

SPAC MEETING MINUTES—January 8, 2018**South Pasadena Animal Commission:**

In attendance:

Cornelia Balogh (CB), Yvonne Banzali (YB), Erin Fleming (EF), and Katherine Offenhauser (KO)
City Councilmember Marina Khubersrian, M.D. (MK)
Council Liaison Police Captain Michael Neff (MN), Staff Liaison

1) MINUTES from September 18, 2017

The meeting was called to order moved by KO and seconded by CB at 6:42 p.m.

2) PUBLIC COMMENTS

- Josh Irvine, reporter for the SP Review, attended the meeting to gather information about the amendment to the ban of the sale of commercially bred animals in SP.

3) LIAISON REPORTS/COMMENTS**a. Council Liaison Report:**

- MK commented on the article about living with coyotes in the SP Tiger newspaper and said that it was good and well received by the community.
- MK suggested to get clarification regarding definition of “commercially bred” to write in the amendment of the current ordinance on the ban of sales of commercially bred animals. She also suggested to place this definition in a newsletter to the community and on the SPAC website.
- We have a new City Manager, Stephanie DeWolffe

b. Staff Liaison Report:

- Lucy, a German Shephard with paralysis belonging to a SP resident, was granted an honorary K-9 status for the day by the SPPD.
- Daniel Krienbring, past SPAC commissioner, will be recognized at the next City Council meeting on Jan. 17, 2018.

Action Items:

- ✓ EF will get copy of the SP Tiger article and circulate within SPAC.
- ✓ MN will meet with the City Attorney to get clarification on the definitely of “commercially bred” and will place that in the amendment recommendation to present to the City Council next week.
- ✓ MN will place up article and photos about Lucy on the SPAC website.
- ✓ SPAC Commissioners will try to make it to Jan. 17's City Council meeting to celebrate Daniel's service to SPAC.

4) DISCUSSION ITEMS**A. Spay & Neutering Ordinance**

- SPAC commissioners decided to table this item to be discussed at the Jan. 2018 meeting

Action Item:

- ✓ Erin Fleming and Capt. Neff will invite Elisabeth Campo of the Pasadena Humane Society to discuss this topic at the Feb. 5, 2017 meeting.

B. SPAC Events

- Reviewed 2018 SPAC event calendar and national pet awareness/education/celebration dates
 - EF proposed the Do-Dog Parade to fall on National Walk Your Dog Week during the 2nd week of Oct. and involve community businesses and dog park in a parade and activities. This will need 1 year to plan and will require SPAC to present to the City Council for approval.
 - SPAC will have representation at the SP 4th of July parade. Will further discuss at May meeting.
1. Doggy Days
 - EF liked the quiz wheel YB provided for the event; Further discussion at Feb. 5, 2018 SPAC meeting.
 2. Be Kind to Animals Week
 - BKTA event is scheduled for May 7, 2018 at the SP Library's Community Room.
 - BKTA Week artwork due by April 7, 2018.
 - Maida will display the artwork in the library after the event; MN asked Steve and Maida about names on label preference--Steve and Maida preferred that participant's first name and last name initial is the label; Beverly will provide EF with names by April 10, 2018; EF will input names on labels and bring to the April 23 work meeting.
 - Pre-event logistics meeting scheduled for April 16, 2018—all hands on deck!
 - Mounting artwork, stuffing letters, and putting together BKTA bags scheduled for April 23, 2018—All hands on deck!
 - CB will bring content for the BKTA week bag to logistics meeting; MN will provide bags and bracelets.
 - EF will contact Huntington Library for tickets for BKTA participants.
 - MN will get several large poster boards for the artwork to be mounted on.
 - MN will change verbiage on marketing/artwork application from "student" to "children".
 - Beverly will change verbiage on letter to reflect updates.
 - Beverly will send article about BKTA to YB and EF to be sent to the SP Review.
 - YB and EF will contact SPS for volunteers.

Action Items:

- ✓ YB will contact Shelia for exact Doggy Day (and Cats Too!) event date.
- ✓ YB will provide quiz/prize wheel for Doggy Day (and Cats Too!) event.
- ✓ Place Do-Dog Parade and July 4th event on SPAC agenda for March & May 2018 meetings
- ✓ CB will bring content for the BKTA week bag to logistics meeting
- ✓ MN will provide BKTA bags and bracelets for bags and poster board for artwork.
- ✓ EF will contact Huntington Library for tickets for BKTA participants.
- ✓ MN will change verbiage on BKTA marketing/artwork application from "student" to "children".
- ✓ Beverly will change verbiage on BKTA letter to reflect updates.
- ✓ Beverly will send article about BKTA to YB and EF to be sent to the SP Review.
- ✓ YB and EF will contact SPS for volunteers.

- ✓ SPAC to meet on April 16 for BKTA pre-event logistics meeting and April 23 for mounting artwork @ SPPD Emergency Operating Center.
- ✓ Beverly will provide EF with names by April 10, 2018.
- ✓ EF will input names on labels and bring to the April 23 work meeting

C. New SPAC Commissioner & Nomination for SPAC Vice-Chair

- New SPAC Commissioner has been chosen and the city will notify
- Tabled nomination and voting for new SPAC Vice-Chair to Feb. meeting to include the new commissioner

D. San Pascual Stables Update

- The city has decided to continue with the existing vendor of the stables with a re-negotiated lease contract

5) Jan. 2018 Meeting

- Next SPAC meeting is scheduled for Jan. 1, 2018, New Year's Day; Due to the holiday, this meeting will be rescheduled to another date in Jan.

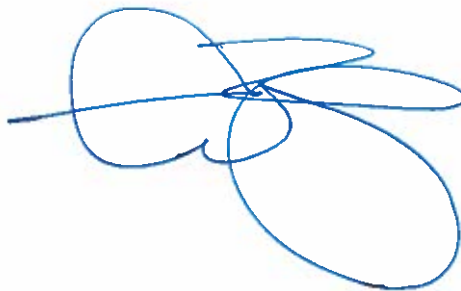
Action Item:

- ✓ Capt. Neff will officially cancel the meeting and post the new date for Jan. 8, 2018

6) PROPOSED AGENDA ITEMS FOR SPAC Meeting on Feb. 5, 2018

- Spay & Neutering Ordinance Discussion
- SPAC Events 2018 Logistics: Doggy Days (and Cats Too!) and Be Kind to Animals Week
- New SPAC Commissioner Introduction & Voting of new SPAC Vice-Chair
- Update on Ordinance Prohibiting the Sale of All Commercially Bred Animals and Penalty

02.20.18



2-20-18

