



CITY OF SOUTH PASADENA AGENDA

Library Board of Trustees – Regular Meeting
Thursday, December 13, 2018 – 7:00 p.m.
Location: Library Conference Room – 1100 Oxley Street
(Enter using the Diamond Street Door Access)

Board Members

Brendan Durrett; Carolyn Flemming; Alan H. Jutzi; Luther Luedtke; and David Uwins

Minutes: Review and approve draft minutes of the regular meeting held November 8, 2018.

Public Comments and Suggestions:

Time is reserved for those in the audience who wish to address the Library Board of Trustees. The audience should be aware that the Board may not discuss details or vote on non-agenda items. Concerns may be referred to staff or placed on a future agenda. Public input will also be taken during all agenda items. Time allotted per speaker: 3 minutes.

Public Comment:

Acton Items:

1. Request for Approval of Library Board of Trustees Meeting Schedule for 2019
2. Request for Approval of Date and Time for Volunteer Recognition Luncheon in 2019
3. Request for Approval of City/Library Closures for 2019
4. Request for Approval to Propose “21st Century Committee for the Library” as a new fundraising group under the Friends of the Library Organizational Structure
5. Request for Approval of Proposal from Cindy Chan on her services and compensation to help “21st Century Committee for the Library” to get started once it is established

Discussion Items:

1. Ray Bradbury Stained Glass Window for Ray Bradbury Conference Room
2. Wording for plaque for “Library Tree,” South Pasadena Historical Landmark #55
3. Recent Donations to Library Ray Bradbury Special Collection
4. Library Celebration for Jackie Robinson Centennial on January 31, 2019
5. Current picture(s) of Library Board of Trustees for website and Library entryway
6. Library Board of Trustees 2018 Annual Report
7. Library ‘California Listens’ Digital Storytelling Project on the Freeway Fighters
8. Digital Services and Local History Librarian Openings
9. Nominating Committee for 2019 Library Board Officers

10. 5-year Term Agreement with SirsiDynix for Symphony Software as a Service (SaaS) Integrated Library System Products and Services

Board Member Communications:

Communications and Correspondence:

Reports:

1. **Board President:** Brendan Durrett
2. **City Council Liaison:** Councilmember Diana Mahmud
3. **Board Member:** Carolyn Flemming
4. **Friends Representative:** Kristen Dubé
5. **Trustee Liaison to Friends:** Carolyn Flemming
6. **Assistant Library Director:** Cathy Billings
7. **Director of Library, Arts & Culture:** Steve Fjeldsted

New Business:

Adjournment:



If you need special assistance to participate in this meeting, please contact the Library Administrative Office at (626) 403-7335.

PUBLIC ACCESS TO LIBRARY BOARD OF TRUSTEES MEETING AGENDA PACKETS AND DOCUMENTS DISTRIBUTED BEFORE A MEETING.

Prior to meetings, agenda packets are available at the following locations:

- South Pasadena Public Library, Reference Desk, 1100 Oxley Street
- South Pasadena Public Library, Administrative Office, 1100 Oxley Street

Individuals can be placed on an email notification list to receive forthcoming agendas by calling the Library's Administrative Office at (626) 403-7330.

Any disclosable public records related to a Discussion or Action item(s) appearing on a regular meeting Agenda of the Library Board of Trustees that have been distributed to a majority of its members less than 72 hours before the meeting are made available for public inspection at the above locations. These documents are also made available both before and after the meeting in the Library Administrative office during their regular business hours on the 2nd floor. During the meeting, these documents are included in the Counter Copy of the Agenda packet kept at the Library Reference Desk. The Administrative Office and the Reference Desk are located in the South Pasadena Public Library at 1100 Oxley Street.

I declare under penalty of perjury that I am employed by the City of South Pasadena and that this agenda has been posted on the City's website www.southpasadenaca.gov and bulletin board in the courtyard at City Hall located at 1414 Mission Street, South Pasadena, CA. as required by law.

Date: _____

12/10/18

Signature: _____

Steven W. Fjeldsted