



**MINUTES OF THE JOINT MEETING OF THE
PARKS AND RECREATION COMMISSION
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 12TH DAY OF JUNE 2017, AT 6:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

Chair D. Beadle convened the regular meeting of the Parks and Recreation Commission at 6:30 p.m.

Staff R. Martin called the roll. Present were: Chair D. Beadle, Vice-Chair A. Vogel, and Commissioner R. Rosen, Commissioner J. Zavala, Commissioner A. Salinas

Other Officials and Staff present: Community Services Director/ Staff Liaison S. Pautsch, and Staff R. Martin

Member(s) not present at roll call: and City Council Liaison Mayor M. Cacciotti, arrived after roll call.

Absent: None

2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 8TH, 2017

MOTION: Commission approved the minutes of the regular May 8th, 2017 Parks and Recreation Commission meeting. By unanimous voice vote, the motion passed.

(Beadle, Vogel)

COMMENTS ON MATTERS NOT ON THE AGENDA

3. PUBLIC PARTICIPATION

NONE

PRESENTATIONS/ (ACTION AND/OR DISCUSSION)

4. NONE

ACTION AND /OR DISCUSSION ITEMS

5. WATER FILLING STATIONS AT ARROYO PARK

Director Pautsch presented item. She described the details on the new water bottle filling station installation project. Two stations previously purchased for installation at Arroyo Park will have water bottle filling attachments in efforts to reduce plastic waste. The Public Works Department will oversee installation and estimate its completion in September 2017. Additional stations will be purchased in the upcoming year. Possible installation locations include Garfield Park and the Arroyo Seco Pedestrian and Bicycle Trail. Staff will work with the City's Water Conservation and Environmental Analyst to create promotional items. Updates will be given to Commission as they arise. No motion by Commission needed.

6. UPDATE ON MOBILE STAGE

Director Pautsch presented item. Recreation staff is working on obtaining three portable stage vendors. The estimated timeline for project completion is as follows:

- End of August: Compile information from the top vendors regarding estimate prices and features. During onsite visits, acquire visuals for Commission on different mobile stage options (possible September Meeting item)
- September-November: Parks and Recreation Commission will provide feedback on which stage to purchase based on all information presented. Ultimately, Commission will give a recommendation to present to City Council for purchase
- December 2017: Present Parks and Recreation Commissions recommendation to City Council
- May-June 2018: Finalize stage option and purchase mobile stage; use new stage for 2018 Summer Concerts Series

Lastly, Director Pautsch shared final instructions on required arrival time, check in location, and point person for Commissioners planning to attend the 2017 Summer Concerts.

7. DISCUSSION REGARDING THE SNAKE TRAIL

Director Pautsch presented item. During the May 8th Parks and Recreation Commission meeting, Chair Beadle requested staff look into the possibility of revamping the City snake trail located between Flores de Oro and Rollin Street. Pictures were taken during staff's onsite inspection and presented via slide show in order to give Commission a better understanding of the location and condition of the trail. Staff listed the following suggestions to the Public Works Department for further review:

- Trail cleaning and adding a trash receptacle in order to diminish trash accumulation
- Filling in hazardous uneven pavement and possible repaving
- Contacting current City engineer and/or contractors to evaluate a cost estimate on possible lighting (LED, motion censored, solar, etc.) around trail.
- Contacting City's arborist regarding brush clearing and/or possible tree removal

Director Pautsch offered the Commission the option to include the snake trail project to the 2017-18 Capital Improvement list, specifically adding item to the Small Capital Projects list. No motion by Commission was made. Item was tabled for further discussion, at a later time.

8. EDDIE PARK INTERIOR REMODELING

Director Pautsch introduced item. A detailed slideshow of the facility was presented to Commission depicting the extent of the repairs needed, and the repairs that are underway. Staff suggested Commission consider taking a tour of Eddie Park facility. Additionally, Commission was informed about a grant offered for the restoration of historical buildings; in which the City might qualify. If obtained, the monies from the grant will be for the remodeling of the building's exterior, air conditioning / heating, and any additional repairs to the second floor. No motion by Commission was needed. Updates on repairs will be provided to Commission at a future meeting.

9. CITY COUNCIL LIAISON REPORTS

Mayor Cacciotti shared a few complaints he received from community members regarding the South Pasadena Golf Course operations and food. He asked staff for Golf Course remodeling or management change updates. Director Pautsch explained that before the Arroyo Seco Golf Course Subcommittee (ASGCS) can move forward with recommendations for remodeling or change in management, the Cultural Heritage Commission (CHC) must present their historical findings analysis of the facility to City Council. City Council will then give the ASGCS direction on how to proceed. Mayor Cacciotti asked staff to add a Golf Course update as an agenda item for the next Parks and Recreation Commission meeting. Additionally, he will ask for an update on the status of CHC historical review report at the next City Council meeting.

REOPENING OF PUBLIC COMMENT:

Ali Gafari (resident): Wanted to share his Arroyo Seco Golf course experience to the Commission. He found the customer service and quality of the food very unpleasant. He felt it does not meet the standard of a South Pasadena establishment. He would like to see improvements in the management and operations.

10. COMMISSIONER REPORT

Resident reported the removal of park signs by park visitors. Thus, Commissioner Rosen suggested installing permanent "No Dogs Allowed" signs around the Garfield Park tennis court vicinity. He would like Commission to know that he will attend the next City Council meeting to make a public comment regarding the Arroyo Seco Golf Course and the San Pascual Stables. Chair Beadle announced he will attend the June CHC meeting and make a public comment regarding the status of the Arroyo Seco Golf Course historical report. Commission asked staff to add an Arroyo Seco Golf Course update on the next Parks and Recreation Commission agenda.

11. STAFF LIAISON REPORT

Director Pautsch thanked all who attended the Demonstration Garden opening. She then updated Commission on the following items:

- Tennis/Squash court
- Camp Med Summer Camp; sold out for the summer 2017
- New Recreation Division Guide for summer 2017; upcoming City events.
- Arroyo Seco Pedestrian and Bicycle Trail opening

June 12th, 2017

- Invited Commission to the July 21st press conference for the South Pasadena Golf Course certification hosted by the American Green Zone Association (AGZA) as the first golf course in the Country using all electric lawn equipment
- No Parks and Recreation meeting for July 17th, 2017

ADJOURNMENT

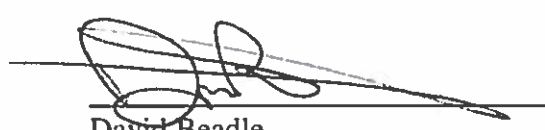
By consensus, the Commission adjourned at 7:40 p.m. The next Commission meeting will be held on Monday, August 14th, 2017.

Respectfully Submitted:



Reyna Salazar Martin
Community Services Management Aide

Approved By:



David Beadle
Chair