



CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA
Amedee O. "Dick Richards" Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030
Wednesday, March 7, 2018, at 7:30 p.m.

ACTION AGENDA

The Action Agenda is an unofficial summary of action taken at the meeting.
It is posted before the minutes are approved and will be replaced by the approved minutes.

1. Closed Session Announcements
The City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.
Staff Contact: City Manager Stephanie DeWolfe (626) 403-7210
2. Presented a Proclamation declaring March 7, 2018 as "Arbor Day" in the City of South Pasadena.
Gina Atkinson, Stephanie Payne-Campbell, of South Pasadena Beautiful and Dan Watson, Rotary Club of South Pasadena, accepted the proclamation.
Staff Contact: Acting Public Works Director Rafael Casillas (626) 403-7240
3. Received a presentation by City of Ontario Mayor Paul Leon on a status report on the Metro Gold Line Foothill Extension Construction Authority.
Mayor Leon made the presentation and responded to City Council inquiries.
Staff Contact: Principal Management Analyst Margaret Lin (626) 403-7236
4. Appointed John Lesak to the Planning Commission to a full three-year term ending December 31, 2020.
Motion – Mahmud; Second – Cacciotti
Vote 5-0
Staff Contact: Acting Chief City Clerk Desiree Jimenez (626) 403-7230
5. Councilmembers Communications
Councilmembers presented their communications.
Mayor Schneider recognized Mayor Pro Tem Khubesrian for being named as a "41st Assembly District Woman of Distinction" Recipient and "41st Assembly District Woman of the Year" by Assemblymember Chris Holden.
6. City Manager Communications - Reported on items made under public comments at previous Council meetings regarding:
Provided a report on trees regarding planting and removal of trees, pruning cycles, and the process for maintenance of parkway trees by residents
Staff Contact: Acting Deputy Public Works Director Kristine Courdy (626) 403-7376
7. Reordering of and Additions to the Agenda- **None.**

Public Comment
Directed staff to bring back an item at a future City Council meeting to approve a Cub Scout Pack 7 Mural design and select a location for the Mural at the South Pasadena Demonstration Garden.

8. Approved the minutes of the February 7, 2018 and February 21, 2018 City Council Meetings.
Motion – Cacciotti; Second – Mahmud
Vote 5-0
Staff Contact: Acting Chief City Clerk Desiree Jimenez (626) 403-7230

9. Approved the City of South Pasadena Prepaid Warrants Nos. 201918 through 201962 in the amount of \$1,003,299.18; General City Warrants Nos. 201963 through 202040 in the amount of \$121,726.12; Payroll dated February 23, 2018, in the amount of \$747,053.33.
Motion – Cacciotti; Second – Mahmud
Vote 5-0
Staff Contact: Finance Director David Batt (626) 403-7250

10. Approved a Discretionary Fund request by Councilmember Mahmud designating \$300 for the purpose of an Eagle Scout Project to install an interpretive sign at the entrance of the Arroyo Woodland and Wildlife Nature Park.
Motion – Cacciotti; Second – Mahmud
Vote 5-0
Staff Contact: Finance Director David Batt (626) 403-7250

11. Received and filed the City of South Pasadena’s Comprehensive Annual Financial Report for the Fiscal Year ending June 30, 2017.
Motion – Cacciotti; Second – Mahmud
Vote 5-0
Staff Contact: Finance Director David Batt (626) 403-7250

12. Adopted Ordinance No. 2321 entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code” regarding procedures and requirements for proper usage of the Skateboard Park, in accordance with California State Assembly Bill 1146 Skateboard Parks and CA Health and Safety Code Section 115800.
Motion – Cacciotti; Second – Mahmud
Vote 5-0
Staff Contact: Community Services Director Sheila Pautsch (626) 403-7360

13. Accepted the Sewer Rehabilitation and Replacement Project Phase 2 as complete; authorized the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk; authorized release of retention payment to Southwest Pipeline and Trenchless Corp., in the amount of \$214,193.20.
Motion – Cacciotti; Second – Mahmud
Vote 5-0
Staff Contact: Acting Public Works Director Rafael Casillas (626) 403-7240

14. Conducted a Public Hearing and adopted Resolution No. 7546 entitled “A Resolution of the City Council of the City of South Pasadena, California, authorizing the allocation of Community Development Block Grant funds for Fiscal Year 2018-19,” as amended.
Motion – Cacciotti; Second – Joe
Vote 4-0-1 (Schneider, Abstained)
Staff Contact: Management Analyst Karen Aceves (626) 403-7256

15. Directed staff to bring back an item to a future City Council meeting to review a Comprehensive Report which will include a complete set of estimates for the trellis, identification of funding, material and design options, temporary trellis alternatives, and potential cost to repave Lohman Lane and authorization of contract amendment for the Arroyo Seco Pedestrian and Bicycle Trail Project with Sully-Miller Contracting Company.

Motion – Cacciotti; Second – Khubesrian

Vote 5-0

Staff Contact: Acting Public Works Director Rafael Casillas (626) 403-7240

3/8/2018	
Date	Desiree Jimenez, CMC Acting Chief City Clerk