



**MINUTES OF THE REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 13TH DAY OF NOVEMBER 2017, AT 6:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

Chair D. Beadle convened the regular meeting of the Parks and Recreation Commission at 6:30 p.m.

Staff R. Martin called the roll. Present were: Chair D. Beadle, Vice-Chair A. Vogel, Commissioner R. Rosen, and Commissioner A. Salinas.

Other Officials and Staff present: Community Services Director/Staff Liaison S. Pautsch, Recreation Coordinator A. Kim, & Staff R. Martin

Member(s) not present at roll call: Council Liaison Mayor M. Cacciotti, arrived after roll call.

Absent: Commissioner J. Zavala

2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 11th, 2017

MOTION: Commission approved the minutes of the regular September 11th, 2017 Parks and Recreation Commission meeting. By unanimous voice vote, the motion passed.

(Vogel, Rosen)

COMMENTS ON MATTERS NOT ON THE AGENDA

3. PUBLIC PARTICIPATION

NONE

PRESENTATIONS/ (ACTION AND/OR DISCUSSION)

4. NONE

ACTION AND /OR DISCUSSION ITEMS

5. UPDATE ON MOBILE STAGE

Recreation Coordinator Kim presented item. Item was first discussed at the June 2017 Parks and Recreation meeting. At the September 2017 Commission meeting, staff was asked to bring back more information on three mobile stages; Wenger Showmobile, E-1 Machine, and the “Large” version of the Stage Line. Coordinator Kim presented images and financial breakdown to the mobile stages listed, as well as an additional option; the Century Industries FR4324, which had similar features.

MOTION: Commission requested staff inquire about the purchase of Century Industries FR4324 mobile stage with all amenities recommended excluding the Additional Decks, for the estimate total price of \$104,000. By voice vote, motion passed unanimously.

(Rosen, Beadle)

6. UPDATE THE COMMUNITY SERVICES DEPARTMENT POLICY AND PROCEDURES

Vice-Chair Vogel would like to add the following correction:

- 13.3 – Adding: “must be filed by contractor with the Community Services Department...”

Commissioner Salinas wants staff to research adding anti-discriminatory ordinance, specifically based on immigration status, to the Community Services Department Policy and Procedure, similar to the South Pasadena Police Department’s General Order 415 and City Ordinance 7491.

MOTION: Commission tabled item and will revisit when more information about the City ordinance is presented. At that time, Commission will decide whether to reference the ordinance in the Community Services Policies and Procedures.

(Vogel, Beadle)

7. MEMORIAL HEALING GARDEN APPLICATION

Director Pautsch presented item. The mother of Aramazd Andressian II requested her son, who was five years old at time of passing, be added to the Children’s Healing Memorial Garden. Director Pautsch also informed Commission through fundraising, the community was able to purchase a bench that will be placed at Garfield Park in memorial to Aramazd.

MOTION: Commission approved the Children’s Memorial Healing Garden application submitted for Aramazd “Piqui” Andressian II. By voice vote, motion passed unanimously.

(Beadle, Rosen)

8. REVISED PROPOSED SKATE PARK ORDINANCE UPDATES

Commissioner Rosen requested the following revisions for the ordinance:

- 21A-2(4)-Add: "Ride tandem, propel, *or push* another person..."
- 21A-1 (a)-Add: "...wood, plastic, aluminum, *or other* materials mounted..."
- 21A-1(c)-Remove phrase: "hazardous recreational activity."
- 21A-2 (a)(3)-Remove everything after the word "entity"

Vice-Chair Vogel also requested the following revisions for the ordinance:

- 21A-1(c)-Grammatical correction: "devices" not "devises"
- 21A-2(a)(4)- Keep "Cause a bicycle to be ...skateboard park;"

Commission tabled item for further review by the City Attorney. Additionally, Commission requested staff attach the State Skate Park ordinance to item when it is revisited, so they may see what the City is adhering to. No motion was made.

9. CITY COUNCIL LIAISON REPORTS

Mayor Cacciotti requested staff to investigate a section of the Arroyo Seco Pedestrian and Bicycle Trail that maybe cause for concern.

10. COMMISSIONER REPORT

Chair Beadle requested:

- A Golf Course item be added to a future Commission meeting; strategies to encourage public suggestion and input in regards to restorations. Example: distribution of surveys to the public at the Arroyo Seco Pedestrian and Bicycle Trail Grand Opening
- Snake trail update

Commissioner Salinas thanked all who participated and assisted with the Dia De los Muertos event, held at the War Memorial building.

11. STAFF LIAISON REPORT

Director Pautsch updated Commission on the following items:

- A successful Halloween Spooktacular City event
- Thanksgiving Camp Med break sign-ups
- Arroyo Seco Pedestrian and Bicycle Trail
- Pocket parks on Grevelia Street and Berkshire Avenue; timeline for next phase
- Welcoming the new City Manager, Stephanie DeWolfe. She invited all Commissioners to attend the Meet and Greet before the start of the City Council meeting on November 15th

November 13th, 2017

ADJOURNMENT

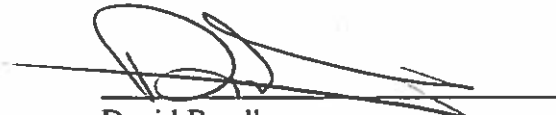
By consensus, the Commission adjourned at 8:05 p.m. The next Commission meeting will be held on Monday, December 11th, 2017.

Respectfully Submitted:



Reyna Salazar Martin
Community Services Management Aide

Approved By:



David Beadle
Chair