

**City of South Pasadena Finance Commission  
Minutes for Special Meeting of:  
May 24, 2017 6:30 p.m.**

**Location:** Burke Triolo Studio  
538 Mission Street  
South Pasadena, CA 91030

- I. Roll Call** Commission Chair Catania – Present  
Commission Vice-Chair Adrian – Present  
Commissioner Burke – Present  
Commissioner Corey – Present  
Commissioner Wood – Present  
City Council Liaison Schneider – Present  
City Treasurer Pia – Present  
Staff Liaison / Finance Director Batt – Present  
Asst. Finance Director Cruz – Present

Also Present: Jenna Shimmin, Senior Management Analyst,  
Bill Carnahan and Matthew Skolnik, Los Angeles Community Choice  
Energy Program (LACCE)

**II. Public Comment**

None.

**III. Approval of Minutes of the August 24, 2016 Meeting**

Minutes of April 27, 2017 Approved 5-0.

**IV. New Business**

- a. Appointment of Commissioner to the Water Rate Committee

**Commissioner Wood was appointed to the Water Rate Committee.**

**Closed.**

- b. Community Choice Aggregation Energy Program

**Management Analyst Shimmin gave a brief overview of the LACCE which gives consumers a choice on their energy provider, and said that joining the group had been recommended by the City's Renewable Energy Council. She introduced Bill Carnahan, the Executive Director of LACCE, who gave an extensive presentation on the advantages and the risks of the program. Discussion topics included how a new Joint Powers Authority would operate, the allocation of renewable energy sources in the portfolio, and possible financial risks to the City.**

**Commissioner Corey made a motion to recommend that the City join the LACCE.**

**Motion passed 3-1 with 1 abstention.**

**Closed.**

**c. Update on Fire Command Sharing Agreement**

**Finance Director Batt said that the City is in the process of changing from the Tri-City Fire Command Sharing model to a Two-City Agreement between South Pasadena and San Marino. Under the new structure, each city will have its own Chief and a Division Chief, and the cities will share an additional Division Chief.**

**Closed.**

**V. Continuing Business**

**a. FY 2017-18 Budget Issues**

**Finance Director Batt said that the City needs to continue to explore the issue of the projected deficits resulting from the increased PERS costs. The consensus of the Commission was that the residents need to be made aware of the problem, and action, even if symbolic, should be taken right away to address it. Commissioner Burke suggested that one thing that should be done is to not purchase the lots from CalTrans that had been designated for pocket parks.**

**Commissioner Burke made a motion that inasmuch as the City is facing a significant anticipated budget shortfall, the Finance Commission recommends the City adopt an aggressive fiscal posture to address this shortfall including all opportunities to increase revenue and decrease expenses, and also recommends that the City not purchase the vacant lots.**

**Commissioner Corey said he couldn't support including not purchasing the parks in the motion.**

**Motion passed 4-1.**

**Continued.**

**b. Tree Maintenance**

**City Council Liaison Schneider said that after this fiscal year the reserve for tree maintenance will be used up, and that the General Fund subsidizes the Lighting and Landscape Fund by about \$300,000 per year. He said that South Pasadena Beautiful has a program where people can purchase trees and get a tax deduction.**

**Closed.**

c. Review of City Investments

Continued.

VI. Commissioner Comments

None.

VII. Council Liaison Comments

Council Liaison Schneider suggested the Commission look into a Special Assessment like San Marino has to help pay for safety services. He also reminded the Commission that the Metro Board is meeting the next day to vote on the tunnel and allocate Measure R funds.

VIII. Staff Liaison Comments

None.

IX. Next Meeting – August 24, 2017

The meeting was adjourned at 8:45 p.m

Accepted:

Carrie Adrian  
Commission Chair

Aug 24, 2017  
Date