



Wednesday, September 19, 2018
Minutes of the Regular Meeting of the City Council

CALL TO ORDER

A Regular Meeting of the South Pasadena City Council was called to order by Mayor Schneider on Wednesday, September 19, 2018, at 7:36 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

ROLL CALL

Present: Councilmembers Cacciotti, Joe, and Mahmud; Mayor Pro Tem Khubesrian; and Mayor Schneider.

Absent: None.

City Staff

Present: City Manager DeWolfe; Assistant City Attorney Whatley; City Clerk Zneimer; and Chief City Clerk Donohue were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

PLEDGE OF ALLEGIANCE

Councilmember Cacciotti led the Pledge of Allegiance.

CLOSED SESSION ANNOUNCEMENTS

A. Initiation of Litigation

CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9(d)(4):

Number of Cases: 1

B. Anticipated Litigation

CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION, Pursuant to Government Code Section 54956.9 (d)(2):

Number of Potential Cases: 3

Assistant City Attorney Whatley reported that the City Council received briefings and provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

7. Reordering of and Additions to the Agenda

Mayor Schneider moved City Manager Communications to immediately follow the Closed Session Report, moved Item Nos. 23 & 24 to immediately follow Commission Appointments and Reappointments, and moved Councilmember Communications at the end of the meeting.

5. City Manager Communications

City Manager DeWolfe and Acting Police Chief Solinsky provided an update to the community regarding the officer involved shooting that occurred on August 30, 2018.

PUBLIC COMMENTS

The following individuals spoke about the August 30, 2018 officer involved shooting:

1. Dr. David Sanchez, Member of the Public
2. Rosie Cejudo, Member of the Public
3. Steve Stafford, Member of the Public
4. Minerva Garcia, Member of the Public
5. Anne Bagasao, South Pasadena Resident
6. Diana Martinez, Member of the Public

The following individuals spoke about the California Department of Transportation (Caltrans) State Route 710 (SR-710) surplus property sales:

1. Odom Stamps, South Pasadena Resident
2. Maricela Guzman, South Pasadena Resident
3. Suzie Abajian, South Pasadena Resident
4. Sean Abasian, South Pasadena Resident
5. Glen Duncan, South Pasadena Resident
6. Steve Lawrence, South Pasadena Resident
7. Roberto Flores, South Pasadena Resident
8. Libby Curiel, South Pasadena Resident
9. Dave Melford, South Pasadena Resident

Gary Pia, South Pasadena Resident, encouraged the community to attend the upcoming “What to do about Mom” event on October 3, 2018, at the Library Community Room.

Harry Knapp, South Pasadena Resident, reminded the community about the upcoming measure regarding the repeal of the Utility Users Tax (UUT).

PRESENTATIONS**2. Presentation of a Proclamation Declaring September 25, 2018 as “National Voter Registration Day” in the City of South Pasadena**

Mayor Schneider presented the proclamation declaring September 25, 2018 as “National Voter Registration Day” in the City of South Pasadena to Lauren Kafkaloff, South Pasadena High School ASB President.

COMMISSION APPOINTMENTS AND REAPPOINTMENTS**3. Commission Appointments and Reappointments**

MOTION BY COUNCILMEMBER MAHMUD, SECOND BY COUNCILMEMBER CACCIOTTI to appoint Noah Parker (12th Grade), Zack Quezada (8th Grade), Ella Chuang (7th Grade), and Camille Whetsel (7th Grade) to the Youth Commission for a full two-year school term from September 19, 2018 until June 30, 2020 and reappoint Piper Fleming (10th Grade), Ismael Khan (10th Grade), and Connor Wang (9th Grade) to the Youth Commission for a full two-year school term from September 19, 2018 until June 30, 2020.

ACTION/DISCUSSION**23. Review of Fiscal Impact Report Relating to the Utility Users Tax Repeal Initiative Measure, Pursuant to Elections Code Section 9212, and Approval of a Draft Implementation Plan**

City Manager DeWolfe presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public comment period.

Kim Hughes, South Pasadena Resident, expressed her concern over the potential cuts and encouraged the community to vote no on Measure N.

Sally Kilby, South Pasadena Resident, expressed concern about potentially cutting the Deputy Public Works Director position and one patrol Police Officer position.

Alan Ehrlich, South Pasadena Resident, stated that if the City cuts one million dollars from the street maintenance fund, the City would also lose \$400,000 from matching Measure M & R funds; expressed concern with the potential loss of cooling centers in South Pasadena.

There being no others desiring to speak on this item, Mayor Schneider closed the public comment period.

The City Council discussed various options and alternatives of the proposed draft implementation plan.

MOTION BY MAYOR PRO TEM KHUBESRIAN, SECOND BY COUNCILMEMBER JOE to adopt scenario one with the amendment to have the South Pasadena Public Library open on Sundays for some hours.

24. Approval of the Fiscal Year 2018-19 Water Conservation Rebate Program and Authorization of a Budget Amendment for Water Conservation Capital Improvement Projects

Public Works Operations Manager Courdy presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public comment period.

Kim Hughes, South Pasadena Resident, complimented City staff and the City Council for the proposed Water Conservation Rebate Program.

There being no others desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR SCHNEIDER to approve the following recommended action as amended:

1. The Fiscal Year (FY) 2018-19 water conservation rebates in the amount of \$150,000 funded from the existing FY 2018-19 water efficiency fee project budget.
2. Authorize a budget amendment of \$150,000 from the water efficiency fee fund balance to establish a water conservation capital improvement project program.
3. Requested that Staff create a minimum threshold for residents to qualify for the Drip Irrigation Rebate.
4. Reduce the maximum amount of residential trees from 10 to 5.
5. Add the following City incentive to the MWD landscape transformation rebate program: \$1/sf residential and \$0.50/sf commercial.
6. Add a City incentive matching MWD rebate for cistern's for the residential MWD program.
7. Perform strong public outreach to promote the new water conservation programs.

CONSENT CALENDAR

Chief City Clerk Donohue stated that a member of the public requested to comment on Item No. 19.

Councilmember Mahmud noted minor corrections were submitted for Item No. 11.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve Consent Calendar Item Nos. 7-22 with the exception of Item No. 19.

7. Minutes of the City Council Meeting of August 15, 2018

Approved the minutes of the August 15, 2018 City Council Meeting.

8. Prepaid Warrants, General City Warrants, and Payroll

Approved the City of South Pasadena Prepaid Warrants Nos. 204001 through 204058 in the amount of \$1,574,234.28; General City Warrants Nos. 204218 through 204289 in the amount of \$429,205.87; Payroll dated August 10, 2018, in the amount of \$408,093.76; Payroll dated August 24, 2018 in the amount of \$416,040.08.

9. Monthly Investment Reports for March 2018 Through July 2018

Received and filed the monthly investment reports for March 2018 through July 2018.

10. Adoption of the Resolutions Authorizing Signatories on City Banking Accounts and Related Banking Documents

1. Adopted Resolution No. 7573 superseding Resolution No. 7561, Authorizing Signatures on City Bank Accounts.
2. Adopted Resolution No. 7574 superseding Resolution No. 7549, Authorizing Signatures on the City LAIF Account.

11. Adoption of a Resolution Amending the Master Schedule of Fees for Service to Remove Incorrect References to Water and Sewer Rates

Adopted Resolution No. 7575 amending the Master Schedule of Fees for service to remove incorrect references to water and sewer rates.

12. Adoption of a Resolution Approving the City of South Pasadena Investment Policy for Fiscal Year 2018-19

Adopted Resolution No. 7576 approving the Fiscal Year 2018-19 Investment Policy.

13. Discretionary Fund Request from Councilmember Mahmud for the Purpose of a Give Away Item for the Public Safety Open House

Approved a Discretionary Fund request by Councilmember Mahmud designating \$250 for the purpose of distributing promotional items for emergency preparedness during the Public Safety Open House.

14. Discretionary Fund Request from Councilmember Joe for Sponsorship for SPARC "Arts for the Community" Benefit

Approved a Discretionary Fund request by Councilmember Joe designating \$250 for the purpose of a \$250 sponsorship level supporting South Pasadena Arts Council (SPARC) "Arts for the Community" Benefit.

15. Approve the Cancellation of the Regular City Council Meeting of November 21, 2018

Canceled the regularly scheduled City Council meeting of November 21, 2018.

16. Adoption of a Resolution Updating the City's Conflict of Interest Code

Adopted Resolution No. 7577 amending the City's Conflict of Interest Code.

17. Award of Contract to Studio Spectrum, Inc. for the Fire Department's Emergency Operations Center Upgrades for an Amount Not-to-Exceed \$113,416.47 and Appropriation of Funds from the Emergency Operations Center Designated Reserves

1. Accepted a bid dated August 27, 2018, from Studio Spectrum, Inc., for the Fire Department Emergency Operations Center (EOC) Upgrades (Project).
2. For reasons set forth in the body of the staff report, found that this contract award is not subject to competitive bidding based on Studio Spectrum, Inc., being a sole source for the control system that will be installed in the EOC.
3. Authorized the City Manager to enter into a contract with Studio Spectrum, Inc., for a not-to-exceed amount of \$113,416.47 for the Project.
4. Appropriated \$195,000 from the EOC designated reserves to the Emergency Preparedness Account No. 101-5010-5012-8020.

18. Approval of a Personnel Cooperation Agreement with the City of San Marino for the Sharing of Fire Department Personnel

Approved the Personnel Cooperation Agreement with the City of San Marino for the sharing of Fire Department personnel resources.

20. Contract Amendment for RKA Consulting Group in the Amount of \$43,950 for Additional Engineering Design Services for Alpha Avenue and Camino Del Sol Street Improvement Project for Not-to-Exceed Total Project Amount of \$115,710

Authorized the City Manager to sign a contract amendment in the amount of \$43,950 for additional engineering design services for the Alpha Avenue and Camino Del Sol Street Improvement Project for a not-to-exceed amount of \$115,710.

21. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Grevelia Street Improvement Project and Authorization to Release Retention Payment to E.C. Construction Company in the Amount of \$18,500

1. Accepted the Grevelia Street Improvement Project as complete.
2. Authorized the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder/County Clerk.
3. Authorized release of retention payment to E.C. Construction Company, in the amount of \$18,500.
4. Authorized the appropriation of the remaining balance amount of \$46,884 to the phase three of the Monterey Road Street Improvement Project in the Account Number 500-900-9300.

22. Acceptance of Project Completion and Authorization to File a Notice of Completion for the Monterey Road Improvement Project and Authorization to Release Retention Payment to Toro Enterprises, Inc., in the Amount of \$38,000

1. Accepted the Monterey Road Improvement Project as complete.
2. Authorized the recordation of the Notice of Completion with the Los Angeles County Registrar-Recorder County Clerk.
3. Authorized release of retention payment to Toro Enterprises, Inc., in the amount of \$38,000.

ITEM PULLED FROM THE CONSENT CALENDER

19. Award of Contract to Interwest Consulting Group, Inc., for As-Needed Traffic Engineering Consulting Services

Mayor Schneider opened the public comment period.

Kim Hughes, South Pasadena Resident, expressed her support for the contract for as-needed traffic engineering consulting services.

There being no others desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY COUNCILMEMBER CACCIOTTI, SECOND BY MAYOR PRO TEM KHUBESRIAN to authorize the City Manager to sign a contract with Interwest Consulting Group, Inc., for a not-to-exceed amount of \$30,000 for as-needed traffic engineering consulting services for Fiscal Year 2018-19.

ACTION/DISCUSSION

25. First Reading and Introduction of an Ordinance Amending Section 2.79-6 (Sunset) of Article IVK (Public Works Commission) to Extend the Sunset of the Public Works; Commission by an Additional Year and Adoption of a Resolution Extending the Term Limits of the Freeway and Transportation Commission and Public Works Commission by an Additional Year

Principal Management Analyst Lin presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public comment period.

Kim Hughes, South Pasadena Resident, expressed her support for the recommended action.

Joanne Nuckols, South Pasadena Resident, expressed her support for the recommended action.

There being no others desiring to speak on this item, Mayor Schneider closed the public comment period.

MOTION BY MAYOR PRO TEM KHUBESRIAN, SECOND BY COUNCILMEMBER MAHMUD to:

1. Read by title only for first reading, waiving further reading, and introduce an Ordinance amending Section 2.79-6 (Sunset) of Article IVK (Public Works Commission) to extend the sunset of the Public Works Commission (PWC) by an additional year.
2. Adopt Resolution No. 7578 extending the term limits of the currently seated commissioners of the Freeway and Transportation Commission and PWC by an additional year.

REPORTS

26. Receive and File Report on the Progress of Meeting the Goals of the Library Operations Study

Director of Library, Arts, & Culture Fjeldsted presented the staff report and responded to City Council inquiries.

Mayor Schneider opened the public comment period.

With no one desiring to speak, Mayor Schneider closed the public comment period.

By consensus, the City Council received and filed the “Report on the Progress of Meeting the Goals of the Library Operations Study” and directed staff to provide the City Council with periodic status updates.

COMMUNICATIONS

8. Councilmembers Communications

Mayor Pro Tem Khubesrian discussed a recent meeting of the Arroyo Verdugo Joint Powers Authority (JPA); discussed different funds the City receives for infrastructure projects; shared a photo from a recent Parks & Recreation Commission Meeting.

Councilmember Cacciotti displayed photos from a dead tree that was removed; a recent meeting of the South Coast Air Quality Management District; the recent Handle Gift Shop Ribbon Cutting Event; a recent soccer event in South Pasadena; a recent dinner for Congresswoman Judy Chu.

MOTION BY COUNCILMEMBER CACCIOTTI, SECONDED BY MAYOR PRO TEM KHUBESRIAN to have staff look into using other products besides Roundup on vegetation in the South Pasadena and to look into alternative cleaning products used by janitorial services at City facilities.

Councilmember Mahmud discussed a recent meeting regarding MS4 permitting; discussed her attendance at the California Community Choice Association annual conference; discussed her

recent attendance at the 2018 League of California Cities Annual Conference; stated there are a few trees on City sidewalks that are dying; expressed concern with trash left on the streets; encouraged the community to be proactive with water conservation.

Councilmember Joe stated that Hasan Ikhata, Executive Director of the Southern California Association of Governments (SCAG), has accepted a new position as Executive Director of the San Diego Association of Governments (SANDAG).

Mayor Schneider encouraged the community to take advantage of Treegator Watering bags to keep trees watered.

MOTION BY MAYOR SCHNEIDER, SECONDED BY MAYOR PRO TEM KHUBESRIAN to have staff bring back an item on the next City Council meeting agenda to establish a City Council Ad Hoc Committee for the California Department of Transportation State Route 710 Surplus Property Sales.

ADJOURNMENT

Mayor Schneider adjourned the City Council Meeting at 10:44 p.m.


Evelyn G. Zneimer
City Clerk


Richard D. Schneider, M.D.
Mayor

Minutes approved by the South Pasadena City Council on October 3, 2018.