



CITY OF SOUTH PASADENA AGENDA

Library Board of Trustees – Regular Meeting
Thursday, September 13, 2018 – 7:00 p.m.
Location: Library Conference Room – 1100 Oxley Street
(Enter using the Diamond Street Door Access)

Board Members

Brendan Durrett; Carolyn Flemming; Alan H. Jutzi; Luther Luedtke; and David Uwins

Minutes: Review and approve draft minutes of the regular meeting held June 14, 2018.

Public Comments and Suggestions:

Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

Public Comment:

Action Items:

1. Request for Approval of proposed artwork donation by former Trustee Andy Lippman of framed, original hand painted serigraph by John August Swanson entitled "Tales of Hoffman"
2. Request for Approval of new location for proposed Ray Bradbury mural on exterior wall of Library facing Diamond Street by the South Pasadena Arts Council
3. Request for Approval to Renew Senior Yoga in Community Room for the next year on Monday and Wednesday mornings from 8-9:30 a.m.
4. Request for Approval for Senior Center to use Community Room for Senior Fitness classes on Thursday mornings from 8:30-9:30 a.m.
5. Request to Approve Discard of up to 16 non-historic chairs from Teen Area, a wood book display, a study carrel and a wood podium

Discussion Items:

1. Restoration Concert Committee of the Friends of the Library Proposed Summer 2019 Classical Music Festival
2. Proposed Ray Bradbury Mural Project for Exterior of Library
3. Forthcoming donation of \$5,000 to Library by Veir Family Trust
4. Proposed Stained Glass Window by Tim Carey for Ray Bradbury Conference Room
5. Library Capital Improvement Project inventory incorporating four project lists
6. Library 'California Listens' Digital Storytelling Project
7. "Library Tree" nomination for inclusion on the South Pasadena Historical Landmark Register
8. Resolution Approving Annual Auditor's Report and Acceptance of Measure L funds

9. Library Annual Maintenance of Effort Requirement for Measure L Funding
10. Digital Services Librarian Recruitment
11. Library Foundation Possibilities
12. Fundraising Letter Draft for Estate Planning Attorneys
13. Library Operations Study accomplishments and pending and in progress projects
14. Updated picture of Library Board of Trustees for website and Library entryway
15. Donations of rare Ray Bradbury books and memorabilia by David Marchant
16. Order of Library Single Service Desk and Computer Workstation Furniture

Communications and Correspondence:

Reports:

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Councilmember Diana Mahmud
3. **Friends Representative:** Kristen Dubé
4. **Trustee Liaison to Friends:** Carolyn Flemming
5. **Assistant Library Director:** Cathy Billings
6. **Director of Library, Arts & Culture:** Steve Fjeldsted

New Business:

Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting, these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website www.southpasadenaca.gov and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA, as required by law.

Date: _____

9/10/18

Signature: _____

Steve W. Fjeldsted