



## CITY OF SOUTH PASADENA AGENDA

### Library Board of Trustees – Regular Meeting

Thursday, November 8, 2018 – 7:00 p.m.

Location: Library Conference Room – 1100 Oxley Street  
(Enter using the Diamond Street Door Access)

#### Board Members

Brendan Durrett; Carolyn Flemming; Alan H. Jutzi; Luther Luedtke; and David Uwins

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**Minutes:** Review and approve draft minutes of the regular meeting held September 13, 2018.

#### **Public Comments and Suggestions:**

*Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.*

#### **Public Comment:**

#### **Trustees Comment(s):**

#### **Action Items:**

1. Request for approval for L.A. Clarinet Choir to conduct a free public concert in the Library Community Room on April 12, 2019 for the local nonprofit rate of \$28 and to ask for donations during the event. LACC will be represented by Board member, Brandon Swanson.
2. Request for approval of budget, design, and fundraising plan of proposed triptych stained glass window for Library Ray Bradbury Conference Room by Tim Carey of Tim Carey Studio.
3. Request for approval of \$6,000 from Library Mullen/Romine estate funds to be allocated for Ray Bradbury Conference Room stained glass window project.
4. Request for approval for the South Pasadena Arts Council (SPARC) to move forward in developing a proposal for the Ray Bradbury mural project which will include a recommended timeline, budget, fundraising plan, artist selection process, and location. The proposal will be presented as an Action Item to the Library Board of Trustees at a future meeting. Howard Spector and Dean Serwin will represent SPARC.

#### **Discussion Items:**

1. Proposed Stained Glass Window for the Ray Bradbury Conference Room.

2. Author Night with Tim Carey, Narcissus Quagliata, and David Judson on “The Resurrection Window” on November 15 at 7 pm.
3. Current picture(s) of Library Board of Trustees for City website and Library
4. entryway
5. Library Board of Trustees 2018 Annual Report—Special Event in 2019 to Honor the Work of all Boards & Commissions.
6. Library ‘California Listens’ Digital Storytelling Project
7. Digital Services and Local History Librarian Openings
8. “Library Tree” up for approval for the South Pasadena Historical Landmark Register at City Council Meeting on December 5—and related celebration.
9. Plaque and Unveiling/Photo Op for “Tales of Hoffmann” Serigraph Donated by Former Trustee Andy Lippman
10. Outcome of Measure N in November 6 Election
11. Screening of “Best F(r)iends” with Greg Sestero, South Pasadena actor and author on November 29 at 7 p.m.
12. Formation of Library Foundation
13. Digital Services and Local History Librarian Openings
14. Library Board of Trustees Meetings to be conducted in Council Chambers Beginning in 2019.
15. Friends Travel Posters from Storage Unit.

#### **Board Member Communications:**

#### **Communications and Correspondence:**

#### **Reports:**

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Councilmember Diana Mahmud
3. **Friends Representative:** Kristen Dubé
4. **Trustee Liaison to Friends:** Carolyn Flemming
5. **Assistant Library Director:** Cathy Billings
6. **Director of Library, Arts & Culture:** Steve Fjeldsted

#### **New Business:**

#### **Adjournment:**



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

#### **PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.**

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library’s Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2<sup>nd</sup> floor. During the meeting, these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

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*I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website [www.southpasadenaca.gov](http://www.southpasadenaca.gov) and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.*

Date: 11/5/18

Signature: Steven W. Fjellsted