



**Minutes of the Meeting of the South Pasadena Tournament of
Roses Committee**

Meeting convened this 6th day of June 2017, 7:30pm

At the Amedee O. Dick Richards Jr.

City Council Chambers, 1424 Mission Street

- Chairperson, Janet Benjamin called the meeting to order on June 6, 2017 at 7:33pm.
- Pledge of Allegiance.
- **Roll Call:**
 - **Committee Members Present:**
 - Janet Benjamin
 - Courtney Dunlap
 - Sandy Fielding
 - Megan Colburn
 - Chris Colburn
 - Paul Abbey
 - James Jontz
 - MJ Craig
 - Bill Cullinane
 - Bill Glazier
 - **Committee Members Absent:**
 - Ted Shaw
 - John Vandercook
 - Alan Vlacich
 - Sara Cullinane
 - **Council Liaison:**
 - Diana Mahmud
 - **City Staff Liaison:**
 - Christopher Castruita
- Motion to approve the revised Minutes from May 2017 was motioned by Chris Colburn and Bill Cullinane. Motion approved.
- **Public Comment:** Rob Figel is here from AYSO. He mentioned that they are currently storing their items behind the City dog park in the Arroyo. Due to the Dog Park and future city yard construction, they were asked to move out of that space. They were given a temporary spot, however, the city suggested to them to try to share our storage area down there. Paul Abbey asked how much equipment would be down there. Rob replied two tractors and a trailer and the possibility of another tractor.



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- Chris Colburn garnered a motion to form a sub committee to discuss this further to make a decision on it. Paul Abbey seconded the motion. Motion passed unanimously.

- **Event/Site:** James Jontz reported that he stops by the site every now and then to check up on it. We have a few homeless people living around there that we are watching.

- **Nominating:** Paul Abbey presented our 2018 float design drawing framed to give to Brandon Schmiedeberg. It turned out great. If anyone wants one that size its about \$40. He can do any of our previous floats.

- **Construction:** Chris Colburn reported that there has been a lot of theft. They had been in the process of replacing batteries when they noticed that the batteries had been stolen. They were caught on video and it will be sent to PD to try to enhance. They cut a bunch of cables and damaged other things on the float. This all happened in broad daylight. We had to reschedule our M1 because there was too much damage. It will be rescheduled for mid July. If you are in the area please go by and check and make your presence known. The neighbors do watch as well as they can. Next workday will be June 18 and possibly June 24th to get ready for the 4th of July parade.

- **Decoration:** Janet Benjamin reported that we have been working on a date for the deco meeting. They sent out a Help wanted to all of deco. They need to do an inventory. She and Chris Metcalf have pretty much decided how they are going to decorate the float. They found a marigold supplier that will grow, cut and dry them for us but if that does not pan out we will be asking OSH to get some donated and we can grow them ourselves.

- **Golf Tournament:** Sandy Fielding reported that they need volunteers to help. If you can come help please let Alan Vlacich or John Vandercook know.

- **Car Show:** Janet Benjamin decided that they are going to continue with the car show this year. We will not have categories for judging. Judging has always been a problem so instead we will have something called "picks" and go to diff communities and organizations to be judges and pick their favorite car. Ted Shaw is going to different groups to ask them if they would be interested in that. We are going to try to have a VIP section where you are charged more but get prime section near the stage and in the shade. The price will be \$70 and will include breakfast and lunch and shade from popups. They are working on the flyer.



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- **Direct Mail:** Nothing new to report.
- **Crunch:** Courtney Dunlap reported that she really needs our help this year. She got a new job so her hours are far less flexible. If you can help with baskets, collecting gift items or anything please let her know.
- **Souvenir Booth:** Sandy Fielding got the rendering to the pin company. They are working on the pin design now. They have a different way of selling pins this year since it's a new company. By the next meeting she should have a couple designs for everyone to look at. She also has no idea what the cost is going to be yet. They seem quite unsure with their process at this time.
- **Publicity:** Bill Glazier reported that he will be at the Golf Tournament taking pictures.
- **Website:** Bill Cullinane reported that the rendering is up on the site. Janet Benjamin asked us to take a look at the website to check for changes that need to be made to help Sara Cullinane out.
- **Social Media:** Chris Colburn said the rendering went up a couple weeks ago and we got a lot of people sharing it and liking it. Janet Benjamin asked if we could put a Help Wanted post up.
- **Treasures Report:** Sandy Fielding asked people to continue using the Amazon Smile because very little bit helps. We have paid our taxes on time this year. Sandy reported that we have....

Account	Balance
Checking Account	\$819.67
501 C3 Checking	\$36,661.12
501 C3 Savings	\$42,628.21
Totals	\$80,109.00

- Chris Colburn motioned to approve and MJ Craig seconded the Finance Report for May 2017. Motion approved.

Comments:

- Christopher Castruita reported that he is moving up to Sacramento. Jeanie Chiu will be joining us again and will be back at next month's meeting. Janet Benjamin wished him well on his new adventure.



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- We rescheduled the July 4, 2017 meeting to July 11, 2017.
 - Janet Benjamin asked everyone to please turn in their budgets because they are due.
 - Please come march in the Festival of Balloons Parade with us on July 4th.
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- Meeting adjourned at 8:17 pm. The next meeting will be on July 11th, 2017 at 7:30pm.

Approved Janet Benjamin Date 7/11/17
Chairperson