



## CITY OF SOUTH PASADENA AGENDA

**Library Board of Trustees – Regular Meeting**  
**Thursday, February 8, 2018 – 7:00 p.m.**  
**Location: Library Conference Room – 1100 Oxley Street**  
**(Enter using the Diamond Street Door Access)**

### **Board Members**

Brendan Durrett; Carolyn Flemming; Alan H. Jutzi; Andy Lippman; and David Uwins

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**Minutes:** Review and approve draft minutes of the regular meeting held January 11, 2018.

### **Public Comments and Suggestions:**

*Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.*

### **Public Comment:**

### **Action Items:**

1. Request for Approval for the Library Foundation Statement of Purpose
2. Request for Approval of Discarding of Surplus Library Equipment

### **Discussion Items:**

1. Introduction of New Trustee, David Uwins
2. Ribbon-Cutting for Jolino Beserra Mosaic Archway for Children's Room, February 9, 2018 at 4:00 p.m.
3. Library Ray Bradbury Conference Room Mural Project
4. Library Foundation Possibilities
5. Digital Services Manager Recruitment
6. 2018 Volunteer Recognition Luncheon
  - a. Topic for Guest Speaker John Horn
  - b. Selection of Volunteers of the Year
  - c. Assignment of Duties for Luncheon
7. Annual Meeting of the Friends of the Library, January 18, 2018 at 7:00 p.m.
8. Library Staff Training Day, January 26, 2018 (Library Closed to the Public)
9. Dorothy Cohen (1925-2018)
10. Donation of Book Collection of Norma LeValley, longtime Editor of South Pasadena Review, who passed in 2017
11. Eclectic Music Festival, April 28, 2018

## Communications and Correspondence:

### Reports:

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Councilmember Diana Mahmud
3. **Friends Representative:** Kristen Dubé
4. **Trustee Liaison to Friends:** Andy Lippman
5. **Assistant Library Director:** Cathy Billings
6. **Director of Library, Arts & Culture:** Steve Fjeldsted

### New Business:

### Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

### PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2<sup>nd</sup> floor. During the meeting, these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

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*I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website [www.southpasadenaca.gov](http://www.southpasadenaca.gov) and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.*

Date: 2/5/2018 Signature: Cathy