

*City of South Pasadena*  
**DESIGN REVIEW BOARD**  
Amedee O. “Dick” Richards, Jr. City Council Chambers  
1424 Mission Street

**Thursday, July 5, 2018 at 7:00 p.m.**

Conrado Lopez (Chair), Mark Smeaton (Vice-Chair), James Fenske, and Michael Lejeune, Yael Lir  
Edwar Sissi, Staff Liaison

**NON-AGENDA ITEMS**

1. Time reserved for those in the audience who wish to address the Design Review Board. The audience should be aware that the Design Review Board may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

**Note:** Public input will also be taken during all agenda items.

**CONTINUED ITEMS**

**RECOMMENDED ACTION**

Discuss & Decide

2. No Continued Items

First Reviewed:

Expires on:

Other Reviews: None

**NEW ITEMS**

**RECOMMENDED ACTION**

3. 1101 Mission Street  
*Project Number: 2142-DRX*  
*Applicant: Juan Sermeno, R Signs*  
*Potential Historic District: N/A*

**Project Information:**

A request for Design Review request for a proposal of one wall sign with cut out letters and logo for the tenant space occupied by Heliyo Athlete Lab. The wall signs measures 10 feet in overall length, and 2'-7" in overhall height. The total area of the sign will be 25.8 square feet and will be located along the building façade fronting Mission Street. The sign lettering will be directly adhered to the building façade and will not be illuminated. The material for the signs will be ½" thick flat cut out clear acrylic letters in blue and gray colors. The signs will read "Heliyo Athlete Lab".

Discuss & Decide

First Reviewed: 7/5/18

Expires on: 9/5/18

Other Reviews: None

**DISCUSSION ITEMS**

**RECOMMENDED ACTION**

4. 92 Pincrest Drive (CONCEPTUAL REVIEW)

*Project Number: 2024-DRX*

*Applicant: Steve Laub*

**Project Information:**

A request for a conceptual review regarding the proposal for the demolition of the existing 1,125 single story house on a 4,799 sq. ft. lot. A new 1,678 two story house with a 1,322 basement is proposed.

Comment

**This item is for discussion purposes only; no decision shall be made at this time.**

5. 2060 Meridian Avenue (CONCEPTUAL REVIEW)

*Project Number:* 2079-DRX

*Applicant:*

**Project Information:**

A request for a conceptual review regarding the proposal for the demolition of the existing two vehicle garage and the construction of a new attached 1,982 sq. ft. two story duplex to the existing 1,413 sq. ft. single story house on a 8,638 sq. ft. lot. **The demolition of the existing garage has received a recommendation of approval by the Cultural Heritage Commission.**

Comment

**This item is for discussion purposes only; no decision shall be made at this time.**

6. 1116 Glendon Way (CONCEPTUAL REVIEW)

*Project Number:* 2024-DRX

*Applicant:* Steve Laub

**Project Information:**

A request for a conceptual review regarding the proposal for a façade change to the existing house. 1,100 sq. ft. will be removed from this existing house, creating a courtyard. The existing 600 sq. ft. attached garage will be converted to a new family room.

Comment

**This item is for discussion purposes only; no decision shall be made at this time.**

**COMMUNICATIONS** **RECOMMENDED ACTION**

7. **Comments from Board Members** Comment

8. **Comments from Staff** Comment

**APPROVAL OF MINUTES** **RECOMMENDED ACTION**

9. **Minutes are not yet available for review** Approve

**ADJOURNMENT** **RECOMMENDED ACTION**

10. **Adjourn to the next meeting on August 2, 2018** Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

**NOTICE**

**General:** Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Design Review Board. The date, time, and location of the meeting are indicated on this agenda.

**Contents:** The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Design Review Board meeting and comment on the projects at the meeting.

**Noticing:** This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Design Review Board renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Design Review Board after 90 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Design Review Board may continue to review a project after 90 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to

permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

**Appeals:** Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Design Review Board for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

**Meeting:** Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

State of California )  
City of South Pasadena ) SS  
County of Los Angeles )

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning and Building Department, and that I posted this notice on the Bulletin Board in the City Hall courtyard on the date listed below:

6/26/2018  
Date

  
Signature

**Accommodations**

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)