



Wednesday, March 7, 2018
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Schneider on Wednesday, March 7, 2018, at 7:30 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Joe, and Mahmud; Mayor Pro Tem Khubesrian; and Mayor Schneider.

Absent: None.

City Staff

Present: Stephanie DeWolfe, City Manager; Teresa L. Highsmith, City Attorney; and Desiree Jimenez, Acting Chief City Clerk were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

INVOCATION

Councilmember Mahmud gave the invocation.

PLEDGE OF ALLEGIANCE

Gina Atkinson, representing South Pasadena Beautiful, led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

1. Closed Session Announcements

The Regular Closed Session of the City Council of March 7, 2018, was called to order by Mayor Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

PRESENTATIONS

2. **Presentation of a Proclamation Declaring March 7, 2018 as “Arbor Day” in the City of South Pasadena**

Mayor Schneider presented a Proclamation to Gina Atkinson and Stephanie Payne Campbell, representing South Pasadena Beautiful, and Dan Watson, representing Rotary Club of South Pasadena, declaring March 7, 2018, as “Arbor Day” in the City of South Pasadena.

3. **Presentation by City of Ontario Mayor Paul Leon on a Status Report on the Metro Gold Line Foothill Extension Construction Authority**

Paul Leon, Mayor of the City of Ontario, narrated a PowerPoint presentation entitled “Foothill Gold Line Project Update”; noted that the Metro Gold Line Phase 2B extension will include new stations in the cities of Glendora, San Dimas, La Verne, Pomona, Claremont, and Montclair; spoke on the importance and regional benefits of extending the Metro Gold Line to the Ontario Airport. In response to City Council inquiries, Mayor Leon advised that the Metrolink and Gold Line will overlap at certain stations, noting the benefits of multi-modal transfer locations.

COMMISSION APPOINTMENT

4. **Commission Appointment**

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI, CARRIED 5-0, to appoint John Lesak to the Planning Commission to a full three-year term ending December 31, 2020.

COMMUNICATIONS

5. Councilmembers Communications

Councilmember Joe displayed photos depicting the Chinese New Year Celebration hosted by the South Pasadena Chinese American Club at the Senior Center held on February 23, 2018; spoke on the “Read Across America Day” event at Arroyo Vista Elementary School on March 2, 2018.

Mayor Pro Tem Khubesrian noted that Congress established the month of March as Women’s History Month to honor the extraordinary achievements of American women.

Councilmember Mahmud encouraged residents to participate in the South Pasadena Beautiful Tree Planting Drive and spoke on the importance of watering median and parkway trees.

Councilmember Cacciotti displayed photos and reported on his attendance at various regional meetings and events; encouraged residents to visit the San Pascual Stables to experience horseback riding lessons.

Mayor Schneider encouraged residents to attend a community meeting to discuss pocket parks on March 12, 2018, at the Senior Center; advised that the Housing Rights Center will host a free workshop on housing-related issues on March 13, 2018, at the Library Community Room; invited the community to attend a discussion panel on Emergency Preparedness and Active Shooter Incidents on March 14, 2018, at the Library Community Room; noted that a memorial service for Dorothy M. Cohen, former Mayor and Co-Founder of the Friends of the Library Bookstore, will be held on March 17, 2018, at the Library Community Room; advised that the City Council will conduct an Affordable Housing Study Session at the March 21, 2018 City Council Meeting.

Mayor Schneider announced Mayor Pro Tem Dr. Marina Khubesrian was named as the “41st Assembly District Woman of the Year” by Assemblymember Chris Holden.

6. City Manager Communications

City Manager DeWolfe provided a status report on tree removals, tree plantings, and pruning cycles; explained that residents may obtain no cost permits from the City if they desire to prune their parkway trees ahead of the normal pruning schedule.

In response to City Council inquiry, Acting Deputy Public Works Director Courdy explained that drought conditions make trees more susceptible to pest infestations and disease; noted that the City is working to diversify its tree planting list and educate residents on the importance of watering parkway trees.

7. Reordering of and Additions to the Agenda

None.

PUBLIC COMMENTS

Joey Bland and Scouts, Cub Scout Pack 7, displayed photos of the children's art mural project on the importance of environmental conservation; requested that the City Council authorize the display of the art mural at the City's Demonstration Garden.

Councilmember Joe requested that consideration of Cub Scout Pack 7's mural for the Demonstration Garden be agendaized for the March 21, 2018 City Council Meeting, second by Councilmember Mahmud.

Yvonne Allen, South Pasadena resident, requested that the City's Dial-A-Ride service provide transportation outside of its service area for medically necessary appointments.

CONSENT CALENDAR

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the Consent Calendar Item Nos. 8-13.

8. Minutes of the City Council Meetings of February 7, 2018 and February 21, 2018

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the minutes of the February 7, 2018 and February 21, 2018 City Council Meetings.

9. Prepaid Warrants, General City Warrants, and Payroll

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 201918 through 201962 in the amount of \$1,003,299.18; General City Warrants Nos. 201963 through 202040 in the amount of \$121,726.12; Payroll dated February 23, 2018, in the amount of \$747,053.33.

10. Discretionary Fund Request from Councilmember Mahmud for the Purpose of the Eagle Scout Project to Install an Interpretive Sign at the Entrance of the Arroyo Woodland and Wildlife Nature Park

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to approve a Discretionary Fund request by Councilmember Mahmud designating \$300 for the purpose of an Eagle Scout Project to install an interpretive sign at the entrance of the Arroyo Woodland and Wildlife Nature Park.

11. Presentation of the Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2017

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to receive and file the City of South Pasadena's Comprehensive Annual Financial Report for the Fiscal Year ending June 30, 2017.

12. Second Reading and Adoption of an Ordinance Amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to adopt and waive further reading of Ordinance No. 2321 entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 21A (Skateboards and Skateboard Parks) of the South Pasadena Municipal Code” regarding procedures and requirements for proper usage of the Skateboard Park, in accordance with California State Assembly Bill 1146 Skateboard Parks and CA Health and Safety Code Section 115800.

13. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Sewer Rehabilitation and Replacement Project Phase 2, and Authorization to Release Retention Payment in the Amount of \$214,193.20 to Southwest Pipeline and Trenchless Corp.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER MAHMUD, CARRIED 5-0, to:

1. Accept the Sewer Rehabilitation and Replacement Project Phase 2 as complete.
2. Authorize the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk.
3. Authorize release of retention payment to Southwest Pipeline and Trenchless Corp., in the amount of \$214,193.20.

PUBLIC HEARING

14. Public Hearing for Adoption of a Resolution Approving the Community Development Block Grant (CDBG) Program for the Fiscal Year 2018-19

Mayor Schneider announced that his residence is within close proximity to one of the subject sidewalk repair projects and recused himself; left the Council Chamber at 8:23 p.m.

Acting Public Works Director Casillas narrated a PowerPoint presentation entitled “Community Development Block Grant Fiscal Year 2018-19” and responded to City Council inquiry.

Councilmember Cacciotti requested that future CDBG sidewalk repair project recommendations be presented to the Public Works Commission, prior to the City Council.

Community Services Director Pautsch spoke on the success of the Senior Meal Program, noting that it provides low cost lunches to in-person and by delivery.

Councilmember Mahmud requested that staff evaluate whether the Senior Meal Program needs to comply with new regulations related to food waste.

Mayor Pro Tem Khubesian opened the Public Hearing.

Bianca Richards, South Pasadena resident, questioned how it is determined whether a raised sidewalk will be grinded down or filled with asphalt.

There being no one further desiring to speak on this item, Mayor Pro Tem Khubesian closed the Public Hearing.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 4-0-1 (MAYOR SCHNEIDER RECUSED), to adopt Resolution No. 7546 entitled "A Resolution of the City Council of the City of South Pasadena, California, authorizing the allocation of Community Development Block Grant funds for Fiscal Year 2018-19," with the following modification:

- a. Section 2 of the Resolution to read as follows "The City Council authorizes City staff to adjust the Program budget as necessary throughout the fiscal year, based upon adjustments in the final CDBG allocation..." provided that the authorizing State agencies are amenable to the modification.

Mayor Schneider returned to the Council Chamber at 8:40 p.m.

ACTION/DISCUSSION

15. Authorization of Contract Amendment for the Arroyo Seco Pedestrian and Bicycle Trail Project with Sully-Miller Contracting Company

Acting Public Works Director Casillas and Management Analyst Aceves presented the staff report and responded to City Council inquiry.

Mayor Schneider opened the Public Comment period.

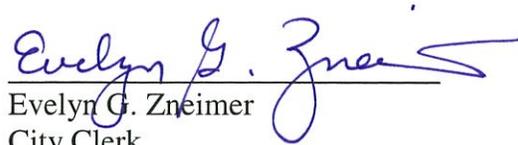
Alan Ehrlich, South Pasadena resident, spoke in support for directing staff to return to the City Council with detailed estimates and competitive bids for the Trellis Project; questioned whether the City could seek recovery of costs from the trail designer for errors and omissions related to the trellis.

There being no one further desiring to speak on this item, Mayor Schneider closed the Public Comment period.

Following discussion, MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBERIAN, CARRIED 5-0, to direct staff to bring back an item to a future City Council meeting to review a Comprehensive Report which includes a complete set of estimates for the trellis, identification of funding, material and design options, temporary trellis alternatives, and potential cost to repave Lohman Lane and authorization of contract amendment for the Arroyo Seco Pedestrian and Bicycle Trail Project with Sully-Miller Contracting Company.

ADJOURNMENT

Mayor Schneider adjourned the City Council Meeting at 9:24 p.m.



Evelyn G. Zneimer
City Clerk



Richard D. Schneider, M.D.
Mayor

Minutes approved by the South Pasadena City Council on March 21, 2018.