



**CITY OF SOUTH PASADENA
CITY COUNCIL REGULAR MEETING AGENDA
ACTION AGENDA**

**Amedee O. "Dick" Richards, Jr. Council Chamber
1424 Mission Street, South Pasadena, CA 91030**

Wednesday, December 5, 2018, at 7:30 p.m.

CALL TO ORDER: Mayor Richard D. Schneider, M.D.

ROLL CALL: Councilmembers Michael A. Cacciotti, Robert S. Joe, and Diana Mahmud; Mayor Pro Tem Marina Khubesrian, M.D.; and Mayor Richard D. Schneider, M.D.

PLEDGE OF ALLEGIANCE: Councilmember Robert S. Joe

PUBLIC COMMENTS AND SUGGESTIONS

**1. CLOSED SESSION
ANNOUNCEMENTS:** A Closed Session Agenda has been posted separately

ACTION: No reportable action.

CONSENT CALENDAR

ACTION: Voted 5-0 to approve Consent Calendar Item Nos. 2-4, 6-8, and 10 with the exception of Item Nos. 5 and 9.

2. Minutes of the City Council Meeting of November 7, 2018

Recommendation

Approve the minutes of the November 7, 2018 City Council Meeting.

3. Prepaid Warrants, General City Warrants, and PayrollRecommendation

Approve the City of South Pasadena Prepaid Warrants Nos. 204918 through 205023 in the amount of \$251,313.31; General City Warrants Nos. 205024 through 205203 in the amount of \$1,124,522.94; Payroll dated November 2, 2018, in the amount of \$1,353,107.72; and Payroll dated November 16, 2018, in the amount of \$774,129.80.

4. 2019 City Council Meeting ScheduleRecommendation

Adopt a City Council meeting schedule for the 2019 calendar year.

5. Adopt a Resolution Declaring the Results from the November 6, 2018 General Municipal ElectionRecommendation

Adopt a Resolution entitled, "A Resolution of the City Council of the City of South Pasadena, California, reciting the fact of the General Municipal Election held in the City on November 6, 2018, declaring the results, and other matters as provided by law."

ACTION: Voted 5-0 to approve the recommended action, as amended.

6. Adoption of a Resolution to Opt-Out of the Los Angeles County Metropolitan Transportation Authority Congestion Management ProgramRecommendation

Adopt a Resolution to opt-out of the Los Angeles County Metropolitan Transportation Authority Congestion Management Program.

7. Discretionary Fund Request from Councilmember Joe and Councilmember Mahmud for the Purpose of Emergency Preparedness Outreach/Education for the CommunityRecommendation

Approve a Discretionary Fund request by Councilmember Joe and Councilmember Mahmud designating \$125 for the purpose of distributing promotional items for community outreach and education effort.

8. Award Sole Source Purchase of Motorola APX 8000H All Band Portable Radios in the Amount of \$103,000Recommendation

1. Authorize the purchase of fifteen (15) Motorola APX 8000H All Band Portable Radios in the Amount of \$103,000; and
2. Waive bidding requirements and authorize a single sole source purchase pursuant to South Pasadena Municipal Code Section 2.99-29(11)(j).

9. Approval of a Concession Lease Agreement with San Pascual Stables, LLC, for Operation of the San Pascual Stables for an Initial Term of 10 Years

Recommendation

Approve, in substantially to form, the Concession Lease Agreement with San Pascual Stables, LLC for the lease of the San Pascual Stables that will begin on December 6, 2018 for an initial term of 10 years.

ACTION: Voted 5-0 to approve the recommended action, as amended.

10. Release Expired Covenants for a Development, Operation and Reciprocal Easement Agreement for Multiple Properties within the Former Mission Oaks Parking District

Recommendation

Authorize the release of an expired covenant for a Development, Operations and Reciprocal Easement Agreement applied to various properties located within the former Mission Oaks Parking District and authorize the City Manager to execute all related documents.

PRESENTATIONS

11. Administration of Oath of Office and Presentation of Certificate of Election to Evelyn G. Zneimer, Re-Elected as City Clerk by Chief City Clerk Marc Donohue

THIS ITEM WAS MOVED TO A FUTURE CITY COUNCIL MEETING.

12. Administration of Oath of Office and Presentation of Certificate of Election to Gary Pia, Re-Elected as City Treasurer by City Clerk Evelyn G. Zneimer

13. Administration of Oath of Office and Presentation of Certificate of Election to Michael A. Cacciotti by City Clerk Evelyn G. Zneimer

14. Administration of Oath of Office and Presentation of Certificate of Election to Diana Mahmud by City Clerk Evelyn G. Zneimer

15. Presentation of a Proclamation to Antonio Rossmann for his Services to the City of South Pasadena

COMMISSION APPOINTMENT

16. Commission Appointment

Appoint William Cross to the Cultural Heritage Commission for a partial term ending December 31, 2019.

ACTION: Voted 5-0 to approve the recommended action.

COMMUNICATIONS

17. Councilmembers Communications

18. City Manager Communications

19. Reordering of and Additions to the Agenda

PUBLIC HEARING

20. Public Hearing to Consider the Designation of the Library Tree located in the Library Park as a City Landmark, Number 55, Planning Project Number 2155-LHD

Recommendation

Designate the Moreton Bay Fig Tree, known as the Library Tree, located in the Library Park as a City Landmark, number 55 in accordance to the required findings as outlined in the City's Cultural Heritage Ordinance, Section 2.63(A). Staff analysis has determined that the Historic Resource meets the required findings which are as follows: (a) That the designation of Landmark or Historic District is consistent with one or more of the purposes set forth in Section 2.58B; and (b) That the Landmark or Historic District meets one or more of the criteria for designation listed in Section 2.63(B); and (c) That the Landmark or Historic District possesses Historic Integrity of Location, design, setting, materials, workmanship, feeling, or association.

ACTION: Voted 5-0 to approve the recommended action.

21. Public Hearing to Consider the Designation of the Koebig House located at 320 Grand Avenue as a City Landmark, Number 54, Planning Project Number 2123-LHD

Recommendation

Designate the Historic Koebig House, located at 320 Grand Avenue as a City Landmark, Number 54 in accordance to the required findings as outlined in the City's Cultural Heritage Ordinance, Section 2.63(A). Staff analysis has determined that the Historic Resource meets the required findings which are as follows: (a) That the designation of Landmark or Historic District is consistent with one or more of the purposes set forth in Section 2.58B; and (b) That the Landmark or Historic District meets one or more of the criteria for designation listed in Section 2.63(B); and (c) That the Landmark or Historic District possesses Historic Integrity of Location, design, setting, materials, workmanship, feeling, or association.

ACTION: Voted 5-0 to approve the recommended action.

ACTION/DISCUSSION**22. First Reading and Introduction of an Ordinance to Amend Chapter 34 (Trees and Shrubs) of the South Pasadena Municipal Code**Recommendation

It is recommended that the City Council read by title only for the first reading, waiving further reading, and introduce an ordinance entitled “An Ordinance of the City Council of the City of South Pasadena, California, amending Chapter 34 (Trees and Shrubs) of the South Pasadena Municipal Code”.

THIS ITEM WAS MOVED TO A FUTURE CITY COUNCIL MEETING.

23. Adoption of an Urgency Ordinance Creating a Sidewalk Vending Permitting Program to Comply with Senate Bill No. 946Recommendation

It is recommended that the City Council introduce and adopt an Urgency Ordinance entitled “An Ordinance of the City Council of the City of South Pasadena Amending Section 19.49-1 (“Mobile Food Vending”) of Article 1 (“In General”) of Chapter 19 (“Motor Vehicles and Traffic”) of the South Pasadena Municipal Code to Exclude Self-Propelled Vehicles from the Definition of Vending Vehicle, Amending Section 21.16 (“Sales”) of Chapter 21 (“Parks”) to Require Sidewalk Vending Permits for Sales in Parks, and Adding Article VII (“Sidewalk Vending Permit”) of Chapter 18 (“Business, Professions and Trades”) Creating a Permitting Program to Regulate Sidewalk Vendors”

ACTION: Voted 5-0 to approve the recommended action, as amended.

24. Consideration of a Rental Housing Inspection ProgramRecommendation

Review the concept of a rental housing inspection program for multi-family buildings of three units or more and direct staff to:

1. Conduct community and stakeholder outreach on the draft concept, and;
2. Following community outreach, develop an ordinance for City Council consideration.

25. Consideration of a Tenant Relocation Assistance PolicyRecommendation

Consider a draft concept for a tenant relocation assistance policy and direct staff to:

1. Conduct community and stakeholder outreach, and;
2. Develop an ordinance for City Council review.

ACTION: Voted 5-0 to approve the recommended action, as amended. (Item 24 & 25 was voted in conjunction with each other)

REPORTS

26. Information Update on Emergency Operations Center (no staff report)

ACTION: This was an informational item only.

27. Receive and File the City of South Pasadena Emergency Public Information Plan

Recommendation

Receive and File the South Pasadena Emergency Public Information Plan.

ACTION: This was an informational item only.

STATE OF THE CITY/ELECTION OF OFFICERS/PRESENTATION

28. Mayor’s State of the City Presentation

29. Election of Mayor and Mayor Pro Tem for the 2018-2019 Term

ACTION: Voted 5-0 to appoint Mayor Pro Tem Khubesrian as Mayor for the 2018-2019 term and Councilmember Joe as Mayor Pro Tem for the 2018-2019 term.

30. Presentation to Outgoing Mayor Richard D. Schneider, M.D.

ADJOURNMENT

12/09/2018

Date



Marc Donohue, MMC
Chief City Clerk