



CITY OF SOUTH PASADENA AGENDA

Library Board of Trustees – Regular Meeting

Thursday, December 14, 2017 – 7:00 p.m.

Location: Library Conference Room – 1100 Oxley Street
(Enter using the Diamond Street Door Access)

Board Members

Brendan Durrett; Carolyn Flemming; Alan H. Jutzi; Andy Lippman; and Rick Thomas

Minutes: Review and approve draft minutes of the regular meeting held November 9, 2017.

Public Comments and Suggestions:

Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

Public Comment:

Action Items:

1. Request for Approval for WISPPA to conduct a low-key fundraising activity during film screening event in the Community Room on January 10, 2018
2. Request for Approval of Date and Time for Volunteer Recognition Luncheon in 2018
3. Request for Approval of Library Board of Trustees Meeting Schedule for 2018
4. Request for Approval for the Library Foundation Statement of Purpose
5. Request for Approval of a Proposed Date and Time for Ribbon-Cutting Event for Mosaic Archway in Children's Room

Discussion Items:

1. Special Meeting of the Library Board of Trustees on November 2, 2017 on visioning a Library Foundation separate from the Friends of the Library
2. Library Interior Design Consultant Dian Lam's Possible Renderings and Plans for the Library's Second Floor
3. Library Architectural Expansion Plans, Circa 2003
4. Library Ray Bradbury Conference Room Mural Project
5. Digital Services Manager Recruitment
6. Friends Annual Meeting on January 18, 2018 at 7:00 p.m.

Communications and Correspondence:

Reports:

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Councilmember Diana Mahmud
3. **Friends Representative:** Kristen Dubé
4. **Trustee Liaison to Friends:** Andy Lippman
5. **Assistant Library Director:** Cathy Billings
6. **Director of Library, Arts & Culture:** Steve Fjeldsted

New Business:

Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

**PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS
AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting, these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website www.southpasadenaca.gov and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.

Date: 12/7/2017

Signature: Cathy Billings

Asst. Library Director