



**Wednesday, August 15, 2018**  
**Minutes of the Regular Meeting of the City Council**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Schneider on Wednesday, August 15, 2018, at 7:41 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers Cacciotti, Joe, and Mahmud; Mayor Pro Tem Khubesrian; and Mayor Schneider.

**Absent:** None.

**City Staff**

**Present:** City Manager DeWolfe; City Attorney Highsmith; City Clerk Zneimer; and Chief City Clerk Donohue were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**PLEDGE OF ALLEGIANCE**

Councilmember Joe led the Pledge of Allegiance.

**PUBLIC COMMENTS**

Pamela Dart, South Pasadena Resident, discussed her son, Andy Dart, who was missing for three weeks.

Werner Hintzen, South Pasadena Resident, stated his current water bill does not reflect the current rates.

Gary Pia, South Pasadena Resident, announced the upcoming "What to do about Mom" senior citizen event on October 3, 2018.

Kim Hughes, South Pasadena Resident, reminded the community about the upcoming ballot measure regarding the repeal of the Utility Users Tax (UUT).

Sam Burgess, South Pasadena Resident, discussed the clearance of severe dead vegetation; replacement of memorial trees at the War Memorial Building.

Al Benzoni, South Pasadena Resident, stated he decided to forego his lawsuit against the City.

Linda Krausen, South Pasadena Resident, reminded the community about the upcoming ballot measure regarding the repeal of the UUT; stated that current South Pasadena business Koi Loungewear, is moving to the City of Pasadena.

## **CLOSED SESSION ANNOUNCEMENTS**

### **1. Closed Session Announcements**

The Regular Closed Session of the City Council of August 15, 2018, was called to order by Mayor Schneider at 6:30 p.m.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

#### **A. Initiation of Litigation**

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

#### **B. Anticipated Litigation**

CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION, Pursuant to Government Code Section 54956.9 (d)(2):

Number of Potential Cases: 1

#### **C. Public Employee Performance Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957(b)(1):

Title: City Manager

City Attorney Highsmith reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

## **PRESENTATIONS**

### **2. Presentation by the Pasadena Humane Society on Available Animal Adoptions**

Jack Hagerman, Pasadena Humane Society Vice President of Communications, presented the animals available for adoption.

**3. Presentation of a Certificate of Recognition to Ellen Daigle for Being a Successful Local Business Owner for 35 Years in the City of South Pasadena**

Mayor Schneider presented a Certificate of Recognition to Ellen Daigle for being a successful local business owner for 35 years in the City of South Pasadena.

**4. Merchant Minute**

Ellen Daigle, Owner of Ellen's Silkscreening, invited the community to visit her business.

**5. Presentation of Proclamations to Outgoing Police Chief Arthur J. Miller and Outgoing Planning and Building Director David Watkins for Their Service to the City of South Pasadena**

Mayor Schneider presented proclamations to outgoing Police Chief Arthur J. Miller and outgoing Planning and Building Director David Watkins for their service to the City of South Pasadena.

**ACTION/DISCUSSION**

**22. First Reading and Introduction of an Ordinance Repealing Article IVD (Freeway and Transportation Commission) and Article IVK (Public Works Commission) and Adding a New Article IVK (Mobility and Infrastructure Policy Commission) to Create the Mobility and Infrastructure Policy Commission and Receive and File the 2017 Freeway and Transportation Commission and Public Works Commission Shared Roles and Responsibilities Report**

Principal Management Analyst Lin presented the staff report and responded to City Council inquiries. She noted a revised recommendation action was included as an additional document.

Mayor Schneider opened the public comment period.

Kim Hughes, South Pasadena Resident, expressed her support to leave the two commissions separate.

Pamella Dong, South Pasadena Resident, thanked the Public Works Commission for their service over the past few years.

Gayle Glauz, South Pasadena Resident, expressed support for the revised recommended action to extend the Public Works Commission for an additional year.

John E. Fisher, South Pasadena Resident, expressed concern with the proposed commission name; suggested a single point of contact for the proposed commission.

Linda Krausen, South Pasadena Resident, suggested extending the Public Works Commission for an additional year along with the commissioners terms that were set to expire.

There being no others desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY MAYOR SCHNEIDER, SECOND BY COUNCILMEMBER MAHMUD to extend the Public Works Commission for an additional year; extend the Commissioners terms that were set to expire for an additional year; engage in a public process when the potential merger comes up in a year; have staff provide recommendations on overlapping agenda items for the next year.

## **COMMUNICATIONS**

### **6. Councilmembers Communications**

Councilmember Joe discussed the recent South Pasadena Summer Concerts in the Park event; discussed City cooling centers that have been open during the summer months.

Councilmember Cacciotti displayed photos from the Arroyo Seco Bicycle and Pedestrian Trail; the recent National Night Out event; residents gathering at a local park.

Councilmember Mahmud requested that the Concerts in the Park event be spread out throughout the summer in the future; discussed storm water liability; encouraged the community to clean up after their pets; and encouraged the community to not leave furniture on the curb and call Athens Services to schedule a bulky item pick-up.

Mayor Pro Tem Khubesrian expressed concern over potential brush fires in South Pasadena and stated that two cases of West Nile Virus have been identified in Los Angeles County.

MOTION BY MAYOR PRO TEM KHUBESRIAN, SECONDED BY COUNCILMEMBER MAHMUD to have staff bring back a report on City-owned areas that might be hazardous for potential fires.

### **7. City Manager Communications**

City Manager DeWolfe introduced the City's new Finance Director, Craig Koehler.

### **8. Reordering of and Additions to the Agenda**

Mayor Schneider moved Item No. 22 to immediately follow presentations and moved Item No. 23 to a future City Council meeting.

## **CONSENT CALENDAR**

Councilmember Mahmud noted minor corrections were submitted for Item Nos. 17 and 19.

Councilmember Cacciotti asked clarifying questions regarding Item No. 16 and staff answered related questions.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN, CARRIED 5-0, to approve Consent Calendar Item Nos. 9-21.

**9. Minutes of the City Council Meeting of July 18, 2018**

Approved the minutes of the July 18, 2018 City Council Meeting.

**10. Prepaid Warrants, General City Warrants, and Payroll**

Approved the City of South Pasadena Prepaid Warrants Nos. 203592 through 203765 in the amount of \$879,921.38; General City Warrants Nos. 203766 through 203930 in the amount of \$1,558,374.20; Special Payroll dated June 29, 2018, in the amount of \$190,415.62; Payroll dated July 27, 2018, in the amount of \$776,393.75; and Wire Transfers in the amount of \$2,086.084.

**11. Approve the Cancellation of the Regular City Council Meeting of September 5, 2018**

Canceled the regularly scheduled City Council meeting of September 5, 2018.

**12. Appointment of Voting Delegate and Alternate to Represent the City of South Pasadena at the 2018 League of California Cities' Annual Business Meeting**

Appointed Councilmember Diana Mahmud as the City of South Pasadena's voting delegate, and Mayor Pro Tem Marina Khubesrian as the voting alternate for the League of California Cities' 2018 Annual Business Meeting on Friday, September 14, 2018, at the Long Beach Convention Center.

**13. Support Resolutions Being Considered at the League of California Cities' Annual Business Meeting**

Directed the City of South Pasadena's delegate, or alternate delegate, to support the resolutions being considered at the upcoming League of California Cities' Annual Business Meeting being held during the League's Annual Conference in Long Beach, California.

**14. Authorize the First Amendment to the Professional Services Agreement with Emerson & Associates for Transportation Policy Consulting Services Associated with the State Route 710 Early Action Projects for a Total Not-To-Exceed Amount of \$45,000**

Authorized the City Manager to execute the first amendment to the Professional Services Agreement with Emerson & Associates to extend the term of the Professional Services Agreement by five months for a total not-to-exceed amount of \$45,000 to continue providing the City with transportation policy consulting services associated with the SR-710 Early Action Projects.

**15. Authorize the First Amendment with LandCare for Maintenance of the Arroyo Seco Bicycle and Pedestrian Trail in an Amount Not-to-Exceed \$355 Monthly for a Total Monthly Agreement Amount Not-to-Exceed \$25,783.15**

Authorized the City Manager to execute the first Contract Amendment with LandCare, in an amount not-to-exceed \$355 monthly, for maintenance of the Arroyo Seco Bicycle and Pedestrian Trail.

**16. Authorize the First Amendment with West Coast Arborists Inc. for 2018-19 Fiscal Year Urban Forestry Services in a Total Not-to-Exceed Amount of \$404,500**

Authorized the City Manager to execute the first Contract Amendment with West Coast Arborists Inc., in an amount not-to-exceed \$404,500, for 2018-19 Fiscal Year Urban Forestry Services.

**17. Authorize an Contract Amendment with Interwest Consulting Group for Project Management Services for the City's Capital Improvement Plan and Engineering Projects in an Amount Not-to-Exceed \$53,800 for a Total Not-to-Exceed Contract Amount of \$78,300**

Authorized the City Manager to execute a Contract Amendment with Interwest Consulting Group, in an additional not-to-exceed amount of \$53,800, for project management services for the implementation of the City's Capital Improvement Plan and engineering projects.

**18. Adoption of Resolution to Implement a Two-hour Parking Restriction on Fair Oaks Avenue and Repeal Resolution 7362 in its Entirety**

Adopted Resolution No. 7570, to implement a two-hour parking restriction on the eastern side of Fair Oaks Avenue from State Street to 424 Fair Oaks Avenue, maintain a three-hour parking restriction on the western side of Fair Oaks Avenue from State Street to Columbia Street, and repeal Resolution 7362 in its entirety.

**19. Authorize a Letter of Support for the South Pasadena Arts Council's Our Town Creative Placemaking Grant Application**

Authorize a Letter of Support for the South Pasadena Arts Council's Our Town Creative Placemaking Grant Application for a 2020 Ray Bradbury mural to commemorate the centennial of his birth.

**20. Adoption of a Resolution in Support of H.R. 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act**

Adopted Resolution No. 7571, in support of House of Representatives Bill 2358 – The Chinese American World War II Veterans Congressional Gold Medal Act.

**21. Adoption of a Resolution to Join the Taking Back Our Community Coalition to Urge State Legislative Action to Mitigate Negative Impacts Upon Public Safety Resulting from the passage of AB 109 and Propositions 47 and 57**

1. Adopted Resolution No. 7572, to join the "Taking Back our Community" Coalition.
2. Approve a contract with the City of Monrovia establishing membership to the Taking Back Our Community Coalition.

3. Allocate \$1,500 annually from the Police Departments budget to cover membership dues for the coalition.

#### **ACTION/DISCUSSION**

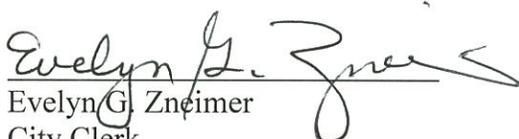
#### **23. Approval of the Fiscal Year 2018-19 Water Conservation Rebate Program and Authorization of a Budget Amendment for Water Conservation Capital Improvement Projects (ITEM MOVED TO A FUTURE CITY COUNCIL MEETING)**

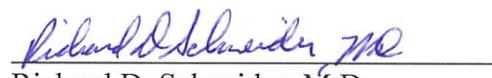
##### Recommendation

1. The Fiscal Year 2018-19 water conservation rebates in the amount of \$150,000 funded from the existing FY 2018-19 water efficiency fee project budget.
2. Authorize a budget amendment of \$150,000 from the water efficiency fee fund balance to establish a water conservation capital improvement project program.

#### **ADJOURNMENT**

Mayor Schneider adjourned the City Council Meeting at 9:46 p.m. in memory of former South Pasadena Mayor, Samuel G. Knowles, who passed away on July 23, 2018, at the age of 97.

  
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Evelyn G. Zneimer  
City Clerk

  
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Richard D. Schneider, M.D.  
Mayor

Minutes approved by the South Pasadena City Council on September 19, 2018.