

March 12<sup>th</sup>, 2018



**MINUTES OF THE REGULAR MEETING OF THE  
PARKS AND RECREATION COMMISSION  
OF THE CITY OF SOUTH PASADENA CONVENED  
THIS 12<sup>th</sup> DAY OF MARCH 2018, AT 6:30 P.M.  
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS  
1424 MISSION STREET**

**1. ROLL CALL**

Chair A. Vogel convened the regular meeting of the Parks and Recreation Commission at 6:30 p.m.

Staff R. Martin called the roll. Present were: Chair A. Vogel, Commissioners R. Rosen, Z. Robb

Other Officials and Staff present: Community Services Director/Staff Liaison S. Pautsch & Staff R. Martin, park designer D. Volz

Not present at time of roll: Commissioners D. Beadle and A. Salinas, both arrived shortly after roll call

Excused: City Council Liaison M. Khubesrian

**2. APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF FEBRUARY  
12<sup>TH</sup>, 2018**

Commission approved the minutes of the regular February 12<sup>th</sup>, 2018 Parks and Recreation Commission meeting. By unanimous voice vote, the motion passed.

(Rosen, Robb)

**COMMENTS ON MATTERS NOT ON THE AGENDA**

**3. PUBLIC PARTICIPATION**

NONE

**4. PRESENTATIONS/ (ACTION AND/OR DISCUSSION)**

NONE

## **ACTION AND /OR DISCUSSION ITEMS**

### **5. PRESENTATION & DISCUSSION OF THE POCKET PARK CONCEPTUAL PLANS**

Director Pautsch presented item by sharing the project background. She read one pocket park comment given to her via email. Park designer David Volz presented the two conceptual plans for each pocket park, two for each park, starting with Grevelia.

- Public Comment Regarding Pocket Park items (eight comments total)
  - Berkshire
    - Andrew Wong: requested no basketball court due to noise
    - Jeany Wong: (spouse of Andrew), requested no basketball court
    - Kim Hughes: Had questions regarding:
      - Irrigation plan (water conservation)
      - Storm water capture/swales
      - Solar panels
      - Environmentally friendly Turf alternatives (i.e. meadow grass)
    - Anna Metcalfe: Liked both conceptual plans.
      - Feels the path design will take up too much space. Preferred the overlook design instead
      - Does not feel there is a need for a fence/gate
      - Requested a small handball wall in Plan B
    - Andrew B.: Liked Plan B
      - Feels the light fixtures may be hazardous to children playing at the park
      - Requested to expand the grass area
  - Grevelia
    - Sonia Nicholson: Asked how David Volz Design was involved in the construction process
    - Kharen Mishon: Favored Plan A
      - Would like to see a gate installed that opens inward - feels it is hazardous to children, who may suddenly run onto the street
      - Because she shares a property line with park, strongly suggests high fences to avoid objects going over to her property
    - Linda K.: Favored Plan B
      - Feels pathway is unnecessary and will take up too much space
      - Would like to see a swell (filter for water). Provided a visual example for Commissioners
      - Recommended barrier or hedge at entrance, if no gate is installed
      - Recommended brighter lighting option to deter loitering

- Recommends a shaded area for the “hot spot” located inside the park
- Anonymous letter turned in at meeting: Voted for Plan A
- Commissioner comments:
  - Grevelia
    - D. Beadle: Favored Plan A
      - Feels an open space for the entrance will efficiently assist with the monitoring of the park
      - Asked about the irrigation, and plans on avoiding standing water and mud accumulation. D. Volz explained the different swale options available
      - Would like to see native/drought resistant plants for park, oaks if possible
      - Feels maze/gate entrance may not be ADA accessible
    - Z. Robb: Asked about the reservation policy. Staff assured commission that pocket parks are excluded from reservations
    - R. Rosen: Preferred Plan A
    - A. Salinas: Preferred Plan A
    - A. Vogel: Inquired about lighting. D. Volz listed possible options

**MOTION:** Commission would like to move forward with Grevelia Pocket Park Conceptual Design-Plan A, subject to further revision based on input received. Additionally, Commission requests the removal of the designated plant growth towards the back, in efforts to alleviate the chances of loitering. By unanimous voice vote, motion passed.

(Salinas, Rosen)

- Berkshire:
  - Z. Robb-asks if both plans follow ADA regulation. D. Volz assures both plans are ADA accessible.
    - Would like more information regarding the type of decomposed granite planned to be used
  - A. Salinas:
    - Would like it if the Police Department can easily monitor from the street
  - D. Beadle: Asked for the possibility of having a hybrid conceptual plan made from both Plan A and Plan B. Specifically keeping access path but also incorporating the socializing areas

**MOTION:** Commission would like D. Volz to create a hybrid conceptual design from Plan A and Plan B. Specifically combining elements of the play/ social amenities and the ADA path. The hybrid conceptual plan will return to Commission for further review. By unanimous voice vote, motion passed.

(Beadle, Robb)

**6. FIELD RESERVATION REQUEST**

Recreation Supervisor L. Hakobian presented item. She presented specifics and the staff recommendation for each Summer/Fall 2018 field use applications. Staff recommended approving four out of the five applications submitted.

**MOTION:** Commission approved staff recommendations for Summer/Fall 2018 field use applications. By unanimous voice vote, motion passed.

(Rosen, Robb)

**7. VICE-CHAIR NOMINATION**

Commissioner R. Rosen nominated Commissioner Z. Robb for Vice-Chair of the Parks and Recreation Commission. Commissioner Robb accepts nomination.

**MOTION:** Commission appointed Z. Robb as new Parks and Recreation Commission Vice-Chair. By unanimous voice vote, motion passed.

(Rosen, Beadle)

**8. CITY COUNCIL LIAISON REPORTS**

**NONE**

**9. COMMISSIONER REPORT**

- D. Beadle: asks about ASGC trail opening date update. Director Pautsch informed Commission the grand opening was postponed. The new tentative date is scheduled for mid-Summer 2018, most likely in July
- Chair A. Vogel assigns Orange Grove park to Vice-Chair Z. Robb

**10. STAFF LIAISON REPORT**

Director Pautsch updated Commission on the following items:

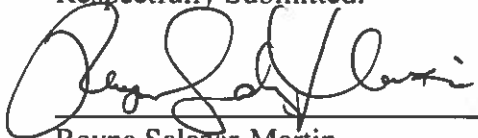
- Event reminder: Recreation host its annual Eggstravaganza Saturday, March 31<sup>st</sup>
- Community Services Division-CPRS Conference

March 12<sup>th</sup>, 2018


**ADJOURNMENT**

By consensus, the Commission adjourned at 8:16 p.m. The next Commission meeting will be held on Monday, April 9<sup>th</sup>, 2018.

Respectfully Submitted:

  
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Reyna Salazar-Martin  
Community Services Management Aide

Approved By:

  
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Andrew Vogel  
Chair