

NEW MEETING LOCATION:

South Pasadena Unified School District
Board Room
1020 El Centro Street
South Pasadena, CA 91030



**CITY OF SOUTH PASADENA
CITY COUNCIL SPECIAL MEETING AGENDA**

**South Pasadena Unified School District Board Room
1020 El Centro Street, South Pasadena, CA 91030**

Wednesday, July 19, 2017, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Michael A. Cacciotti
- ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti
- INVOCATION:** Councilmember Khubesrian
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Councilmember Khubesrian
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- Presentation of a Certificate of Appreciation to the Colburn School Adult Wind Symphony for its Patriotic Concert Performance at Library Park**
- Status Update Regarding the Metro Gold Line Extension Construction Authority**

APPOINTMENTS

4. Appointment to the Los Angeles Community Choice Energy Board of Directors

Recommendation

Appoint Kim Hughes as an Alternate Director to the Los Angeles Community Choice Energy Board of Directors.

5. Commission Appointment

Recommendation

Appoint Michael Lejeune to the Design Review Board to a three year term ending December 31, 2020.

COMMUNICATIONS

6. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

7. City Manager Communications

8. Merchant Minute

9. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

10. Minutes of the City Council Meetings of June 7, 2017, June 21, 2017, and July 10, 2017

Recommendation

Approve the minutes of the June 7, 2017, June 21, 2017, and July 10, 2017 City Council Meetings.

11. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 198859 through 199152 in the amount of \$3,166,947.89; General City Warrants Nos. 199153 through 199243 in the amount of \$381,306.20; Payroll dated June 30, 2017, in the amount of \$464,165.40, and Payroll dated July 14, 2017 in the amount of \$609,287.17.

12. Monthly Investment Reports for May 2017

Recommendation

Receive and file the Monthly Investment Reports for May 2017.

13. Discretionary Fund Requests from Mayor Cacciotti, Mayor Pro Tem Schneider, Councilmember Joe, Councilmember Khubesrian, and Councilmember Mahmud for the Purpose of Purchasing Native Plants for the South Pasadena Nature Park

Recommendation

Approve the discretionary fund requests by Mayor Cacciotti designating \$200, Mayor Pro Tem Schneider designating \$250, Councilmember Joe designating \$250, Councilmember Khubesrian designating \$250, and Councilmember Mahmud designating \$250 for the purpose of purchasing native plants for the South Pasadena Nature Park.

14. Second Reading and Adoption of an Ordinance Amending the South Pasadena Municipal Code to Update the City of South Pasadena Historic Preservation Ordinance

Recommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, repealing and replacing Article IVH (Cultural Heritage Commission) of Chapter 2 (Administration) with a new Article IVH (Cultural Heritage Commission) of the South Pasadena Municipal Code to update the legal framework needed to protect the City’s Cultural Resources.”

15. Second Reading and Adoption of an Ordinance Approving the Joint Powers Agreement for Los Angeles Community Choice Energy and Authorizing the Implementation of a Community Choice Aggregation Program

Recommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, approving the Joint Powers Agreement for Los Angeles Community Choice Energy and authorizing the implementation of a Community Choice Aggregation Program.”

16. Approve an Amended and Restated Agreement with Acorn Technology Corporation for Information Technology Services

Recommendation

Approve an amended and restated agreement with Acorn Technology Corporation for Information Technology Services.

17. Authorize the City Manager to Execute a Professional Services Agreement with Nelson Nygaard Consulting Associates for Transportation Consulting Services to Identify Projects for the Remaining Measure R Funds

Recommendation

Authorize the City Manager to execute a Professional Services Agreement (PSA) with Nelson Nygaard Consulting Associates for transportation consulting services to identify appropriate transportation projects for the City of South Pasadena (City) from the remaining Measure R funds.

18. Approval of a Letter to the Los Angeles County Metropolitan Transportation Authority Regarding Security on the Metro Gold Line

Recommendation

Approve a letter to the Los Angeles County Metropolitan Transportation Authority regarding security on the Metro Gold Line.

19. Award of Contract to Judge Netting, Inc., for the Construction of the Driving Range Fence for the Preparation of the Arroyo Seco Bicycle and Pedestrian Trail

Recommendation

1. Accept a bid dated June 12, 2017, from Judge Netting Inc. for the construction of the driving range fence.
2. Authorize the City Manager to execute an agreement with Judge Netting, Inc. for the amount of \$153,600 and reject all other bids.
3. Appropriate a sum of \$153,600 from the Arroyo Seco Golf Course account.

20. Award of Construction Contract to Clean Fuel Connection, Inc. to Upgrade the Compressed Natural Gas Station

Recommendation

1. Accept a bid dated April 11, 2017, from Clean Fuel Connection, Inc. for the design and construction of the Compressed Natural Gas Station Upgrade Project and authorize the City Manager to enter into a contract with the Contractor for an amount of \$300,000.
2. Appropriate a sum of \$80,000 from Proposition C to Account No. 207-9000-9307-9307 and \$100,535 from the Sewer Reserve Fund to Account No. 210-9000-9307-9307.

21. Acceptance of the Citywide Roof Replacement Project and Authorization to Release Retention Payment to Universal Coatings, Inc

Recommendation

1. Accept the Citywide Roof Replacement Project as complete and authorize to record a Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk.
2. Authorize release of retention payment to Universal Coatings, Inc. in the amount of \$5,654.66.

22. Adoption of a Resolution Approving the Annual Auditor’s Report and Authorizing the Collection of the Library Special Tax for Fiscal Year 2017-18

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, approving the Annual Auditor’s Report and setting the rate of the Library Special Tax to finance Library Services for Fiscal Year 2017-18.”

23. Authorization to Amend Contract with Southwest Pipeline & Trenchless Corporation for the Sewer Rehabilitation and Replacement Project Phase 2

Recommendation

Authorize the City Manager to execute a contract amendment with Southwest Pipeline and Trenchless Corporation for additional work to the Sewer Rehabilitation and Replacement Project Phase 2 for a not-to-exceed amount of \$408,779.20.

24. Authorization to Amend Contract with Valley Construction Management for the Construction Management and Inspection Services for the Sewer Rehabilitation and Replacement Project Phase 2

Recommendation

Authorize the City Manager to execute a contract amendment with Valley Construction Management (Consultant) for additional professional services for the Sewer Rehabilitation and Replacement Project Phase 2 (Project) for a not-to-exceed amount of \$49,560.

PUBLIC HEARING

25. Public Hearing Confirming Charges Assessed for the Abatement of Seasonal Growth of Hazardous Weeds on Respective Parcels of Land of Unimproved Private Properties Constituting a Fire Hazard

Recommendation

Conduct a Public Hearing to hear any objections or protests from property owners related to the cost of abating the seasonal growth of hazardous weeds to prevent the spread of uncontrolled fires and confirm the weed clearance charges.

ACTION/DISCUSSION

26. Consideration of Whether to Transition from an At-Large Electoral System to a District-Based Electoral System for Members of the City Council

Recommendation

1. Adopt a resolution entitled "A Resolution of the City Council of the City of South Pasadena, California, declaring its intent to transition from at-large elections for City Council to district-based elections for City Council pursuant to Elections Code Section 10010."

OR

2. Authorize a response letter to plaintiff's counsel, Kevin Shenkman, asserting no violation of the California Voting Rights Act.

27. First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code to Establish City Campaign Contribution Regulations

Recommendation

Read by title only for first reading, waive further reading, and introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XIV to Chapter 2 (Administration) to the South Pasadena Municipal Code establishing City Campaign Contribution Regulations."

28. Discussion of the San Gabriel Valley Council of Governments' Integration of the Alameda Corridor East

Recommendation

Provide direction regarding the San Gabriel Valley Council of Governments' integration of the Alameda Corridor East.

29. Water Conservation Rebate Program for Fiscal Year 2017-18

Recommendation

Approve the water conservation rebate program for Fiscal Year 2017-18.

30. Authorize the City Manager to enter into a Cooperative Agreement with the City of San Marino for the Sharing of Fire Department Command Staff

Recommendation

1. Authorize the City Manager to enter into an Cooperative Agreement with the City of San Marino for the sharing of Fire Department Command Staff.

2. Authorize the City Manager to increase the number of full-time employees in the South Pasadena Fire Department by two (2) Division Chiefs.

COUNCILMEMBERS COMMUNICATIONS (continued)**ADJOURNMENT****FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

August 2, 2017	CANCELLED		
August 16, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
September 6, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

07/18/2017
Date


Desiree Jimenez,
Deputy City Clerk