

**MINUTES OF THE
PUBLIC WORKS COMMISSION
9TH DAY OF AUGUST, 2017 AT 7:00 P.M. AT THE
CITY MANAGER'S CONFERENCE ROOM
1414 MISSION STREET, SECOND FLOOR,**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 P.M. by Chair Abelson. Present were Commissioner Fisher, Commissioner Hughes, Commissioner Glauz and Commissioner Granath. Councilmember Robert Joe was present. Staff present: Deputy Public Works Director (DPWD) Rafael Casillas, and Civil Engineer Assistant Thomas Amare.

2. PLEDGE OF ALLEGIANCE

Commissioner Hughes led the pledge of allegiance.

The Commission agreed to reorder the agenda to hear Item No. 8 (Discussion/Action Items) prior to Item No. 3 (Approval of Minutes).

8. DISCUSSION/ACTION ITEM

A. Police Presentation – Captain Mike Neff

Captain Mike Neff presented to the Public Works Commission (PWC) a general overview of the Police Department's available traffic enforcement resources. The Police Department consists of two motor officers, thirty-six sworn officers and two portable speed radar trailers. In addition, Captain Neff informed the PWC that the Police Department utilizes grant opportunities to conduct additional enforcement for Driving Under the Influence (DUI) check points. Motor officers receive eight months of enforcement training and process twenty thousand service calls per year. Typically the Police Department provides citywide traffic enforcement and conducts additional patrolling as requested. Cadets are utilized to set up the portable speed radar trailers at various locations throughout the City.

One of the trailers has a camera and it can be used to capture license plate numbers. If plates are located for a stolen vehicle, the number can be captured and sent on to patrol cars. The data can be shared with other agencies if a specific vehicle is being sought, such as for a child abduction.

Commissioners Hughes and Glauz pointed out their observation of motorists violating U-turn restrictions at railroad crossings and overnight commercial truck parking, respectively. The PWC discussed the on-going need of traffic enforcement as a tool for improving safety,

Commissioner Hughes moved to receive and file. (Hughes, Glauz 5-0).

Mr. Jeff Holland, SPD Motor Officer, and a public citizen provided a comment that with the current schedule of police staffing, there is not any officers providing service on weekend and perhaps grant money can be used to support weekend staffing.

B. Rollin Street Parking Restriction Modification

DPWD provided a brief presentation on this item to the PWC. The Public Works Department received a request from the Police Department to investigate the existing one (1) hour parking restriction along the south curb line of Rollin Street from Fremont Avenue to Ramona Avenue. DPWD discussed the background of the existing signage and recommended concurrence with the

Police Department's request to modify the parking restriction to a two (2) hour on-street parking restriction between the hours of 7:00 AM to 4:00 PM Monday through Friday. Based on Staff's investigation, the two (2) hour on-street parking restriction is sufficient time to accommodate parents and other school patrons conducting business. DPWD reiterated that these modifications to the on-street parking only pertain to Rollin Street and no modifications are being proposed on adjacent streets.

The Public Works Department sent out notices to impacted residents and posted a notice in the newspaper. The Public Works Department did receive a few comments from the public; one resident expressed concern over the not receiving proper notification, the Holy Family Church and Parochial School (Church) are not utilizing the on-site parking efficiently and creating a hardship on the adjacent properties. A few other residents called to indicate that they received the notice and read the information in the newspaper; in addition they are in support of the modification.

The Commission discussed the need to improve the traffic circulation and parking availability. They emphasized the importance of the existing preferential parking district adjacent to the various schools and church. The Commissioners acknowledge that the proposed modifications would eliminate parking confusion and improve proper parking enforcement of the neighborhood. Chair Abelson open the floor for discussion from the audience in attendance.

Kyle Cologne, resident of 1525 Ramona Avenue, Gretchen Robinette, resident of 921 Indiana Avenue and Cambria Tortorelle, Parish Life Director for the Church, spoke on the item. Mr. Cologne expressed his concerns with traffic circulation and limited on-street parking for residents of Ramona Avenue and adjacent streets. He indicated that visibility at the Rollin Avenue intersections could be improved with additional red curb at these locations. He recognized the Church's need for a two (2) hour parking restriction and adjusting the hours to be consistent with the Ramona Avenue hours. Ms. Robinette and Ms. Tortorelle informed the Commissioners that the existing one hour parking restriction has a negative impact to the parishioners at Holy Family. In addition, Ms. Robinette indicated that the on-street parking had not been a concern for thirty years, however over the past month many parishioners began to be cited. In order to clarify any parking misinformation, Ms. Tortorelle indicated that a two (2) hour on-street parking restriction between the hours of 7:00 A.M. to 4:00 P.M. would alleviate the citations and she discussed the Church's outreach program to their parishioners on approved parking locations.

The Commission provided additional comments to the responses of the public input. The Commission discussed possible options for modifying the on-street parking requirements. The consensus by the PWC was to modify the existing parking restriction to a two (2) hour on-street parking restriction between the hours of 7:00 A.M. to 5:00 P.M. every day.

Chair Abelson moved to recommend to the City Council to establish a two (2) hour parking restriction, from 7:00 A.M. to 5:00 P.M. every day on the south side of Rollin Street from Fremont Avenue to Ramona Avenue. (Abelson, Fisher 5-0).

C. Preventative Maintenance Projects FY 2017/18

DPWD presented to the PWC the proposed Preventative Maintenance Projects FY 2017/18 staff report. The primary focus of the program is to select streets that are in a relatively good condition and will benefit from a Type II Slurry or Cape Seal surface treatment. In addition, this program incorporates repairs consisting of crack filling, pot hole asphalt pavement deterioration repairs, displaced concrete sidewalk, curb and gutter improvements and pavement markings restoration.

The Commission discussed the streets selected and the overall comprehensive approach to preventative maintenance. Commissioners Glauz and Granath conversed on the distribution of street projects throughout the city. Commissioner Fisher analyzed the Pavement Condition Index

(PCI) that was generated from the City's Pavement Management System and the implementation of the capital improvement program over time. The Commission expressed concern over insufficient funds available to address local roads in poor condition. Commissioner Abelson recommended revisions to the proposed street selection, requesting to add Via Del Rey from Monterey Road to Flores De Oro on the priority listing and to place Fletcher Avenue from Huntington Drive to Oak Street as optional. In addition, the Commission requested staff to leverage upcoming Edison street repair work with the approved list of streets in order to complete additional streets.

The Commission discussion the benefits of reviewing the preventative maintenance list concurrent with the street improvements projects. Reviewing the maintenance and street projects together will provide a more comprehensive understanding of all of the street project and locations of projects throughout the City.

Commissioner Hughes moved to approve staff recommendation of the Preventative Maintenance Program FY17/18 with prioritizing Via Del Rey in place of Fletcher Avenue and directed staff to leverage upcoming utility repair contribution with the approved list of streets. (Hughes, Glauz 5-0).

D. Capital Improvement Project Update

DPWD presented to the PWC the status of the current Capital Improvement Projects. DPWD highlighted the ongoing discussion with Los Angeles County Metropolitan Authority (Metro), California Public Utilities Commission (CPUC), Los Angeles County Department of Public Works to improve the pre-emption timing for the Gold Line rail at-grade crossings. The preliminary investigation has identified various traffic signal and train operation upgrades that will improve efficiency. The Arroyo Seco Pedestrian and Bicycle Trail Improvements, Installation Catch Basin Connector Pipe Screens, Garfield Reservoir Replacement Project and Sewer Rehabilitation Replacement Project Phase 2 are on schedule.

The Commission discussed and acknowledged the various capital improvements currently under construction.

Commissioner Hughes moved to receive and file the item. (Hughes, Glauz 5-0).

3. APPROVAL OF MINUTES - Meeting on July 12, 2017.

Minutes approved as amended. (Hughes, Fisher 5-0)

4. PUBLIC COMMENT

None.

5. COUNCIL LIAISON COMMENTS

Councilmember Joe provided a brief status of the Metro Board's decision to adopt the TSM/TDM Alternative as a preferred alternative to the SR 710 North Project. \$105-million Measure R funds are available for the development and implementation of projects listed in the TSM/TDM Alternative. He also shared that since there was damage to the City Council Chambers and repairs have to take place, new carpeting and temporary chairs would be in the chambers.

6. STAFF COMMENTS

None.

7. COMMISSIONER COMMENTS

Commissioner Hughes informed the Commission of a renewable energy meeting she attended and provide a brief overview of the city's participation in the first meeting of the LA Community Choice Energy Authority.

Commissioner Granath commented on the water usage and ground water recharge of the San Gabriel Valley Basin.

Commissioner Fisher requested a copy of the Joint Report involving the Freeway and Transportation Commission and the Public Works Commission.

9. ADJOURNMENT

Chair Abelson declared the meeting adjourned at 9:49 p.m.

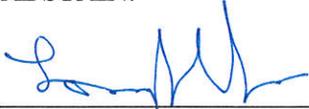
I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on August 9, 2017.

AYES: 5

NOES: 0

ABSENT:

ABSTAIN:



Lawrence A. Abelson, Chair