



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**

Meeting convened this 1st day of August 2017, 7:30pm

At the Amedee O. Dick Richards Jr.

City Council Chambers, 1424 Mission Street

- Vice Chairperson, Courtney Dunlap called the meeting to order on August 1, 2017 at 7:33pm.
- Pledge of Allegiance.
- **Roll Call:**
 - **Committee Members Present:**
 - Courtney Dunlap
 - Sandy Fielding
 - Megan Colburn
 - Chris Colburn
 - Bill Cullinane
 - James Jontz
 - Alan Vlacich
 - Paul Abbey
 - **Committee Members Absent:**
 - John Vandercook
 - Janet Benjamin
 - MJ Craig
 - Ted Shaw
 - Sara Cullinane
 - Bill Glazier
 - **Council Liaison:**
 - Diana Mahmud - Absent
 - **City Staff Liaison:**
 - Jeannie Chiu
- Motion to approve the revised Minutes from July 2017 made by Chris Colburn and James Jontz.
- **Public Comment:** None.
- Paul Abbey has not heard anything from AYSO but he believes as long as they are willing to do the work its ok by us. He believes we should vote on it now and not leave them hanging any longer. Paul motioned that we allow them in the space and Chris Colburn seconded the motion. Motion passed.



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- **Event/Site:** James Jontz reported that hopefully this time next month the tent will be up. Chris Colburn asked if we could get it up before the Holiday weekend, hopefully September 1st. Chris asked James for a bathroom to be added to the site. The war memorial now has an alarm system so we need to contact the city to see if we can get a code.
- **Design:** Nothing new to report.
- **Decoration:** Chris Metcalf reported that they started to dry the marigolds.
- **Construction Chair:** Chris Colburn reported that they have a second attempt for the MI coming soon. Hopefully we have corrected all the previous issues. Tournament understands we have had a lot of theft issues since we are not in a safe and secure spot. Tournament had emailed us asking if we would move up to the Rose Pavilion to help draw a crowd since Phoenix Decorating re-located out to Irwindale.
- **Golf Tournament:** Alan Vlacich reported that he is still collecting money for the tee-signs.
- **Direct Mail:** Paul Abbey reported that the mailings would go out around Thanksgiving.
- **Crunch:** Courtney Dunlap reported that she doesn't have much new to report. Brant Dunlap sent out some letters for donations to some new places. If you know anyone who has anything they can donate please contact Courtney. Jeannie Chiu donated a painting on Chinese scroll. It's a landscape painting that we can auction off.
- **Souvenir Booth:** Sandy Fielding reported that we should have our pins in a couple weeks. They are bending over backwards to help us out which is really nice. They will not be making all the pins they used to. There are no longer pins for the games. The theme pin is on its way. They will not be selling pins at post parade anymore. If you know anyone able to sit in the booth in December please let Sandy know she is looking for volunteers.
- **Website:** Bill Cullinane asked everyone to take a look at the website and make sure its all up to date.
- **Social Media:** Nothing new to report.



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- **Finance Report:** Sandy reported that we have...

Account	Balance
Checking Account	\$4,986.02
501 C3 Checking	\$36,862.54
501 C3 Savings	\$42,638.84
Totals	\$84,487.40

- Chris Colburn motioned to approve and Alan Vlacich seconded the Finance Report for July 2017. Motion approved.

- **Comments:**

- Alan Vlacich reported that he isn't sure how we will do with the Raffle tickets this year. He could really use some help this year. We really have to all pitch in and help this year.
 - Jeannie Chiu emailed Janet Benjamin what we needed for the Council presentation. She needs to update the cover letter, mission statement, committee roster, the 2017-18 budget, the closing of last years budget and bi laws submitted to Jeannie by August 14th.
- Meeting adjourned at 8:04 pm. The next meeting will be on September 5, 2017 at 7:30pm.

Approved Janet Benjamin Date 10/3/17
Chairperson