



**CITY OF SOUTH PASADENA  
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber  
1424 Mission Street, South Pasadena, CA 91030**

**Wednesday, August 15, 2018, at 7:30 p.m.**

*In order to address the City Council, please complete a Public Comment Card.  
Time allotted per speaker is three minutes.  
No agenda item may be taken after 11:00 p.m.*

**CALL TO ORDER:** Mayor Richard D. Schneider, M.D.

**ROLL CALL:** Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

**PLEDGE OF ALLEGIANCE:** Councilmember Robert S. Joe

**PUBLIC COMMENTS AND SUGGESTIONS**

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

**1. CLOSED SESSION**

**ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

**PRESENTATIONS**

- 2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**
- 3. Presentation of a Certificate of Recognition to Ellen Daigle for Being a Successful Local Business Owner for 35 Years in the City of South Pasadena**
- 4. Merchant Minute**
- 5. Presentation of Proclamations to Outgoing Police Chief Arthur J. Miller and Outgoing Planning and Building Director David Watkins for Their Service to the City of South Pasadena**

**COMMUNICATIONS****6. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

**7. City Manager Communications****8. Reordering of and Additions to the Agenda****OPPORTUNITY TO COMMENT ON CONSENT CALENDAR**

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

**CONSENT CALENDAR****9. Minutes of the City Council Meeting of July 18, 2018****Recommendation**

Approve the minutes of the July 18, 2018 City Council Meeting.

**10. Prepaid Warrants, General City Warrants, and Payroll****Recommendation**

Approve the City of South Pasadena Prepaid Warrants Nos. 203592 through 203765 in the amount of \$879,921.38; General City Warrants Nos. 203766 through 203930 in the amount of \$1,558,374.20; Special Payroll dated June 29, 2018, in the amount of \$190,415.62; Payroll dated July 27, 2018, in the amount of \$776,393.75; and Wire Transfers in the amount of \$2,086.084.

**11. Approve the Cancellation of the Regular City Council Meeting of September 5, 2018****Recommendation**

Cancel the regularly scheduled City Council meeting of September 5, 2018.

**12. Appointment of Voting Delegate and Alternate to Represent the City of South Pasadena at the 2018 League of California Cities' Annual Business Meeting****Recommendation**

Appoint Councilmember Diana Mahmud as the City of South Pasadena's voting delegate, and Mayor Pro Tem Marina Khubesrian as the voting alternate for the League of California Cities' 2018 Annual Business Meeting on Friday, September 14, 2018, at the Long Beach Convention Center.

**13. Support Resolutions Being Considered at the League of California Cities' Annual Business Meeting**

Recommendation

Direct the City of South Pasadena's delegate, or alternate delegate, to support the resolutions being considered at the upcoming League of California Cities' Annual Business Meeting being held during the League's Annual Conference in Long Beach, California.

**14. Authorize the First Amendment to the Professional Services Agreement with Emerson & Associates for Transportation Policy Consulting Services Associated with the State Route 710 Early Action Projects for a Total Not-To-Exceed Amount of \$45,000**

Recommendation

Authorize the City Manager to execute the first amendment to the Professional Services Agreement with Emerson & Associates to extend the term of the Professional Services Agreement by five months for a total not-to-exceed amount of \$45,000 to continue providing the City with transportation policy consulting services associated with the SR-710 Early Action Projects.

**15. Authorize the First Amendment with LandCare for Maintenance of the Arroyo Seco Bicycle and Pedestrian Trail in an Amount Not-to-Exceed \$355 Monthly for a Total Monthly Agreement Amount Not-to-Exceed \$25,783.15**

Recommendation

Authorize the City Manager to execute the first Contract Amendment with LandCare, in an amount not-to-exceed \$355 monthly, for maintenance of the Arroyo Seco Bicycle and Pedestrian Trail.

**16. Authorize the First Amendment with West Coast Arborist Inc. for 2018-19 Fiscal Year Urban Forestry Services in a Total Not-to-Exceed Amount of \$404,500**

Recommendation

Authorize the City Manager to execute the first Contract Amendment with West Coast Arborists Inc., in an amount not-to-exceed \$404,500, for 2018-19 Fiscal Year Urban Forestry Services.

**17. Authorize an Contract Amendment with Interwest Consulting Group for Project Management Services for the City's Capital Improvement Plan and Engineering Projects in an Amount Not-to-Exceed \$53,800 for a Total Not-to-Exceed Contract Amount of \$78,300**

Recommendation

Authorize the City Manager to execute a Contract Amendment with Interwest Consulting Group, in an additional not-to-exceed amount of \$53,800, for project management services for the implementation of the City's Capital Improvement Plan and engineering projects.

**18. Adoption of Resolution to Implement a Two-hour Parking Restriction on Fair Oaks Avenue and Repeal Resolution 7362 in its Entirety**

Recommendation

Adopt a Resolution to implement a two-hour parking restriction on the eastern side of Fair Oaks Avenue from State Street to 424 Fair Oaks Avenue, maintain a three-hour parking restriction on the western side of Fair Oaks Avenue from State Street to Columbia Street, and repeal Resolution 7362 in its entirety.

**19. Authorize a Letter of Support for the South Pasadena Arts Council’s Our Town Creative Placemaking Grant Application**

Recommendation

Authorize a Letter of Support for the South Pasadena Arts Council’s Our Town Creative Placemaking Grant Application for a 2020 Ray Bradbury mural to commemorate the centennial of his birth.

**20. Adoption of a Resolution in Support of H.R. 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act**

Recommendation

Approve a resolution in support of House of Representatives Bill 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act.

**21. Adoption of a Resolution to Join the Taking Back Our Community Coalition to Urge State Legislative Action to Mitigate Negative Impacts Upon Public Safety Resulting from the passage of AB 109 and Propositions 47 and 57**

Recommendation

1. Adopt a resolution to join the “Taking Back our Community” Coalition.
2. Approve a contract with the City of Monrovia establishing membership to the Taking Back Our Community Coalition.
3. Allocate \$1,500 annually from the Police Departments budget to cover membership dues for the coalition.

**ACTION/DISCUSSION**

**22. First Reading and Introduction of an Ordinance Repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and Adding a New Article IVK (Mobility and Infrastructure Policy Commission) to Create the Mobility and Infrastructure Policy Commission and Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report**

Recommendation

1. Read by title only for first reading, waiving further reading, and introduce an Ordinance repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and adding a new Article IVK (Mobility and Infrastructure Policy Commission) to create the Mobility and Infrastructure Policy Commission.
2. Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report.
3. Direct the FTC and PWC to prepare a transition memo for the MIPC regarding the current projects and programs that are being reviewed by each commission.

**23. Approval of the Fiscal Year 2018-19 Water Conservation Rebate Program and Authorization of a Budget Amendment for Water Conservation Capital Improvement Projects**

Recommendation

1. The Fiscal Year 2018-19 water conservation rebates in the amount of \$150,000 funded from the existing FY 2018-19 water efficiency fee project budget.
2. Authorize a budget amendment of \$150,000 from the water efficiency fee fund balance to establish a water conservation capital improvement project program.

**COUNCILMEMBERS COMMUNICATIONS (continued)**

**ADJOURNMENT**

**FUTURE CITY COUNCIL MEETINGS  
(OPEN SESSION)**

September 5, 2018	POTENTIALLY CANCELLED (PENDING COUNCIL ACTION)		
September 19, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
October 3, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.

**PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS**

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas)

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas). During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at [www.southpasadenaca.gov/agendas](http://www.southpasadenaca.gov/agendas).

**AGENDA NOTIFICATION SUBSCRIPTION**

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

**ACCOMMODATIONS**

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.*

8/9/2018

Date

A handwritten signature in blue ink that reads "Desiree Jimenez".

Desiree Jimenez, CMC  
Deputy City Clerk