



CITY OF SOUTH PASADENA AGENDA

Library Board of Trustees – Regular Meeting
Thursday, November 9, 2017 – 7:00 p.m.
Location: Library Conference Room – 1100 Oxley Street
(Enter using the Diamond Street Door Access)

Board Members

Brendan Durrett; Carolyn Flemming; Alan H. Jutzi; Andy Lippman; and Rick Thomas

Minutes: Review and approve draft minutes of the regular meeting held October 12, 2017 and the draft minutes of the special meeting held on November 2, 2017.

Public Comments and Suggestions:

Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

Public Comment:

Action Items:

1. Request to open Library at 3pm on December 12, 2017 to enable more Library Staff to Attend Annual City Holiday Luncheon
2. Request for Approval of the Surplus Discard of two broken printers and one broken DVD player (from Administrative Office and Children's Office)

Discussion Items:

1. Special Meeting of the Library Board of Trustees on November 2, 2017 on visioning the formation of Library Foundation separate from the Friends of the Library
2. Organizing the Library Foundation as an Entity Independent from the City
3. Consideration of hiring Library Interior Design Consultant Diane Lam to Develop plan for the Library's Second Floor
4. The Development of the Statement of Purpose for the Proposed Library Foundation
5. Jolino Beserra Mosaic Tile Archway for the Library Children's Room
6. Library Ray Bradbury Conference Mural Project
7. Awston the Steiff Stuffed Ostrich at the Library
8. Digital Services Manager Recruitment

Communications and Correspondence:

Reports:

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Councilmember Diana Mahmud
3. **Friends Representative:** Kristen Dubé
4. **Trustee Liaison to Friends:** Andy Lippman
5. **Assistant Library Director:** Cathy Billings
6. **Director of Library, Arts & Culture:** Steve Fjeldsted

New Business:

Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

**PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS
AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting, these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website www.southpasadenaca.gov and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.

Date: 11/6/17

Signature: Steve W. Fjeldsted