



**CITY OF SOUTH PASADENA
PLANNING AND BUILDING REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Monday 22, 2017, at 6:30 p.m.

*In order to address the Planning Commission, please complete a Public Comment Card.
Time allotted per speaker is three minutes.*

- CALL TO ORDER:** Chair Steven Dahl
- ROLL CALL:** Kristin Morrish, Commissioner, Richard Tom,
Commissioner, Janet Braun, Secretary,
Vice-Chair Kelly Koldus, and Chair Steven Dahl
- COUNCIL LIAISON:** Marina Khubesrian, MD
- STAFF PRESENT:** David G. Watkins, Director of Planning and Building
Holly O. Whatley, Assistant City Attorney
John Mayer, Senior Planner
Edwar Sissi, Assistant Planner
- PLEDGE OF ALLEGIANCE:** Chair Steven Dahl

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

Time reserved for those in the audience who wish to address the Planning Commission on items not on the agenda and within the subject-matter jurisdiction of the Planning Commission. The audience should be aware that the Planning Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

Note: Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

CONTINUED ITEMS

1. 337 Pasadena Avenue (Variance – Legalize Fence/Wall)

The Planning Commission will consider a request for a variance to exceed the three foot height limit for a wall in the street side setback area. A variance would be needed to allow a six foot tall wall to remain within the street side setback of a corner lot located at 337 Pasadena Avenue.

Recommendation:

Continue to the next regularly scheduled meeting on June 26, 2017

2. 625 Fair Oaks Avenue (Conditional Use Permit Modification – Telecom)

The Planning Commission will consider a request to modify an existing wireless telecommunications facility by installing three new panel antennae and remote radio head units on the roof of an existing office building located at 625 Fair Oaks Avenue. Two new equipment cabinets and protection bollards around the cabinets would be installed within a parking space under the building.

Recommendation:

Continue to the next regularly scheduled meeting on June 26, 2017

3. 1249 Kolle Street (Hillside Development Permit/Design Review – New Single Family Residence)

The Planning Commission will consider the construction of a new 2,018 square foot single family residence on a vacant hillside lot with an average slope of 37.22%. The project will consist of three levels with the first level for the 2 car garage, and the middle and third levels for living space. Each floor level of the home will be set back from the floor beneath as they ascend up the slope of the hillside. The home is designed in a contemporary Modern style with smooth stucco, horizontal wood siding, steel windows, and an exterior staircase leading to a protruding entry vestibule. The step back of each level will also allow for the accommodation of proposed outdoor terraces that will overlook the street for the second and third levels.

ADMINISTRATION

4. Minutes of the special Planning Commission April 16, 2017 meeting.

Recommendation:

Approve

- 5. Comments from City Council Liaison
- 6. Comments from Planning Commissioners
- 7. Comments from Staff

ADJOURNMENT

8. Adjourn to the regular Planning Commission meeting scheduled for June 26, 2017.

PUBLIC ACCESS TO PLANNING COMMISSION MEETING AGENDAS, DOCUMENTS DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF PLANNING COMMISSION MEETINGS

Prior to meetings, the agendas are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- Planning and Building Department, 1414 Mission Street; and on the
- City Website at: <http://www.ci.south-pasadena.ca.us/planning/agendasminutes.html>

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Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the Planning and Building Department, located at City Hall, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the Planning and Building Department.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and are replayed for at least 24 hours following the meeting. A DVD of regularly scheduled meetings is available for check-out at the South Pasadena Public Library. DVD and CD copies of the meetings can be purchased from the Planning and Building Department.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

5/16/17
Date


Elaine Serrano,
Administrative Secretary