



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, October 4, 2017, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Michael A. Cacciotti

ROLL CALL: Councilmembers Robert S. Joe, Marina Khubesrian, M.D.,
Diana Mahmud; Mayor Pro Tem Richard D. Schneider,
M.D.; and Mayor Michael A. Cacciotti

INVOCATION: Mayor Pro Tem Richard D. Schneider, M.D.
**In permitting a nonsectarian invocation, the City does not
intend to proselytize, advance, or disparage any faith or
belief. Neither the City nor the City Council endorses any
particular belief or form of invocation.*

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Richard D. Schneider, M.D.

**1. CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Presentation of a Proclamation Declaring October 4, 2017 as “Walk or Bike to School Day” in the City of South Pasadena**
- 4. Presentation of a Certificate of Recognition to Optometrist Frederick Harris for 50 Years of Service to the South Pasadena Community**
- 5. Presentation of the Fiscal Year 2016-17 Annual Report of the Youth Commission**
- 6. Presentation of the Fiscal Year 2016-17 Annual Report of the Cultural Heritage Commission**

COMMUNICATIONS

7. Councilmembers Communications

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

8. City Manager Communications

9. Reordering of and Additions to the Agenda

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

10. Minutes of the City Council Meetings of September 6, 2017 and September 20, 2017

Recommendation

Approve the minutes of the September 6, 2017 and September 20, 2017 City Council Meetings.

11. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 200025 through 200040 in the amount of \$486,296.30; General City Warrants Nos. 200041 through 200123 in the amount of \$1,191,379.46; and Payroll dated September 22, 2017, in the amount of \$601,834.35.

12. Second Reading and Adoption of an Ordinance to Amend the South Pasadena Municipal Code to Establish City Campaign Contribution Regulations

Recommendation

Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XIV to Chapter 2 (Administration) to the South Pasadena Municipal Code establishing City Campaign Contribution Regulations.”

13. Discretionary Fund Requests from Mayor Cacciotti, Councilmember Joe, and Councilmember Khubesrian for the Purpose of the South Pasadena Arts Council Utility Art Box

Recommendation

Approve the Discretionary Fund requests by Mayor Cacciotti designating \$250, Councilmember Joe designating \$250, and Councilmember Khubesrian designating \$250 for the purpose of the South Pasadena Arts Council Utility Art Box.

14. Approval of a Second Contract Amendment with Integrated Consulting Group, Inc. for Additional CEQA Required Site Studies and Approval of an Appropriation and Transfer of Funds for the Community Center Project

Recommendation

1. Approve a second contract amendment, subject to the approval by the City Attorney, with Integrated Consulting Group, Inc. in the amount of \$50,063 for additional site studies required by the California Environmental Quality Act.
2. Approve an appropriation and a transfer of \$50,063 from the Community Center/Maintenance Yard Designated Reserve account.

15. Award of Contract to Eurofins Eaton Analytical, Inc. for Laboratory Testing and Analysis of Potable Water Samples

Recommendation

1. Accept a proposal dated August 24, 2017, from Eurofins Eaton Analytical, Inc. for laboratory services for the analysis of water samples.
2. Authorize the City Manager to execute an agreement with Eurofins Eaton Analytical, Inc., for a not-to-exceed amount of \$22,516 for an initial one-year period, with an option to renew the contract for two additional one-year periods under the same terms and conditions.

16. Approval of a Limited Term Employment Agreement with Kahono Oei

Recommendation

Approve a limited term employment agreement with Kahono Oei, a licensed Civil Engineer, to assist the City of South Pasadena with major water department infrastructure, rehabilitation, and capital improvement projects.

17. Authorize a Letter of Support for the Application of Southern California Edison Company (U-338-E) for Approval of its 2017 Transportation Electrification Proposals

Recommendation

Authorize a letter of support for the application of Southern California Edison Company (U 338-E) for approval of its 2017 Transportation Electrification Proposals that are before the California Public Utilities Commission.

18. Adoption of a Resolution to Establish an Environmentally Preferable Purchasing Policy

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, establishing an Environmentally Preferable Purchasing Policy.”

PUBLIC HEARING

19. Public Hearing to Consider Adoption of an Ordinance to Change the City’s Electoral System from At-Large to By-District Elections with Respect to Electing Members of the City Council, Establishing Boundaries, and Sequencing of Elections within the Districts

Recommendation

1. Select a preferred map of voting district boundaries.
2. Adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, adding a new Article XV to Chapter 2 (Administration) to the South Pasadena Municipal Code to change the City’s electoral system from at-large to by-district elections with respect to election members of the City Council, establishing district boundaries, and sequencing of elections within the districts.

ACTION/DISCUSSION

20. First Reading and Introduction of an Ordinance Relating to Procedures Concerning Sensitive Information and Enforcement of Federal Immigration Law; Receive a Report from the Chief of Police Regarding the Revised Police General Order No. 415 on Immigration Policy

Recommendation

1. Introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, relating to the City’s procedures concerning sensitive information and the enforcement of federal immigration law.”
2. Receive an oral report from the Chief of Police and review and file revised Police General Order No. 415 Regarding Immigration Policy.

21. Adoption of a Resolution Authorizing a Business License Tax Amnesty Program

Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, authorizing a Business License Tax Amnesty Program.”

22. Receive and File Citywide Facilities Condition Assessment Report Prepared by Faithful+Gould, Inc.

Recommendation

Receive and file the citywide Facilities Condition Assessment Report prepared by Faithful+Gould, Inc.

23. Provide Direction to Proceed with a Feasibility Study to Expand the Police Department Facility to Include an Emergency Operations Center

Recommendation

Provide direction to proceed with a Request for Proposal for a feasibility study to expand the Police Department Facility to include an Emergency Operations Center.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

October 18, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 1, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 8, 2017	Special City Council Meeting	Council Chamber	7:30 p.m.
November 15, 2017	Regular City Council Meeting	Council Chamber	7:30 p.m.
November 21, 2017	Special City Council Meeting	Council Chamber	7:00 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

09/28/2017

Date

A handwritten signature in blue ink that reads "Desiree Jimenez".

Desiree Jimenez, CMC
Deputy City Clerk