



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**

Meeting convened this 2nd day of May 2017, 7:30pm

At the Amedee O. Dick Richards Jr.

City Council Chambers, 1424 Mission Street

- Chairperson, Janet Benjamin called the meeting to order on May 2, 2017 at 7:32pm.
- Pledge of Allegiance.
- **Roll Call:**
 - **Committee Members Present:**
 1. Janet Benjamin
 2. Courtney Dunlap
 3. Sandy Fielding
 4. Megan Colburn
 5. Chris Colburn
 6. James Jontz
 7. John Vandercook
 8. Alan Vlacich
 9. Bill Cullinane
 10. MJ Craig
 - **Committee Members Absent:**
 1. Ted Shaw
 2. Paul Abbey
 3. Bill Glazier
 4. Sara Cullinane
 - **Council Liaison:**
 1. Diana Mahmud
 - **City Staff Liaison:**
 1. Christopher Castruita
- Motion to approve the revised Minutes from April 2017 was motioned by Chris Colburn and Courtney Dunlap. Motion Approved.
- **Public Comment:** None.
- **Nominating:** Nothing new to report.
- **Event/Site:** James Jontz said there is nothing new to report.
- **Design:** Janet Benjamin reported for Paul Abbey. The float design has changed quite a bit. We have removed the road and it will just be the car pulling the trailer. The car itself will be



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decorated with roses. We have submitted it to Tournament and they are reviewing it. Chris Colburn reported that the car is 25ft long.

- **Construction:** Chris Colburn reported that this Saturday May 6, 2017 is the first workday. We will be there from about 8am-12pm. We are going to review the brakes. If you are available to come help, please stop by.
- **Decoration:** Janet Benjamin reported that they are discussing how they want to decorate the float. They want to cover the car in a deep burgundy rose. We will be working on color for the float once Tournament has approved it. We have a little work to do before we can start ordering the flowers.
- **Golf Tournament:** Alan Vlacich reported that we are up and running. We are going to have the \$10,000 hole in one again this year. We may also have a putting contest. Things are going along pretty smoothly. The Golf Tournament is on June 10th. John Vandercook said that if there are any businesses you know of that don't have a T-sign maybe ask if they would be interested in one.
- **Miscellaneous Fundraisers:** Janet Benjamin reported that we made \$424 in the Easter Sees candy fundraiser. Every little bit helps.
- **Cruzin for Roses:** Janet Benjamin reported that we are most likely going to pull the Car Show this year. Fixed costs are going up 15%. There are about 7 other car shows that same day. Each year the number of cars goes down. Ted is in the process of talking to our sponsors. Athens will still be giving us our \$10,000 and SMMA is still going to give us \$2,500. We made \$13,000 last year.
- **Crunch:** Courtney Dunlap reported that she emailed a few catering companies. She found a catering company on yelp. It's a husband and wife team. They are going to keep our \$22.50 per plate cost. They have been really great to work with so far. They want to come to an event and have us try some dishes.
- **Souvenir Booth:** Sandy Fielding reported that she is waiting on the design so we can start working on the pins with the company. She has really been looking at credit card machines for your cell phone to use at events and in the booth. They all seem to charge for each swipe and then you get charged from the Credit Card companies, plus the monthly fees. We would also be accountable for stolen identities. There are lots to think about and she will keep looking into it.
- **Website:** Bill Cullinane reported that the Golf Tournament is up on the site. If you have anything that needs to go up on the site please let him know.



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- **Social Media:** Chris Colburn reported that the Golf Tournament flyer is up on Facebook as well.
- **Finance Report:** Sandy Fielding reported....

Account	Balance
Checking Account	\$2,770.45
501 C3 Checking	\$35,534.93
501 C3 Savings	\$42,628.21
Totals	\$80,933.59

- Bill Cullinane motioned to approve and MJ Craig seconded the Finance Report for May 2017. Motion approved.
- **Comments:**
 - Janet Benjamin reported that we decided to not do a booth at the Eclectic Music Festival due to the other activities we have that day. We have a construction day and the self-built picnic. Would be too hard to man the booth and do the other events as well.
- Meeting adjourned at 8:05 pm. The next meeting will be on June 6th, 2017 at 7:30pm.

Approved James Benjamin Date 6/6/17
Chairperson