



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, December 20, 2017, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

- CALL TO ORDER:** Mayor Michael A. Cacciotti
- ROLL CALL:** Councilmembers Robert S. Joe, Marina Khubesrian, M.D., Diana Mahmud; Mayor Pro Tem Richard D. Schneider, M.D.; and Mayor Michael A. Cacciotti
- INVOCATION:** Mayor Pro Tem Richard D. Schneider, M.D.
**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*
- PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Richard D. Schneider, M.D.
- 1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

PRESENTATIONS

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Presentation by Senator Anthony J. Portantino, 25th State Senate District, on the State of the State Address**
- 4. Presentation of a Certificate of Recognition to the South Pasadena Fire Department for Being Named as a Gold Award Recipient by the Los Angeles County Emergency Medical Services Agency**

ELECTION OF OFFICERS

- 5. **Mayor’s Year End Review Presentation**
- 6. **Election of Mayor and Mayor Pro Tem for the 2017-2018 Term**
Officers also serve as Redevelopment Successor Agency Chair and Vice Chair; Public Financing Authority Chair and Vice Chair; and Housing Authority Chair and Vice Chair
- 7. **Presentation to Outgoing Mayor Michael A. Cacciotti by Incoming Mayor**
- 8. **Comments by Incoming Mayor**
- 9. **Recess to Reception**

COMMUNICATIONS

- 10. **Councilmembers Communications**
Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.
- 11. **City Manager Communications**
- 12. **Reordering of and Additions to the Agenda**

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)
The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR

13. Minutes of the City Council Meetings of November 1, 2017, and November 8, 2017

Recommendation

Approve the minutes of the November 1, 2017, and November 8, 2017 City Council Meetings.

14. Prepaid Warrants, General City Warrants, and Payroll

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 200741 through 200954 in the amount of \$1,100,971.54; General City Warrants Nos. 200955 through 200964 in the amount of \$169,268.56; Payroll dated November 17, 2017, in the amount of \$603,867.24; Payroll dated December 1, 2017, in the amount of \$774,333.93; and Payroll dated December 15, 2017, in the amount of \$622,596.44.

15. Monthly Investment Reports for October 2017

Recommendation

Receive and file the Monthly Investment Reports for October 2017.

16. Approval of Lease Agreement with the South Pasadena Preservation Foundation for the Use of the Meridian Iron Works Museum

Recommendation

Approve the lease agreement with the South Pasadena Preservation Foundation for the use of the Meridian Iron Works Museum.

17. Approval of Agreement with Vision Technology Solutions, LLC, for Upgrade to Website Design and Hosting Services

Recommendation

Authorize the City Manager to enter into a five year agreement with Vision Technology Solutions, LLC, to upgrade the City's website design and hosting services.

18. Approval of a Mills Act Contract for Property Located at 929 Buena Vista Street (2080-MIL), the Torrance-Childs Residence, also known as the "Rose Hedge House" (APN 5317-035-004)

Recommendation

Enter into a Mills Act contract with the property owners of 929 Buena Vista Street, the Torrance-Childs Residence, also known as the "Rose Hedge House."

19. Approval of a Revised Lease Agreement with the Los Angeles County Department of Public Works for Shuttle Van Parking in the Mission-Meridian Village Parking Garage

Recommendation

Authorize the City Manager to execute a revised lease agreement to allow the Los Angeles County Department of Public Works to park their shuttle vans overnight in the Mission-Meridian Village Parking Garage.

20. Approval of a First Contract Amendment with Historic Resources Group, Inc., for Additional Analysis of Properties Proposed to be Added to the Citywide Historic Resources Inventory

Recommendation

Approve a first contract amendment, subject to the approval by the City Attorney, with Historic Resources Group, Inc., in the amount of \$12,950, for additional analysis of properties proposed to be added to the Citywide Historic Resources Inventory.

21. Approval of a Contract Amendment with Raftelis Financial Services, Inc., for Additional Water Rate Consultant Services

Recommendation

Approve the first contract amendment with Raftelis Financial Services, Inc., for additional services performed during the water rate study in the amount of \$3,300 and authorize the City Manager to execute the contract amendment.

22. Award of Contracts to Kabarra Engineering and RKA Consulting Group for Engineering Design Services for Fiscal Year 2017-18 Street Improvement Projects

Recommendation

1. Accept a proposal dated November 14, 2017, from Kabbara Engineering for engineering design services for the Bushnell Avenue and Diamond Avenue Street Improvement Project and authorize the City Manager to execute an agreement with Kabbara Engineering for a not-to-exceed amount of \$70,158.
2. Accept a proposal dated November 14, 2017, from RKA Consulting Group for engineering design services for the Alpha Avenue and Camino Del Sol Improvement Project and authorize the City Manager to execute an agreement with RKA Consulting Group for a not-to-exceed amount of \$71,760.
3. Reject all other proposals received.

23. Consideration of the 2018 City Council Meeting Schedule

Recommendation

Approve the 2018 City Council Meeting Schedule and determine which meetings, if any, will be canceled and/or rescheduled.

24. Approval of a Letter to the California Department of Transportation Requesting a Cooperative Agreement for the State Route 110 Interchange Hookramp Project

Recommendation

Authorize approval for a letter to the California Department of Transportation regarding the City of South Pasadena’s request for a Cooperative Agreement for the State Route 110 Interchange Hookramp Project.

25. Approval of a Letter of Support on Behalf of the Foothill Gold Line Construction Authority’s Grant Application for the Metro Gold Line Foothill Extension Light Rail Project

Recommendation

Approve a letter of support on behalf of the Foothill Gold Line Construction Authority’s grant application to secure funding to complete the Los Angeles County Metropolitan Transportation Authority Gold Line Foothill Extension Light Rail Project.

26. Approval of a Letter of Opposition to the California Public Utilities Commission on Draft Resolution E-4907 Related to Community Choice Aggregation

Recommendation

Authorize approval for a letter to the California Department of Transportation regarding the City of South Pasadena’s request for a Cooperative Agreement for the State Route 110 Interchange Hookramp Project.

ACTION/DISCUSSION

27. Approval of a Revised Scope of Work for Landscape Maintenance Services Contract with LandCare

Recommendation

Receive and file the revised scope of work for the Landscape Maintenance Services Contract with LandCare.

COUNCILMEMBERS COMMUNICATIONS (continued)

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

January 3, 2018	TENTATIVE		
January 17, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
February 7, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk’s Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk’s Division, and on the City’s website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the “Reference Binder” kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk’s Division at (626) 403-7230.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City’s website as required by law.

12/15/2017
Date

Natalie Sanchez
Natalie Sanchez
Acting Deputy City Clerk