	31,132	59,600	60,900
8150	000	Telephone	1,281	1,459	2,068	1,680	600	1,200	1,200
8180	000	Contract Services	-	-	245,465	263,255	119,462	254,560	255,082
		<OPERATIONS & MAINTENANCE>	136,869	134,739	369,858	397,435	196,976	381,122	388,582
8520	000	Machinery & Equipment	-	-	-	-	-	119,038	-
		<CAPITAL OUTLAY>	-	-	-	-	-	119,038	-
[295-8042] Golf Course Maintenance Total			**358,284**	**371,583**	**369,858**	**397,435**	**196,976**	**500,160**	**388,582**
7000	000	Salaries - Permanent	26,814	38,636	-	-	-	-	-
7110	000	Workers Compensation	1,481	1,571	-	-	-	-	-
7170	000	FICA - Medicare	2,739	4,696	-	-	-	-	-
		<WAGES & BENEFITS>	31,034	44,903	-	-	-	-	-
8020	000	Special Department Expense	11,509	13,509	7,204	14,400	1,280	8,250	14,400
8120	000	Building Maintenance	11,588	8,796	217	6,000	9,634	1,250	6,000
8180	000	Contract Services	-	-	42,738	23,353	21,039	38,000	38,150
		<OPERATIONS & MAINTENANCE>	23,097	22,305	50,159	43,753	31,953	47,500	58,550
[295-8043] Range Total			**54,131**	**67,208**	**50,159**	**43,753**	**31,953**	**47,500**	**58,550**
7000	000	Salaries - Permanent	74,919	83,700	-	-	-	-	-
7110	000	Workers Compensation	2,962	3,591	-	-	-	-	-
7170	000	FICA - Medicare	7,436	8,572	-	-	-	-	-
		<WAGES & BENEFITS>	85,317	95,863	-	-	-	-	-
[illegible]0	000	Special Department Expense	3,415	5,138	1,383	7,200	1,663	2,500	6,000
	000	Building Maintenance	-	-	-	1,200	-	-	-
8180	000	Contract Services	-	-	77,135	87,989	43,219	79,589	95,947
		<OPERATIONS & MAINTENANCE>	3,415	5,138	78,518	96,389	44,882	82,089	101,947
[295-8044] Golf Shop Total			**88,732**	**101,001**	**78,518**	**96,389**	**44,882**	**82,089**	**101,947**
7000	000	Salaries - Permanent	85,431	94,901	-	-	-	-	-
7110	000	Workers Compensation	6,419	3,591	-	-	-	-	-
7170	000	FICA - Medicare	10,065	10,969	-	-	-	-	-
		<WAGES & BENEFITS>	101,914	109,461	-	-	-	-	-
8020	000	Special Department Expense	15,498	13,313	15,985	19,774	12,473	19,774	25,092
8120	000	Building Maintenance	6,436	7,838	4,479	9,000	3,123	8,987	6,000
8130	000	Small Tools	1,967	106	362	1,200	398	650	2,100
8132	000	Uniform Expense/Cleaning	-	-	1,997	-	-	-	-
8180	000	Contract Services	-	-	120,099	123,027	63,696	123,027	134,957
		<OPERATIONS & MAINTENANCE>	23,901	21,257	142,922	153,001	79,690	152,438	168,149
[295-8045] Food Service Total			**125,815**	**130,718**	**142,922**	**153,001**	**79,690**	**152,438**	**168,149**
9999	000	Depreciation	-	4,896	6,075	-	-	-	-
9395	000	Arroyo Seco Sewer Lift Station	-	-	-	-	25,167	25,167	-
		<CAPITAL PROJECTS>	-	4,896	6,075	-	25,167	25,167	-
[295-9000s] CIP Total			**-**	**4,896**	**6,075**	**-**	**25,167**	**25,167**	**-**
295 - ARROYO SECO GOLF COURSE TOTAL			**930,254**	**923,657**	**954,899**	**1,006,578**	**530,972**	**1,111,505**	**1,045,495**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	-	4,713	7,913	-	465	2,100	2,600
7100	000	Retirement	-	658	807	-	34	160	182
7108	000	Deferred Compensation	-	36	76	-	4	16	[illegible]
7110	000	Workers Compensation	-	206	456	-	53	220	[illegible]
7130	000	Group Health Insurance	-	346	410	-	21	100	180
7140	000	Vision Insurance	-	7	9	-	1	5	6
7150	000	Dental Insurance	-	31	34	-	2	8	15
7160	000	Life Insurance	-	4	9	-	-	3	6
7170	000	FICA - Medicare	-	60	122	-	7	30	39
		<WAGES & BENEFITS>	-	6,061	9,836	-	587	2,642	3,384
8020	000	Special Department Expense	-	100	950	-	-	50	-
8050	000	Printing/Duplicating	-	3,173	4,458	-	-	-	-
8170	000	Professional Services	-	378,329	301,474	-	126,658	524,500	-
		<OPERATIONS & MAINTENANCE>	-	381,602	306,882	-	126,658	524,550	-
[310-6501] Sewer Capital Project Total			-	387,663	316,718	-	127,245	527,192	3,384
8331	000	Debt Service - Interest	1,871	2,011	3,244	3,000	2,429	5,320	5,500
8333	000	Debt Service-Professional Svc	304,111	3,220	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	305,982	5,231	3,244	3,000	2,429	5,320	5,500
[310-6712] Bond Debt Service Total			305,982	5,231	3,244	3,000	2,429	5,320	5,500
9379	000	Citywide Sewer Video	57,550	-	-	-	-	-	-
9399	000	Citywide Sewer Rehab	-	-	-	-	903,951	3,518,900	800,000
		<CAPITAL PROJECTS>	57,550	-	-	-	903,951	3,518,900	800,000
[310-9000s] CIP Total			57,550	-	-	-	903,951	3,518,900	800,000
310 - SEWER CAPITAL PROJECTS TOTAL			363,532	392,894	319,962	3,000	1,033,625	4,051,412	808,884

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9410	000	Downtown Revitalization - Capital	-	-	-	-	-	-	438,333
9420	000	Downtown Revitalization - Low-Mod	-	-	-	-	-	-	463,103
		<CAPITAL PROJECTS>	-	-	-	-	-	-	901,436
		9000s] CIP Total	-	-	-	-	-	-	901,436
		- 2000 TAX ALLOCATION BONDS TOTAL	-	-	-	-	-	-	901,436
7000	000	Salaries - Permanent	53,266	197,289	232,497	250,236	111,855	211,330	244,770
7010	000	Salaries - Temp / Part	-	5,458	21,667	21,000	13,216	27,310	29,640
7020	000	Overtime	97	195	2,645	195	55	75	100
7040	000	Holiday	-	-	-	-	-	-	-
7070	000	Leave Buyback	1,651	325	9,588	-	674	3,844	3,000
7100	000	Retirement	8,657	23,839	992	37,705	29,225	38,600	42,842
7108	000	Deferred Compensation	177	774	1,249	1,716	679	1,190	1,657
7110	000	Workers Compensation	800	3,881	6,060	10,435	5,197	9,920	3,838
7120	000	Disability Insurance	-	198	-	-	-	-	-
7130	000	Group Health Insurance	5,534	15,748	20,737	19,133	7,475	15,260	18,187
7140	000	Vision Insurance	175	436	619	650	268	500	650
7150	000	Dental Insurance	461	1,201	2,006	2,439	681	1,384	2,439
7160	000	Life Insurance	79	202	275	504	79	169	268
7170	000	FICA - Medicare	825	3,090	5,074	3,935	1,824	3,540	3,980
		<WAGES & BENEFITS>	71,723	252,636	303,409	347,948	171,227	313,122	351,371
8000	000	Office Supplies	-	-	48	-	-	-	-
8010	000	Postage	6	110	299	300	27	27	1,750
8020	000	Special Department Expense	143,266	147,334	160,912	120,500	84,849	160,000	160,000
8032	000	Water Efficiency Fee Projects	4,392	94,219	43,028	100,000	21,294	70,000	150,000
8060	000	Dues & Memberships	-	55	255	-	-	-	700
8070	000	Mileage/Auto Allowance	-	-	-	-	116	189	200
8090	000	Conference & Meeting Expense	-	2,222	485	1,500	1,667	2,200	3,000
8110	000	Equipment Maintenance	15,510	15,341	12,831	13,900	15,312	16,000	18,150
8170	000	Professional Services	424,245	324,149	328,800	337,400	146,104	337,400	342,410
8180	000	Contract Services	-	-	-	9,000	-	9,000	9,000
	000	Training Expense	-	710	-	500	-	-	500
	000	Overhead Allocation	66,980	66,980	91,981	91,980	-	91,980	91,980
		<OPERATIONS & MAINTENANCE>	654,400	651,120	638,639	675,080	269,369	686,796	777,690
8520	000	Machinery & Equipment	-	-	-	-	-	-	-
		<CAPITAL OUTLAY>	-	-	-	-	-	-	-
[500-3012] Utility Billing Total			726,122	903,756	942,048	1,023,029	440,597	999,918	1,129,061

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	553,697	434,558	491,433	510,551	251,925	509,600	522,946
7020	000	Overtime	23,977	39,295	28,311	-	16,546	23,000	-
7040	000	Holiday	894	356	-	-	271	592	
7070	000	Leave Buyback	11,103	5,932	5,642	-	6,682	6,682	
7100	000	Retirement	78,998	66,111	2,691	98,068	71,120	94,600	113,256
7108	000	Deferred Compensation	1,493	1,431	1,836	3,155	957	1,925	3,239
7110	000	Workers Compensation	26,133	35,833	41,112	49,628	28,473	55,708	19,472
7120	000	Disability Insurance	827	-	-	-	-	851	-
7130	000	Group Health Insurance	51,845	35,699	52,215	55,007	22,429	45,380	49,110
7131	000	Retiree Health Insurance	26,666	26,561	89,914	-	-	28,640	28,640
7140	000	Vision Insurance	1,670	1,221	1,785	1,764	795	1,590	1,764
7150	000	Dental Insurance	5,194	3,939	5,014	6,615	2,505	4,980	6,615
7160	000	Life Insurance	918	717	723	1,367	367	730	727
7170	000	FICA - Medicare	8,401	6,940	7,891	7,403	4,069	8,000	7,582
		<WAGES & BENEFITS>	791,815	658,593	728,567	733,558	406,140	782,278	753,351
8000	000	Office Supplies	1,327	625	577	1,500	100	750	1,500
8010	000	Postage	-	-	-	200	-	200	200
8020	000	Special Department Expense	107,476	54,174	37,949	120,000	17,180	40,000	120,000
8050	000	Printing/Duplicating	1,403	572	311	2,000	158	1,000	2,000
8060	000	Dues & Memberships	103	55	-	700	-	700	700
8070	000	Mileage/Auto Allowance	573	634	1,065	-	967	1,500	1,500
8090	000	Conference & Meeting Expense	-	-	-	-	75	200	200
8100	000	Vehicle Maintenance	18,843	25,702	17,263	15,000	10,629	20,000	20,000
8110	000	Equipment Maintenance	3,659	3,388	2,620	10,000	1,036	4,000	10,000
8120	000	Building Maintenance	497	500	-	500	-	500	500
8130	000	Small Tools	3,878	3,872	2,415	10,000	3,233	7,500	10,000
8132	000	Uniform Expense/Cleaning	3,573	2,735	3,303	3,500	2,208	4,000	4,000
8134	000	Safety Clothing/Equipment	2,479	967	4,964	2,500	763	1,500	2,500
8140	000	Utilities	7,782	7,407	8,819	10,000	2,658	8,000	10,000
8150	000	Telephone	7,872	10,661	9,487	5,000	5,766	10,000	10,000
8170	000	Professional Services	-	-	-	20,000	-	10,000	20,000
8180	000	Contract Services	515	-	15,594	20,000	-	10,000	20,0[illegible]
8191	000	Liability & Surety Bonds	203,949	62,440	48,842	56,700	59,735	59,735	60,00[illegible]
8200	000	Training Expense	539	1,001	230	2,000	458	1,500	2,000
8229	000	Taxes	3,281	3,358	3,417	5,000	3,481	3,481	5,000
8400	000	Overhead Allocation	117,114	117,114	117,114	117,114	-	117,114	117,114
		<OPERATIONS & MAINTENANCE>	484,865	295,205	273,970	401,714	108,447	301,680	417,214
8530	000	Computer Equipment	258	-	-	-	-	-	-
8540	000	Automotive Equipment	-	(29)	-	160,000	-	-	160,000
8570	000	Water Sales	-	-	-	-	-	-	-
8572	000	Meters	742	5,074	3,903	-	-	-	-
8573	000	Fire Hydrants	-	12,856	11,012	-	-	-	-
8574	000	Valves	275	3,480	1,060	-	-	-	-
		<CAPITAL OUTLAY>	1,275	21,381	15,975	160,000	-	-	160,000
[500-6710] Water Distribution Total			1,277,956	975,179	1,018,512	1,295,272	514,587	1,083,958	1,330,565

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
7000	000	Salaries - Permanent	322,211	291,730	316,501	360,544	182,962	370,000	368,261
7020	000	Overtime	21,416	24,025	26,986	-	17,924	27,743	-
7040	000	Holiday	3,557	3,786	3,468	-	2,183	3,859	-
[illegible]0	000	Leave Buyback	4,586	3,790	3,569	-	5,202	7,122	-
[illegible]00	000	Retirement	47,750	44,967	1,547	70,367	51,356	68,500	81,102
7108	000	Deferred Compensation	555	798	981	495	524	1,045	500
7110	000	Workers Compensation	19,027	27,019	31,636	42,014	25,426	45,150	16,525
7130	000	Group Health Insurance	28,640	23,253	27,026	38,949	15,800	21,730	32,709
7131	000	Retiree Health Insurance	26,666	26,561	89,914	-	-	28,640	28,640
7140	000	Vision Insurance	1,085	843	952	1,236	499	1,000	1,236
7150	000	Dental Insurance	3,690	2,954	3,555	4,635	1,998	3,960	4,635
7160	000	Life Insurance	523	442	464	958	261	505	509
7170	000	FICA - Medicare	5,040	4,583	5,178	5,227	3,039	6,300	5,339
		<WAGES & BENEFITS>	484,746	454,751	511,777	524,425	307,174	585,554	539,456
8000	000	Office Supplies	1,052	549	1,826	1,500	61	500	1,500
8010	000	Postage	-	50	51	200	-		200
8020	000	Special Department Expense	41,032	27,441	29,744	14,000	8,616	17,000	17,000
8050	000	Printing/Duplicating	-	70	570	2,000	121	500	2,000
8060	000	Dues & Memberships	2,071	2,166	2,565	2,600	-	1,000	2,600
8070	000	Mileage/Auto Allowance	199	256	198	200	4	50	200
8080	000	Books & Periodicals	236	(78)	700	500	-	200	500
8100	000	Vehicle Maintenance	6,358	7,245	5,634	6,000	2,056	4,000	6,000
8110	000	Equipment Maintenance	7,045	9,753	23,777	10,500	5,195	10,500	10,500
8120	000	Building Maintenance	-	3,925	2,108	12,000	-	10,000	12,000
8130	000	Small Tools	206	-	2,803	1,000	305	1,000	1,000
8132	000	Uniform Expense/Cleaning	2,153	1,802	1,547	2,000	1,117	2,000	2,000
8134	000	Safety Clothing/Equipment	651	1,020	549	800	212	500	800
8140	000	Utilities	5,311	13,447	3,039	7,000	1,061	3,000	7,000
8150	000	Telephone	164	565	464	500	578	1,200	1,200
8152	000	Pumping Power	690,341	685,402	552,643	850,000	215,934	600,000	850,000
8170	000	Professional Services	238,805	252,474	301,143	260,000	116,032	260,000	260,000
[illegible]0	000	Contract Services	-	-	4,765	80,000	123,588	155,000	
[illegible]	000	Training Expense	1,163	1,030	2,926	1,500	60	800	1,500
8231	000	Water Purchases - Resale	139,559	35,149	29,745	100,000	13,778	40,000	100,000
8233	000	Watermaster Charges	1,590,310	779,379	789,861	1,000,000	697,000	1,000,000	1,000,000
8400	000	Overhead Allocation	205,267	205,267	205,266	205,266	-	205,266	205,266
		<OPERATIONS & MAINTENANCE>	2,931,982	2,026,912	1,961,924	2,557,566	1,185,718	2,312,516	2,481,266
8520	000	Machinery & Equipment	-	-	119,800	-	-	-	-
8530	000	Computer Equipment	-	-	705	3,000	-	-	-
8540	000	Automotive Equipment	-	-	-	34,000	-	34,000	-
		<CAPITAL OUTLAY>	-	-	120,505	37,000	-	34,000	-
[500-6711] Water Production Total			**3,416,728**	**2,481,663**	**2,594,206**	**3,118,991**	**1,492,892**	**2,932,070**	**3,020,722**

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8232	000	Debt Service - Fees	900	-	-	-	-	-	-
		<OPERATIONS & MAINTENANCE>	900	-	-	-	-	-	-
[500-6712] Bond Debt Service Total			900	-	-	-	-	-	

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9999	000	Depreciation	129,420	336,785	1,072,881	-	-	-	-
9241	000	Wilson Well #2 / #4 Rehab	-	-	-	-	5,182	20,000	-
9265	000	Wilson Reservoir Construction	178,974	-	-	-	-	-	-
[illegible]	000	Garfield Reservoir	-	-	-	8,600,000	3,196,076	5,750,000	3,200,000
[illegible]	000	Graves Well Rehabilitation	-	-	-	-	95,446	400,000	3,000,000
9300	000	Annual Water Main Repairs	-	-	-	500,000	84,939	350,000	500,000
9396	000	Emergency Water Line Repairs	-	5,296	-	-	-	-	-
		<CAPITAL PROJECTS>	308,393	342,081	1,072,881	9,100,000	3,381,643	6,520,000	6,700,000
[500-9000s] CIP Total			308,393	342,081	1,072,881	9,100,000	3,381,643	6,520,000	6,700,000
9990	000	Pension Expense	-	-	3,913	-	-	-	-
		<WAGES & BENEFITS>	-	-	3,913	-	-	-	-
9100	000	Transfers Out	3,389,346	3,441,881	3,199,523	3,328,600	2,227,994	3,332,469	3,256,576
		<TRANSFER OUT>	3,389,346	3,441,881	3,199,523	3,328,600	2,227,994	3,332,469	3,256,576
500 - WATER TOTAL			9,119,445	8,144,560	8,831,083	17,865,891	8,057,712	14,868,415	15,436,924

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
8232	000	Debt Service - Fees	-	-	-	-	-	-	2,500
8320	000	Issuance Cost Expense	-	-	-	-	382,968	382,968	-
8330	000	Debt Service - Principal	-	-	-	-	-	-	990,0[illegible]
8331	000	Debt Service - Interest	-	-	-	-	-	636,943	1,616,3[illegible]
8333	000	Debt Service-Professional Svc	-	-	-	-	-	-	3,000
		<OPERATIONS & MAINTENANCE>	-	-	-	-	382,968	1,019,911	2,611,838
9811	000	Transfers Out	-	-	-	-	-	6,838,468	-
		<TRANSFER OUT>	-	-	-	-	-	6,838,468	-
[505-9000s] CIP Total			-	-	-	-	-	6,838,468	-
505 - 2016 WATER REVENUE BONDS TOTAL			-	-	-	-	382,968	7,858,379	2,611,838
8232	000	Debt Service - Fees	5,000	5,000	5,000	2,500	-	2,500	2,500
8320	000	Issuance Cost Expense	-	(18,617)	-	-	-	-	-
8330	000	Debt Service - Principal - 2009	-	-	-	790,000	790,000	790,000	-
8331	000	Debt Service - Interest - 2009	-	-	-	1,966,263	1,353,739	1,353,739	-
8333	000	Debt Service-Professional Svc	3,050	5,300	3,050	3,050	-	3,050	3,050
8340	000	Debt Service - Principal - 2013	-	-	-	340,000	340,000	340,000	350,000
8341	000	Debt Service - Interest - 2013	-	-	246,697	211,787	108,444	211,787	206,688
		<OPERATIONS & MAINTENANCE>	8,050	(8,317)	254,747	3,313,600	2,592,183	2,701,076	562,238
[550-6712] Bond Debt Service Total			8,050	(8,317)	254,747	3,313,600	2,592,183	2,701,076	562,238
9100	000	Transfers Out	7,312,524	6,360,379	10,782,388	8,600,000	13,354,420	13,354,420	-
		<TRANSFER OUT>	7,312,524	6,360,379	10,782,388	8,600,000	13,354,420	13,354,420	-
[550-9000s] CIP Total			7,312,524	6,360,379	10,782,388	8,600,000	13,354,420	13,354,420	-
550 - PUBLIC FINANCING AUTHORITY TOTAL			7,320,574	6,352,062	11,037,135	11,913,600	15,946,603	16,055,496	562,238

EXPENDITURE DETAIL

Acct	Tsk	Account Title	Actual 2013/14	Actual 2014/15	Actual 2015/16	Budget 2016/17	Mid-Year 2016/17	Estimated 2016/17	Proposed 2017/18
9811	000	Transfers Out	254,227	615,456	308,736	234,702	38,851	199,605	197,945
		<TRANSFER OUT>	254,227	615,456	308,736	234,702	38,851	199,605	197,945
927 - REDEV. OBLIGATIONS TRUST			254,227	615,456	308,736	234,702	38,851	199,605	197,945
GRAND TOTAL			45,031,591	45,095,378	50,663,192	68,186,574	43,116,410	81,757,195	58,421,457

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