



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. “Dick” Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, June 20, 2018, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Richard D. Schneider, M.D.

**ROLL CALL:** Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

**INVOCATION:** Mayor Richard D. Schneider, M.D.  
*\*In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

**PLEDGE OF ALLEGIANCE:** Mayor Richard D. Schneider, M.D.

**1. CLOSED SESSION ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Introduction of Parking Control Officers Ivan Ayala, Patricia Diaz, and Anthony Fierro**
- 4. Presentation by Athens Services on Organic Waste and Recycling Program**
- 5. Merchant Minute**

**COMMUNICATIONS**

**6. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**7. City Manager Communications**

**8. Reordering of and Additions to the Agenda**

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR**

**9. Minutes of the City Council Meeting of June 6, 2018**

Recommendation

Approve the minutes of the June 6, 2018 City Council Meeting.

**10. Prepaid Warrants, General City Warrants, and Payroll**

Recommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 203073 through 203107 in the amount of \$98,667.06; General City Warrants Nos. 203108 through 203214 in the amount of \$379,604.17; Payroll dated June 15, 2018, in the amount of \$616,317.63.

**11. Adoption of a Resolution Superseding Resolution No. 7548 on City Banking Accounts and Related Banking Documents**Recommendation

Adopt a resolution entitled “A Resolution of the City Council of the City of South Pasadena, California, superseding Resolution No. 7548 authorizing signatures on City bank accounts.”

**12. Second Reading and Adoption of an Ordinance Reauthorizing the City’s Public Educational and Governmental (PEG) Access Support Fee**Recommendation

Read by title only for second reading, waiving further reading, and adopt an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, reauthorizing the City’s public, educational, and governmental (PEG) access support fee.”

**13. Award of Contract to Catering Systems Incorporated in the Amount of \$95,815 for the Catered Senior Meal Program and Budget Amendment of \$11,510 from the General Fund for the Fiscal Year 2018-19, with the Option to Renew the Contract for an Additional Four Years**Recommendation

1. Award a contract for Senior Meal Program to Catering Systems Incorporated in the amount of \$95,815, to provide meals at the Senior Center and for home delivery. The contract will serve for a one-year period. Additionally, in accordance with the Community Development Block Grant guidelines, staff may automatically renew the contract up to four additional years (pending sufficient funds from CDBG), for a contract total of five-years, ending in 2023.
2. Approve a budget amendment increase of \$11,510, from the General Fund to the Program.

**14. Authorize the First Contract Amendment with R C Foster Corporation to Rent a Temporary Wilson Reservoir Wellhead Treatment System in an Amount Not-to-Exceed \$372,000 for a Total Not-to-Exceed Contract Amount \$2,720,000**Recommendation

Authorize the City Manager to execute the first contract amendment with R C Foster Corporation in an additional not-to-exceed amount of \$372,000, for providing temporary wellhead treatment system at the Wilson Reservoir while the permanent wellhead treatment equipment is being manufactured.

**15. Approval of a Letter of Opposition to Senate Bill 828 Relating to Housing Elements**Recommendation

Approve a letter opposing Senate Bill 828 as amended on April 26, 2018 relating to Housing Elements.

**16. Approval of Purchase Order with Info-Com Business Products in the Amount of \$39,238.42 for the Purchase of a Public Service Desk and Public Computer Workstation Furniture for the South Pasadena Public Library**

Recommendation

Accept a proposal dated June 5, 2018 from Info-Com Business Products, authorizing staff to purchase a new public service desk and public computer workstation furniture for the South Pasadena Public Library in the amount of \$39,238.42, and reject all other proposals.

**17. Authorize Expansion of Access Control Systems to Entire Civic Center Facilities from Security Design Systems in the Amount of \$44,167.10**

Recommendation

1. Accept a proposal from Security Design Systems for purchase and installation of access control systems in the amount of \$44,167.10.
2. Authorize a sole source purchase pursuant to South Pasadena Municipal Code Sections 2.99-29 (11) (i) and (j).
3. Authorize the City Manager to execute any and all documents related to the purchase.

**18. Authorization for Purchase of a Digital Video Camera System in the Amount of \$98,725 from Commline Inc., to replace the Police Department's Existing System**

Recommendation

1. Accept a proposal from Commline Inc. for a digital video camera system in the amount of \$98,725.00.
2. Authorize a sole source purchase pursuant to South Pasadena Municipal Code Sections 2.99-29 (11) (i) and (j).
3. Authorize the City Manager to execute any and all documents related to the purchase.

**PUBLIC HEARING**

**19. Public Hearing to Adopt a Resolution Confirming Report for Public Nuisance Abatement Cost for 2054 Fremont Avenue**

Recommendation

After receiving testimony at the Public Hearing, adopt a resolution entitled "A resolution of the City Council of the City of South Pasadena, California, confirming a report for public nuisance abatement costs for 2054 Fremont Avenue."

**ACTION/DISCUSSION**

**20. Reject 2018-2021 South Pasadena Plan to Prevent and Combat Homelessness and Request Extension**

Recommendation

Do not adopt the 2018-2021 South Pasadena Plan to Prevent and Combat Homelessness and direct staff to request an extension for July 20, 2018 to allow additional time to work with the consultant team.

**21. Adoption of the 2018-19 Strategic Plan**

Recommendation

Adopt the 2018-19 Strategic Plan.

**22. Adoption of a Legislative Platform**

Recommendation

Adopt a Legislative Platform that will serve as the guiding policy document for the City when determining whether a position should be taken on proposed State legislation that may impact the City.

**23. Award of Contract to Judge Netting Inc. for the Installation of a Safety Canopy Structure over the Arroyo Seco Bicycle and Pedestrian Trail Along the Driving Range**

Recommendation

1. Accept a proposal dated March 12, 2018, from Judge Netting Inc. for the installation of a safety canopy structure over the Arroyo Seco Bicycle and Pedestrian Trail along the Arroyo Seco Driving Range.
2. Authorize the City Manager to execute an agreement with Judge Netting, Inc. for the amount of \$70,500 and reject all other proposals.

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

July 18, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
August 15, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
September 5, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
September 19, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas)

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas). During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas).

**AGENDA NOTIFICATION SUBSCRIPTION**

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**ACCOMMODATIONS**



The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

6/15/2018

Date

*Natalie Haworth*  
Natalie Haworth, CMC