



CITY OF SOUTH PASADENA

AGENDA

Library Board of Trustees – Regular Meeting

Thursday, October 11, 2018 – 7:00 p.m.

Location: Library Conference Room – 1100 Oxley Street
(Enter using the Diamond Street Door Access)

Board Members

Brendan Durrett; Carolyn Flemming; Alan H. Jutzi; Luther Luedtke; and David Uwins

Minutes: Review and approve draft minutes of the regular meeting held September 13, 2018.

Public Comments and Suggestions:

Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

Public Comment:

Acton Items:

1. Request for Approval of Fundraising by Sisters in Crime in their Community Room Holiday Meeting on December 2, 2018
2. Request for Approval to open Library at 2 p.m. on December 11, 2018 to allow staff to attend City Holiday Luncheon

Discussion Items:

1. Possible date(s) for Unveiling/Photo Op with Mayor or City Council Rep(s), Trustees, John August Swanson, and donor Andy Lippman for “Tales of Hoffmann” serigraph installation in Library
2. Wording and Proposed Plaque Design for “Tales of Hoffmann” serigraph
3. Proposed stained glass window preliminary design drawings by Tim Carey for Ray Bradbury Conference Room
4. Author Night with David Judson and Tim Carey on Thursday, November 15 at 7 p.m. on their “Resurrection Window”
5. Library ‘California Listens’ Digital Storytelling Project
6. “Library Tree” nomination for inclusion on the South Pasadena Historical Landmark Register
7. Digital Services and Local History Librarian Openings
8. Library Foundation Formation
9. Library “Teen Advisory Board” and Teen Read Week activity in Community Room on November 12

10. Fundraising Letter Draft for Estate Planning Attorneys
11. Current picture(s) of Library Board of Trustees for website and Library entryway
12. Library Board of Trustees 2018 Annual Report due to City Clerk's Office by 5 p.m. on November 5, 2018
13. Pasadena Weekly October 4 "Reader Recommended" "Best Library" Recognition of South Pasadena Public Library
14. "Little Women Meets Frankenstein: A Monster Mashup" in Community Room from October 20-October 31
15. City Employee/Library staff Halloween Costume Contest on October 31, 2018
16. Author Night with Steve Hodel "Black Dahlia Avenger 3" on November 1 at 7 p.m.

Communications and Correspondence:

Reports:

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Councilmember Diana Mahmud
3. **Friends Representative:** Kristen Dubé
4. **Trustee Liaison to Friends:** Carolyn Flemming
5. **Assistant Library Director:** Cathy Billings
6. **Director of Library, Arts & Culture:** Steve Fjeldsted

New Business:

Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting, these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website www.southpasadenaca.gov and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.

Date: _____

10/5/18

Signature: _____

Steven W. Fjeldsted