



**CITY OF SOUTH PASADENA
PLANNING COMMISSION REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Monday, April 23, 2018, at 6:30 p.m.

*In order to address the Planning Commission, please complete a Public Comment Card.
Time allotted per speaker is three minutes.*

- CALL TO ORDER:** Chair Kelly M. Koldus
- ROLL CALL:** Steven, Dahl, Commissioner, John Lesak, Commissioner, Richard Tom, Secretary, Janet Braun, Vice-Chair, and Kelly M. Koldus, Chair
- COUNCIL LIAISON:** Marina Khubesrian, MD
- STAFF PRESENT:** David Watkins, Director of Planning and Building
Holly O. Whatley, Assistant City Attorney
Knarik Vizcarra, Interim Senior Planner
Edwar Sissi, Assistant Planner
- PLEDGE OF ALLEGIANCE:** Chair Kelly M. Koldus

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

Time reserved for those in the audience who wish to address the Planning Commission on items not on the agenda and within the subject-matter jurisdiction of the Planning Commission. The audience should be aware that the Planning Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

Note: Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

PUBLIC HEARING

1. Local Hazard Mitigation Plan

The Planning Commission will review and comment on the Draft Local Hazard Mitigation Plan, which will assess various local hazard risks and identify actions that should be taken to reduce or eliminate these risks.

Recommendation:

Recommendations to City Council

CONTINUED HEARINGS

2. 1854 Hanscom Drive (Declaration of a Public Nuisance)

The Planning Commission will consider a request to approve a Planning Commission resolution setting a public hearing to declare the property at 1854 Hanscom Drive a public nuisance.

Recommendation:

Continue

3. 420 El Coronado (Hillside Development Permit/Design Review – Single Family Addition; Retaining Walls)

The Planning Commission will consider an application for a Hillside Development Permit, Design Review and the adoption of a Negative Declaration for a proposed 850 square foot second floor addition to an existing house, including an addition to an existing garage, a new attached pool house, a new pool with surrounding usable outdoor space, and three supporting retaining walls at 420 El Coronado.

Recommendation:

No Action; the Applicant will be submitting a revised project with expanded scope of work. New noticing will be required.

4. 801 Rollin Street (Hillside Development Permit/Design Review – New Single Family Residence)

The Planning Commission will consider approval for an application for Design Review, a Hillside Development Permit, a Variance for a utility connection, and the adoption of a Negative Declaration. The proposed project consists of a new 3,552 square foot single family home on a 15,092 square foot undeveloped, up-sloping hillside lot located at 801 Rollin Street.

Recommendation:

No action; a second variance and new noticing is required.

PUBLIC HEARING

5. 736 Mission Street (Conditional Use Permit – Service Station)

The Planning Commission will consider a request for a Conditional Use Permit for a proposed minor auto repair service to be located in two of the three existing mechanic shop service bays at 736 Mission Street. This will be operating in conjunction with an existing convenience store and ARCO gas station. No exterior changes are proposed as part of this project.

Recommendation:

Approve

ADMINISTRATION

- 6. Minutes of the Planning Commission regular March 26, 2018 meeting.
- 7. Comments from City Council Liaison
- 8. Comments from Planning Commissioners
- 9. Comments from Staff

ADJOURNMENT

Adjourn to the regular Planning Commission meeting scheduled for June 4, 2018

PUBLIC ACCESS TO PLANNING COMMISSION MEETING AGENDAS, DOCUMENTS DISTRIBUTED BEFORE A MEETING, AND BROADCASTING OF PLANNING COMMISSION MEETINGS

Prior to meetings, the agendas are available at the following locations:

City of South Pasadena

- South Pasadena Public Library, 1100 Oxley Street;
- Planning and Building Department, 1414 Mission Street; and on the
- City Website at: <http://www.ci.south-pasadena.ca.us/planning/agendasminutes.html>

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Planning and Building Department at 626-403-7220.

Any disclosable public records related to an open session item appearing on a regular meeting agenda and distributed by the City of South Pasadena to all or a majority of the legislative body fewer than 72 hours prior to that meeting are available for public inspection at the Planning and Building Department, located at City Hall, 1414 Mission Street prior to the meeting. During the meeting, these documents will be included as part of the "Counter Copy" of the agenda packet kept in the Amedee O. "Dick" Richards, Jr., Council Chambers at 1424 Mission Street. Documents distributed during the meeting will be available following the meeting at the Planning and Building Department.

Regular meetings are broadcast live on Time-Warner Cable Channel 19 and are replayed for at least 24 hours following the meeting. A DVD of regularly scheduled meetings is available for check-out at the South Pasadena Public Library. DVD and CD copies of the meetings can be purchased from the Planning and Building Department.

ACCOMMODATIONS



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

Date

4/19/18 

Elaine Serrano,
Administrative Secretary