

MINUTES OF THE REGULAR MEETING OF THE  
SENIOR CITIZENS COMMISSION  
OF THE CITY OF SOUTH PASADENA CONVENED  
THIS 14<sup>th</sup> OF NOVEMBER 2018, AT 8:30 A.M.  
SOUTH PASADENA SENIOR CENTER  
1102 OXLEY STREET

ROLL CALL

Chair Vanderwall convened the Regular Meeting of the South Pasadena Senior Citizen Commission at 8:38 A.M.

Chair Vanderwall called the roll. Present were Commissioners Levitt, Knight, Hurtado-Sokolow and Chair Vanderwall.

Commissioners Shon was absent.

Staff present: Community Services Supervisor Torres.

City Council Liaison present: Robert Joe.

Public: Richard Helgeson, Secretary for Senior Citizens Foundation of South Pasadena

PUBLIC COMMENT:

None

APPROVAL OF MINUTES OF OCTOBER 10, 2018

Commissioner Levitt motioned to approve minutes as submitted. Motion was seconded by Commissioner Knight.

AYES: Levitt, Knight, Hurtado-Sokolow and Vanderwall.

NOES: None

ABSTAIN: None

DISCUSSION ITEMS

1. Report on Senior Foundation (moved up on the agenda for presenter)  
Richard Helgeson provided a report on what has been accomplished by the Foundation at the last meeting of October 2018. We provided copy of the final By-laws, and shared information on the importance of the policies created, (Gift and Conflict of Interest). He also informed them of the direct mailing which will enable to foundation to reach out to a larger number of individuals to donate to the Senior Center.
2. UPDATED SENIOR COMMISSION GOALS FOR 2018  
Planning next Community Workshop – a committee has been formed to begin

planning for 2019. The committee will meet at the end of the week and provide update at the meeting.

3. Review Senior Commission annual report  
Commissioners were provided copies of the report that will be sent to the City Clerk's office.
4. Use Romine Trust funds to repair chairs at Senior Center  
No report
5. Discuss continuing with Holiday Cheer Program for 2018  
Staff informed that outreach began much earlier this year with articles in the local paper, Senior center newsletter and emailblasts. Assignments for delivery will be provided at the next Meeting.

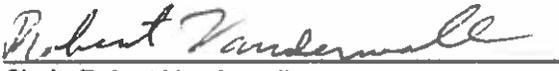
#### INFORMATION ITEMS

6. Report on Events  
Supervisor Torres reported on the upcoming Senior Center events:  
Veterans Program on November 9, Thanksgiving Celebration on November 21 and Holiday & Christmas program December 13.
7. City Council Liaison's Report  
Councilman Joe provided the Commission with an update on a variety of topics.
8. Commissioner Comments  
None
9. Staff Liaison Report  
Staff reported that that Gerontology Intern will begin the second week of January 2019.

#### ADJOURNMENT

Chair Vanderwall moved to adjourn the meeting and Commissioner Levitt seconded it.

The regular Meeting of the South Pasadena Senior Commission adjourned at 9:25 A.M.

  
Chair, Robert Vanderwall

Minutes approved by the Commission on \_\_\_\_\_.