



**CITY OF SOUTH PASADENA  
PLANNING COMMISSION REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Monday, March 26, 2018, at 6:30 p.m.**

*In order to address the Planning Commission, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.*

- CALL TO ORDER:** Chair Kelly M. Koldus
- ROLL CALL:** Steven, Dahl, Commissioner, John Lesak, Commissioner, Richard Tom, Secretary, Janet Braun, Vice-Chair, and Kelly M. Koldus, Chair
- COUNCIL LIAISON:** Marina Khubesrian, MD
- STAFF PRESENT:** David Watkins, Director of Planning and Building  
Holly O. Whatley, Assistant City Attorney  
Knarik Vizcarra, Interim Senior Planner  
Edwar Sissi, Assistant Planner  
Marlon Ramirez, Community Improvement Coordinator
- PLEDGE OF ALLEGIANCE:** Chair Kelly M. Koldus

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

Time reserved for those in the audience who wish to address the Planning Commission on items not on the agenda and within the subject-matter jurisdiction of the Planning Commission. The audience should be aware that the Planning Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

**Note:** Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

**CONTINUED HEARINGS****1. 1845 Hanscom Drive (Declaration of a Public Nuisance)**

The Planning Commission will consider a request to approve a Planning Commission resolution setting a public hearing to declare the property at 1854 Hanscom Drive a public nuisance.

**Recommendation:**

Continue

**2. 2084 Hanscom Drive (Hillside Development Permit/Design Review Single Family Legalize Retaining Walls)**

The Planning Commission will consider the owner's "after-the-fact" approval for excavation and construction of retaining walls built without permits on a hillside property. The proposal also includes the removal of unpermitted retaining walls built in the public right-of-way.

**Recommendation:**

No action; Item will be re-noticed for future agenda

**3. 801 Rollin Street (Hillside Development Permit/Design Review/Variance – New Single Family Residence)**

The Planning Commission will consider approval for an application for Design Review, Hillside Development Permit, a Variance for utility connection, and the adoption of a Negative Declaration. The proposed project consists of construction of a new 3,552 square foot single family home on a 15,092 square foot undeveloped up-sloping hillside lot located at 801 Rollin Street.

**Recommendation:**

Continue

**4. 420 El Coronado (Hillside Development Permit/Design Review – Single Family Addition; Retaining Walls)**

The Planning Commission will consider an application for a Hillside Development Permit, Design Review and adoption of a Negative Declaration for a proposed 850 square foot

second floor addition to an existing house, addition to an existing garage, a new attached pool house, new pool with surrounding usable outdoor space, and three supporting retaining walls at 420 El Coronado.

**Recommendation:**

Approve

**5. 833 Braewood Court (Hillside Development Permit/Design Review – New Single Family Residence)**

The Planning Commission will consider an application for Design Review and a Hillside Development Permit and adoption of a Negative Declaration. The applicant (Edward Dagermangy, Architect) submitted plans to construct a new two-story single family home located in the private single-family residential tract neighborhood of Braewood Estates for the vacant hillside lot located at 833 Braewood Court.

**Recommendation:**

Approve

**NEW BUSINESS**

**6. 1019-1023 Fair Oaks Avenue (2048 - CUP – Quarterly Progress Report)**

The Planning Commission will receive and file the quarterly progress report for Mosaic church located at 1019-1023 Fair Oaks Avenue.

**7. Planning Commission Appointment to City Council Rialto Subcommittee” (No Report)**

The Planning Commission will receive and file the quarterly progress report for Mosaic church located at 1019-1023 Fair Oaks Avenue.

**ADMINISTRATION**

**8. Minutes of the Planning Commission regular February 26, 2018 meeting.**

**9. Comments from City Council Liaison**

**10. Comments from Planning Commissioners**

**11. Comments from Staff**

## ADJOURNMENT

### Adjourn to the regular Planning Commission meeting scheduled for April 23, 2018

#### PUBLIC ACCESS TO PLANNING COMMISSION MEETING AGENDAS, DOCUMENTS DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF PLANNING COMMISSION MEETINGS

Prior to meetings, the agendas are available at the following locations:

- South Pasadena Public Library, 1100 Oxley Street;
- Planning and Building Department, 1414 Mission Street; and on the
- City Website at: <http://www.ci.south-pasadena.ca.us/planning/agendasminutes.html>

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Planning and Building Department at 626-403-7220.

Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the Planning and Building Department, located at City Hall, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the Planning and Building Department.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and are replayed for at least 24 hours following the meeting. A DVD of regularly scheduled meetings is available for check-out at the South Pasadena Public Library. DVD and CD copies of the meetings can be purchased from the Planning and Building Department.

## ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

Date

3/22/18

Elaine Serrano,  
Administrative Secretary