



CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA
Amedee O. "Dick Richards" Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030
Wednesday, August 15, 2018, at 7:30 p.m.

ACTION AGENDA

The Action Agenda is an unofficial summary of action taken at the meeting.
It is posted before the minutes are approved and will be replaced by the approved minutes.

1. Closed Session Announcements
The City Council received briefings and provided direction to staff regarding the agendized Closed Session Items, but did not take any reportable action.
Staff Contact: City Manager Stephanie DeWolfe (626) 403-7210
2. Presentation by the Pasadena Humane Society on Available Animal Adoptions
Jack Hagerman, Pasadena Humane Society Vice President of Communications, presented the animals available for adoption.
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230
3. Presentation of a Certificate of Recognition to Ellen Daigle for Being a Successful Local Business Owner for 35 Years in the City of South Pasadena
Mayor Schneider presented a Certificate of Recognition to Ellen Daigle.
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230
4. Merchant Minute
Ellen Daigle, Ellen's Silk Screening, made the presentation
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230
5. Presentation of Proclamations to Outgoing Police Chief Arthur J. Miller and Outgoing Planning and Building Director David Watkins for Their Service to the City of South Pasadena
Mayor Schneider presented Proclamations to outgoing Police Chief Arthur J. Miller and Planning and Building Director David Watkins.
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230
6. Councilmembers Communications
Councilmembers presented their communications.
7. City Manager Communications
The City Manager presented her communications.
8. Reordering of and Additions to the Agenda
Mayor Schneider moved Item No. 22 to immediately follow presentations and moved Item No. 23 to a future City Council meeting.
9. Approved the minutes of the July 18, 2018 City Council Meeting.
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230
10. Approve the City of South Pasadena Prepaid Warrants Nos. 203592 through 203765 in the amount of \$879,921.38; General City Warrants Nos. 203766 through 203930 in the amount of \$1,558,374.20; Special Payroll dated June 29, 2018, in the amount of \$190,415.62; Payroll dated July 27, 2018, in the amount of \$776,393.75; and Wire Transfers in the amount of \$2,086.084.
Staff Contact: Finance Director Craig Koehler (626) 403-7252

11. Canceled the regularly scheduled City Council meeting of September 5, 2018.
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230

12. Appointed Councilmember Diana Mahmud as the City of South Pasadena's voting delegate, and Mayor Pro Tem Marina Khubesrian as the voting alternate for the League of California Cities' 2018 Annual Business Meeting on Friday, September 14, 2018, at the Long Beach Convention Center.
Staff Contact: Assistant City Manager Lucy Demirjian (626) 403-7213

13. Directed the City of South Pasadena's delegate, or alternate delegate, to support the resolutions being considered at the upcoming League of California Cities' Annual Business Meeting being held during the League's Annual Conference in Long Beach, California.
Staff Contact: Assistant City Manager Lucy Demirjian (626) 403-7213

14. Authorized the City Manager to execute the first amendment to the Professional Services Agreement with Emerson & Associates to extend the term of the Professional Services Agreement by five months for a total not-to-exceed amount of \$45,000 to continue providing the City with transportation policy consulting services associated with the SR-710 Early Action Projects.
Staff Contact: Principal Management Analyst Margaret Lin (626) 403-7236

15. Authorize the City Manager to execute the first Contract Amendment with LandCare, in an amount not-to-exceed \$355 monthly, for maintenance of the Arroyo Seco Bicycle and Pedestrian Trail.
Staff Contact: Public Works Operations Management Kristine Courdy (626) 403-7376

16. Authorized the City Manager to execute the first Contract Amendment with West Coast Arborists Inc., in an amount not-to-exceed \$404,500, for 2018-19 Fiscal Year Urban Forestry Services.
Staff Contact: Public Works Operations Management Kristine Courdy (626) 403-7376

17. Authorized the City Manager to execute a Contract Amendment with Interwest Consulting Group, in an additional not-to-exceed amount of \$53,800, for project management services for the implementation of the City's Capital Improvement Plan and engineering projects.
Staff Contact: Human Resources Manager Mariam Lee Ko (626) 403-7312

18. Adopted Resolution No. 7570, to implement a two-hour parking restriction on the eastern side of Fair Oaks Avenue from State Street to 424 Fair Oaks Avenue, maintain a three-hour parking restriction on the western side of Fair Oaks Avenue from State Street to Columbia Street, and repeal Resolution 7362 in its entirety.
Staff Contact: Deputy Public Works Director Rafael Casillas (626) 403-7246


19. Authorized a Letter of Support for the South Pasadena Arts Council's Our Town Creative Placemaking Grant Application for a 2020 Ray Bradbury mural to commemorate the centennial of his birth.
Staff Contact: Principal Management Analyst Margaret Lin (626) 403-7236

- 20. Adopted Resolution No. 7571, in support of House of Representatives Bill 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act.
Staff Contact: Chief City Clerk Marc Donohue (626) 403-7230

- 21. Adopted Resolution No. 7572, to join the “Taking Back our Community” Coalition; Approved a contract with the City of Monrovia establishing membership to the Taking Back Our Community Coalition; Allocate \$1,500 annually from the Police Departments budget to cover membership dues for the coalition.
Staff Contact: Captain Mike Neff (626) 403-7292

- 22. Extended the Public Works Commission sunset date by one year; Extend the term of current expiring Public Works Commissioners by one year; and directed staff to bring back recommendations over areas of overlap on agendas for the Public Works Commission and the Freeway and Transportation Commission.
Staff Contact: Principal Management Analyst Margaret Lin (626) 403-7236

- 23. Approval of the Fiscal Year 2018-19 Water Conservation Rebate Program and Authorization of a Budget Amendment for Water Conservation Capital Improvement Projects (**Moved to a future City Council Meeting**)
Staff Contact: Public Works Operations Management Kristine Courdy (626) 403-7376

<u>08/17/2018</u> Date	 _____ Marc Donohue, MMC City Clerk
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