



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, December 5, 2018, at 7:30 p.m.

*In order to address the City Council, please complete a Public Comment Card.
Time allotted per speaker is three minutes.
No agenda item may be taken after 11:00 p.m.*

CALL TO ORDER: Mayor Richard D. Schneider, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

PLEDGE OF ALLEGIANCE: Councilmember Robert S. Joe

PUBLIC COMMENTS AND SUGGESTIONS

(Time limit is three minutes per person)

The City Council welcomes public input. Members of the public may address the City Council by completing a public comment card and giving it to the Chief City Clerk prior to the meeting. At this time, the public may address the City Council on items that are not on the agenda. Pursuant to state law, the City Council may not discuss or take action on issues not on the meeting agenda, except that members of the City Council or staff may briefly respond to statements made or questions posed by persons exercising public testimony rights (Government Code Section 54954.2). Staff may be asked to follow up on such items.

1. CLOSED SESSION

ANNOUNCEMENTS: A Closed Session Agenda has been posted separately

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR

In order to address the City Council, please complete a Public Comment card. Time allotted per speaker is three minutes. Items listed under the consent calendar are considered by the City Manager to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case the item will be removed for separate consideration. Any motion relating to an ordinance or a resolution shall also waive the reading of the ordinance or resolution and include its introduction or adoption as appropriate.

CONSENT CALENDAR**2. Minutes of the City Council Meeting of November 7, 2018**Recommendation

Approve the minutes of the November 7, 2018 City Council Meeting.

3. Prepaid Warrants, General City Warrants, and PayrollRecommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 204918 through 205023 in the amount of \$251,313.31; General City Warrants Nos. 205024 through 205203 in the amount of \$1,124,522.94; Payroll dated November 2, 2018, in the amount of \$1,353,107.72; and Payroll dated November 16, 2018, in the amount of \$774,129.80.

4. 2019 City Council Meeting ScheduleRecommendation

Adopt a City Council meeting schedule for the 2019 calendar year.

5. Adopt a Resolution Declaring the Results from the November 6, 2018 General Municipal ElectionRecommendation

Adopt a Resolution entitled, "A Resolution of the City Council of the City of South Pasadena, California, reciting the fact of the General Municipal Election held in the City on November 6, 2018, declaring the results, and other matters as provided by law."

6. Adoption of a Resolution to Opt-Out of the Los Angeles County Metropolitan Transportation Authority Congestion Management ProgramRecommendation

Adopt a Resolution to opt-out of the Los Angeles County Metropolitan Transportation Authority Congestion Management Program.

7. Discretionary Fund Request from Councilmember Joe and Councilmember Mahmud for the Purpose of Emergency Preparedness Outreach/Education for the CommunityRecommendation

Approve a Discretionary Fund request by Councilmember Joe and Councilmember Mahmud designating \$125 for the purpose of distributing promotional items for community outreach and education effort.

8. Award Sole Source Purchase of Motorola APX 8000H All Band Portable Radios in the Amount of \$103,000

Recommendation

1. Authorize the purchase of fifteen (15) Motorola APX 8000H All Band Portable Radios in the Amount of \$103,000; and
2. Waive bidding requirements and authorize a single sole source purchase pursuant to South Pasadena Municipal Code Section 2.99-29(11)(j).

9. Approval of a Concession Lease Agreement with San Pascual Stables, LLC, for Operation of the San Pascual Stables for an Initial Term of 10 Years

Recommendation

Approve, in substantially to form, the Concession Lease Agreement with San Pascual Stables, LLC for the lease of the San Pascual Stables that will begin on December 6, 2018 for an initial term of 10 years.

10. Release Expired Covenants for a Development, Operation and Reciprocal Easement Agreement for Multiple Properties within the Former Mission Oaks Parking District

Recommendation

Authorize the release of an expired covenant for a Development, Operations and Reciprocal Easement Agreement applied to various properties located within the former Mission Oaks Parking District and authorize the City Manager to execute all related documents.

PRESENTATIONS

11. Administration of Oath of Office and Presentation of Certificate of Election to Evelyn G. Zneimer, Re-Elected as City Clerk by Chief City Clerk Marc Donohue

12. Administration of Oath of Office and Presentation of Certificate of Election to Gary Pia, Re-Elected as City Treasurer by City Clerk Evelyn G. Zneimer

13. Administration of Oath of Office and Presentation of Certificate of Election to Michael A. Cacciotti by City Clerk Evelyn G. Zneimer

14. Administration of Oath of Office and Presentation of Certificate of Election to Diana Mahmud by City Clerk Evelyn G. Zneimer

15. Presentation of a Proclamation to Antonio Rossmann for his Services to the City of South Pasadena

COMMISSION APPOINTMENT**16. Commission Appointment**

Appoint William Cross to the Cultural Heritage Commission for a partial term ending December 31, 2019.

COMMUNICATIONS**17. Councilmembers Communications**

Time allotted per Councilmember is three minutes. Additional time will be allotted at the end of the City Council Meeting agenda, if necessary.

18. City Manager Communications**19. Reordering of and Additions to the Agenda****PUBLIC HEARING****20. Public Hearing to Consider the Designation of the Library Tree located in the Library Park as a City Landmark, Number 55, Planning Project Number 2155-LHD****Recommendation**

Designate the Moreton Bay Fig Tree, known as the Library Tree, located in the Library Park as a City Landmark, number 55 in accordance to the required findings as outlined in the City's Cultural Heritage Ordinance, Section 2.63(A). Staff analysis has determined that the Historic Resource meets the required findings which are as follows: (a) That the designation of Landmark or Historic District is consistent with one or more of the purposes set forth in Section 2.58B; and (b) That the Landmark or Historic District meets one or more of the criteria for designation listed in Section 2.63(B); and (c) That the Landmark or Historic District possesses Historic Integrity of Location, design, setting, materials, workmanship, feeling, or association.

21. Public Hearing to Consider the Designation of the Koebig House located at 320 Grand Avenue as a City Landmark, Number 54, Planning Project Number 2123-LHD**Recommendation**

Designate the Historic Koebig House, located at 320 Grand Avenue as a City Landmark, Number 54 in accordance to the required findings as outlined in the City's Cultural Heritage Ordinance, Section 2.63(A). Staff analysis has determined that the Historic Resource meets the required findings which are as follows: (a) That the designation of Landmark or Historic

District is consistent with one or more of the purposes set forth in Section 2.58B; and (b) That the Landmark or Historic District meets one or more of the criteria for designation listed in Section 2.63(B); and (c) That the Landmark or Historic District possesses Historic Integrity of Location, design, setting, materials, workmanship, feeling, or association.

ACTION/DISCUSSION

22. First Reading and Introduction of an Ordinance to Amend Chapter 34 (Trees and Shrubs) of the South Pasadena Municipal Code

Recommendation

It is recommended that the City Council read by title only for the first reading, waiving further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 34 (Trees and Shrubs) of the South Pasadena Municipal Code”.

23. Adoption of an Urgency Ordinance Creating a Sidewalk Vending Permitting Program to Comply with Senate Bill No. 946

Recommendation

It is recommended that the City Council introduce and adopt an Urgency Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena Amending Section 19.49-1 (“Mobile Food Vending”) of Article 1 (“In General”) of Chapter 19 (“Motor Vehicles and Traffic”) of the South Pasadena Municipal Code to Exclude Self-Propelled Vehicles from the Definition of Vending Vehicle, Amending Section 21.16 (“Sales”) of Chapter 21 (“Parks”) to Require Sidewalk Vending Permits for Sales in Parks, and Adding Article VII (“Sidewalk Vending Permit”) of Chapter 18 (“Business, Professions and Trades”) Creating a Permitting Program to Regulate Sidewalk Vendors”

24. Consideration of a Rental Housing Inspection Program

Recommendation

Review the concept of a rental housing inspection program for multi-family buildings of three units or more and direct staff to:

1. Conduct community and stakeholder outreach on the draft concept, and;
2. Following community outreach, develop an ordinance for City Council consideration.

25. Consideration of a Tenant Relocation Assistance Policy

Recommendation

Consider a draft concept for a tenant relocation assistance policy and direct staff to:

1. Conduct community and stakeholder outreach, and;
2. Develop an ordinance for City Council review.

REPORTS

26. Information Update on Emergency Operations Center (no staff report)

27. Receive and File the City of South Pasadena Emergency Public Information Plan

Recommendation

Receive and File the South Pasadena Emergency Public Information Plan.

STATE OF THE CITY/ELECTION OF OFFICERS/PRESENTATION

28. Mayor’s State of the City Presentation

29. Election of Mayor and Mayor Pro Tem for the 2018-2019 Term

30. Presentation to Outgoing Mayor Richard D. Schneider, M.D.

ADJOURNMENT

**FUTURE CITY COUNCIL MEETINGS
(OPEN SESSION)**

December 19, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.
January 2, 2019	CANCELLED		
January 16, 2018	Regular City Council Meeting	Council Chamber	7:30 p.m.

PUBLIC ACCESS TO AGENDA DOCUMENTS AND BROADCASTING OF MEETINGS

Prior to meetings, City Council Meeting agenda packets are available at the following locations:

- City Clerk's Division, City Hall, 1414 Mission Street, South Pasadena, CA 91030;
- South Pasadena Public Library, 1100 Oxley Street, South Pasadena, CA 91030; and
- City website: www.southpasadenaca.gov/agendas

Agenda related documents provided to the City Council are available for public inspection in the City Clerk's Division, and on the City's website at www.southpasadenaca.gov/agendas. During the meeting, these documents will be available for inspection as part of the "Reference Binder" kept in rear of the City Council Chamber.

Regular meetings are broadcast live on Spectrum Channel 19 and AT&T Channel 99. Meetings are also streamed live via the internet at www.southpasadenaca.gov/agendas.

AGENDA NOTIFICATION SUBSCRIPTION

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the City Clerk's Division at (626) 403-7230.

ACCOMMODATIONS

The City of South Pasadena wishes to make all of its public meetings accessible to the public. Meeting facilities are accessible to persons with disabilities. If special assistance is needed to participate in this meeting, please contact the City Clerk's Division at (626) 403-7230. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities. Hearing assistive devices are available in the Council Chamber. Notification at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

I declare under penalty of perjury that I posted this notice of agenda on the bulletin board in the courtyard of City Hall at 1414 Mission Street, South Pasadena, CA 91030, and on the City's website as required by law.

11/29/2018

Date


Miriam Ferrel

Interim Deputy City Clerk