

*City of South Pasadena*  
**DESIGN REVIEW BOARD**  
Amedee O. "Dick" Richards, Jr. City Council Chambers  
1424 Mission Street

**Thursday, August 2, 2018 at 7:00 p.m.**

Conrado Lopez (Chair), Mark Smeaton (Vice-Chair), James Fenske, and Michael Lejeune, Yael Lir  
Edwar Sissi, Staff Liaison

**NON-AGENDA ITEMS**

1. Time reserved for those in the audience who wish to address the Design Review Board. The audience should be aware that the Design Review Board may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on a future agenda.

**Note:** Public input will also be taken during all agenda items.

**CONTINUED ITEMS**

**RECOMMENDED ACTION**

Discuss & Decide

2. No Continued Items

First Reviewed:

Expires on:

Other Reviews: None

**NEW ITEMS**

**RECOMMENDED ACTION**

3. 1225 Chelten Way  
*Project Number:* 2115-DRX  
*Applicant:* Jay Baliwag  
*Potential Historic District:* Ashbourne/Chelten District

Discuss & Decide

First Reviewed: 8/2/18

Expires on: 10/2/18

Other Reviews: None

**Project Information:**

A request for a Design Review Board approval for the demolition of the existing single-story single family house, garage, breezeway and carport totaling 3,720 square feet in addition to a proposal for a new 7,397 sq. ft. two story house on 24,441 sq. ft. lot. The first floor will consist of a library/guest suite, living room, dining room, play room, family room, kitchen, bathroom, mud room, and attached garage. The second floor will consist of four bedrooms, four bathrooms, a master bedroom, a master bathroom, and a family room. The exterior materials will consist of lap siding, presidential shake roof shingles, clad wood windows, clad wood French doors, and carriage style garage door.

4. 1829 Hill Drive  
*Project Number:* 2149-DRX  
*Applicant:* Tom Nott  
*Potential Historic District:* N/A

Discuss & Decide

First Reviewed: 8/2/18

Expires on: 10/2/18

**Project Information:**

A request for a Design Review Board approval for an expired plan check project. On August 4, 2016 the DRB approved the construction of a 290 sq. ft. single story addition and a new 1,301 sq. ft. second story addition to an existing 2,041 single story

house on an 11,380 sq. ft. lot. The exterior materials consisted of sand troweled stucco, brick, Hardi board siding, asphalt roof shingles, aluminum windows and sliding doors by Milgard. The aluminum windows and doors are changing to vinyl materials. On October 6, 2016 the DRB approved the change to the façade of the house, which consisted of the entry canopy and the windows on the entry area.

Other Reviews: None

**DISCUSSION ITEMS**

**RECOMMENDED ACTION**

**5. 1131 Marengo Avenue (CONCEPTUAL REVIEW)**

*Project Number: 2144-DRX*

*Applicant: Li Sy*

**Project Information:**

A request for a conceptual review regarding the proposal for a 750 sq. ft. single story addition to an existing 1,337 sq. ft. single story house on a 5,998 sq. ft. lot. The existing garage will have an addition toward the rear of the garage. It will increase the total garage square footage to 500 sq. ft.

Comment

**This item is for discussion purposes only; no decision shall be made at this time.**

**6. 296 Saint Albans Avenue (CONCEPTUAL REVIEW)**

*Project Number: 2146-DRX*

*Applicant: Cristian Poloni*

**Project Information:**

A request for a conceptual review regarding the proposal for a 937 sq. ft. addition, a 139 sq. ft deck extension, a new 439 sq. ft deck, and a garage extension of 39 sq. ft.

Comment

**This item is for discussion purposes only; no decision shall be made at this time.**

**COMMUNICATIONS**

**RECOMMENDED ACTION**

**7. Comments from Board Members**

Comment

**8. Comments from Staff**

Comment

**APPROVAL OF MINUTES**

**RECOMMENDED ACTION**

**9. Minutes are not yet available for review**

Approve

**ADJOURNMENT**

**RECOMMENDED ACTION**

**10. Adjourn to the next meeting on September 6, 2018**

Adjourn

Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.

**NOTICE**

**General:** Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Design Review Board. The date, time, and location of the meeting are indicated on this agenda.

**Contents:** The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Design Review Board meeting and comment on the projects at the meeting.

**Noticing:** This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Design Review Board renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Design Review Board after 90 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under

certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Design Review Board may continue to review a project after 90 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

**Appeals:** Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Design Review Board for the above projects may appeal the decision before the South Pasadena Planning Commission. Appeals must be filed within 15 calendar days of the Board's decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

**Meeting:** Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

State of California )  
City of South Pasadena ) SS  
County of Los Angeles )

I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning and Building Department, and that I posted this notice on the Bulletin Board in the City Hall courtyard on the date listed below:

7/23/2018  
Date

  
Signature

**Accommodations**

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)