

*City of South Pasadena*  
**CULTURAL HERITAGE COMMISSION**  
**REVISED<sup>1</sup>**

**Thursday October 18, 2018 at 6:45 P.M.**

**City Council Chambers, 1424 Mission Street**

Mark Gallatin (Chair), Steven Friedman (Vice-Chair), Rebecca Thompson, Victor Holz, Deborah Howell-Ardila  
Michael A. Cacciotti, Council Liaison  
Darby Whipple, Staff Liaison

**PRESENTATIONS & PUBLIC COMMENT**

**RECOMMENDED  
ACTION**

**1. Public Comment**

Time reserved for those in the audience who wish to address the Commission. No immediate action can be taken on non-agenda items, but the Commission may place the item on an agenda for future discussion.

**CONSENT CALENDAR**

**RECOMMENDED  
ACTION**

**2. No Consent Items**

Discuss & Determine  
Appropriateness

**CONTINUED ITEMS**

**RECOMMENDED  
ACTION**

**3. No Continue Items**

Discuss & Determine  
Appropriateness

**NEW ITEMS**

**RECOMMENDED  
ACTION**

**4. 1314 Stratford Avenue**

***Applicant:* Thomas Agius**

***Project No:* 2166-COA**

***Year Built:* 1914**

***Architectural Style:* Craftsman**

***Historic Status Code:* 5D1**

***Historic District:* Marengo School Craftsman District (Potential District)**

**Description:**

The Cultural Heritage Commission will review a request for the proposal for a 135 single story and new 954 second story addition to an existing 1,664 sq. ft. single story Craftsman style house on a 7,915 sq. ft. lot. The single story addition will consist of a family room and bedroom. The second story addition will consist

Discuss & Determine  
Appropriateness

<sup>1</sup> Agenda was revised on October 11, 2018 for the addition of Item 6 to the Agenda.

of a bedroom, a bathroom, a master bedroom, master bathroom, and two closets. The exterior materials for the addition will match the existing house materials. A 105 sq. ft. addition is proposed to the existing 336 sq. ft. detached garage. The new garage size will be 500 sq. ft. The exterior materials for the garage addition will match the existing.

- 5. **1919 Marengo Avenue**  
*Applicant:* Kyle Imoto  
*Project No:* 2157-COA  
*Year Built:* 1910  
*Architectural Style:* Craftsman  
*Historic Status Code:* 5D1  
*Historic District:* La France Craftsman District (Potential District)

**Description:**

The Cultural Heritage Commission will review a request for the proposal for a 365 single story and new 773 second story addition to an existing 1,487 sq. ft. single story Craftsman style house on a 7,511 sq. ft. lot. The single story addition will consist of a great room. The second story addition will consist of two bedrooms, a bathroom, a master bedroom, master bathroom, a master closet, and a laundry area. The exterior materials for the addition will match the existing house materials. The proposed windows and doors for the addition will consist of Fibrex materials.

Discuss & Determine  
Appropriateness

**DISCUSSION ITEMS**

**RECOMMENDED ACTION**

- 6. **1922 Mill Road (CONCEPTUAL REVIEW)**  
*Applicant:* Scarlett Esion  
*Year Built:* 1929  
*Architectural Style:* English Revival  
*Historic Status Code:* 5D3  
*Historic District:* Northeast of Mission District (Potential)  
*City Landmark No.:* N/A

**Description:**

The Cultural Heritage Commission will discuss a conceptual review item for a 383 sq. ft. single story addition to the existing 1,272 sq. ft. English Revival house on a 7,682 sq. ft. lot. **This item is for discussion purposes only; no decision shall be made at this time**

Discuss, & Comment

- 7. **Review of Current Mills Act Contracts**

**Description:**

The Cultural Heritage Commission shall review the progress made towards the completion of preservation work stipulated in the Mills Act contracts that are scheduled for review this year and Mills Act contracts that are 10 years or older, per SPMC 2.68(b)(1)(E)(iii) Responses to notices for Mills Act recipients are forthcoming and due before the next scheduled meeting on November 15<sup>th</sup>, 2018 **This item is for discussion purposes only; no decision shall be made at this time**

Discuss, & Comment

COMMUNICATIONS		RECOMMENDED ACTION
8.	Comments from Council Liaison	Comment
9.	Comments from Commission	Comment
10.	Comments from South Pasadena Preservation Foundation (SPPF) Liaison	Comment
11.	Comments from Staff	Comment
APPROVAL OF MINUTES		RECOMMENDED ACTION
12.	Minutes are not yet available for review and are currently being drafted	Approve
ADJOURNMENT		RECOMMENDED ACTION
13.	Adjourn to the next meeting on November 15, 2018 at 6:45 p.m.	Adjourn

*Project plans and related documents are on file in the Planning & Building Department and available for public review. Any person who has a question concerning the nature of an agenda item may call the Planning & Building Department at (626) 403-7220.*

**NOTICE**

**General:** Pursuant to South Pasadena Ordinance No. 2001, the above projects have been scheduled to appear before the South Pasadena Cultural Heritage Commission. The date, time, and location of the meeting are indicated on this agenda.

**Contents:** The contents of this agenda provide information prescribed by §65094 of the Government Code. The Planning and Building Department does not assume any liability to the accuracy of the project description provided. The project description provided is based on application information initially submitted. Reviews may require material change to the initial submittal, which may or may not be reflected on subsequent agendas. Agenda errors and omissions may not necessarily invalidate the occurrence of any scheduled meetings. The project description may not include information such as exterior finishes, method of construction, extent of demolition, or architectural style. Interested or affected party may review the design materials either at the Planning and Building Department at 1414 Mission Street, South Pasadena, and submit written comments regarding any of the above projects to the Department and/or attend the Cultural Heritage Commission meeting and comment on the projects at the meeting.

**Noticing:** This agenda is provided in accordance with the noticing requirements of the ordinance. All continued items are posted on subsequent agendas for the Cultural Heritage Commission renders a continuous period of 60 days or until such decisions. The 60-day review period in which projects expire is indicated below the review type. Future notices are not provided for any continued items. Notices may not be provided for a new item continued to a subsequent meeting due to a lack of quorum. A decision on a project not rendered by the Cultural Heritage Commission after 60 days shall be forwarded to the Planning Commission for action or considered as inactive and removed from the agenda with no further action. Under certain circumstances and upon agreement between the Planning and Building Department and the applicant, the Cultural Heritage Commission may continue to review a project after 60 days if material changes to the initial project warrant additional review. The additional review period is subject to initial noticing requirement. Notices may not be provided for projects approved with a condition that they are resubmitted prior to permit issuance. It is the responsibility of any interested party to be kept updated and informed as to the progression of any of the projects listed above.

**Appeals:** Any person who owns real property or resides within 300 feet of any of the above projects aggrieved by a decision rendered by the Cultural Heritage Commission for the above projects may appeal the decision before the South Pasadena City Council. Appeals must be filed within 15 calendar days of the Board’s decision. Appeals should be filed with the Planning and Building Department. Instruction on appeals, forms, and fee schedule may be obtained at the South Pasadena Planning and Building Department, 1414 Mission Street, South Pasadena.

**Meeting:** Please plan to attend the meeting earlier than your scheduled time, as some projects may require less time than their allotted 15 minute discussion.

STATE OF CALIFORNIA )  
CITY OF SOUTH PASADENA ) SS  
COUNTY OF LOS ANGELES )

**AFFIDAVIT OF POSTING**

*I declare under penalty of perjury that I am employed by the City of South Pasadena in the Planning & Building Department, and that I posted this notice on the courtyard bulletin board at City Hall on the date indicated below.*

10-11-2018

Date



Signature

**Accommodations**

Meeting facilities are accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Planning and Building Department at (626) 403-7220. Hearing assistive devices are available in the Council Chambers. Notification at least 72 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II)