



**MINUTES OF THE REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION
OF THE CITY OF SOUTH PASADENA CONVENED
THIS 11TH DAY OF DECEMBER 2017, AT 6:30 P.M.
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. ROLL CALL

Chair D. Beadle convened the regular meeting of the Parks and Recreation Commission at 6:33 p.m.

Staff R. Martin called the roll. Present were: Chair D. Beadle, Commissioner R. Rosen, and Commissioner A. Salinas

Other Officials and Staff present: Community Services Director/Staff Liaison S. Pautsch, Recreation Supervisor L. Hakobian, & Staff R. Martin

Member(s) not present at roll call: Commissioner J. Zavala arrived after roll call (6:36pm)

Excused: Vice-Chair A. Vogel

Absent: City Council Liaison Mayor M. Cacciotti

**2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER
13TH, 2017**

MOTION: Commission approved the minutes of the regular November 13th, 2017 Parks and Recreation Commission meeting. By unanimous voice vote, the motion passed.

(Beadle, Salinas)

COMMENTS ON MATTERS NOT ON THE AGENDA

3. PUBLIC PARTICIPATION

NONE

PRESENTATIONS/ (ACTION AND/OR DISCUSSION)

4. NONE

ACTION AND /OR DISCUSSION ITEMS

5. COMMUNITY SERVICES DEPARTMENT POLICY AND PROCEDURES REVISION

Director Pautsch presented item. Item was first discussed at the November 2017 Parks and Recreation Commission meeting. Staff presented a revised document that included corrections and suggestions from the Commission. Staff is looking to move forward and present to City Council.

MOTION: Commission approved the Community Services Department Policy and Procedures as presented. By voice vote, motion passed unanimously.

(Rosen, Salinas)

6. REVISED PROPOSED SKATE PARK ORDINANCE UPDATE

Supervisor L. Hakobian presented item. Item was first discussed at the September 2017 Parks & Recreation Commission meeting. It was revisited at the November 2017. Staff and the City attorney have revised and included suggestions made by Commission. Staff will move forward and present to City Council.

MOTION: Commission approved the South Pasadena Skate Park Ordinance as presented. By majority voice vote, motion passed. Commissioner Rosen abstained.

(Beadle, Salinas)

7. COMMUNITY INPUT SURVEY

Director Pautsch presented item. Commissioners were given a handout of a Community Input Survey draft regarding potential renovations to the Arroyo Seco Golf Course (ASGC). The survey will give the public an opportunity to weigh in on what sections they would like to see improved at the ASGC. Additionally, the survey included background information on the facility. Staff planned to distribute surveys at the Arroyo Seco Pedestrian and Bicycle Trail grand opening scheduled in February 2018 (date TBD). Chair Beadle proposed the following suggestions to be made to survey:

- Under the Amenities/reason for visiting section, add "OTHER" option, and area to write in the name of amenity and/or event
- Space to include email so they may be updated with any changes or notifications

- Change wording to say: “The City is considering making renovations to the clubhouse...” and specify areas such as: Improving Bathroom, expand restaurant, enlarge floor plan, etc.

No motion by Commission was made. Item will be revisited at a later time.

8. SUMMER CONCERT SUBCOMMITTEE

MOTION: Commission nominates Commissioner R. Rosen and Chair Beadle to serve on the Summer Concert Subcommittee. Both accepted their nominations. Motion passed unanimously.

(Salinas, Zavala)

9. CITY COUNCIL LIAISON REPORTS

NONE

10. COMMISSIONER REPORT

Commissioner A. Salinas and Chari D. Beadle congratulated and thanked Commissioner J. Zavala for his years serving on the Parks & Recreation Commission and for coordinating another successful Tiger Run event.

Commissioner Zavala took this time to thank all who have served and currently serve on the Parks & Recreation Commission; he gained a great deal of insight during his tenure and looks forward to continued involvement in the community.

Commissioner Salinas thanked all who participated and assisted with the Dia De los Muertos event, held at the War Memorial building.

11. STAFF LIAISON REPORT

Director Pautsch thanked Commissioner Zavala for his years of service on the Parks & Recreation Commission. Additionally, she updated Commission on the following items:

- A successful Breakfast with Santa event hosted by Parks & Recreation division
- Snake Trail; approved items by Public Works on trail improvements
- Upcoming Snow Day event January 20, 2018

December 11th, 2017

ADJOURNMENT

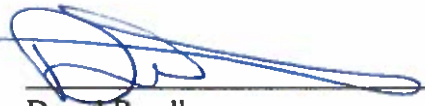
By consensus, the Commission adjourned at 6:54 p.m. The next Commission meeting will be held on Monday, January 8th, 2018.

Respectfully Submitted:



Reyna Salazar-Martin
Community Services Management Aide

Approved By:



David Beadle
Chair