

June 21, 2016



**MINUTES OF THE REGULAR MEETING OF THE
ARROYO SECO GOLF COURSE SUBCOMMITTEE
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 21ST DAY OF JUNE 2016, AT 6:30 P.M.
CITY COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

Regular Meeting of the Arroyo Seco Golf Course Subcommittee convened at 6:35 P.m.

Staff R. Martin called the roll. Present were Subcommittee members: Chair L. Wheeler, Q. Taylor, , D. Fox.

Not present at time of roll call: S. Kuhn, City Council liaisons M. Cacciotti, Dr. R. Schneider all arrived after roll call.

Excused Absence: Subcommittee member G. Pia, Finance Director D. Batt.

Other Officials and Staff present: Community Services Director/Staff Liaison Pautsch, Staff R. Martin, and Golf Consultant D. Sams.

2. APPROVAL OF THE MAY 17th, 2016 MINUTES

MOTION: Subcommittee approved the minutes of the regular May 17th meeting. By unanimous voice vote, the motion passed.

(Taylor, Fox)

3. COMMENTS ON MATTERS NOT ON AGENDA

None

4. PRESENTATION/ (ACTION/DISCUSSION)

None

ACTION AND / OR DISCUSSION ITEMS

5. ARROYO SECO GOLF COURSE FINANCIALS

Director Pautsch presented item. Details for revenue and budget line items were presented to Subcommittee for the months of April and May 2016. Director Pautsch advised that attendance may slightly diminish in the upcoming weeks due to construction that will force bathrooms to remain off limits. Chair Wheeler inquired why the number for golf rounds played in April was lower than May. Director Pautsch explained that fertilization of the grass and construction for new turf in the mini golf area played a factor in overall lower April attendance. No motion by subcommittee was needed.

6. DISCUSSION AND OR DIRECTION REGARDING THE SUBCOMMITTEE TASK

Director Pautsch presented item. There are currently no updates to the Subcommittee. No motion by subcommittee was needed.

7. UPDATE ON ARROYO SECO RACQUET CLUB

Director Pautsch presented item. She gave a brief overview of the 10 year lease agreement, changes and additions made, and specifics on the upcoming repairs to facility. No motion by Subcommittee was needed.

8. REVIEW OF HISTORICAL REPORT OF CLUBHOUSE AND SURROUNDING LANDSCAPE

Director Pautsch presented item. She provided Subcommittee with the minutes from the Cultural Heritage Commission (CHC) meeting on June 16th she attended regarding their discussion on the Arroyo Seco Historical Report for the Club House and Surrounding Landscape.

Based on the Historical report, the CHC has agreed that the club house and ball shed must be retained based on the architectural historical report which found that both properties were eligible for city local designation under Criteria B. The following were there recommendations based on the current finding of the historical report: Remodeling the interior of the buildings, no demolishing of any properties, and keeping all exteriors intact. The CHC asked for additional analysis, specifically a Historical Resource Evaluation (HRE), of the golf course properties to be conducted before any changes are made to any buildings on the golf course property. The results of the HRE will determine if buildings qualify as designated historical landmarks. Before the Subcommittee can move forward with any recommendations regarding any changes to the buildings on the golf course properties, the CHC will need to present their historical findings analysis to the City Council. City Council will then give the Subcommittee further direction on how to proceed. No motion by Subcommittee was made.

9. DISCUSSION AND ACTION REGARDING A POSSIBLE THREE YEAR EXTENSION WITH DONOVAN BROS. GOLF INC.

Director Pautsch presented item. She asked Subcommittee to continue the discussion, started last regular meeting, regarding whether or not to approve extending the Donovan Bros. Golf Inc. contract.

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MOTION: Subcommittee recommended approving a three year extension with Donovan Bros. Golf Inc. By unanimous voice vote, the motion passed.

(Kuhn, Taylor)

10. CITY COUNCIL LIAISON REPORT

M. Cacciotti inquired on the status of the all-electric yard equipment recently used by the City. Director Pautsch updated Subcommittee on the City's two month trial using the all-electric lawn equipment and relayed the positive feedback the Department received. She has planned on adding larger emission free equipment for the use of maintaining all City parks in the near future.

11. STAFF LIAISON REPORT

Director Pautsch informed Subcommittee that the Special Arroyo Seco Golf Subcommittee meeting/tour of both Arcadia and Monterey Park golf courses would be held on June 25th, 2016 at 10:00 am. All Subcommittee members and City Council Liaisons in attendance agreed to attend. Subcommittee member S. Kuhn advised he would notify Director Pautsch at a later time on whether or not he would be able to attend.

ADJOURNMENT

By consensus, the Subcommittee adjourned at 7:10 p.m. The next Commission meeting is July 19th, 2016.

Respectfully Submitted:



Sheila Pautsch
Community Services Director

Approved By:



Laurie Wheeler
Chair