

**CITY OF
SOUTH PASADENA
NATURAL RESOURCES AND ENVIRONMENTAL COMMISSION
MINUTES – April 24, 2018**

Roll Call – The meeting called to order at 7:01 p.m. Present were Commissioners: Chair William Kelly, Kay Findley, and Nancy Wilms. Absent were Commissioner Al Benzoni, Commissioner Noah Puni and Commissioner Lieder. Youth Commissioner Wong had an excused absence. Staff present: Rafael Casillas, Acting Public Works Director.

Minutes for February 27, 2018 – Approval of minutes continued to the next meeting.

NO PUBLIC COMMENT

BUSINESS ITEMS

1. **Earth Day Art Exhibit** – Certificates of Appreciation presented to two recipients.
2. **Selection of Commissioners for 2018** – Discussion ensued and the item continued to the next meeting.
3. **1327 Indiana Avenue – Tree Planting Plan.** Item continued to the next meeting, with the request to have a legible tree plan that clearly identifies the proposed project.
4. **Discussion of Commission’s goals for the year ahead.** (Kelly) – Item continued to the next meeting.
5. **Water Conservation Programs and Drought Update (Casillas)** – City had a total water use reduction of 34% for March 2018.

INFORMATIONAL ONLY

6. **Urban Forest Update (Casillas)** – The City has 13 districts; 12 neighborhoods and 1 arterial. Grid pruning – 60% complete; Washingtonia Palms – 25% complete; Canary Island Palms – 50% complete; Replacement Trees – 90 of which 20 were donated by South Pasadena Beautiful.
7. **Recent Events** – City’s Free Dumpster and Free E-Waste Drop Off (April 21,2018); Earth Day Celebration (April 21, 2018); South Pasadena Beautiful Tour (April 22, 2018)

Chair Communications – None at this time.

Commission Communications

Commissioner Findley commented about the Tree Ordinance as it relates to construction removals and information on the City’s website based on the South Pasadena Municipal Code Chapter 34.

Commissioner Wilms shared information on the new SB-831, the bill will prohibit local governments from assessing fees and to charging connection fees etc. for accessory dwelling units.

Staff Liaison Communications

Mr. Casillas stated with Jenna no longer with the City, staff will need to reorganize and prioritize each task until new staff is hired. Mr. Casillas discussed the new process as it relates to construction projects.

Council Liaison Communications

Council Liaison Schneider discussed a letter he received from the Metropolitan Water District of Southern California regarding action taken to fund its share of the water system project Waterfix. Council Liaison Schneider inquired if a resident could trim a parkway tree. Mr. Casillas responded that a permit would be required at no cost to the resident.

Adjournment – Commissioner Findley motioned to adjourn the meeting at 7:59 p.m., Commissioner Wilms seconded. Ayes: All, Nays: None.

I HEREBY CERTIFY that the foregoing minutes were adopted by the Natural Resources and Environmental Commission of the City of South Pasadena at a meeting held on May 22, 2018.


William Kelly, Chair